



**Vestavia Hills
City Council Agenda
May 21, 2025
6:00 PM**

1. Call to Order
2. Roll Call
3. Invocation - Sam Williamson, Vestavia Hills Chaplain
4. Pledge Of Allegiance
5. Approval Of The Agenda
6. Announcements, Candidates and Guest Recognition
7. Proclamation - National Senior Health and Fitness Day - May 28, 2025
8. City Manager's Report
9. Councilors' Reports
10. Financial Reports - Zachary Clifton, Deputy Finance Director
11. Approval Of Minutes - April 23, 2025 work session; April 28, 2025 regular meeting minutes; May 12, 2025 work session; and May 12, 2025 regular meeting minutes

Old Business (Public Hearing)

12. Public Hearing - Resolution Number 5566 - A Resolution authorizing the City Manager to make an application through the FY 2026 Transportation Alternatives Set Aside Program (TAP) for the design and construction of a sidewalk and traffic-calming measures on Greendale Road and White Oak Drive.

New Business

New Business Requesting Unanimous Consent (Public Hearing)

First Reading (No Action To Be Taken At This Meeting)

13. Citizens Comments
14. Time Of Adjournment

PUBLIC HEARING PROCEDURES

The following procedures shall be followed for every public hearing of the City Council:

- All comments shall be limited to **3 minutes**. A countdown clock will be provided on the video screens.
- Do not duplicate comments made by previous speakers. For example, if traffic is mentioned as an issue, do not readdress that issue.
- All comments shall be directed to the Mayor and/or presiding officer. Do not address the audience or the applicant.
- Each speaker shall identify himself, including full name and address.

SPECIAL NOTICE CONCERNING CITY COUNCIL MEETINGS

If you prefer not to attend a City Council meeting or work session in person, you may participate remotely:

- **Videoconference:** To participate by videoconference, you may access the meeting via Zoom at <https://us02web.zoom.us/j/5539517181>. When the Zoom.us window opens in your browser, click "Allow" to be placed in a virtual "waiting room." The host will open the meeting and allow all participants to join the meeting at that time. All participants will be automatically muted upon entrance to the meeting. If you wish to speak during time(s) identified for public input, activate the "video" feature and unmute yourself by toggling the mute button. When the Mayor recognizes you and gives you the floor, state your name and address for the record and then you may address the Council. Some useful Zoom functions include: microphone Mute/Unmute; Start/Stop Video; and View Participants – opens a pop-out screen that includes the "Raise Hand" icon that you may use to raise a virtual hand.
- **Teleconference:** To participate by telephone, dial 312.626.6799 and enter the meeting ID: 5539517181. All participants will be automatically muted upon entrance to the meeting. If you wish to speak during time(s) identified for public input, unmute yourself by pressing *6 on your keypad. Then state your name and wait for the Mayor to recognize you. When the Mayor recognizes you and gives you the floor, state your name and address for the record and then address the Council.

Meetings may be recorded. By participating in the meeting, you are consenting to be recorded.

"Zoom-bombing." Zoom-bombing is a cyber-crime and is punishable by law. In the event of an attendee intruding into any City of Vestavia Hills Zoom meeting, the online broadcast will be terminated immediately. Council and/or board members may be readmitted but online attendees will not. Although Zoom-bombing is not a frequent occurrence, those wishing to make public comment should attend the meeting in person.

WHEREAS, May is designated as *Older Americans Month* and *National Physical Fitness and Sports Month*; and

WHEREAS, it is appropriate to honor our mature citizens for their many contributions to the vitality and strength of our community; and

WHEREAS, the United States Surgeon General has determined that regular physical activity results in significant health benefits and improved quality of life for older adults; and

WHEREAS, all older adults can participate in activities that improve and maintain their health; and

WHEREAS, National Senior Health and Fitness Day is celebrated in over 1,200 locations including senior centers, recreation centers, hospitals, health clubs, health departments, retirement communities, and more; and

WHEREAS, this day serves to acknowledge how important our elders and their health are. Since they are our seniors, it is our job to help them live a healthier life.

NOW, THEREFORE, I, Ashley C. Curry, by virtue of the authority vested in me as Mayor of the City of Vestavia Hills in the State of Alabama, do hereby proclaim May 28, 2025 as

NATIONAL SENIOR HEALTH & FITNESS DAY

and encourage our senior residents to remain active members of our community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Vestavia Hills to be affixed this the 21st day of May 2025.

Ashley C. Curry
Mayor

Summary
Financial Report
April 2024-2025

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1.) Reconciled Cash Balance

The overall reconciled cash balance for the month of April was \$55,928,715 which is comprised of the following funds:

General Funds	\$46,598,842
Restricted Funds	\$9,326,693
Petty Cash	<u>\$3,180</u>
Total	<u>\$55,928,715</u>

2.) The "Financial Overview" for the month and YTD through April is as follows:

Monthly Revenues	\$3,896,075	YTD Revenues	\$52,218,890
Monthly Expenses	<u>\$4,857,391</u>	YTD Expenses	<u>\$44,600,735</u>
Monthly Fund Balance	<u>(\$961,316)</u>	YTD Fund Balance	<u>\$7,618,155</u>

3.) Comparative Fund Balances:

	<u>YTD</u>	<u>Variance</u>
Actual - 2024-2025	\$7,618,155	
Budget - 2024-2025	\$6,063,147	\$1,555,008
Last Year - 2023-2024	\$10,153,329	(\$2,535,174)

Note:

The "Actual Fund Balance" is \$1,555,008 greater than the "Budgeted Fund Balance" and \$2,535,174 less than "Last Year Fund Balance".

Summary
Financial Report
April 2024-2025

MTD						YTD			Variance		
		Actual		Budget		Last Year	Actual	Budget	Last Year	Act vs. Bdgt	Act vs LY
REVENUES		3,896,075		3,377,689		3,454,403	52,218,890	50,445,376	52,306,993	1,773,514	(88,103)
EXPENSES		4,857,391		6,592,884		6,711,649	44,600,735	44,382,229	42,153,664	(218,506)	(2,447,071)
FUND BALANCE		(961,316)		(3,215,195)		(3,257,246)	7,618,155	6,063,147	10,153,329	1,555,008	(2,535,174)
Advalorem - Real		94,900		100,681		81,930	21,329,466	21,151,663	20,909,667	177,803	419,800
Sales Tax		2,404,613		2,230,276		2,190,413	17,322,012	15,958,922	15,874,605	1,363,090	1,447,408
Utility Franchise Fees		513		116		28	2,692,464	2,613,428	2,613,571	79,036	78,893
Business License		293,292		137,672		204,336	3,897,414	3,868,774	4,213,790	28,640	(316,376)
Advalorem - Personal		217,934		205,261		195,664	1,394,799	1,280,056	1,356,893	114,743	37,905
October thru April 2025 (7 months)						2024-2025					
		Actual		Budget Total		Outstanding Bal	% Received	% Outstanding	Verification		
Advalorem - Real		21,329,466		21,245,666		83,800	100.39%	-0.39%	100.00%		
Sales Taxes		17,322,012		28,094,201		(10,772,189)	61.66%	38.34%	100.00%		
Utility Franchise Fees		2,692,464		2,613,571		78,893	103.02%	-3.02%	100.00%		
Business License		3,897,414		4,374,434		(477,020)	89.10%	10.90%	100.00%		
Advalorem - Personal		1,394,799		2,319,009		(924,210)	60.15%	39.85%	100.00%		
APRIL		MTD				MTD					
						Variance	Last Year	Act vs LY			
Advalorem - Real		94,900		100,681		(5,781)	81,930	12,971			
Sales Taxes		2,404,613		2,230,276		174,337	2,190,413	214,201			
Utility Franchise Fees		513		116		397	28	485			
Business License		293,292		137,672		155,620	204,336	88,956			
Advalorem - Personal		217,934		205,261		12,673	195,664	22,271			

