



**Vestavia Hills
Library Board of Trustees Agenda
January 28, 2026
4:00 PM**

Meeting Items

1. Call to Order - April Jackson MacLennan, Chair
2. Approval Of The Agenda
3. Approval Of December 3, 2025 Minutes
4. Director's Report - Taneisha Tucker

Library Board Packet Items

5. News Articles and Correspondence
6. Marketing Report
7. Monthly Statistical Report November 2025
8. Monthly Statistical Report December 2025
9. November 2025 Budget
10. December 2025 Budget
11. Funds 12 and 13 Balance Sheets November 2025
12. Funds 12 and 13 Balance Sheets January 19, 2026

Unfinished Business

13. Strategic Plan 2026-2031
 - a 2021-2026 Strategic Map
 - b Proposal from Barika Hamilton

New Business

14. Amend 2026 Holiday Closing Schedule
15. BOT Bylaws Update
16. Election of 2026 Officers
17. Library Board Committee Assignments and Initiatives

Committee Reports

Friends Report - Elise Bodenheimer, Chair

Foundation Report - Ann Hamiter, Chair

Informational Items

18. State Aid Quarterly Checks
19. 2026 Williams Blackstock Feasibility Study Contract
20. American Library Association Conference, June 26 - June 29, 2026, Chicago, IL
<https://2026.alaannual.org/schedule-glance>

Library Board Meeting Minutes December 3, 2025

I. Call to Order – April MacLennan, Chair

The Vestavia Hills Library in the Forest Board of Trustees met in regular session on Wednesday, December 3, 2025, at 4:10pm.

Present:

**Ms. April MacLennan – Chair
Mr. Larry Cochran – Member
Mr. Christopher Gerety – Member
Ms. Erica Barnes – Member
Dr. Jimmy Bartlett – Board Emeritus
Councilor Kimberly Cook – City Liaison
Ms. Elise Bodenheimer – Friends Chair
Ms. Ann Hamiter – Foundation Chair
Ms. Taneisha Tucker – Library Director
Mr. Daniel Tackett – Deputy Director
Mr. Todd Richardson – Marketing Department Head
Ms. Marie Nash – Administrative Assistant**

Absent:

**Ms. Susan Swagler – Vice Chair
Mr. Jeff Downes – City Manager
Ms. Bethany Mitchell – Recorder**

II. Approval of Today’s Agenda

Ms. Barnes motioned to approve the December 3, 2025, agenda. Mr. Gerety seconded the motion. The agenda for today’s meeting was unanimously approved.

III. Approval of Minutes from Wednesday, September 24, 2025

Ms. Barnes motioned to approve the minutes from September 24, 2025. Mr. Gerety seconded the motion. The BOT minutes from September 24, 2025, were unanimously approved.

IV. Director’s Report – Ms. Tucker

Included in the packet. Ms. Tucker welcomed Councilor Kimberly Cook as the new City Council Liaison. Key library updates included the following:

- The Jefferson County Public Library Association awarded staff member, Tara Vines, the Paralibrarian of the Year Award.
- Library patrons donated over 500 toys for Toys for Tots.
- City Manager, Jeff Downes has presented the City Council a proposal from Williams Blackstock Architects for the potential Vestavia Hills Library in the Park. The proposal included a feasibility study for property and project goal assessment, community engagement forums, surveys to gauge input, and more.
- A fiber connection for the pedestrian bridge will be tied to the library soon. This connection will enable emergency service calls in the bridge’s elevator.

V. Library Board Packet Items

a. News Articles and Correspondence

Included in the packet. The board discussed the news articles on proposed changes in APLS policies.

b. Marketing Report

Included in the packet.

c. Monthly Statistical Report: September 2025

Included in the packet.

d. Monthly Statistical Report: October 2025

Included in the packet.

e. September 2025 Budget

Included in the packet.

f. October 2025 Budget

Included in the packet.

g. Funds 12 and 13 Balance Sheets: September 2025

Included in the packet.

h. Funds 12 and 13 Balance Sheets October 2025

Included in the packet.

VI. Unfinished Business

a. Collection Development and Request for Reconsideration of Materials Policies – Ms. Tucker

The BOT decided to add the policy to the library's website for patrons' ease of access.

VII. New Business

a. Presentation to Lawrence Cochran – Ms. Cook

Ms. Tucker presented Mr. Cochran a collection of books that would be part of the library's collection. Councilor Cook, on behalf of Mayor Curry, presented Mr. Cochran a certificate and letter for his many years of service as a library board member. Members of the BOT also expressed their appreciation.

