



**Vestavia Hills
Parks and Recreation Board Agenda
May 20, 2025
7:30 AM**

1. Call to Order
2. Invocation & Pledge of Allegiance
3. Approval Of Minutes
 - Minutes from the March 13, 2025 Park Board Meeting
 - Minutes from the April 15, 2025 Park Board Work Session
4. Mayor's Report
5. Parks and Leisure Update - Jamie Lee
 - Maintenance Update
 - Upcoming Summer Programs and Activities
 - Staff Update

Old Business

New Business

Upcoming Dates

League Reports

Citizens Comments

The Next Meeting of the Vestavia Hills Parks and Recreation Board will be:

6. Park Board Work Session will be held June 17, 2025 at 7:30 am in the Cahaba Room
7. Park Board Regular Meeting will be July 15, 2025 at 7:30 am in the Cahaba Room

Time of Adjournment



**CITY OF VESTAVIA HILLS
PARKS & LEISURE SERVICES
INTER-DEPARTMENT MEMO**

May 20, 2025

To: Members of the Parks and Recreation Board

From:

Cc:

RE: Minutes from the March 13, 2025 Park Board Meeting

Background:

Recommendation:

Fiscal Impact:

Attachments:

1. Park Board Minutes 03.18.25

CITY OF VESTAVIA HILLS
PARKS AND RECREATION BOARD MEETING
March 18, 2025 7:30 AM

PARK BOARD ATTENDEES:

Shelley Gentle
Justin Palmore
Chad Gay
Emily Byrd
Paul Head
Kirk McCulley

Staff Attendees:

Jamie Lee
Sandi Wilson

Community Attendees:

Rocky Harmon– Soccer
Michael Lytle - LaCrosse
Avery Brown – Cheer
Chad Long - Baseball

Meeting was called to order at 7:30 AM by Chad Gay.
Jamie Lee led us in Prayer and the Pledge.

Meeting Minutes from January 21, 2025 and Work Session Notes from February 18, 2025.
Motion to approve by Justin Palmore and 2nd by Paul Head. Motion approved.

Mayor's Report – Mayor not in attendance. Councilman Paul Head gave an overview from the Strategic Planning meetings that were held February 24 and 25, 2025. The Parks and Leisure items that were presented and discussed were; Turf at LP, Heaters at VHAC and Sand Volleyball. Jamie reported that Mr. Downes has him researching and gathering additional specific information on the Sand Volleyball Courts and the Heaters / Heating of the pools at VHAC. He is meeting about the Sand Volleyball courts on the 19th to look at 2 locations to get information specific to installing 2 courts and also meeting with 2 different groups to get pricing on putting together a master plan for LP. Jamie should have more specific pricing information to present soon. He is also putting together a proforma to determine what the exact pricing would be for the VHAC. He is working on personnel cost, infrastructure and thermal blankets and a plan for revenue. There was some discussion from the board concerning who was going to use the facility year-round and what that would look like?

Jamie Lee's Report:

- Baseball & Softball Update – First few weeks going well. There have been a couple of issues with lights but we are positive that we have those figured out. There was some miscommunication between the school teams and coaches being on the fields and then our rec teams following and the setting of the lights. Jamie has met with and discussed with the school coaches and we believe everyone understands the process at this point. The other issue concerns communications between our Athletic staff and the sports association. They have met and are working out the issues to keep everyone as informed as possible.
- Tennis signups have begun for the Spring session. Tennis numbers for the first session were good. To this point, the adult registration numbers are up from Winter.
- Maintenance Update: We are having multiple issues with the lights at LP. There are many power problems that are being addressed. There were several trees down along the trail at McCallum, rain damage with the red rock running into the creek at Meadowlawn,

sunshades torn down and light timers out in batting cages at LP after the storms. All issues are being addressed.

Old Business:

- VHAC fees for Summer 2025 – there was a handout with proposed pricing given to the Park Board. The fees reflected a 10% increase plus round up from last year. Paul Head made a motion to change the fees at the VHAC to Senior Adult (55+) \$40.00, Individual Member \$85.00, Family (up to 5 persons IN THE SAME HOUSEHOLD) \$330.00, Caregiver Pass (15 entries) \$65.00. Motion was seconded by Shelley Gentle. Motion passed.