**CITY OF VESTAVIA HILLS
MONTHLY CASH REPORT
"RECONCILED BALANCES"**

General Funds	Banking Institutions	APR	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025
General / Operational Funds	Region Bank	4.03%	15,387,719.81	14,436,292.53	12,801,155.18	9,516,369.01	4,077,735.30	2,844,714.72	1,979,485.71	4,380,644.42	4,836,106.35	24,990,834.56	22,171,177.13	13,955,675.26	16,263,402.43
Enhanced Cash Strategy	Region Bank	4.31%	10,166,247.60	10,223,363.54	10,270,541.52	10,351,509.61	10,418,980.96	10,489,627.78	8,367,221.84	8,499,882.97	8,529,641.86	8,563,732.21	8,607,005.14	8,640,328.91	8,686,461.32
Payroll Fund	Region Bank	0.25%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24,133.01	24,133.01	24,133.01	24,133.01	24,133.01	0.00
Emergency Reserve Fund	PNC Bank	4.25%	20,590,395.90	20,551,408.03	20,661,720.70	20,855,623.62	20,947,224.55	21,071,036.31	21,070,949.87	21,107,572.98	21,230,188.91	21,316,814.11	21,379,333.55	21,445,489.03	21,519,598.66
Court & Corrections Fund	Region Bank	0.25%	140,557.86	89,815.80	113,043.20	132,868.20	114,716.50	112,200.50	137,869.94	98,792.61	91,015.93	143,258.43	101,119.49	134,947.74	128,335.55
American Rescue Plan (COVID-19)	SouthPoint	4.40%	2,793,511.80	2,803,969.87	2,814,127.93	2,824,663.25	1,773,884.08	1,779,878.81	1,785,177.23	1,790,165.28	1,710,094.74	1,714,675.61	1,718,823.73	1,723,428.05	1,043.47
Total - Balance			\$49,078,432.97	\$48,104,849.77	\$46,660,588.53	\$43,681,033.69	\$37,332,541.39	\$36,297,458.12	\$33,340,704.59	\$35,901,191.27	\$36,421,180.80	\$56,753,447.93	\$54,001,592.05	\$45,924,002.00	\$46,598,841.43
Restricted Funds															
Court Cash Bonds	Regions Bank	0.25%	129,371.00	119,416.00	113,621.00	111,646.00	104,646.00	101,421.00	99,551.00	94,182.00	89,272.00	91,082.00	91,652.00	93,552.00	76,156.00
Contractors' Bonds & CDs on Hand	City Clerk's Office	n/a	4,187,938.42	4,187,938.42	4,187,938.42	4,187,938.42	4,187,938.42	4,187,938.42	4,187,938.42	4,187,938.42	4,187,938.42	4,187,938.42	4,187,938.42	4,187,938.42	4,187,938.42
Contractors' Cash Bonds	SouthPoint	0.25%	659,736.91	630,929.54	601,364.94	609,197.10	585,375.54	594,199.62	593,428.25	573,252.03	578,678.21	582,010.47	575,674.35	580,499.93	599,122.39
Confiscated Funds	SouthPoint	1.25%	59,122.30	59,184.90	59,245.54	59,308.27	59,371.06	59,431.89	59,494.81	59,555.77	61,848.74	69,629.47	69,696.24	69,770.23	78,332.20
2013 GOW - QEBC Sinking Fund	Bank of New York	2.35%	1,911,964.89	1,911,964.89	1,911,964.89	1,911,964.89	1,911,964.89	2,127,191.68	2,127,191.68	2,127,191.68	2,127,191.68	2,127,191.68	2,127,191.68	2,127,191.68	2,321,641.45
Library Campaign Fund/Donations	Pinnacle	earnings offset fees	303.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Lease Escrow Funds	Truist & Robertson		709,908.37	654,497.10	655,560.15	656,660.45	657,763.60	3,967,756.36	3,968,666.45	3,151,303.96	3,152,045.67	2,490,839.60	2,193,074.50	2,193,074.50	2,063,502.61
Total Balance			\$7,658,345.09	\$7,563,930.85	\$7,529,694.94	\$7,536,715.13	\$7,507,059.51	\$11,037,938.97	\$11,036,270.61	\$10,193,423.86	\$10,196,974.72	\$9,548,691.64	\$9,245,227.19	\$9,252,026.76	\$9,326,693.07
Cash on Hand															
Petty Cash - City Depts.			880.00	880.00	880.00	880.00	880.00	880.00	880.00	880.00	880.00	880.00	880.00	880.00	880.00
Petty Cash - Courts/Jail			600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	700.00
Petty Cash - Library			600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00
Petty Cash - Vehicle Tags			1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
Total - Petty Cash			\$3,080.00	\$3,080.00	\$3,080.00	\$3,080.00	\$3,080.00	\$3,080.00	\$3,080.00	\$3,080.00	\$3,080.00	\$3,080.00	\$3,080.00	\$3,080.00	\$3,180.00
Grand Total - All Funds			\$56,739,858.06	\$55,671,860.62	\$54,193,363.47	\$51,220,828.82	\$44,842,680.90	\$47,338,477.09	\$44,380,055.20	\$46,097,695.13	\$46,621,235.52	\$66,305,219.57	\$63,249,899.24	\$55,179,108.76	\$55,928,714.50
Petty Cash Itemization															
City Clerk Dept.	none														
Court Dept.	\$600.00														
Finance Dept. & Vehicle Tags	\$1,050.00 Tags & City Depts														
Fire Dept.	\$100.00 City Depts														
Inspection Dept.	\$30.00 City Depts														
Library	\$600.00														
Mayor's Office	\$200.00 City Depts														
Parks & Leisure Services	\$300.00 City Depts														
Police Dept.	\$200.00 City Depts														
Public Services	none														
Total	\$3,080.00														

FINANCIAL SUMMARY REPORT
"APRIL 2024-2025"

1	MONTH OF APRIL 2025							YEAR-TO- DATE THROUGH APRIL 2025						
	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	2024-2025	2024-2025	2023-2024	Actual to	Budget	Actual to	Last Year	2024-2025	2024-2025	2023-2024	Actual to	Budget	Actual to	Last Year
	Actual	Budget	Actual	Amount	Percentage	Amount	Percentage	Actual	Budget	Actual	Amount	Percentage	Amount	Percentage
REVENUE SUMMARY														
STATE REVENUE	27,443	12,885	12,179	14,558	112.99%	15,264	125.33%	165,622	100,005	107,669	65,617	65.61%	57,953	53.82%
COUNTY REVENUE	331,894	331,525	305,513	369	0.11%	26,382	8.64%	22,880,202	22,592,514	22,429,579	287,688	1.27%	450,623	2.01%
CITY REVENUE	3,268,677	2,833,915	2,963,478	434,762	15.34%	305,199	10.30%	28,337,568	27,051,926	29,003,365	1,285,642	4.75%	(665,796)	-2.30%
PARK & RECREATION	268,061	199,364	173,233	68,697	34.46%	94,828	54.74%	835,498	700,931	766,381	134,567	19.20%	69,117	9.02%
TOTAL REVENUES	3,896,075	3,377,689	3,454,403	518,386		441,672		52,218,890	50,445,376	52,306,993	1,773,514		(88,103)	
EXPENDITURE SUMMARY														
NON DEPARTMENTAL	848,978	2,624,913	3,028,567	1,775,936	67.66%	2,179,589	71.97%	16,668,772	15,589,441	16,240,120	(1,079,331)	-6.92%	(428,651)	-2.64%
CITY COUNCIL	5,044	5,823	3,843	780	13.39%	(1,200)	-31.22%	48,254	61,975	53,771	13,721	22.14%	5,517	10.26%
MAYOR & ADMINISTRATION	221,374	201,575	123,664	(19,799)	-9.82%	(97,710)	-79.01%	1,481,873	1,660,038	1,217,514	178,165	10.73%	(264,359)	-21.71%
CITY CLERK	51,388	47,334	42,901	(4,054)	-8.57%	(8,487)	-19.78%	353,255	358,419	316,981	5,164	1.44%	(36,274)	-11.44%
MUNICIPAL COMPLEX	27,770	42,586	53,322	14,816	34.79%	25,552	47.92%	260,231	276,029	258,532	15,798	5.72%	(1,698)	-0.66%
INFORMATION SERVICES	64,728	62,639	57,845	(2,089)	-3.33%	(6,882)	-11.90%	419,369	496,787	438,799	77,418	15.58%	19,430	4.43%
POLICE	1,225,343	1,268,799	1,114,766	43,456	3.42%	(110,577)	-9.92%	8,635,500	9,117,357	7,919,188	481,857	5.29%	(716,311)	-9.05%
FIRE	1,186,186	1,161,549	1,114,922	(24,637)	-2.12%	(71,264)	-6.39%	8,137,013	8,399,730	7,667,605	262,717	3.13%	(469,408)	-6.12%
INSPECTION	78,736	74,786	69,289	(3,950)	-5.28%	(9,447)	-13.63%	538,726	531,970	487,213	(6,756)	-1.27%	(51,513)	-10.57%
PUBLIC SERVICES	471,067	456,144	448,929	(14,923)	-3.27%	(22,138)	-4.93%	3,294,985	3,292,337	3,172,958	(2,648)	-0.08%	(122,027)	-3.85%
PUBLIC LIBRARY	255,635	274,780	254,557	19,145	6.97%	(1,078)	-0.42%	1,740,428	1,945,942	1,688,573	205,514	10.56%	(51,855)	-3.07%
PARKS & LEISURE SERVICES	421,144	371,956	399,042	(49,188)	-13.22%	(22,101)	-5.54%	3,022,331	2,652,204	2,692,409	(370,127)	-13.96%	(329,923)	-12.25%
TOTAL EXPENDITURES	4,857,391	6,592,884	6,711,649	1,735,493	26.32%	1,854,257	27.63%	44,600,735	44,382,229	42,153,664	(218,506)		(2,447,071)	
SURPLUS / (DEFICIT)	(961,316)	(3,215,195)	(3,257,246)	2,253,879	70.10%	2,295,930	70.49%	7,618,155	6,063,147	10,153,329	1,555,008		(2,535,174)	



Vestavia Hills
City Council Work Session Minutes
April 23, 2025
6:00 PM

1. Call to Order

The City Council of Vestavia Hills met in special work session on this date at 8:00 AM, following publication and posting pursuant to Alabama law. The Mayor called the meeting to order and the City Clerk called the roll with the following:

2. Roll Call

Roll call was as follows:

MEMBERS PRESENT: Mayor Ashley Curry, Mayor Pro-Tem Rusty Weaver, City Councilors Kimberly Cook, Paul Head, and George Pierce

MEMBERS ABSENT: None.