VIII. Committee Reports

IX. Friends Report – Ms. Bodenheimer

The Friends have \$25,400 in checking and \$52,764 in CDs. The Dolores Hydock fundraiser raised approximately \$2,397, and the bookstore gained approximately \$1,000 from November sales. The Friends' second fundraiser will feature Sean Dietrich on March 24, 2026. Tickets go on sale February 2, 2026 for \$25. The Friends' Holiday Party will be December 18, 2025, and will feature Vestavia Hills Elementary West students.

X. Foundation Report – Mr. Gerety and Ms. Hamiter

The Foundation board met on November 4 and discussed fundraising for the potential Library in the Park. Mary Catherine Bartlett will chair the Fundraising Committee. The Foundation also welcomed two new board members, Eva Robertson and Kevin Archer.

The annual mailer was delivered in early November to 14,366 homes and businesses in the Vestavia Hills community, 7,000 of which were sent to Cahaba Heights and Liberty Park residents. Two mailers were created, one to support the current library and one for the potential Library in the Park. To keep

donations separate, the Foundation created a restricted account for donations to the potential Library in the Park. To date, the Foundation has received \$8,000 total from the mailers, \$4,000 of which has gone to the Library in the Park account.

The Foundation currently has \$246,317 as of November 30, 2025. The library's annual donor event takes place on December 11 and also celebrates the Library in the Forest's 15th anniversary which will be on December 12. The Foundation Board's next meeting is scheduled for January 2026.

Councilor Cook expressed her support for the Foundation and their efforts to raise money and awareness for the potential Library in the Park. She shared that the majority of the City Council supports building a library in Liberty Park.

XI. Informational Items

- a. JCLC Annual Statistical Report – Ms. Tucker*
Included in the packet.
- b. JCLC Annual Agreement Regarding State Aid Distribution and Contract Fees 2025 – Ms. Tucker*
Included in the packet.
- c. JCLC Member Library Contract 2025 – Ms. Tucker*
Included in the packet.
- d. JCLC Statement Certifying Library Board Meetings 2024-2025 – Ms. Tucker*
Included in the packet.
- e. APLS Statement of Fiscal Responsibility 2025 – Ms. Tucker*
Included in the packet.
- f. APLS Annual Report 2025 – Ms. Tucker*
Included in the packet.

XII. Adjournment

The meeting adjourned at 5:17pm. The next BOT meeting is Wednesday, January 28, 2025, at 4pm at the Vestavia Hills Library.

Taneisha Tucker
Director’s Report to the Library Board of Trustees
December 2025 and January 2026
January 23, 2026

News and Correspondence

News Articles

- December 02, 2025 Fairhope Public Library receives donations to cover funding canceled by state
Alabama Reflector | Ralph Chapoco

- January 11, 2026 Alabama’s new library director plans to face controversial mandates
AL.com | Williesha Morris

- January 15, 2026 Alabama library denied funding because it won’t move classic book ‘The Handmaid’s Tale’
AL.com | Willisha Morris

- January 15, 2026 New Vestavia council discusses plans for eastside library
Vestavia Voice | Jon Anderson

- January 16, 2026 APLS to continue withholding Fairhope Library funds over ‘Handmaid’s Tale,’ other books
Alabama Reflector | Ralph Chapoco

Statistics and Programming Overview

Please review reports for details.

November 2025		December 2025	
Total Visits	42,685 –16.86% increase	Total Visits	44,155 – 30.52% increase
Programs and Attendance	80% increase 69 programs 1,594 patrons	Programs and Attendance	49% increase 67 programs 1,761 patrons
Outreach Efforts	7% increase 5 events 1,014 attending	Outreach Efforts	86% decrease 3 events 370 attending
Circulation	35,017 items 1.35% increase	Circulation	33,204 items 0.29% increase

Budgets and Balance Sheets

Budget Reports as of November 2025

General Fund 01 Balance: \$2,796,718.80

Fund 12 / State Aid Balance: \$0

Fund 13 / Donations Balance: \$230,153.48

Budget Reports as of December 2025

General Fund 01 Balance: \$2,537,057.77

Fund 12 / State Aid Balance: \$17,086.85 (first and second quarter checks received)

Fund 13 / Donations Balance: \$227,600.85

Balance Sheets as of November 2025

Fund 12 / State Aid Balance: \$0

Fund 13 / Donations Balance \$612,390.67

Balance Sheets as of January 19, 2026

Fund 12 / State Aid Balance: \$0

Fund 13 / Donations Balance \$614,714.46

Director's Notes

APLS January 2026 Board Meeting

- Articles are included in the packet
- JCLC is discussing how to offer juvenile cards to patrons under 17 years of age.

