



**Vestavia Hills
City Council Agenda
November 3, 2025
10:00 AM**

1. Call to Order
2. Roll is checked by the City Clerk
3. Invocation - Butch Williams, Vestavia Hills Chaplain and Othell Phillips introduced by Mayor Ashley C. Curry
4. Pledge of Allegiance

Oath of Office - Administered by the Honorable Greg Cook, Associate Justice of the Alabama Supreme Court

5. Oath of Office - Office of the Mayor - Ashley C. Curry
6. Oath of Office - Rusty Weaver, Council, Place Number 1
7. Oath of Office - Kimberly Cook, Council, Place Number 2
8. Oath of Office - Michael Vercher, Council, Place Number 3
9. Oath of Office - Ali Pilcher, Council, Place Number 4

New Business

10. Election of Mayor Pro-Tempore
11. Resolution Number 5592 - A Resolution Appointing a City Attorney for the City of Vestavia Hills
12. Resolution Number 5593 - A Resolution appointing a Municipal Judge for the City of Vestavia Hills
13. Resolution Number 5594 - A Resolution appointing a Municipal Prosecutor for the City of Vestavia Hills
14. Resolution Number 5602 - A Resolution appointing Indigent Defenders for the Municipal Court
15. Resolution Number 5595 - A Resolution appointing a City Clerk for the City of Vestavia Hills
16. Resolution Number 5596 - A Resolution appointing a City Treasurer for the City of Vestavia Hills

17. Oath of Office of City Attorney, Municipal Judge, Municipal Prosecutor, Municipal Defenders, City Clerk and City Treasurer - Administered by the Honorable Justice Greg Cook
18. Ordinance Number 3003 - To establish the time and place for regular city council meetings; the procedure for calling special meetings; establish a quorum; establish conduct and procedures for council meetings of the City of Vestavia Hills, Alabama; repealing Ordinance Number 2983.

Adjournment

19. Motion to Adjourn to Reception

PUBLIC HEARING PROCEDURES

The following procedures shall be followed for every public hearing of the City Council:

- All comments shall be limited to **3 minutes**. A countdown clock will be provided on the video screens.
- Do not duplicate comments made by previous speakers. For example, if traffic is mentioned as an issue, do not readdress that issue.
- All comments shall be directed to the Mayor and/or presiding officer. Do not address the audience or the applicant.
- Each speaker shall identify himself, including full name and address.

SPECIAL NOTICE CONCERNING CITY COUNCIL MEETINGS

If you prefer not to attend a City Council meeting or work session in person, you may participate remotely:

- **Videoconference:** To participate by videoconference, you may access the meeting via Zoom at <https://us02web.zoom.us/j/5539517181>. When the Zoom.us window opens in your browser, click "Allow" to be placed in a virtual "waiting room." The host will open the meeting and allow all participants to join the meeting at that time. All participants will be automatically muted upon entrance to the meeting. If you wish to speak during time(s) identified for public input, activate the "video" feature and unmute yourself by toggling the mute button. When the Mayor recognizes you and gives you the floor, state your name and address for the record and then you may address the Council. Some useful Zoom functions include: microphone Mute/Unmute; Start/Stop Video; and View Participants – opens a pop-out screen that includes the "Raise Hand" icon that you may use to raise a virtual hand.
- **Teleconference:** To participate by telephone, dial 312.626.6799 and enter the meeting ID: 5539517181. All participants will be automatically muted upon entrance to the meeting. If you wish to speak during time(s) identified for public input, unmute yourself by pressing *6 on your keypad. Then state your name and wait for the Mayor to recognize you. When the Mayor recognizes you and gives you the floor, state your name and address for the record and then address the Council.

Meetings may be recorded. By participating in the meeting, you are consenting to be recorded.

"Zoom-bombing." Zoom-bombing is a cyber-crime and is punishable by law. In the event of an attendee intruding into any City of Vestavia Hills Zoom meeting, the online broadcast will be terminated immediately. Council and/or board members may be readmitted but online attendees will not. Although Zoom-bombing is not a frequent occurrence, those wishing to make public comment should attend the meeting in person.

OATH OF OFFICE

STATE OF ALABAMA

JEFFERSON COUNTY

CITY OF VESTAVIA HILLS

I, Ashley C. Curry, solemnly swear that I am eligible for the Office of Mayor of Vestavia Hills and will execute the duties of same according to the best of my ability and that I will support the Constitutions and will obey the laws of the United States and of the State of Alabama; that I will in all respects, observe the provisions of the Ordinances of the City of Vestavia Hills, and will faithfully discharge the duties of the Office of Mayor.