Mrs. Cook led the following interviews for the Vestavia Hills Board of Education. The following individuals were interviewed by the City Council.

8:00 Jacob Catrett
9:00 Maurine Batson
10:00 Brennan Hall
11:00 Shelley Gentle
1:00 Anthony Michel
2:00 Brian DeMarco

Each applicant was interviewed and Mrs. Cook thanked each and indicated that the Council would appoint a new member at the April 28th meeting.

There being no further business, the work session adjourned at 2:55 PM.

Ashley C. Curry
Mayor

ATTESTED BY:

Rebecca Leavings
City Clerk



**Vestavia Hills
City Council Minutes
April 28, 2025
6:00 PM**

1. Call to Order

The City Council of Vestavia Hills met in regular session on this date at 6:00 PM, following publication and posting pursuant to Alabama law. A number of staff and members of the general public also attended virtually, via Zoom.com, following publication pursuant to Alabama law. The Mayor called the meeting to order and the City Clerk called the roll with the following:

2. Roll Call

Roll call was as follows:

MEMBERS PRESENT: Mayor Ashley Curry, Mayor Pro-Tem Rusty Weaver, City Councilors Kimberly Cook, Paul Head, and George Pierce

MEMBERS ABSENT: None.

OTHER OFFICIALS PRESENT: Cinnamon McCulley, Asst. City Manager; Patrick H. Boone, City Attorney; Rebecca Leavings, City Clerk; Shane Ware, Police Chief; Melvin Turner, Finance Director; Lori Beth Kearley, Public Works Director; Daniel Tackett, Asst. Director of Library in the Forest; Marvin Green, Fire Chief;

3. Invocation - Steve Dedmon, Vestavia Hills Chaplain

4. Pledge Of Allegiance

5. Approval Of The Agenda

The Mayor opened the floor for a motion to approve the agenda as presented.

MOTION: Approve the agenda as presented. Motion By: Rusty Weaver. Seconded By: Kimberly Cook.

VOTE: Roll call vote as follows: Yes: Ashley Curry, Rusty Weaver, Kimberly Cook, Paul Head, George Pierce.

No: None. Abstain: None. Motion passed.

6. Announcements, Candidates and Guest Recognition

- Mr. Pierce welcomed Chamber of Commerce Board members Taylor Burton and Kevin Wade to the meeting.
- Mayor Curry and the Council presented a Proclamation designating May 5-9, 2025, as Municipal Clerk's Week. Mrs. McCulley read the proclamation aloud and the Mayor presented it to City Clerk Rebecca Leavings thanking her for her 36 years of loyal service to the City.
 - Ms. Leavings thanked the Mayor and Council for the recognition and stated it was bittersweet as this would be her last one due to her impending retirement. She thanked the Mayor and City Council stating that she was honored to be allowed to serve them in this capacity.

7. City Manager's Report

- No report.

8. Councilors' Reports

- Mrs. Cook stated that she attended the Board of Education meeting just prior to this meeting. She indicated that an announcement was made at this meeting about possible rezoning of students at VHEE school because it has exceeded the demographer's growth projections for the incoming kindergarten class. She noted that any change will not be effective this year, and renovations are being done to the old gym over the summer to create new classrooms before the start of the 2025-2026 school year.
- Mr. Pierce stated there are so many events to attend around the City including the Crumbl[™] Cookie Run, the annual Dogwood Prayer Breakfast, the Rocky Ridge Dinner Creek Crawl, and Sunshine Creamery. He added that WingDing was at City Hall last weekend and; yesterday was Heights Hangout. He commended the groups that get these events together. Some have been planning events for a year.
- Mr. Weaver stated that Planning and Zoning met one week ago Thursday with several map approvals.

9. Financial Reports - Melvin Turner III, Finance Director

Mr. Turner presented the financial reports for month ending March 2025. He read and explained the balances.

10. Approval Of Minutes - April 14, 2025 regular meeting minutes

The Mayor announced that the minutes of the April 14, 2025, regular meeting minutes are being presented for approval. He opened the floor for a motion.

MOTION: Approve the April 14, 2025, regular meeting minutes as presented. Motion By: Rusty Weaver. Seconded By: Kimberly Cook.

VOTE: Roll call vote as follows: Yes: Ashley Curry, Rusty Weaver, Kimberly Cook, Paul Head, George Pierce.

No: None. Abstain: None. Motion passed.

Old Business (Public Hearing)

11. Public Hearing - Resolution Number 5560 - A resolution authorizing the City Manager to execute and deliver a professional engineering services agreement with Caprine Engineering to provide additional master planning services for the Sicard Hollow Athletic Complex in Vestavia Hills.

MOTION: Approve Resolution Number 5560 as presented. Motion by: Rusty Weaver. Seconded by: George Pierce.

The Mayor stated that the Council has previously discussed possible development at SHAC Pine Ridge. He explained that this request will fund further plans to carry out what was decided at Strategic Planning.

Mrs. McCulley stated that there are three capital projects that changed based on discussions at the recent Strategic Planning session: (1) to relocate the proposed library closer to Sicard Hollow, (2) create additional parking, and (3) move the maintenance building from its current location to the Pine Ridge site, and rework the intersection at the maintenance yard and Sicard Hollow Road to improve safety. This calls for a revision to the initial scope of designs.

Mrs. Cook asked if the estimates would be available by the next work session.

Mrs. Kearley stated some initial cost estimates will be provided, and engineers will be able to provide more exact detail later.

Chris Eckroate, Caprine Engineering, stated he needs extra time on some of them, but should have some helpful numbers by the work session.

Mr. Pierce stated that construction has not been approved. This is a planning exercise to see if and what can be done to fulfill these needs.

The Mayor opened the floor for a public hearing. There being no one present to address the Council on this issue, the Mayor closed the public hearing and called for the question.

VOTE: Roll call vote as follows: Yes: Ashley Curry, Rusty Weaver, Kimberly Cook, Paul Head, George Pierce.

No: None. Abstain: None. Motion passed.

12. Public Hearing - Ordinance Number 3271 - An Ordinance Accepting the Dedication of Excess Right-Of-Way of Interstate 459 by the Alabama Department of Transportation to the City for Maintenance and use in a new Roundabout at the Intersection of Cahaba Heights Road, Sicard Hollow Road and Blue Lake Drive and Authorizing the Mayor and City Manager to Execute and Deliver Agreements to Secure said ROW

MOTION: Approve Ordinance Number 3271 as presented. Motion by: Kimberly Cook. Seconded by: Rusty Weaver.

Ms. Kearley explained that this is some leftover right-of-way ALDOT is conveying to the City to assist with the construction of the roundabout, which should have been conveyed after I-459 was constructed. The city will assume maintenance and Jefferson County will maintain the roundabout.

Mr. Pierce asked about the completion date. Mrs. Kearley stated some utility re-locations are being done. Once that is completed, around mid-May, construction will begin with an estimated completion at the end of summer.

The Mayor opened the floor for a public hearing. There being no one present to address the Council on this issue, the Mayor closed the public hearing and called for the question.

VOTE: Roll call vote as follows: Yes: Ashley Curry, Rusty Weaver, Kimberly Cook, Paul Head, George Pierce.

No: None. Abstain: None. Motion passed.

New Business

13. Resolution Number 5563 - A Resolution appointing a member to the Vestavia Hills Board of Education

The Mayor stated that this Resolution is to fill an upcoming vacancy on the Vestavia Hills Board of Education.

MOTION: Approve Resolution Number 5563 as presented. Motion by: Kimberly Cook. Seconded by: Rusty Weaver.