Library Staff

- **Ryan Hendrix** has been selected to replace Rick Moody as the Technology Department Head. Ryan comes with a wealth of technology experience in the business sector.
- **Shelby Stafford** resigned as the part-time circulation clerk and will be replaced by **Fletcher Henkel**. Fletcher previously worked as a library assistant at the University of Tennessee.

Updated Library Metrics / Goals for Budget Book 2026

- The document is in the packet.
- These documents share the mission and annual goals for the library. These departmental goals are presented, and priorities are tied to the library's annual budget allocation and strategic planning.
- The Budget Book outlines our plans, and the Library Metrics (Output and Outcome Measures) detail how we intend to achieve these goals.

Library Happenings

- **Eastside Library** – The City Council voted to conduct a feasibility study to determine the need for a Library in the Park. The study has been divided into three phases which require Council approval at each stage. The first phase has been approved.

Building and Technology Updates

BUILDING

- Valley Heating and Air inspected the fan motor on the fireplace. The motor works but was making noise. The fireplace model we have has been discontinued and, at this time, parts are not available.
- Holt Audiovisual has repaired the television in the Community Room.
- We contacted TK Elevator and Bagby Elevator regarding a malfunctioning call button on the first floor. Bagby repaired the button after a week of waiting.
- Touchup painting and sheetrock were completed this month.
- Tecta America performed the quarterly roof cleaning.
- Electricians have installed fiber to connect the library to the pedestrian bridge.
- The janitor's closet is leaking again. We have contacted B & B Roofing to investigate and repair the problem.
- The Library closed to the public on Thursday, January 22 and Friday, January 23 due to a plumbing issue which caused damage in the Community Room, Historical Room storage area, the Makerspace and Library Bookstore. We are working to diagnose the cause and begin making repairs as quickly as possible.

TECHNOLOGY

- All wireless access points throughout the library have been upgraded. The new access points provide better performance and wider coverage, and this upgrade is part of the JCLC system-wide access point update. JCLC cannot activate its new access point server until all libraries are completed, so this step is necessary to stay connected to its network. The main change is that the Wi-Fi network will appear under the new SSID: (Vestavia Library Wi-Fi). This new system requires a password for all connections—it does not allow open (password-free) access. Requiring a password minimizes liability if someone were to misuse our network.
- The library submitted a grant to APLS to purchase 10 IMACs for Electronic Classroom. APLS will confirm if we received one of the grants after their March 2026 meeting.
- **Director's Meetings, Events Schedule included:**
 - Daniel Tackett – facilities, library happenings, personnel updates
 - Todd Richardson – marketing, publications, Friends, Foundation, strategic planning
 - Library Department Heads
 - Alabama Standards Committee
 - APLS Administrators' Meetings
 - APLS Board Meetings (2)

- City Department Heads (2)
- JCLC Library Directors' Meeting (2)
- JCLC Executive Board Meeting
- Jeff Downes – monthly check-in
- Foundation Donor Party
- Staff Day
- Library Board Interviews
- Friends Meeting (2)
- Billy Conner – building maintenance (3)
- Over the Mountain Library Directors
- Julie Reynolds, PALS Chair and PALS members
- Rick Moody – Retirement
- Ann Martha Corley and Courtney Moorehouse – Fundraising
- City Council Meeting (3)
- Councilor Kimberly Cook Library Orientation
- Kathleen Duquette BOT Orientation
- Councilor Ali Pilcher Library Orientation
- IT Department Head Interviews
- Ryan Hendrix – IT Department Head
- ServPro – plumbing clean up
- Hemphill Plumbing – clog and facility damage

ALABAMA REFLECTOR

Fairhope Public Library receives donations to cover funding canceled by state

The Alabama Public Library Board cancelled and redistributed funding for the library amid a dispute over content in the teen section of the library.