I, Ashley C. Curry, solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Alabama, so long as I continue a citizen thereof; and that I will faithfully and honestly discharge the duties of the office upon which I am about to enter, to the best of my ability, so help me God.

Ashley C. Curry,

Sworn and subscribed before me this the 3rd day of November, 2025.

Justice Greg Cook

OATH OF OFFICE

STATE OF ALABAMA

JEFFERSON COUNTY

CITY OF VESTAVIA HILLS

I, Rusty Weaver, solemnly swear that I am eligible for the Office of Council Member of Vestavia Hills and will execute the duties of same according to the best of my ability and that I will support the Constitutions and will obey the laws of the United States and of the State of Alabama; that I will in all respects, observe the provisions of the Ordinances of the City of Vestavia Hills, and will faithfully discharge the duties of the Office of Council Member.

I, Rusty Weaver, solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Alabama, so long as I continue a citizen thereof; and that I will faithfully and honestly discharge the duties of the office upon which I am about to enter, to the best of my ability, so help me God.

Rusty Weaver

Sworn and subscribed before me this the 3rd day of November, 2025.

Justice Greg Cook

OATH OF OFFICE

STATE OF ALABAMA

JEFFERSON COUNTY

CITY OF VESTAVIA HILLS

I, Kimberly Cook, solemnly swear that I am eligible for the Office of Council Member of Vestavia Hills and will execute the duties of same according to the best of my ability and that I will support the Constitutions and will obey the laws of the United States and of the State of Alabama; that I will in all respects, observe the provisions of the Ordinances of the City of Vestavia Hills, and will faithfully discharge the duties of the Office of Council Member.

I, Kimberly Cook, solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Alabama, so long as I continue a citizen thereof; and that I will faithfully and honestly discharge the duties of the office upon which I am about to enter, to the best of my ability, so help me God.

Kimberly Cook

Sworn and subscribed before me this the 3rd day of November, 2025.

Justice Greg Cook

OATH OF OFFICE

STATE OF ALABAMA

JEFFERSON COUNTY

CITY OF VESTAVIA HILLS

I, Michael A. Vercher, solemnly swear that I am eligible for the Office of Council Member of Vestavia Hills and will execute the duties of same according to the best of my ability and that I will support the Constitutions and will obey the laws of the United States and of the State of Alabama; that I will in all respects, observe the provisions of the Ordinances of the City of Vestavia Hills, and will faithfully discharge the duties of the Office of Council Member.

I, Michael A. Vercher, solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Alabama, so long as I continue a citizen thereof; and that I will faithfully and honestly discharge the duties of the office upon which I am about to enter, to the best of my ability, so help me God.

Sworn and subscribed before me this the 3rd day of November, 2025.

Justice Greg Cook

OATH OF OFFICE

STATE OF ALABAMA

JEFFERSON COUNTY

CITY OF VESTAVIA HILLS

I, Ali Pilcher, solemnly swear that I am eligible for the Office of Council Member of Vestavia Hills and will execute the duties of same according to the best of my ability and that I will support the Constitutions and will obey the laws of the United States and of the State of Alabama; that I will in all respects, observe the provisions of the Ordinances of the City of Vestavia Hills, and will faithfully discharge the duties of the Office of Council Member.

I, Ali Pilcher, solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Alabama, so long as I continue a citizen thereof; and that I will faithfully and honestly discharge the duties of the office upon which I am about to enter, to the best of my ability, so help me God.

Ali Pilcher

Sworn and subscribed before me this the 3rd day of November, 2025.

Justice Greg Cook

RESOLUTION NUMBER 5592

**A RESOLUTION APPOINTING PATRICK H. BOONE
AS THE CITY ATTORNEY FOR THE CITY OF
VESTAVIA HILLS, ALABAMA**

BE IT RESOLVED by the Mayor and City Council of the City of Vestavia Hills,
Alabama, as follows:

- (1) That Patrick H. Boone is hereby appointed as City Attorney
for the City of Vestavia Hills, Alabama; and
- (2) That said appointment shall be effective November 3, 2025.

APPROVED AND ADOPTED this the 3rd day of November, 2025.