New Business:

- New VHAC Youth Aquatic Safety Program – Jamie gave a handout about a program that Robby has researched and proposed to incorporate for the summer. There was much discussion and different ways to incorporate. Jamie asked that they all look it over and he will discuss more in depth with Robby before the April work session.
- Easter VHCC closing – The center is scheduled to be closed for Good Friday and Easter Sunday. It was decided that we would be closed on Saturday as well.

Other Discussion / Citizen Comments:

- Kirk McCulley reported that Chad Long had reached out to discuss a GBBA tournament that they host every year at the beginning of the GBBA season. Chad had been contacted by Mountain Brook about a charity, Libby's Friends, tournament that they are having that same weekend and they are wondering about partnering and using some of the fields at Cahaba Heights. Kirk had asked for additional information about the charity / foundation. Chad reported that "Libby's Friends" uses the money they raise to purchase equipment for disabled children. The Park Board then had discussion about rental fees verses using the fields for free. There was a suggestion to charge the 75/25% fee as we do for the contracted programs throughout the department. There was also a comparison to the Wise Guys field and fee request. There children are all VH students. Kirk McCulley made a motion and Paul Head seconded to allow VHYBA a 50% discount for the field rentals the weekend of May 2-4 at Cahaba Heights in conjunction with "Libby's Friends" charity tournament. Motion approved.

League Reports:

- Rocky Harmon, Vestavia Hills Soccer Club submitted a written report.
- Jay Eichelberger, Vestavia Hills Girls Softball submitted a written report.
- Avery Brown, Little Rebels Cheer gave a report that they are having their parent meeting tonight. Registration will be on April 2, 2025 from 9am – 7pm. Kirk asked about any limitations due to space, size, etc. Avery reported that they had increased their squad sizes to 25 per squad.

Upcoming Meetings: Work Session: April 15, 2025 at 7:30 am in the Cahaba Room.

Regular Meeting: May 13, 2025 at 7:30 am in the Cahaba Room. Chad Gay pointed out that this is a change from the regular scheduled date of May 20th due to persons being out of town.

Meeting Adjourned at 8:42am.



**CITY OF VESTAVIA HILLS
PARKS & LEISURE SERVICES
INTER-DEPARTMENT MEMO**

May 20, 2025

To: Members of the Parks and Recreation Board

From:

Cc:

RE: Minutes from the April 15, 2025 Park Board Work Session

Background:

Recommendation:

Fiscal Impact:

Attachments:

1. Park Board Agenda and Work Session Notes - April 2025



ASHLEY CURRY
MAYOR

CITY OF VESTAVIA HILLS
PARKS AND RECREATION
Work Session Notes
April 15, 2025

JAMIE LEE
PARKS AND LEISURE
DIRECTOR

Called to order at 7:30am by Chad Gay. Pledge and Prayer led by Jamie Lee.

Members Present: Chad Gay, Justin Palmore, Kirk McCulley, Emily Byrd, Paul Head and Ashley Curry.

Staff Present: Jamie Lee and Sandi Wilson

Guest Present: Michael Lytle, Jay Eichelberger, Rocky Harmon, Will Choat, Avery Brown, Oliver Aaron and Chad Long.

1. Parks & Leisure Update – Jamie Lee

- a. **Spring Sports Update** – Going well, normal issues. Fall registrations open May 1, 2025. VSA and swim lesson registrations are currently open. VHAC memberships opened on April 1, 2025, no calls, etc. about new prices. Robby is interviewing daily; up to 80 Lifeguards so far, had 85 last year.
- b. **Senior Update** – many things being offered, trips going well, all new things are listed in the Activity Guide and people are signing up.
- c. **Maintenance Update** – **The chiller behind the Civic Center has been removed! ** There was a softball tournament at LP over the weekend and did not get all cleanup completed before Rec Games. We will staff / prepare better next time. Having a water issue at Wald, Bobby is meeting on-site with engineers to figure out how to fix the issue. We had the area roped off with police tape and it was removed and a girl fell. Had a water pressure regulator go out at Wald last week, it has been replaced. There was a bee issue at Pizitz during softball. A bee remediator was contacted and they came out and moved the hive. The concrete behind the backstop on Kelly Field at Cahaba had sunk, it has been repaired. We are installing many NO TRESSPASSING signs around Cahaba in an attempt to keep children from going behind the batting cages and throwing rocks, etc.