BY: **RALPH CHAPOCO**-DECEMBER 2, 2025 7:01 AM



Fairhope Public Library Director Robert Gourlay, left, and Fairhope Public Library Board Chair Randal Wright wait for the beginning of the Alabama Public Library Service board meeting on Thursday, Nov, 20 2025 in Montgomery. The library is set to receive more than \$42,000 in donations to offset about \$22,000 in state aid canceled by the APLS amid a dispute over content in the teen section of the library. (Ralph Chapoco/Alabama Reflector)

Two nonprofits have given Fairhope Public Library over \$42,000 to offset state aid lost in a dispute between the library and the Alabama Public Library Service (APLS) board over content in the teens' section of the library.

The donation from Read Freely Alabama and EveryLibrary Institute came weeks after the library learned the state had canceled and [reallocated \\$22,000 in funding](#) that library officials had understood to be suspended pending resolution of the dispute.

“We are really excited, to finally at long last, be handing over this money that was raised by the community, by the people of Alabama, and by many of the people around the world who saw the plight of our library and stood up, and opened their pocketbooks to help our library stand up to censorship,” said Elizabeth Williams, one of the members of Read Feely Alabama who helped create the GoFundMe account. “Now that APLS has made clear that they have no intention of returning our funding anytime soon, we are going to release this money.”

Williams said that the Board of Trustees for the Fairhope Public Library requested that the two groups delay donating the funds that were raised until APLS eventually decided on the fate of the library’s funding.

“Obviously we are very excited and appreciate the support of the community so much,” said Robert Gourlay, director of the Fairhope Public Library. “That is unbelievable, the amount of funds that were raised and the true show of support from the community.”

A message was sent to John Wahl, chair of the APLS Board and the Alabama Republican Party, on Monday.

APLS told Fairhope Public Library Board Chair Randal Wright last month that it had [disbursed the money](#) that it had been withholding from Fairhope to other libraries in Baldwin County.

The board suspended the final two installments of Fairhope’s state aid for the 2025 fiscal year in March. APLS Board Member Amy Minton moved to hold

the funds after a handful of individuals from Fairhope accused the library of shelving books in the teen section that they considered sexually explicit, in violation of APLS administrative code updates from last year.

The administrative code changes required that local libraries, as a condition for receiving state aid, create policies that further restrict minors from having access to library materials considered obscene, sexually explicit or otherwise inappropriate.

The Fairhope Public Library Board reviewed 17 books that were challenged after the APLS Board suspended its funding. Board members decided to reshelve seven titles to the adult section while keeping the remaining books where they were originally located.

Library officials said they did not receive any notice from APLS that they were not complying with the regulations indicated in the administrative code.

Read Freely Alabama, with assistance from the EveryLibrary Institute, started a fundraiser by creating a GoFundMe account to help offset what was considered a temporary funding loss at the time.

APLS last month [approved additional changes](#) forbidding libraries from shelving books for children or teenagers that contain “gender ideology,” a term it does not define, and those that address “the concept of more than two biological genders.”

“The board of the Alabama Public Library Service was very clear that it does not believe that LBGTQ+ identity should be on the shelves of public libraries, and that is a tragedy,” said John Chrastka, executive director of EveryLibrary Institute. “So, we wanted to step up and help safeguard that library from what was essentially blackmail on the part of the board, trying to force them to remove content that is otherwise legal.”

APLS continues to withhold funding from the Fairhope Public Library. APLS board members delayed making a final decision at the meeting in September on whether to [reinstate funding](#) for Fairhope to allow themselves time to read the books themselves.

Wahl said at last month's meeting that he had not read the materials that were challenged and requested that his fellow board members delay deciding on the [fate of Fairhope's funding](#) until the meeting scheduled for early next year so that he could have additional time to read the books and report his findings to board members.

Thus far, Fairhope Public Library remains out of compliance with the administrative code and has not received any state aid since the APLS Board voted in March.

The Fairhope community has rallied behind the library amid the ongoing battle. City leaders have expressed support for the library, and Fairhope voters [largely rejected](#) a slate of candidates backed by library opponents this summer.

AL.com

Alabama’s new library director plans to face controversial mandates

Published: Jan. 11, 2026, 10:30 a.m.



he Alabama Public Library Service board voted Kelyn Ralya as the permanent director in November 2025(Contributed)

By [Williesha Morris | wmorris@al.com](mailto:wmorris@al.com)

Kelyn Ralya said she wants to support Alabama librarians the best way she can after a “topsy turvy” atmosphere over the last three years.

Ralya has worked in libraries for 30 years. She now will lead the state Public Library Service, which administers state and federal funding to more than 200 libraries and provides resources and programming to librarians.

Political [controversies](#) and book challenges have been “overshadowing the good that public libraries do every day, and I think that’s very unfortunate,” Ralya said.