Mrs. Cook stated that six applications were received this year. All of the applicants were strong and this was a difficult choice. She thanked all the other candidates for their diligence in the application process and coming in for an interview.

MOTION: Amend Resolution Number 5563 to insert the name Shelley Gentle for the appointment. Motion By: Kimberly Cook. Seconded By: Rusty Weaver.

Roll Call vote as follows: Yes: Ashley Curry, Rusty Weaver, Kimberly Cook, Paul Head, George Pierce.

No: None. Abstain: None. Motion passed.

There being no further discussion, the Mayor called for the question.

VOTE: Roll call vote as follows: Yes: Ashley Curry, Rusty Weaver, Kimberly Cook, Paul Head, George Pierce.

No: None. Abstain: None. Motion passed.

New Business Requesting Unanimous Consent (Public Hearing)

First Reading (No Action To Be Taken At This Meeting)

- 14. Public Hearing - Resolution Number 5558 - A Resolution by the Vestavia Hills City Council acting as the Vestavia Hills E-911 Emergency Communications Board to authorize the City Manager to purchase upgrades to the Fire and Police repeater system**
- 15. Public Hearing - Resolution Number 5562 - Annexation - 90 day - 1720 Vestaview Lane; Jaye Lawrence, Owner**
- 16. Public Hearing - Ordinance Number 3272 - Annexation - Overnight - 1720 Vestaview Lane; Jaye Lawrence, Owner**
- 17. Citizens Comments**

- None.

18. Time Of Adjournment

There being no further business, Mrs. Cook made a motion to adjourn. The Mayor adjourned the meeting at 6:28 PM.

Ashley C. Curry, Mayor

ATTESTED BY:

Rebecca Leavings, City Clerk



**Vestavia Hills
City Council Minutes
May 12, 2025
5:00 PM**

1. Call to Order

The City Council of Vestavia Hills met in work session on this date at 5:00 PM, following publication and posting pursuant to Alabama law. A number of staff and members of the general public also attended virtually, via Zoom.com, following publication pursuant to Alabama law. The Mayor called the work session to order and the City Clerk checked the roll with the following:

2. Roll Call

Roll call was as follows:

MEMBERS PRESENT: Mayor Ashley Curry, Mayor Pro-Tem Rusty Weaver, City Councilor Kimberly Cook, City Councilor Paul Head, City Councilor George Pierce

MEMBERS ABSENT: None.

OTHER OFFICIALS PRESENT: Jeff Downes, City Manager; Patrick H. Boone, City Attorney; Cinnamon McCulley, Asst. City Manager; Rebecca Leavings, City Clerk; Shane Ware, Police Chief; Melvin Turner, Finance Director; Zachary Clifton, Asst. Finance Director; Lori Beth Kearley, Public Works Director; Christopher Brady, City Engineer; Ethan Fisher, City Engineer; Jamie Lee, Director of Parks and Leisure Services; Taneisha Tucker, Director of Library in the Forest; Daniel Tackett, Asst. Library Director; Ryan Farrell, Asst. Fire Chief; James Randall, Human Resources Director; Andrew Phillips, IT

Consensus on Various Projects Discussed at Strategic Planning

Mr. Downes opened the work session by reiterating the results of the latest citizens survey concerning police and fire services, increased need for services toward the east and library services. Further, the Library did studies concerning the need for more library services on the eastern side of the City. Parks and Recreation surveys showed a fifty-nine percent greater need for diamond fields than rectangular fields. The Council heard these facts at the latest strategic planning session. Mr. Downes highlighted run times for emergency services and indicated a 140% increase in calls in the Liberty Park area. One of the apartment structures in Liberty Park has obtained a certificate of occupancy, which means more demand for fire and police protection. The Council needs to decide the funding for these needs.

In strategic planning the Council established priorities. These projects include renovation of Liberty Park Fire Station Number Four, development of SHAC and Pine Ridge road infrastructure, police building, maintenance building, east side library, and field enhancements estimated at \$37,536,678.

He recommends starting with the renovation of the Liberty Park fire station and building the Pine Ridge road. The road project has a good probability of receiving mine reclamation grant funding. These funds, together with revenues from the City's Capital Fund and Emergency Fund can fund these two projects in FY26.

Future projects will likely include relocation of the maintenance building and building additional fire equipment storage. These estimates do not include personnel and operational costs which will come from the General Fund. His preliminary analysis shows there will be enough funds to avoid incurring any debt for the FY26 projects.

Other projects to consider include the Altadena Valley Park Veterans Memorial, adding a pool heater and the hiring of a construction manager. The Library Board has recommended hiring a fund-raising consultant. FY27 projects require further refinement and analysis to decide budgets. He recommends beginning with the renovation of Liberty Park Fire Station Number Four, and building of the Pine Ridge access road in FY26, and continuing work with a construction manager to refine project estimates. He recommends retaining a construction project manager and a library fund-raising consultant to start the process.

Mrs. Cook asked about the grant funding for SHAC projects. If the City gets more than the cost of the road, can it be utilized toward the other projects? Mr. Downes stated that the funds may be used to do site preparation work as long as it is related to infrastructure.

Mrs. Cook stated that the City is beginning to receive new revenues from the Bray and it is only right to use those new funds to provide services to that part of the City.

Mr. Downes stated that he will finalize construction plans for the Veterans Memorial, and begin an Request for Proposal process for hiring a construction manager and fund-raising consultant for the Library.

Other Issues of the City

None.

3. Time Of Adjournment

There being no further business, the Mayor adjourned the work session at 5:55 PM.

Ashley C. Curry, Mayor

ATTESTED BY:

Rebecca Leavings, City Clerk



**Vestavia Hills
City Council Minutes
May 12, 2025
6:00 PM**

1. Call to Order

The City Council of Vestavia Hills met in regular session on this date at 6:00 PM, following publication and posting pursuant to Alabama law. A number of staff and members of the general public also attended virtually, via Zoom.com, following publication pursuant to Alabama law. The Mayor called the meeting to order and the City Clerk called the roll with the following:

2. Roll Call

Roll call was as follows:

MEMBERS PRESENT: Mayor Ashley Curry, Mayor Pro-Tem Rusty Weaver, City Councilor Kimberly Cook, City Councilor Paul Head, City Councilor George Pierce

MEMBERS ABSENT: None.

OTHER OFFICIALS PRESENT: Jeff Downes, City Manager; Patrick H. Boone, City Attorney; Cinnamon McCulley, Asst. City Manager; Rebecca Leavings, City Clerk; Shane Ware, Police Chief; Melvin Turner, Finance Director; Zachary Clifton, Asst. Finance Director; Lori Beth Kearley, Public Works Director; Christopher Brady, City Engineer; Ethan Fisher, City Engineer; Jamie Lee, Director of Parks and Leisure Services; Taneisha Tucker, Director of Library in the Forest; Daniel Tackett, Asst. Library Director; Ryan Farrell, Asst. Fire Chief; Steven Michael, Fire Captain; James Randall, Human Resources Director

3. Invocation - David Phillips, Vestavia Hills Chaplain

4. Pledge Of Allegiance

5. Approval Of The Agenda

MOTION: Approve the agenda as amended in order to postpone the minutes approval due to lack of distribution for review. Motion By: George Pierce. Seconded By: Kimberly Cook.

VOTE: Roll call vote as follows: Yes: Ashley Curry, Rusty Weaver, Kimberly Cook, Paul Head, George Pierce.

No: None. Abstain: None. Motion passed.

6. Announcements, Candidates and Guest Recognition

- Mr. Pierce welcomed Chamber of Commerce Board members Katherine McRee and Kevin Wade to the meeting.
- Mr. Head announced that the Vestavia Hills Parks and Recreation Board will meet tomorrow at 7:30 AM in the Civic Center.

The Mayor presented a certificate of recognition honoring Beau Brewer for his courage and bravery in his battle with cancer. The Mayor encouraged everyone to wear a baseball jersey or the color blue on Tuesday, May 13, 2025, to recognize and celebrate "Brave like Beau Day." He presented the certificate to Vestavia Hills Elementary West Principal Susan McCall, Alix Witaker, Shannon Stewart and Laura Grote.

7. Proclamation for National Public Works Week - May 18-24, 2025

The Mayor presented a Proclamation designating May 18-24 as "Public Works Week." Mr. Downes read the Proclamation aloud and the Mayor presented it to Lori Beth Kearley, Director, along with personnel from the City's Engineering and Public Works departments.

8. Proclamation - National Police Week (May 11-17, 2025) & National Peace Officers Memorial Day (May 15, 2025)

The Mayor presented a Proclamation designating May 11-17, 2025 and May 15, 2025 as "National Police Week and National Peace Officers Memorial Day." Mr. Downes read the Proclamation aloud and the Mayor presented it to Chief Shane Ware and various members of the Vestavia Hills Police Department.