Ashley C. Curry
Mayor

ATTESTED BY:

Rebecca Leavings
City Clerk

RESOLUTION NUMBER 5593

**A RESOLUTION APPOINTING JIM STURDIVANT
AS THE MUNICIPAL JUDGE FOR THE CITY OF
VESTAVIA HILLS, ALABAMA**

BE IT RESOLVED by the Mayor and City Council of the City of Vestavia Hills,
Alabama, as follows:

- (1) That Jim Sturdivant is hereby appointed as Municipal Judge
for the City of Vestavia Hills, Alabama; and
- (2) That said appointment shall be effective November 3, 2025.

APPROVED AND ADOPTED this the 3rd day of November, 2025.

Ashley C. Curry
Mayor

ATTESTED BY:

Rebecca Leavings
City Clerk

RESOLUTION NUMBER 5594

**A RESOLUTION APPOINTING NICHOLAS
WADDELL AS THE CITY PROSECUTOR FOR THE
CITY OF VESTAVIA HILLS, ALABAMA**

BE IT RESOLVED by the Mayor and City Council of the City of Vestavia Hills,
Alabama, as follows:

- (1) That Nicholas Waddell is hereby appointed as City
Prosecutor for the City of Vestavia Hills, Alabama; and
- (2) That said appointment shall be effective November 3, 2025.

APPROVED AND ADOPTED this the 3rd day of November, 2025.

Ashley C. Curry
Mayor

ATTESTED BY:

Rebecca Leavings
City Clerk

RESOLUTION NUMBER 5602

**A RESOLUTION APPOINTING MELISSA
DOGGETT AND BRIAN PACE AS THE CITY
INDIGENT DEFENDERS FOR THE MUNICIPAL
COURT OF THE CITY OF VESTAVIA HILLS,
ALABAMA**

BE IT RESOLVED by the Mayor and City Council of the City of Vestavia Hills,

Alabama, as follows:

- (1) That Melissa Doggett and Brian Pace are hereby appointed to provide defense services for indigent defendants as appointed by the Municipal Judge and whose salary will be funded by the Fair Trial Tax Fund are hereby appointed as Indigent Defenders for the Municipal Court for the City of Vestavia Hills, Alabama; and
- (2) That said appointment shall be effective November 3, 2025.

APPROVED AND ADOPTED this the 3rd day of November, 2025.

Ashley C. Curry
Mayor

ATTESTED BY:

Rebecca Leavings
City Clerk

RESOLUTION NUMBER 5595

**A RESOLUTION APPOINTING REBECCA
LEAVINGS AS CITY CLERK FOR THE CITY OF
VESTAVIA HILLS, ALABAMA**

BE IT RESOLVED by the Mayor and City Council of the City of Vestavia Hills,
Alabama, as follows:

- (1) That Rebecca Leavings is hereby appointed as City Clerk for
the City of Vestavia Hills, Alabama; and
- (2) That said appointment shall be effective November 3, 2025.

APPROVED AND ADOPTED this the 3rd day of November, 2025.

Ashley C. Curry
Mayor

ATTESTED BY:

Rebecca Leavings
City Clerk

RESOLUTION NUMBER 5596

**A RESOLUTION APPOINTING MELVIN TURNER
III AS THE CITY TREASURER FOR THE CITY OF
VESTAVIA HILLS, ALABAMA**

BE IT RESOLVED by the Mayor and City Council of the City of Vestavia Hills,
Alabama, as follows:

- (1) That Melvin Turner III is hereby appointed as City Treasurer
for the City of Vestavia Hills, Alabama; and
- (2) That said appointment shall be effective November 3, 2025.

APPROVED AND ADOPTED this the 3rd day of November, 2025.

Ashley C. Curry
Mayor

ATTESTED BY:

Rebecca Leavings
City Clerk

OATH OF OFFICE

STATE OF ALABAMA

JEFFERSON COUNTY

CITY OF VESTAVIA HILLS

I, Melvin Turner, III, solemnly swear that I am eligible for the Office of Council Member of Vestavia Hills and will execute the duties of same according to the best of my ability and that I will support the Constitutions and will obey the laws of the United States and of the State of Alabama; that I will in all respects, observe the provisions of the Ordinances of the City of Vestavia Hills, and will faithfully discharge the duties of the Office of Treasurer.

I, Melvin Turner, III, solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Alabama, so long as I continue a citizen thereof; and that I will faithfully and honestly discharge the duties of the office upon which I am about to enter, to the best of my ability, so help me God.

Sworn and subscribed before me this the 3rd day of November, 2025.