State officials recently told public libraries to move [“inappropriate” books for children](#) to the adult section, including books that [feature transgender characters](#).

“We have gotten some really good feedback from the librarians,” Ralya said.

“They know me because I’ve been here for several years. So they’ll know that I will do whatever I can to help them. Or if I can’t help them, then I will find the answer for them with the legislators.”

The library board president, [John Wahl](#), praised Ralya for her leadership as interim director during a tumultuous time. Wahl chairs the state GOP and [has supported](#) limiting children’s access to certain library books.

“I’m actually a big fan of Kelyn,” Wahl said. “I’m just going to be honest about it. I don’t agree with her on everything, but she’s a peacemaker and I value peacemakers. There’s not enough of those in this world.”

Alabama Library Association President James Gilbreath said his organization, a nonprofit which advocates for librarians, does not support the code changes, because it doesn’t represent all library users in the state.

“ALLA is very happy to work with Kelyn and the Alabama Public Library Service,” Gilbreath said. “However, some of the decisions made by the APLS board are not in alignment with what we believe are the values and best interests of a lot of groups and populations within the state of Alabama. So that does add certain tensions to that working relationship.”

Ralya’s appointment wasn’t a unanimous decision. At the [November board meeting](#), Ron Snider and Angelia Stokes voted “no” to bringing on Ralya permanently.

The board received 13 candidate resumes, and the three resumes that Wahl selected for the board were all APLS employees. Snider said after requesting the other resumes, he felt more candidates should be interviewed.

Board member Amy Minton said Ralya has done great work with handling federal grant money for local libraries. Library directors disagreed with how the former director handled [Library Services and Technology grants](#).

Katie Bailey is the assistant director, Ralya's former position.

Before joining APLS, Ralya received her master's degree in library and information studies at the University of Alabama. She spent 10 years at the Birmingham Public Library and three years as a catalogue assistant at the University of Alabama at Birmingham's Lister Hill Library.

The APLS board created a new chief of staff position to "work with our libraries so that there's continuity across the state with policy implementation," Minton said at the November board meeting. The other executive director candidates were encouraged to apply for this position.



Williesha Morris

Morris is an award-winning journalist whose experience goes back 20 years. She's currently part of the Education Lab covering libraries and higher education.

wmorris@al.com

Alabama library denied funding because it won't move classic book 'The Handmaid's Tale'

- Updated: Jan. 17, 2026, 8:14 a.m.
- |Published: Jan. 15, 2026, 4:15 p.m.



By [Williesha Morris | wmorris@al.com](mailto:wmorris@al.com)

A Baldwin County library will not receive state funding after months of turmoil involving “sexually explicit” and “inappropriate” content in books for teenagers.

In a meeting fraught with crosstalk and tension, the Alabama Public Library Service board voted to [withhold state funding to the Fairhope Public Library](#). The library kept some flagged books, including “The Handmaid’s Tale,” in its teen section instead of moving them to the adult’s section.

“You’re going to be known as the censor for Alabama,” board member Ron Snider told John Wahl, who voted to withhold funding.

At the board meeting, Wahl, who is also the president of the Alabama GOP, read aloud some passages from books he found questionable. Most of the passages involved curse words and instances of consensual and non-consensual sex.

“The amount of vulgarity concerns me,” Wahl said. “This is not content that I can recommend to young people.”

At issue is about \$22,000 in state funding. Since the showdown began, the library has raised more than \$100,000 in community donations.

Fairhope librarians must move the following “sexually explicit” books to the adult section to receive state funding:

1. “Beyond Magenta” by Susan Kuklin
2. “Crank” by Ellen Hopkins
3. “Doing” It by Hannah Witton
4. “Identical” by Ellen Hopkins
5. “Lighter Than My Shadow” by Katie Green
6. “Shine” by Lauren Myracle
7. “Sold” by Patricia McCormick
8. “The Handmaid’s Tale” by Margaret Atwood
9. “The Hate U Give” by Angie Thomas
10. “The Perks of Being a Wallflower” by Stephen Chbosky

Most of these books have appeared on banned book lists for years, including lists created by conservative groups like Clean Up Alabama and Moms for Liberty.

Wahl asked several times why the board chose to keep these books on the teen shelves.

Fairhope Library board chair Randal Wright and library director Robert Gourlay said the board had already read the books and decided they were

suitable for the teen section. Moving the books would equate to censorship, Wright said.