2. Discussion Topics

- a. **Review of VH Recreation Tennis Program** – Jamie gave a handout with the Spring Season schedule and reported that there is a total of 61 registered for this season. Signs were posted 5 weeks ago concerning lessons at the courts and proper procedure. Jamie has spoken with a couple of people and explained the process and our partnership with BTA. They were all good once the explanation was given. There are always 4 courts available for 1st come 1st serve play with the exception of once per month when 2 ladies groups play and they are almost finished with their season.
- b. **Baseball – practice/game times. GBBA discussion** – Justin reiterated that the programs we offer should be 100% for the children. He has been contacted by other parents with concerns about the late nights primarily on week nights for the younger players when there appears to be available space on Saturday and or Sundays. His concern is also the "Dr. Freeman" rule that we are abiding by in the other sports but stretching the limits with in baseball. Emily stated that she feels that the scheduling needs to be more efficient. There have been several parents who have complained that the Rec schedule seems to revolve around GBBA when in reality the Rec program should come first. Justin also expressed concern that with dropping practices to reschedule games in taking away from the development in the younger age groups. Will Choat commented that in the fall season, the younger groups did share field space when it came to practices and that worked out well. He feels that is one way they can work out some of the inefficiencies. Kirk stated that "back in the day" the baseball season ran from March 1 – May 20 and that the current schedule seems to be too compressed and it appears to be rushing our rec season in order to get to the GBBA season. He suggested that this summer (August), the baseball board needs to bring some ideas to the park board highlighting how to fix the current issue. He told Chad Long that he needs to send out evaluations to the Rec and GBBA parents before the Baseball Board and the Park Board meets to get additional input from parents from both leagues. Kirk also stated that VHYB needs to decide if they want to continue their relationship with GBBA and if not, what does that look like? There are other options. Justin and Emily are to collaborate with the Baseball Board and bring some ideas to the Park Board in August.

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- c. VHAC youth program – Jamie has talked with Robby about this program and we are going to offer it but not require it. Treat it as a pilot program and reevaluate after this year.

Extra Conversation:

Just asked who Frank (concessions) reports to? Jamie stated that he reports to us and that he will talk with him and see where the issues have been and also make sure that Frank knows about the makeup games schedule.

Justin also reported on Beau Brewer and asked about doing something for the family.

Jamie reported that there had been about 8 girls that missed the LRCheer registrations and had been told that they could not register late. Chad Gay asked about the family that was moving in from out of town. Avery Brown explained the registration process and how / why there was only one day to register and answered questions that the board proposed. She explained the parent meeting and that there had been an additional day for registration that those who were unable to register on the day was made aware of the additional time, etc. It was decided that due to the family from out of town not being aware of the processes as well as 1 other family that was moving into the area that the 8 who had reached out would be given another window of opportunity in which to register.

3. Next Meeting –

- a. Next regular scheduled meeting will be May 13, 2025 at 7:30 am in the Cahaba Room. Chad Gay stressed to everyone to take note that this meeting would be on the 2nd Tuesday instead of the usual 3rd Tuesday due to graduations, etc.
- b. Next work session will be June 17, 2025 at 7:30 am in the Cahaba Room.

Adjourned at 8:56am.



**CITY OF VESTAVIA HILLS
PARKS & LEISURE SERVICES
INTER-DEPARTMENT MEMO**

May 20, 2025

To: Members of the Parks and Recreation Board

From:

Cc:

RE: Parks and Leisure Update - Jamie Lee

Background:

Recommendation:

Fiscal Impact:

Attachments:

None



**CITY OF VESTAVIA HILLS
PARKS & LEISURE SERVICES
INTER-DEPARTMENT MEMO**

May 20, 2025

To: Members of the Parks and Recreation Board

From:

Cc:

RE: Maintenance Update

Background:

Recommendation:

Fiscal Impact:

Attachments:

None



**CITY OF VESTAVIA HILLS
PARKS & LEISURE SERVICES
INTER-DEPARTMENT MEMO**

May 20, 2025

To: Members of the Parks and Recreation Board

From:

Cc:

RE: Upcoming Summer Programs and Activities

Background:

Recommendation:

Fiscal Impact:

Attachments:

None



**CITY OF VESTAVIA HILLS
PARKS & LEISURE SERVICES
INTER-DEPARTMENT MEMO**

May 20, 2025

To: Members of the Parks and Recreation Board

From:

Cc:

RE: Staff Update

Background:

Recommendation:

Fiscal Impact:

Attachments:

None