Justice Greg Cook

OATH OF OFFICE

STATE OF ALABAMA

JEFFERSON COUNTY

CITY OF VESTAVIA HILLS

I, Patrick H. Boone, solemnly swear that I am eligible for the Office of Council Member of Vestavia Hills and will execute the duties of same according to the best of my ability and that I will support the Constitutions and will obey the laws of the United States and of the State of Alabama; that I will in all respects, observe the provisions of the Ordinances of the City of Vestavia Hills, and will faithfully discharge the duties of the Office of City Attorney.

I, Patrick H. Boone, solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Alabama, so long as I continue a citizen thereof; and that I will faithfully and honestly discharge the duties of the office upon which I am about to enter, to the best of my ability, so help me God.

Sworn and subscribed before me this the 3rd day of November, 2025.

Justice Greg Cook

OATH OF OFFICE

STATE OF ALABAMA

JEFFERSON COUNTY

CITY OF VESTAVIA HILLS

I, Rebecca Leavings, solemnly swear that I am eligible for the Office of Council Member of Vestavia Hills and will execute the duties of same according to the best of my ability and that I will support the Constitutions and will obey the laws of the United States and of the State of Alabama; that I will in all respects, observe the provisions of the Ordinances of the City of Vestavia Hills, and will faithfully discharge the duties of the Office of City Clerk.

I, Rebecca Leavings, solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Alabama, so long as I continue a citizen thereof; and that I will faithfully and honestly discharge the duties of the office upon which I am about to enter, to the best of my ability, so help me God.

Sworn and subscribed before me this the 3rd day of November, 2025.

Justice Greg Cook

OATH OF OFFICE

STATE OF ALABAMA

JEFFERSON COUNTY

CITY OF VESTAVIA HILLS

I, James Sturdivant, solemnly swear that I am eligible for the Office of Council Member of Vestavia Hills and will execute the duties of same according to the best of my ability and that I will support the Constitutions and will obey the laws of the United States and of the State of Alabama; that I will in all respects, observe the provisions of the Ordinances of the City of Vestavia Hills, and will faithfully discharge the duties of the Office of Municipal Judge.

I, James Sturdivant, solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Alabama, so long as I continue a citizen thereof; and that I will faithfully and honestly discharge the duties of the office upon which I am about to enter, to the best of my ability, so help me God.

Sworn and subscribed before me this the 3rd day of November, 2025.

Justice Greg Cook

OATH OF OFFICE

STATE OF ALABAMA

JEFFERSON COUNTY

CITY OF VESTAVIA HILLS

I, Melissa Doggett, solemnly swear that I am eligible for the Office of Council Member of Vestavia Hills and will execute the duties of same according to the best of my ability and that I will support the Constitutions and will obey the laws of the United States and of the State of Alabama; that I will in all respects, observe the provisions of the Ordinances of the City of Vestavia Hills, and will faithfully discharge the duties of the Office of Municipal Indigent Defender.

I, Melissa Doggett, solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Alabama, so long as I continue a citizen thereof; and that I will faithfully and honestly discharge the duties of the office upon which I am about to enter, to the best of my ability, so help me God.

Sworn and subscribed before me this the 3rd day of November, 2025.

Justice Greg Cook

OATH OF OFFICE

STATE OF ALABAMA

JEFFERSON COUNTY

CITY OF VESTAVIA HILLS

I, Brian Pace, solemnly swear that I am eligible for the Office of Council Member of Vestavia Hills and will execute the duties of same according to the best of my ability and that I will support the Constitutions and will obey the laws of the United States and of the State of Alabama; that I will in all respects, observe the provisions of the Ordinances of the City of Vestavia Hills, and will faithfully discharge the duties of the Office of Municipal Indigent Defender.

I, Brian Pace, solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Alabama, so long as I continue a citizen thereof; and that I will faithfully and honestly discharge the duties of the office upon which I am about to enter, to the best of my ability, so help me God.

Sworn and subscribed before me this the 3rd day of November, 2025.

Justice Greg Cook

OATH OF OFFICE

STATE OF ALABAMA

JEFFERSON COUNTY

CITY OF VESTAVIA HILLS

I, Nicholas Waddell, solemnly swear that I am eligible for the Office of Council Member of Vestavia Hills and will execute the duties of same according to the best of my ability and that I will support the Constitutions and will obey the laws of the United States and of the State of Alabama; that I will in all respects, observe the provisions of the Ordinances of the City of Vestavia Hills, and will faithfully discharge the duties of the Office of Municipal Prosecutor.