9. City Manager's Report

- On May 15 and 16, the three segments of the pedestrian bridge will arrive and be placed alongside of Montgomery Highway. There may be some temporary road obstructions during that time. These structures will remain roadside for four to five weeks to allow electrical components to be installed.
- Massey Road is moving along; however, progress has slowed due to an unexpected water line conflict. Workers will relocate the pipe as soon as the contractor is retained, but this has caused another delay.
- Mr. Downes told a story highlighting one of our City's "Service Stars". One of the department's newest inspectors, Shane Bailey, inspected a new residential gas line on Mountainview Drive that had been relocated by a contractor. He encountered a "hot spot" in another part of the basement and decided to investigate. The hot spot was caused by a gas exhaust pipe that was plugged by debris. If left unattended, it would have caused carbon monoxide poisoning for the residents of the home. This inspector's attention to detail likely saved lives, and is service above and beyond his scope of work. This is a great example of a Service Star.

10. Councilors' Reports

- Mr. Pierce will attend the Chamber of Commerce luncheon to be held tomorrow. The keynote speaker is Greg Canfield, former Secretary of Commerce for the State of Alabama and a former Vestavia Hills Council President.
- Mr. Pierce announced the City Council has moved the May 26 meeting to 6 PM, May 21, 2025, and canceled the work session on May 19 due to high school graduation and the Memorial Day holiday.

- Mr. Weaver stated that the Vestavia Hills Planning and Zoning Commission met last Thursday with only one request, which was a rezoning from multi-family and office to a townhome development. This would come to City Council soon.

11. Approval Of Minutes - April 23, 2025 work session and April 28, 2025 regular meeting minutes

Minutes approval was postponed to May 21, 2025 meeting due to lack of distribution for review.

Old Business (Public Hearing)

12. Public Hearing - Resolution Number 5558 - A Resolution by the Vestavia Hills City Council acting as the Vestavia Hills E-911 Emergency Communications Board to authorize the City Manager to purchase upgrades to the Fire and Police repeater system

MOTION: Approve Resolution 5558 as presented. Motion by: Rusty Weaver. Seconded by: George Pierce.

Chief Farrell reported two pieces of additional equipment are needed for the City's radio system to provide a second circuit for emergency communications and a backup. He asked the City Council, as the E-911 Board, to increase the amount to \$50,000 for purchase of both repeaters.

MOTION: Amend Resolution 5558 to increase the amount to \$50,000 to purchase two repeaters as presented. Motion By: Rusty Weaver. Seconded By: Kimberly Cook.

VOTE: Roll Call vote as follows: Yes: Ashley Curry, Rusty Weaver, Kimberly Cook, Paul Head, George Pierce.

No: None. Abstain: None. Motion passed.

The Mayor opened the floor for a public hearing. There being no one present to address the Council on this issue, the Mayor closed the public hearing and called for the question.

VOTE: Roll call vote as follows: Yes: Ashley Curry, Rusty Weaver, Kimberly Cook, Paul Head, George Pierce.

No: None. Abstain: None. Motion passed.

13. Public Hearing - Resolution Number 5562 - Annexation - 90 day - 1720 Vestaview Lane; Jaye Lawrence, Owner

MOTION: Approve Resolution Number 5562 as presented. Motion by: Rusty Weaver. Seconded by: George Pierce.

Mr. Pierce stated that the Standing Annexation Committee discussed this at the last meeting and found no adverse information.

Jaye Lawrence was present with regard to this request.

The Mayor opened the floor for a public hearing on both Resolution 5562 and Ordinance 3272, the overnight annexation of the same property. There being no one present to address the Council on this issue, the Mayor closed the public hearing and called for the question.

VOTE: Roll call vote as follows: Yes: Ashley Curry, Rusty Weaver, Kimberly Cook, Paul Head, George Pierce.
No: None. Abstain: None. Motion passed.

14. Public Hearing - Ordinance Number 3272 - Annexation - Overnight - 1720 Vestaview Lane; Jaye Lawrence, Owner

MOTION: Approve Ordinance Number 3272 as presented. Motion by: Rusty Weaver. Seconded by: Kimberly Cook.

The Mayor stated that this is the overnight annexation of the same property and the public hearing had been held previously with the Resolution. There being no one present to address the Council on this issue, the Mayor closed the public hearing and called for the question.

VOTE: Roll call vote as follows: Yes: Ashley Curry, Rusty Weaver, Kimberly Cook, Paul Head, George Pierce. No: None. Abstain: None. Motion passed.

New Business

15. Public Hearing - Resolution Number 5564 - A Resolution approving an 020-Restaurant Retail Liquor License for BBB Vestavia 31 LLC d/b/a Big Bad Breakfast; 1467 Montgomery Highway; Stefano De Ruggerio Capomazza, Robert Dennis McGurk and John McDonald Currence, executives

MOTION: Approve Resolution Number 5564 as presented. Motion by: Kimberly Cook. Seconded by: Rusty Weaver.

Robert McGurk, representing Big Bad Breakfast, stated they use the responsible vendor program for training of employees to ensure that all employees are certified. He indicated they plan to open tomorrow morning with operating hours from 7 AM to 2:30 PM. Until they obtain the liquor license, they will operate with no alcohol.

The Mayor opened the floor for a public hearing. There being no one present to address the Council on this issue, the Mayor closed the public hearing and called for the question.

VOTE: Roll call vote as follows: Yes: Ashley Curry, Rusty Weaver, Kimberly Cook, Paul Head, George Pierce.
No: None. Abstain: None. Motion passed.

16. Public Hearing - Resolution Number 5565 - A Resolution approving an 020-Restaurant Retail Liquor license for Vasquare LLC d/b/a The Great Greek Mediterranean Grill; Vaishaliben Patel and Anilkumar Patel, executives

MOTION: Approve Resolution Number 5565 as presented. Motion by: Kimberly Cook. Seconded by: Rusty Weaver.

Mr. Patel explained the training of their employees in responsible alcohol sales and indicated that all employees are well trained.

The Mayor opened the floor for a public hearing. There being no one present to address the Council on this issue, the Mayor closed the public hearing and called for the question.

VOTE: Roll call vote as follows: Yes: Ashley Curry, Rusty Weaver, Kimberly Cook, Paul Head, George Pierce.
No: None. Abstain: None. Motion passed.

New Business Requesting Unanimous Consent (Public Hearing)

First Reading (No Action To Be Taken At This Meeting)

- 17. Public Hearing - Resolution Number 5566 - A Resolution authorizing the City Manager to make an application through the FY 2026 Transportation Alternatives Set Aside Program (TAP) for the design and construction of a sidewalk and traffic-calming measures on Greendale Road and White Oak Drive.**

18. Citizens Comments

- None.

19. Time Of Adjournment

There being no further business, Mrs. Cook made a motion to adjourn. The Mayor adjourned the meeting at 6:45 PM.

Ashley C. Curry, Mayor

ATTESTED BY:

Rebecca Leavings, City Clerk



**CITY OF VESTAVIA HILLS
PUBLIC SERVICES
INTER-DEPARTMENT MEMO**

May 21, 2025

To: Jeff Downes, City Manager

From: Ethan Fisher, City Engineer

Cc: Lori Beth Kearley, Public Services Director

RE: Public Hearing - Resolution Number 5566 - A Resolution authorizing the City Manager to make an application through the FY 2026 Transportation Alternatives Set Aside Program (TAP) for the design and construction of a sidewalk and traffic-calming measures on Greendale Road and White Oak Drive.

Background:

The Engineering Department has engaged Kimley-Horn to provide construction drawings for a sidewalk and traffic-calming measures on Greendale Road and White Oak Drive consistent with our approved sidewalk masterplan and the priorities established by that document. Part of their scope is to review funding opportunities to help offset the project cost. They have identified a TAP set-aside Program as the most advantageous route for funding through the Alabama Department of Transportation. This cost reimbursement program would require that the City provide 20% of the project funding while ALDOT would provide the remaining 80%. The rough estimate is attached to this agenda item for scale of cost. We are only obligated to provide the funding at such a time when the grant is awarded.

Recommendation:

Engineering recommends approval.

Fiscal Impact:

Total cost of design and construction with 80% reimbursement from ALDOT if grant is approved. The 20% local match would be expensed to the City's Capital Projects Fund.