“In the definition that we were given, the word ‘prurient’ was there,” Wright said. “I don’t think any of this is sexually explicit in the sense that it arouses someone. It’s just making some statements and talking about it as a whole. These books did not have a reason that we felt they should be moved.”

Wright explained that parents can select a library card that prevents children under 13 from accessing books in the teen section. The teen section is also located on a different level from the children’s section.

Snider said he believed the overall content of the books is addressed to the correct audience. He said to Wahl that if he believed that teenagers hadn’t already heard these words, “you’re not in the reality that I’ve been.”

Wahl said some of the books have literary value, but he would not want a child to read them before the content was explained by a parent.

“Parents make those decisions,” Wright said. “If you as a parent don’t like this book, then your child doesn’t read it. But you can’t keep that book away from my child. It’s not your job to make that decision.”

This is the first time that the state library board denied funding based on book placement. In 2024, the board decided to update the state code mandating libraries move books that were [“inappropriate” for children to the adult section.](#)

The board also discussed a new code change that expands on what is inappropriate. This will include any books that feature positive portrayals of [transgender characters](#). Library director [Kelyn Ralya](#) estimated the change to take effect on Feb. 14.

No new decisions were made about the new chief of staff position because an approval process must go through the Alabama State Board of Personnel.

The next APLS meeting is March 26.



Williesha Morris

Morris is an award-winning journalist whose experience goes back 20 years. She's currently part of the Education Lab covering libraries and higher education.



New Vestavia council discusses plans for eastside library

BY JON ANDERSON

JANUARY 15, 2026

SHAC – Eastside Library

OVERVIEW

Project Information

Building Size: 12,000 SF

Program Cost Estimate: \$9,000,000



Original plans called for an estimated 12,000-square-foot east side library at the Sicard Hollow Athletic Complex in Liberty Park, but city officials are debating if another library facility is still one of the highest priorities in the city and, if so, what kinds of programming and spaces it might contain.

The new Vestavia Hills City Council this week took time to discuss whether a library is still considered one of the most important needs in the eastern part of the city, meaning Liberty Park and/or Cahaba Heights.

The proposal that came forward from the previous City Council, before last year's election, included spending a projected \$9 million for a library facility at the Sicard Hollow Athletic Complex, with \$2 million coming from donations and \$7 million from borrowed funds.

New Councilwoman Ali Pilcher questioned whether that's the most important need in the city right now.

"When we campaigned, you heard a lot of people talking about stormwater drainage. You heard a lot of people talking about girls sports facilities," Pilcher said.

She thinks it's worth asking people more directly where their priorities are, she said.

Matt Foley of the Williams Blackstock Architects firm that has been working with the city on potential library plans said the facility that is being talked about may better be described as a community resource center than a quiet place to read or check out a book. A modern library could include a lab for science, technology, engineering, arts and math programs, meeting spaces, small study spaces, or an auditorium for speakers and programs, Foley said.

Mayor Ashley Curry said he believes everyone agrees that there is a need for community meeting spaces for people on the east side of town, and he believes a little further study could help better determine the proper types of spaces to include in whatever building is built in that part of town.

Councilwoman Kimberly Cook said the city made a commitment when it changed the plan for Liberty Park to include apartments and higher-density commercial space to provide the proper infrastructure to handle the increased population. That meant not just paving and stormwater, but library services and ball fields, Cook said.

"This is where the residential growth is happening," she said. "It's not because (fellow Councilman) Rusty (Weaver) and I live there. It's because that's where the growth is happening. ... We have to provide them services to keep the quality of life what it should be for every resident of our city. We want that throughout our city."

Curry said the 1,200 new single-family homes coming to Liberty Park could generate 4,000 to 5,000 more residents, and if there's a remote chance that another community

building and event space is going to be needed, that's the logical place to put it. Also, he's not aware of any park and recreation programs or projects that would not take place if a library/community resource center is built, he said.

"We have the beauty in our city of being financially sound," Curry said.

City Manager Jeff Downes said that a previous financial review determined that the city could handle \$34.5 million worth of debt for projects in the Sicard Hollow area and stay within the city's financial policy guidelines regarding debt. That included \$14.7 million for a police operations building, \$9.9 million for Liberty Park ballfield upgrades and contingencies, \$7 million in city money for a library, \$1.75 million for a maintenance facility, and \$1.17 million for the realignment of the entrance to the Liberty Park baseball/softball complex on Sicard Hollow Road.