I, Nicholas Waddell, solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Alabama, so long as I continue a citizen thereof; and that I will faithfully and honestly discharge the duties of the office upon which I am about to enter, to the best of my ability, so help me God.

Sworn and subscribed before me this the 3rd day of November, 2025.

Justice Greg Cook

ORDINANCE NUMBER 3303

TO ESTABLISH THE TIME AND PLACE FOR REGULAR CITY COUNCIL MEETINGS; THE PROCEDURE FOR CALLING SPECIAL MEETINGS; ESTABLISH A QUORUM; ESTABLISH CONDUCT AND PROCEDURES FOR COUNCIL MEETINGS OF THE CITY OF VESTAVIA HILLS, ALABAMA; REPEALING ORDINANCE 2983.

BE IT ORDAINED by the City Council of the City of Vestavia Hills, Alabama, in session duly assembled and by authority thereof as follows:

GENERAL PURPOSE

SECTION 1. That the rules or order of procedure herein contained shall govern deliberations and meetings of the City Council of the City of Vestavia Hills, Alabama.

DATE, TIME AND PLACE OF REGULAR MEETINGS

SECTION 2. Regular meetings of the City Council shall be held on the ~~first and third~~ ~~second and fourth~~ Mondays of each month at six o'clock (6:00) PM in the Council Chambers at Vestavia Hills City Hall. In the event that a regular meeting falls on a holiday or the first day of Spring Break, the Council shall pass a resolution to set a new time and date for said hearing. ~~Work sessions shall be called by the Mayor when needed. A minimum of 24 hour notice will be given of any work session except in an emergency situation all in accordance with Alabama law. A regular work session of the City Council shall be held every third Monday of the month, beginning at 6:00 PM.~~

OTHER MEETINGS

SECTION 3. Pursuant to and as defined in the Alabama Open Meetings Act, ~~Special~~ meetings ~~and/or work sessions~~ may be held at the call of the Mayor by serving notice on each member of the Council not less than 24 hours before the time set for such ~~special~~ meeting; or ~~special meetings may be held as provided by Section 11-43-50, of the Alabama Code, 1975,~~ whenever two Council members ~~request,~~ ~~or the Mayor request,~~ in writing, that the Mayor call such meeting. Upon the failure or refusal of the Mayor to call

such meeting when requested, the two Council members making the request shall have the right to call such meeting. Only those items of business for which the ~~special~~ meeting is convened shall be voted upon at said ~~special~~ meeting. All written notice shall state the specific purpose or purposes for such ~~special~~ meetings.

PUBLIC MEETINGS

SECTION 4. All meetings of the City Council shall be open and public, except when the Council meets in executive session as authorized by state law.

EXECUTIVE SESSION

SECTION 5. The Council may meet in executive session only for those purposes authorized by state law. When a Council member makes a motion to go into executive session for an enumerated purpose, the presiding officer shall put the motion to a vote. If the Council shall unanimously vote in favor of the motion, the body shall then move into executive session to discuss the matter for which the executive session was called. No action may be taken in an executive session. When the discussion has been completed, the Council shall resume its deliberations in public.

QUORUM

SECTION 6. The attendance of three members of the City Council, at any regular or special meeting, is necessary to constitute a quorum.

~~SECTION 7. Every officer, whose duty it is to report at the regular meetings of the Council, who shall be in default thereof, may be fined at the discretion of the Council.~~

AGENDA

SECTION 7. Any person, firm, partnership, corporation, association or other entity with business or applications to present to the City Council at a regular meeting must first make application with the City Clerk by noon on the Wednesday preceding the City Council meeting on the following Monday. The purpose of such applications is to provide the public and members of the City Council with advance notice of the presentation and to

afford them the opportunity to study and investigate the matter prior to the meeting. General comments from the public are invited at the end of each meeting.

The City Council may waive the requirement of such applications in cases of emergency or when the public interest may require it; provided, however, that such waiver shall be approved by a majority vote of those City Council members present at the meeting.

All items of a general or permanent nature or that include the expenditure of unbudgeted funds shall be announced at a first reading and heard at the next regularly scheduled meeting of the Council or shall be approved by a unanimous consent vote of the City Council members present prior to the commencement of said item of business.

Matters regarding the following subjects shall not appear on an agenda or be discussed during a public meeting of the City Council:

- a. Personnel matters.
- b. Matters regarding the general reputation and character of an individual.
- c. Pending criminal investigations.
- d. Matters the disclosure of which would be detrimental to the best interest of the public.