Attachments:

1. Resolution 5566
2. TAPGuidelines
3. Greendale TAP Application_Cost Estimate_DRAFT 30APRIL2027

RESOLUTION NUMBER 5566

A RESOLUTION AUTHORIZING THE CITY MANAGER TO MAKE AN APPLICATION THROUGH THE FY 2026 TRANSPORTATION ALTERNATIVES SET ASIDE PROGRAM (TAP) FOR THE DESIGN AND CONSTRUCTION OF A SIDEWALK AND TRAFFIC-CALMING MEASURE ON GREENDALE ROAD AND WHITE OAK DRIVE

WHEREAS, the City of Vestavia Hills Engineering Department has determined a need for pedestrian connectivity and traffic calming improvement along Greendale Road and White Oak Drive with an estimated cost of \$958,754.89; and

WHEREAS, the Engineering Department has recognized a grant opportunity to fund approximately 80% of this project through the Alabama Department of Transportation (“ALDOT”) FY 2026 Transportation Alternatives Set-Aside Program Guidelines (“TAP”) requiring a 20% local match, a copy of which is marked as Exhibit A, attached to and incorporated into this Resolution Number 5566 as if written fully therein; and

WHEREAS, the City Council is desirous of submitting a request for a grant with detail from an exhibit marked as Exhibit B, attached to and incorporated into this Resolution Number 5566 as though written fully therein with the 20% local match approximately \$191,750.98; and

WHEREAS, the Mayor and City Council feel it is in the best public interest to submit said grant and pledge the 20% local match if grant is approved.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY MANAGER OF THE CITY OF VESTAVIA HILLS, ALABAMA, AS FOLLOWS:

1. The City Manager is hereby authorized to execute and deliver all documents necessary in order to apply for the TAP grant through ALDOT; and
2. If approved, the City Council hereby pledges the local match estimated at \$191,750.98 from the Capital Projects Fund; and
3. This Resolution Number 5566 shall become effective upon adoption and approval.

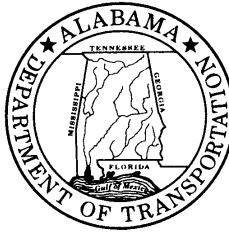
ADOPTED and APPROVED this the 21st day of May, 2025.

Ashley C. Curry
Mayor

ATTESTED BY:

Rebecca Leavings
City Clerk

ALABAMA DEPARTMENT OF TRANSPORTATION



FY 2026 Transportation Alternatives Set-Aside Program Guidelines

This document contains information regarding the Transportation Alternatives Set-Aside Program (TAP). Prospective project sponsors are encouraged to thoroughly review this document, as well as the FY 2026 TA Set Aside Program Application.

A. ELIGIBLE ENTITIES:

1. Local governments
2. Regional transportation authorities
3. Transit agencies
4. Natural resource or public land agencies
5. School districts
6. Tribal governments
7. Nonprofit entities responsible for the administration of local transportation safety programs
8. Other local or regional governmental entities with the responsibility for, or oversight of, transportation or recreational trails

Eligibility of applicants will be determined by ALDOT with the concurrence of the Federal Highway Administration (FHWA).

B. PROJECT ELIGIBILITY:

1. Construction, planning, and design of infrastructure-related projects and systems that will provide safe routes for non-drivers, including children, senior adults, and individuals with disabilities.
2. Construction, planning, and design of on-road and off-road trail facilities for pedestrians, bicyclists, and other nonmotorized forms of transportation. These can include sidewalks, bicycle infrastructure, pedestrian and bicycle signals, traffic calming techniques, lighting, safety-related infrastructure, as well as projects to achieve compliance with the Americans with Disabilities Act of 1990.
3. Conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists, or other nonmotorized transportation users.

4. Construction of turnouts, overlooks, and viewing areas.
5. Community improvement activities, which include:
 - a. The inventory/control/removal of outdoor advertising.
 - b. Historic preservation and rehabilitation of historic transportation facilities.
 - c. Vegetation management practices in transportation rights-of-way to improve safety, prevent against invasive species, and provide erosion control.
 - d. Archaeological activities relating to impacts from implementation of a transportation project.
6. Environmental mitigation activities, which include:
 - a. Storm water management, control, and water pollution prevention or abatement related to highway construction or due to highway runoff.
 - b. Reduce vehicle-caused wildlife mortality or to restore and maintain connectivity among terrestrial or aquatic habitats.

Eligibility of proposed project activities will be determined by ALDOT with the concurrence of the Federal Highway Administration (FHWA).

C. COMPETITIVE SELECTION

TA Set-aside funds are awarded through an ALDOT administered competitive selection process. It should be noted that while certain types of projects are technically eligible, not all types of projects have the same level of priority in the competitive selection process.

The purpose and intent of this program is to provide new “**Transportation Alternatives**” to communities, as well as enhance existing non-motorized transportation infrastructure. All eligible applications will be evaluated on how the proposed project improvements advance the intent of the program.

The following areas are considered in the competitive selection process:

- Promotes Safety
 - Reduces/Improves Conflict Points
 - Provides Separation for Non-Motorized Travel
- Increases Local Transportation Options
 - Improves Public Travel Experience
 - Promotes Mobility
 - Encourages Multimodal Options
 - Meets the Needs of Non-Motorized Users

- Provides Community Enhancements
 - Improves Usability of Existing Facilities
 - Improves Access to Quality of Life Enhancements
 - Provides Access to Community Amenities
 - Connects Activity Centers
 - Connectivity to Essential Services
 - Improves Public Health/Physical Activity
- Local Commitment
 - Sponsor and/or MPO Resolution
 - Public Involvement and Community Support
 - Part of a Larger Comprehensive Plan
 - Project Manager Identified with Qualifications
 - Readiness and Deliverability of Project
 - Addresses Challenges and Obstacles
 - TAP Project Delivery History
- Environmental Justice
 - ADA Compliance
 - Provides and/or Enhances Services for Individuals with Disabilities
 - Improves Transportation Options in Underserved and Underrepresented Communities
 - Mitigates Transportation Environmental Effects
 - Reduces Automobile Dependence as a Barrier to Opportunity

D. PROJECT FUNDING:

TA Set-Aside funds are allocated into two separate categories.

1. Fifty-nine percent of the TA Set-aside funds are sub allocated to areas based on their relative share of the total State 2010 Census. They are awarded to sponsors based on the geographical funding limitations described below.

- a. Funds sub allocated to areas with populations over 200,000
(awarded and administered by the respective MPOs).

The policies and procedures described in this memorandum only apply to those sub allocations awarded and administered by ALDOT. The MPOs may establish their own respective policies, procedures, and competitive selection criteria for funds sub allocated to areas with populations over 200,000. Sponsors located within the metropolitan planning jurisdictions of the Birmingham, Huntsville, Mobile or Montgomery MPOs should contact their respective MPO for specific program details.

- b. Funds sub allocated to areas with populations of 50,000 to 200,000
(awarded and administered by ALDOT).

- c. Funds sub allocated to areas with populations of 5,000 to 49,999 (awarded and administered by ALDOT).
- d. Funds sub allocated to areas with populations less than 5,000 (awarded and administered by ALDOT)

Forty-one percent of the TA Set-aside funds are sub allocated to any area of the state. Any sponsor located in the State, regardless of population (including MPOs), may submit applications for consideration in this sub allocation. Any area of the State funds are awarded and administered by ALDOT

- 2. The Federal share for TA Set-Aside projects is generally 80%, with the sponsor providing the remaining 20% in matching funds.
- 3. The TA set-aside Program is a **“cost reimbursement program”**, not a “grant”. After the sponsor is issued a notice to proceed, the sponsor must pay 100% of the project expenses and request reimbursement for 80% of eligible expenditures from ALDOT. Therefore, the project sponsor must have the fiscal, managerial, and engineering capabilities to manage a project consistent with federal and state requirements. Furthermore, the Sponsor is responsible for any environmental assessments and permitting which may be required. Invoices may not be submitted more often than monthly.
- 4. Due to the limited amount of funding available, only one application can be submitted by an eligible sponsor per fiscal year. If the submitted application is part of a past or future phased construction, please indicate that within the application and include a master plan of all the anticipated phases.
- 5. Sponsors that currently have an active TAP project will not be eligible to submit another application for funding consideration until the awarded project has been submitted to ALDOT for authorization.
- 6. The total amount of Federal participating funding for a particular project (or project phase if part of a large multi-phased project) application is limited to **\$1,000,000; (\$800,000 Federal and \$200,000 sponsor match)**. The total project estimated costs may exceed the \$1,000,000 limit, but any amounts in excess of the limit will be the responsibility of the sponsor and should be shown as such.
- 7. TA funds are federal funds administered through the Federal Highway Administration. All applicable Federal regulations apply. Failure to follow Federal regulations may result in the rescission of Federal funds from the Sponsor.
- 8. The sponsor is responsible for compliance with all Federal and State design regulations applicable for the project type (i.e. AASHTO Guide for Bicycle Facilities, Americans with Disabilities Act of 1990, USDOT regulations, Architectural Guidelines, etc.).
- 9. Any cost incurred relating to this project which is determined to not be an eligible activity will be borne and paid for by the sponsor.