Borrowing \$34.5 million likely would add \$1.5 million to the city's annual debt service, Downes said.

And because the city's commitment to provide \$1.2 million a year to the school system for capital projects ends this August, most of that extra money for debt service could come from money that had been dedicated to the schools for three years, making the \$1.5 million in extra debt service much more palatable, Downes said.

The Fitch rating agency also took the potential increased debt into account when it recently affirmed the city's AAA bond rating, he said.

Downes said he plans to bring the council a proposal at its Jan. 21 meeting to move forward with the first phase of a three-phase study regarding the need for a library/community resource center at Sicard Hollow.

The first phase, which is a feasibility study, would cost up to \$7,500. The council then could determine whether to proceed with second phase that would include a review of potential programming and a conceptual design, at a cost of about \$50,000. And then, if the council still agrees to move forward, it could consider do a third phase for about \$7,500 that includes a campaign document that spells out the plan for fundraising purposes.

The whole process would be up to the City Council, and it could stop the process at any time if it so chooses, Downes said.

Downes also noted that previous surveys done by the city determined that 90% of residents citywide had a positive feeling about the quality of library services in the city, but only 60 to 70% of resident in Liberty Park and Cahaba Heights felt positive about library services.

Sixty to 70% of the residents surveyed in Liberty Park and 70 to 90% of residents in Cahaba Heights rated the expansion of library services as a priority, Downes said.

ALABAMA REFLECTOR

APLS to continue withholding Fairhope Library funds over 'Handmaid's Tale,' other books

The board declared 10 books in the Fairhope Public Library sexually explicit based on a report from APLS Chair John Wahl.

BY: **RALPH CHAPOCO**-JANUARY 16, 2026 7:01 AM



John Wahl, chair of the Alabama Public Library Service and the Alabama Republican Party speaks to attendees of a meeting on Jan. 15 2026. The APLS Board voted to continue denying state funds to Fairhope Public Library and declared ten books in its teen section, including Margaret Atwood's "The Handmaid's Tale," were sexually explicit and needed to be removed. (Ralph Chapoco/Alabama Reflector)

The Alabama Public Library Service Thursday said that Fairhope Public Library remains out of compliance with the administrative code and will continue to [withhold state aid](#) until the library is back in compliance.

The library must remove at least 10 books from a section for teenagers that the Fairhope Library Board voted to keep there, including “The Handmaid’s

Tale” by Margaret Atwood; “The Hate U Give” by Angie Thomas and “The Perks of Being a Wallflower” by Stephen Chbosky.

“This is the right decision,” said John Wahl, chair of the Alabama Public Library Service and the Alabama Republican Party.

The move drew criticism from board member Ronald Snider, who has been critical of APLS’ increasingly restrictive policies.

“You are becoming the censor-in-chief of Alabama,” Snider said to Wahl. “You are substituting your judgement over the overall benefit of many of these books.”

The board, which last year delayed restoration of Fairhope’s money in order to review the books, declared all 10 sexually explicit in violation of recent amendments to the state library code. Several board members based their votes entirely on a report from Wahl about the books, which first tallied the frequency of specific curse words, racial slurs and sexual words contained within the books.

Wahl then excerpted passages from the titles, and within each of them, highlighted specific sections that he said contained sexually explicit content that violates the APLS administrative code, such as an intimate scene in “The Perks of Being a Wallflower” by Stephen Chbosky and three passages in “The Handmaid’s Tale” describing sex.

Titles that APLS voted as sexually explicit

- “The Perks of Being a Wallflower” by Stephen Chbosky
- “Beyond Magenta” by Susan Kuklin
- “The Handmaid’s Tale” by Margaret Atwood
- “Crank” by Ellen Hopkins
- “Identical” by Ellen Hopkins
- “Shine” by Lauren Myracle
- “Sold” by Patricia McCormick
- “The Hate U Give” by Angie Thomas
- “Doing It” by Hannah Witton

“They contain parts that I would not want my child to read before I explain to them the content,” Wahl said. “I have that concern, and it is perfectly legitimate for parents across the state to also have that concern.”

Throughout the discussion, Wahl asked Fairhope to defend its decision to retain the books in the teens’ section of their library. Snider accused Wahl of ambushing Fairhope officials by not providing them a copy of the report ahead of time.

Randal Wright, chair of the Fairhope Public Library, told APLS board members that the library does not allow minors access to sexually explicit materials without permission from their parents. The library has a system that allows parents to choose particular library cards for their children that allows them access to specific sections in the library, along with specific books that they may check out.