ORDER OF BUSINESS

SECTION 89. The order of business shall be as follows:

1. A call to order
2. Roll call
3. Invocation and **Pledge of Allegiance** ~~pledge of allegiance~~
4. Approval of agenda
5. Announcements, and special recognitions
6. Presentations
7. City Manager Reports
8. Mayor/Councilor Reports
9. Financial Reports – Finance Director/City Treasurer
10. Approval of minutes of prior meeting(s)
11. Resolutions, ordinances and orders of old business
12. Resolutions, ordinances and orders of new business

13. First Reading; Notice of Public Hearing
14. Comments from public
15. Motion for Adjournment

MOTIONS

SECTION 9~~10~~.

- A. Motions shall be reduced to writing when required by the presiding officer or any other member of the City Council.
- B. No member shall speak on the same motion or subject without permission of the presiding officer.
- C. No person, not a member of the City Council, shall be allowed to address the same while in session without permission of the presiding officer.
- D. Motions to reconsider must be made by a member of the City Council who voted with the majority, and at the same or next succeeding meeting of the City Council.
- E. A roll call vote shall be taken for each vote taken by the City Council and the vote (“yeas” and “nays”) of each member shall be recorded; and any member may call for a division of the questions.

RULES OF ORDER

SECTION 10~~11~~.

- A. All questions of order shall be decided by the presiding officer of the City Council with the right to appeal to the City Council by any members.
- B. The presiding officer of the City Council may, at his discretion, call any member to take the chair, to allow him to address the City Council, make a motion to discuss any other matter of issue.
- C. Unless otherwise stated, the latest edition of “Robert’s Rules of Order” shall govern the conduct of the meetings of the City Council.

ORDINANCES AND RESOLUTIONS

SECTION 11~~12~~

- A. All ordinances and resolutions shall be in writing.
- B. No ordinance or resolution intended to be of permanent operation shall be adopted by the City Council at the same meeting which it is introduced, unless unanimous consent of those present is given for the immediate consideration of such ordinance or resolution, such consent to be shown by a vote taken by yeas and nays, and the names of the members voting shall be entered upon the minutes, and no ordinance or resolution intended to be of permanent operation shall become a law, unless on its final passage of a majority of the members elected to said City Council of the City of Vestavia Hills, Alabama, shall vote in its favor.
- C. All ordinances, resolutions or propositions submitted to the City Council which require the expenditure of funds shall lie over until the next regular meeting; provided, that such ordinances or resolutions may be considered earlier by unanimous consent of the City Council; and provided further, that this rule shall not apply to the current expenses of, or contracts previously made with, or regular salaries of officers, or wages of employees of the City or for previously budgeted items.
- D. All ordinances and resolutions intended to be of permanent operation shall be subject to the laws of the State of Alabama regarding veto of ordinances and resolutions and passage over veto as specifically set forth in Titles 11-45-3 and 11-45-4, et. seq., Code of Alabama, 1975.

AMENDMENT OF RULES OF PROCEDURE

SECTION 12~~13~~. The procedural rules of the City Council may be altered, amended or temporarily suspended if a majority of the members of the City Council present at the meeting shall vote in favor to do so.

SECTION 13~~14~~. The provisions of this Ordinance are hereby declared severable. If any provision or portion of this Ordinance is for any reason held to be invalid,

such provision or portion shall be deemed a separate and independent provision and such holding shall not affect the validity of the remainder thereof.

ATTENDANCE OF DEPARTMENT HEADS

SECTION 1415. The following Department Heads and such other officers, employees and representatives of the City of Vestavia Hills, Alabama, shall attend all meetings of the City Council and shall remain in the Council Room for such length of time as the City Council or Mayor may direct:

- A. City Manager
- B. Assistant City Manager
- C. City Clerk
- D. City Treasurer
- E. City Attorney

All other Department Heads, officers, employees and representatives of the City of Vestavia Hills shall attend at the request of the City Manager, Assistant City Manager, Mayor and/or City Council or when said Department Head has business or a request to be presented to the City Council.

EFFECTIVE DATE

SECTION 1516. This Ordinance shall become effective on the first day of January, 2026 ~~immediately upon its approval and adoption~~. Any and all resolutions and ordinances, which are contrary to or in conflict with the terms and provisions of the Ordinance Number 3303, are hereby rescinded and repealed.

APPROVED and ADOPTED this the 3rd day of November, 2025.