E. PROJECT PROGRESS:

1. **Project funding awarded to sponsors, but not authorized for contract letting within two years of the notice of award, are subject to rescission by ALDOT.** The purpose of this time limit is to allow for reallocation to another project in order to prevent the loss of funds to the State.
2. To further encourage timely project delivery and facilitate the reallocation of funds to other projects as necessary, the following target deadlines are established:

- a. Funding Agreement Execution by Sponsor: Three (3) months from ALDOT making the funding agreement available.
- b. Obtain Environmental Clearances/Permits/Right-of-Way: One (1) year from project award.

If minor right-of-way acquisition is required, or there are historic structures more than 50 years old, additional studies may be needed in order to meet FHWA requirements. These additional requirements will be discussed / determined during a Project Kick-Off Meeting that will be scheduled shortly after the notice of award.

- c. Project/Specification/Estimate (PS&E) Review to Region: Eighteen (18) months from project award
- d. Final Plans/Certifications/Estimate (Ready for FHWA authorization) to Region: Two (2) years from project award.

Failure to meet a target deadline may result in the rescission and reallocation of awarded project funds. Extension requests will be evaluated on the merits of the request and the extenuating circumstances involved.

3. Sponsors who are awarded funding for projects are expected to actively pursue the project to completion and final close-out. If, in the opinion of ALDOT, a sponsor fails to actively pursue the project to completion and final close-out, the result could be the suspension or disqualification of future TAP project funding consideration.

F. ALLOWABLE WORK PHASES:

1. The sponsor will be responsible for the preliminary engineering. However, preliminary engineering (PE) is eligible for reimbursement as part of the project invoicing. The eligible amount may be up to 10% of the total project cost with a maximum amount of \$100,000. The PE should include, but is not limited to, items such as locating, surveying, mapping, environmental (including permitting and mitigation), development of engineering plans and specifications, and the bidding and letting of a project to contract. The sponsor shall be responsible to ensure that all preliminary engineering activities (developing plans, specifications, cost estimates, etc.) are in accordance with ALDOT requirements. If the

sponsor plans on receiving reimbursement for the preliminary engineering, the sponsor must ensure the proper consultant selection process is followed. The sponsor may seek additional information by contacting the appropriate ALDOT Area Office or the [ALDOT Contract Management Group](#). Any design and feasibility studies conducted prior to receipt of a Notice to Proceed are not eligible.

2. Applications involving right-of-way acquisition will generally not be considered. Under special circumstances, right-of-way acquisition may be considered eligible, but only for minor, non-adverse acquisitions that are incidental (not a significant item or cost) to the proposed project activities. Any such consideration will be on a case-by-case basis.
 - a. Projects including right-of-way acquisition will be held to the project deadlines established in previous sections of this document. Proof of support and intent should be provided with the application in the form of letters from the affected property owners.
 - b. Applications for desired project improvements that require obtaining significant and/or adverse right-of-way acquisition should be delayed until the subject right-of-way has been obtained.

Applicants should be aware that Federal Funds expended on right-of-way acquisition shall be reimbursed by the applicant to the Federal government should the project not be advanced to construction within twenty (20) years.

3. Applications involving easements/permitted work on property owned by another entity will generally not be considered. Under special circumstances, easements/permitted work on property owned by others may be considered eligible. Any such consideration will be on a case-by-case basis.
4. Applications involving the relocation of utilities in conflict will generally not be considered. Under special circumstances, utility relocations may be considered eligible, but only for minor utility relocations and service relocations that are incidental (not a significant item or cost) to the proposed project activities. Any such consideration will be on a case-by-case basis.
 - a. Projects including both utility/service relocations will be held to the project deadlines established in previous sections of this document. Proof of project support should be provided with the application in the form of letters of support from the affected utility owners.
 - b. Applications for desired project improvements that require significant utility relocations should be delayed until the subject utilities have been relocated and are no longer in conflict.
5. The sponsor will be responsible for the administration and professional oversight (construction engineering and inspection). However, eligible Construction Engineering & Inspection (up to a total of 15% of total project construction cost) is an eligible item and may be reimbursed as part of the project invoicing. If the sponsor intends to seek reimbursement for Construction Engineering & Inspection, it must be included in the

application and supporting cost estimate (and subject to the limiting funding cap). Sponsors who utilize the services of a consulting engineering firm to perform Construction Engineering & Inspection services, and intend to seek reimbursement for those services, must follow the ALDOT consultant selection procedures.

G. MISCELLANEOUS PROVISIONS:

1. Due to the limited availability of funds, only one project application may be submitted by an eligible sponsor per year. Larger, more comprehensive projects are encouraged. However, such projects may need to be separated into manageable and logical phases for multi-year application and funding. Such project applications should be accompanied with an overall master plan, including a narrative explaining the entire scope of the project, and how the entire project is to be separated into logical phases.
2. Significant changes in project scope after project selection will normally not be permitted. Under special circumstances, minor scope reductions due to funding restrictions may be allowed, but only with prior ALDOT approval and will be evaluated on a case-by-case basis.
3. Eligible projects must be for public use and the benefit of the community at large. Admission or usage fees are discouraged but may be considered if such fees are dedicated to use for maintenance of the facility. These aspects should be clearly identified and explained in the project application. Projects cannot result in the private gain of individuals or groups.
4. Projects must be let to competitive bid unless prior approval is obtained from ALDOT in coordination with the FHWA to use another method of construction, such as force account.
5. Any costs incurred prior to issuance of a written Notice to Proceed from ALDOT is not eligible for reimbursement. Sponsors must receive written approval from ALDOT prior to advertising for bids. Sponsor must also receive written approval from ALDOT prior to awarding the contract.
6. Change of use or ownership during the expected life of the project is strongly discouraged. No change in use or ownership is permitted without written justification, and written concurrence from ALDOT in coordination with FHWA. In the event of a change of ownership, the sponsor may be required to reimburse an appropriate share of the Federal funds expended on the project.
7. TA Set-aside funds have Federal reporting requirements. Recipients will be required to furnish any and all requested data to ALDOT to satisfy these reporting requirements.

H. PROJECT IMPROVEMENT SPECIFICS:

1. Eligible sidewalks shall be designated for exclusive use by pedestrians and comply with ADA guidelines.

2. Eligible bike/pedestrian facilities shall be shared-use or multi-use paths. They must be off-road facilities and developed for use by non-motorized vehicular users such as bicyclists, pedestrians, skaters, wheelchairs, runners, etc. Such facilities are commonly designed for two-way travel. Bike/pedestrian facility paths must comply with ADA guidelines.
3. Priority will be given to projects whose primary purpose is transportation (traveling from point A to B) rather than recreation.

The Alabama Department of Economic Development (ADECA) administers funds for the Recreational Trails Program, which is specifically intended to fund recreational trails. Sponsors are encouraged to contact ADECA for program eligibility.

4. Streetscape improvements are eligible and can include items such as sidewalk replacement to meet ADA requirements, landscaping, pedestrian lighting, etc. These enhancements must be located in a downtown area and are generally the only instance where these items, as a major activity, are eligible.
5. Existing sidewalk facilities that are in acceptable condition, will generally not be considered for replacement, except when that replacement is necessary to achieve ADA compliance. Under special circumstances, the replacement of sidewalks in acceptable condition may be considered eligible, but only when incidental (not a significant item or cost) to the proposed project activities. Any such consideration will be on a case-by-case basis.
6. Hardscapes (e.g. signs at entrances to cities and towns, fencing, waterfalls, towers, flag poles, statues, etc.) are not eligible.
7. Landscaping and scenic enhancements as independent projects are not eligible.
8. Street lighting, traffic signals, and flashers are not eligible, except when traffic control devices for non-motorized traffic are in conjunction with other eligible project activities.
9. Roadway items, such as curb & gutter, roadway paving, or drainage structures are only eligible when incidental and necessary for the construction of the eligible project activities.

I. APPLICATION SUBMISSION & SELECTION

1. Sponsors should thoroughly consider the project scoping process prior to submitting an application. Important considerations include:
 - Right-of-way acquisition or easement/permitting
 - Utility/service relocations
 - Phased construction
 - Fiscal capability
 - Sponsors ability to provide the required matching funds
 - Feasibility and costs associated with meeting ADA compliance
2. Applications should follow the format provided in the FY 2026 Transportation Alternatives Set-Aside Application.