Ashley C. Curry
Mayor

ATTESTED BY:

Rebecca Leavings
City Clerk

CERTIFICATION:

I, Rebecca Leavings, as City Clerk of the City of Vestavia Hills, Alabama, hereby certify that the above and foregoing copy of 1 (one) Ordinance Number 3303 is a true and correct copy of such Ordinance that was duly adopted by the City Council of the City of Vestavia Hills on the 3rd day of November, 2025, as same appears in the official records of said City.

Posted at Vestavia Hills Municipal Center, Vestavia Hills Library in the Forest, and Vestavia Hills Civic Center and the New Merkel House this the _____ day of _____, 2025.

Rebecca Leavings
City Clerk

ORDINANCE NUMBER 3303

TO ESTABLISH THE TIME AND PLACE FOR REGULAR CITY COUNCIL MEETINGS; THE PROCEDURE FOR CALLING SPECIAL MEETINGS; ESTABLISH A QUORUM; ESTABLISH CONDUCT AND PROCEDURES FOR COUNCIL MEETINGS OF THE CITY OF VESTAVIA HILLS, ALABAMA; REPEALING ORDINANCE 2983.

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SECTION 1. That the rules or order of procedure herein contained shall govern deliberations and meetings of the City Council of the City of Vestavia Hills, Alabama.

DATE, TIME AND PLACE OF REGULAR MEETINGS

SECTION 2. Regular meetings of the City Council shall be held on the first and third Mondays of each month at six o'clock (6:00) PM in the Council Chambers at Vestavia Hills City Hall. In the event that a regular meeting falls on a holiday or the first day of Spring Break, the Council shall pass a resolution to set a new time and date for said hearing.

OTHER MEETINGS

SECTION 3. Pursuant to and as defined in the Alabama Open Meetings Act, meetings may be held at the call of the Mayor by serving notice on each member of the Council not less than 24 hours before the time set for such meeting; or whenever two Council members request, in writing, that the Mayor call such meeting. Upon the failure or refusal of the Mayor to call such meeting when requested, the two Council members making the request shall have the right to call such meeting. Only those items of business for which the meeting is convened shall be voted upon at said meeting. All written notice shall state the specific purpose or purposes for such meeting.

PUBLIC MEETINGS

SECTION 4. All meetings of the City Council shall be open and public, except when the Council meets in executive session as authorized by state law.

EXECUTIVE SESSION

SECTION 5. The Council may meet in executive session only for those purposes authorized by state law. When a Council member makes a motion to go into executive session for an enumerated purpose, the presiding officer shall put the motion to a vote. If the Council shall unanimously vote in favor of the motion, the body shall then move into executive session to discuss the matter for which the executive session was called. No action may be taken in an executive session. When the discussion has been completed, the Council shall resume its deliberations in public.

QUORUM

SECTION 6. The attendance of three members of the City Council, at any regular or special meeting, is necessary to constitute a quorum.

AGENDA

SECTION 7. Any person, firm, partnership, corporation, association or other entity with business or applications to present to the City Council at a regular meeting must first make application with the City Clerk by noon on the Wednesday preceding the City Council meeting on the following Monday. The purpose of such applications is to provide the public and members of the City Council with advance notice of the presentation and to afford them the opportunity to study and investigate the matter prior to the meeting. General comments from the public are invited at the end of each meeting.

The City Council may waive the requirement of such applications in cases of emergency or when the public interest may require it; provided, however, that such waiver shall be approved by a majority vote of those City Council members present at the meeting.

All items of a general or permanent nature or that include the expenditure of unbudgeted funds shall be announced at a first reading and heard at the next regularly

scheduled meeting of the Council or shall be approved by a unanimous consent vote of the City Council members present prior to the commencement of said item of business.

Matters regarding the following subjects shall not appear on an agenda or be discussed during a public meeting of the City Council:

- a. Personnel matters.
- b. Matters regarding the general reputation and character of an individual.
- c. Pending criminal investigations.
- d. Matters the disclosure of which would be detrimental to the best interest of the public.

ORDER OF BUSINESS

SECTION 8. The order of business shall be as follows:

1. A call to order
2. Roll call
3. Invocation and Pledge of Allegiance
4. Approval of agenda
5. Announcements, and special recognitions
6. Presentations
7. City Manager Reports
8. Mayor/Councilor Reports
9. Financial Reports – Finance Director/City Treasurer
10. Approval of minutes of prior meeting(s)
11. Resolutions, ordinances and orders of old business
12. Resolutions, ordinances and orders of new business
13. First Reading; Notice of Public Hearing
14. Comments from public
15. Motion for Adjournment

MOTIONS

SECTION 9.

- A. Motions shall be reduced to writing when required by the presiding officer or any other member of the City Council.
- B. No member shall speak on the same motion or subject without permission of the presiding officer.
- C. No person, not a member of the City Council, shall be allowed to address the same while in session without permission of the presiding officer.
- D. Motions to reconsider must be made by a member of the City Council who voted with the majority, and at the same or next succeeding meeting of the City Council.
- E. A roll call vote shall be taken for each vote taken by the City Council and the vote (“yeas” and “nays”) of each member shall be recorded; and any member may call for a division of the questions.

RULES OF ORDER

SECTION 10.

- A. All questions of order shall be decided by the presiding officer of the City Council with the right to appeal to the City Council by any members.
- B. The presiding officer of the City Council may, at his discretion, call any member to take the chair, to allow him to address the City Council, make a motion to discuss any other matter of issue.
- C. Unless otherwise stated, the latest edition of “Robert’s Rules of Order” shall govern the conduct of the meetings of the City Council.

ORDINANCES AND RESOLUTIONS

SECTION 11.

- A. All ordinances and resolutions shall be in writing.
- B. No ordinance or resolution intended to be of permanent operation shall be adopted by the City Council at the same meeting which it is introduced, unless unanimous consent of those present is given for the immediate consideration of such ordinance or resolution, such consent to be shown by a vote taken by yeas and nays, and the names of the members voting shall be entered upon the minutes, and no ordinance or resolution intended to be of permanent operation shall become a law, unless on its final passage of a majority of the members elected to said City Council of the City of Vestavia Hills, Alabama, shall vote in its favor.
- C. All ordinances, resolutions or propositions submitted to the City Council which require the expenditure of funds shall lie over until the next regular meeting; provided, that such ordinances or resolutions may be considered earlier by unanimous consent of the City Council; and provided further, that this rule shall not apply to the current expenses of, or contracts previously made with, or regular salaries of officers, or wages of employees of the City or for previously budgeted items.
- D. All ordinances and resolutions intended to be of permanent operation shall be subject to the laws of the State of Alabama regarding veto of ordinances and resolutions and passage over veto as specifically set forth in Titles 11-45-3 and 11-45-4, et. seq., Code of Alabama, 1975.

AMENDMENT OF RULES OF PROCEDURE

SECTION 12. The procedural rules of the City Council may be altered, amended or temporarily suspended if a majority of the members of the City Council present at the meeting shall vote in favor to do so.

SECTION 13. The provisions of this Ordinance are hereby declared severable. If any provision or portion of this Ordinance is for any reason held to be invalid, such

provision or portion shall be deemed a separate and independent provision and such holding shall not affect the validity of the remainder thereof.

ATTENDANCE OF DEPARTMENT HEADS

SECTION 14. The following Department Heads and such other officers, employees and representatives of the City of Vestavia Hills, Alabama, shall attend all meetings of the City Council and shall remain in the Council Room for such length of time as the City Council or Mayor may direct:

- A. City Manager
- B. Assistant City Manager
- C. City Clerk
- D. City Treasurer
- E. City Attorney

All other Department Heads, officers, employees and representatives of the City of Vestavia Hills shall attend at the request of the City Manager, Assistant City Manager, Mayor and/or City Council or when said Department Head has business or a request to be presented to the City Council.

EFFECTIVE DATE

SECTION 15. This Ordinance shall become effective on the first day of January, 2026. Any and all resolutions and ordinances, which are contrary to or in conflict with the terms and provisions of the Ordinance Number 3303, are hereby rescinded and repealed.

APPROVED and ADOPTED this the 3rd day of November, 2025.

Ashley C. Curry
Mayor

ATTESTED BY:

Rebecca Leavings
City Clerk

CERTIFICATION:

I, Rebecca Leavings, as City Clerk of the City of Vestavia Hills, Alabama, hereby certify that the above and foregoing copy of 1 (one) Ordinance Number 3303 is a true and correct copy of such Ordinance that was duly adopted by the City Council of the City of Vestavia Hills on the 3rd day of November, 2025, as same appears in the official records of said City.

Posted at Vestavia Hills Municipal Center, Vestavia Hills Library in the Forest, and Vestavia Hills Civic Center and the New Merkel House this the _____ day of _____, 2025.

Rebecca Leavings
City Clerk