3. Eligibility of applications will be determined by ALDOT with the concurrence of the Federal Highway Administration (FHWA). Sponsors of applications deemed ineligible will be notified in writing.
4. Eligible applications will be reviewed by ALDOT Local Transportation Bureau and ALDOT Area staff in accordance with the ALDOT competitive selection process.
5. Projects selected for funding will be approved by the Transportation Director. Sponsors of selected projects will be notified in writing by the Governor.
6. Once notified of award, sponsors should contact the ALDOT Area in order to set up an initial “kick-off” meeting prior to initiating any work.

All applications **must be submitted electronically** no later than 5:00 pm on **May 30, 2025**.

Applications should be sent in through <https://aldot.submittable.com/submit>.

Applicant will receive a confirmation email once an application is submitted. If you do not receive a confirmation, please contact LTB at 334-242-6733 to ensure receipt of the application.

OPINION OF PROBABLE COST

Sidewalks and Traffic Calming on Greendale Road

City of Vestavia Hills

April 30, 2025



VESTAVIA HILLS

Pay Item	Unit	Item Description	Quantity	Unit Price	Extension
2001A002	LS	Clearing and Grubbing (Maximum Allowable Bid \$8000/Acre) (App 1 Acre)	1	\$ 8,000.00	\$ 8,000.00
206D005	LIN FT	Removing Gutter	181	\$ 35.00	\$ 6,335.00
206E000	EACH	Removing Headwalls	1	\$ 1,500.00	\$ 1,500.00
209A000	EACH	Mailbox Reset, Single	6	\$ 500.00	\$ 3,000.00
210A000	CUYD	Unclassified Excavation	500	\$ 50.00	\$ 25,000.00
210D001	CUYD	Borrow Excavation (Loose Truckbed Measurement)	1000	\$ 35.00	\$ 35,000.00
214A000	CUYD	Structure Excavation	51	\$ 65.00	\$ 3,315.00
214B001	CUYD	Foundation Backfill, Commercial	11	\$ 250.00	\$ 2,750.00
301A012	SQ YD	Crushed Aggregate Base Course, Type B, Plant Mixed, 6" Compacted Thickness	535	\$ 50.00	\$ 26,750.00
305B077	TON	Crushed Aggregate, Section 825, For Miscellaneous Use	425	\$ 80.00	\$ 34,000.00
401A000	SQ YD	Bituminous Treatment A	535	\$ 2.50	\$ 1,337.50
405A000	GAL	Tack Coat	54	\$ 8.50	\$ 459.00
408B001	SQYD	Micro-Milling Existing Pavement (Approximately 1.10" Thru 2.00" Thick)	381	\$ 15.00	\$ 5,715.00
424A360	TON	Superpave Bituminous Concrete Wearing Surface Layer, 1/2" Maximum Aggregate Size Mix, ESAL Range C	120	\$ 175.00	\$ 21,000.00
424A363	TON	Superpave Bituminous Concrete Wearing Surface Layer, Patching, 3/8" Maximum Aggregate Size Mix, ESAL Range C	25	\$ 500.00	\$ 12,500.00
424B650	TON	Superpave Bituminous Concrete Upper Binder Layer, 3/4" Maximum Aggregate Size Mix, ESAL Range C	42	\$ 225.00	\$ 9,450.00
533A099	LIN FT	24" Storm Sewer Pipe (Class 3 R.C.)	16	\$ 175.00	\$ 2,800.00
600A000	LS	Mobilization	1	\$ 75,000.00	\$ 75,000.00
610C001	TON	Loose Riprap, Class 2	5	\$ 100.00	\$ 500.00
610D003	SQYD	Filter Blanket, Geotextile	335	\$ 4.90	\$ 1,641.50
614A000	CUYD	Slope Paving	10	\$ 1,000.00	\$ 10,000.00
618A000	SQYD	Concrete Sidewalk, 4" Thick	1033	\$ 115.00	\$ 118,795.00
618B003	SQYD	Concrete Driveway, 6" Thick (Includes Wire Mesh)	224	\$ 135.00	\$ 30,240.00
618C001	SQFT	Detectable Warning Surface	16	\$ 50.00	\$ 800.00
618D000	SQYD	Curb Ramp	47	\$ 225.00	\$ 10,575.00
619A003	EACH	24" Pipe End Treatment, Class 1	1	\$ 3,000.00	\$ 3,000.00
620A000	CUYD	Minor Structure Concrete	1	\$ 225.00	\$ 225.00
621C008	EACH	Inlets, Type E	2	\$ 10,250.00	\$ 20,500.00
621C036	EACH	Inlets, Type S1 Or S3 (1 Wing) (Modified)	1	\$ 7,000.00	\$ 7,000.00
621C049	EACH	Inlets, Type S1 Or S3 (2 Wing) (Modified)	1	\$ 7,500.00	\$ 7,500.00
623A001	LIN FT	Concrete Gutter (Valley)	184	\$ 50.00	\$ 9,200.00
623B000	LIN FT	Concrete Curb, Type N	665	\$ 65.00	\$ 43,225.00
623B005	LIN FT	Concrete Curb, Type E	362	\$ 55.00	\$ 19,910.00
623B120	LIN FT	Concrete Curb, Type Special	216	\$ 70.00	\$ 15,120.00
623C003	LIN FT	Combination Curb & Gutter, Type C (Modified)	742	\$ 35.00	\$ 25,970.00
637A000	LIN FT	Fence Reset	201	\$ 35.00	\$ 7,035.00
641S500	EACH	Valve Box Reset	3	\$ 550.00	\$ 1,650.00
650A000	CUYD	Topsoil	479	\$ 50.00	\$ 23,950.00

654A001	SQYD	Solid Sodding (Bermuda)	4310	\$	7.00	\$	30,170.00
665A001	ACRE	Temporary Seeding	1	\$	600.00	\$	600.00
665B001	TON	Temporary Mulching	3	\$	335.00	\$	1,005.00
665J002	LIN FT	Silt Fence	2180	\$	4.00	\$	8,720.00
665O001	LIN FT	Silt Fence Removal	2180	\$	1.50	\$	3,270.00
665P005	EACH	Inlet Protection, Stage 3 or 4	9	\$	400.00	\$	3,600.00
665Q002	LIN FT	Wattle	500	\$	9.00	\$	4,500.00
680A001	LS	Geometric Controls	1	\$	10,000.00	\$	10,000.00
698A000	LS	Construction Fuel (Maximum Bid Limited to \$35000)	1	\$	35,000.00	\$	35,000.00
701G265	LIN FT	Solid Yellow Class 2, Type A Traffic Stripe (5" Wide)	786	\$	2.75	\$	2,161.50
701C001	MILE	Solid Temporary Traffic Stripe	1	\$	1,350.00	\$	1,350.00
703A002	SQFT	Traffic Control Markings, Class 2, Type A	720	\$	5.65	\$	4,068.00
703D001	SQFT	Temporary Traffic Control Markings	240	\$	2.75	\$	660.00
710A160	SQFT	Class 10, Aluminum Flat Sign Panels 0.08" Thick (Type XI Background)	43	\$	28.00	\$	1,204.00
710B021	LIN FT	Roadway Sign Post, (#3 U-Channel, Galvanized Steel or 2" , 14 Ga Square Tubular Steel	70	\$	16.75	\$	1,172.50
711A000	LS	Roadway Sign Relocation	1	\$	2,500.00	\$	2,500.00
740B000	SQFT	Construction Signs	782	\$	8.75	\$	6,842.50
740D000	EACH	Channelizing Drums	100	\$	42.00	\$	4,200.00
740E000	EACH	Cones (36" High)	50	\$	7.75	\$	387.50
740F002	EACH	Barricades, Type III	2	\$	300.00	\$	600.00
740M001	EACH	Ballast for Cone	50	\$	3.00	\$	150.00
742A001	EACH	Portable Changeable Message Sign, Type 2	2	\$	6,500.00	\$	13,000.00

CONSTRUCTION SUBTOTAL \$ 757,909.00

CONTINGENCY (10%) \$ 75,790.90

CONSTRUCTION TOTAL \$ 833,699.90

CONSTRUCTION ENGINEERING AND INSPECTION (15%) \$ 125,054.99

PROJECT TOTAL \$ 958,754.89

TAP Funds (80%) \$ 767,003.91

Sponsor Match (20%) \$ 191,750.98

The Consultant has no control over the cost of labor, materials, equipment, or over the Contractor's methods of determining prices or over competitive bidding or market conditions. Opinions of probable costs provided herein are based on the information known to Consultant at this time and represent only the Consultant's judgment as a design professional familiar with the construction industry. The Consultant cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from its opinions of probable costs.



CITY OF VESTAVIA HILLS

INTER-DEPARTMENT MEMO

May 21, 2025

To: Jeff Downes, City Manager

From:

Cc:

RE: Citizens Comments

Background:

Recommendation:

Fiscal Impact:

Attachments:

None