“As a whole, I did not think there was a reason that these books should be moved,” Wright said.

Wright said that it is also the parents’ responsibility to oversee the content that their children read.

“Parents make those decisions, and if you, as a parent, do not like this book, then your child doesn’t read,” Wright said. “But you can’t keep that book away from my child.”

Wahl disagreed, and that parents cannot watch their children at every moment they are in the library.

“If a mother comes in, she has two, three, maybe four kids, she cannot necessarily police every single one of her children on what they are looking at in a minor’s section,” Wahl said. “She cannot be expected to.”

APLS will continue to withhold the first \$11,000 allotment that Fairhope was supposed to receive in December, along with future quarterly payments it has been allocated for the current fiscal year. To regain its state aid, Fairhope must move the remaining 10 books that people said should be reshelfed.

APLS board members first voted to [suspend state aid](#) for Fairhope in March 2025 after they fielded complaints from a few area residents who visited the library and complained that they found library materials in the teens' section that violated an updated APLS administrative code adopted in the summer of 2024 that required libraries adopt policies to restrict minors from having access to specific materials.

The board updated the administrative code in November to further restrict minors from having access to library materials that include “gender ideology, which it did not define.

Fairhope library has received an outpouring of support and received \$42,000 from two nonprofits from [donations](#) they solicited on their behalf to help offset the remaining funding that the library [forfeited in 2025](#) because they continued to be out of compliance with the administrative code.



MARKETING REPORT

January 2026

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HALLOWEEN

October 2025



LIBRARY STAFF DAY

December 2025

vestaviahillslibrary and forestfriendskids
Alan Gogoll · Monday's Melody



Vestavia Hills Library in the Forest
Staff Day 2025

vestaviahillslibrary and forestfriendskids
Alan Gogoll · Monday's Melody



vestaviahillslibrary and forestfriendskids
Alan Gogoll · Monday's Melody



vestaviahillslibrary and forestfriendskids
Alan Gogoll · Monday's Melody



Vestavia Hills Library in the Forest
Staff Day 2025

FRIENDS HOLIDAY PARTY

Featuring VH Elementary West Choir





Taste of Tivoli is a project developed by a team from the 2026 Leadership Class. This project was based on an original project proposal submitted to the 2025 Class by Todd Richardson. Todd also serves as the mentor for the Taste of Tivoli project.

Taste of Tivoli also partnered with VH City Schools and is included in the “I Am Vestavia Week.” Tivoli, Italy will be featured with a little history and a special Italian dish for lunch.

More at @tasteoftivolilvh and vhcs.us/iamvestavia. Additional support from the Chamber.



**JOIN US FOR THE 1ST ANNUAL
VESTAVIA HILLS RESTAURANT WEEK**

Visit the following Vestavia Hills restaurants from January 20-24th!
Enjoy an Italian inspired dish, drink or a special discount as we
celebrate Vestavia’s history and its early Italian influences.



Leadership Vestavia Hills, chamber partner for Taste of Tivoli restaurant week

BY JON ANDERSON DECEMBER 15, 2025 7:56 PM



Donatos Pizza slices sit out for the taking at the 2025 Viva Vestavia food tasting event at the Vestavia Hills Civic Center in Vestavia Hills, Alabama, on Tuesday, Jan. 29, 2025.

Leadership Vestavia Hills and the Vestavia Hills Chamber of Commerce in January plan to hold a Taste of Tivoli campaign.

They're inviting Vestavia Hills restaurants to create an Italian-inspired dish, drink, tasting or take-home meal for patrons on Jan. 20-24.

Any restaurant can participate; it doesn't have to be an Italian restaurant, said Amber Terakedis, a member of the Leadership Vestavia Hills Class of 2026 who is involved in the project.

The idea is bring restaurants in the city together and pay homage to the Italian influences that have shaped Vestavia Hills, particularly through the legacy of former Birmingham Mayor George Ward.

Ward, inspired by his travels to Italy, constructed his home on Shades Mountain off Shades Crest Road with a nod to Italian architecture and culture. He later commissioned a garden gazebo that resembled the Temple of Sybil at Tivoli, Italy. Ward called his home Vestavia, naming it after Vesta, the Roman goddess of the hearth, and "via," which means "by the roadway." The area around his home grew into the city of Vestavia Hills.

Restaurants already signed up include Bistro V, Davenport's and The Local.

The Taste of Tivoli campaign is being done in conjunction with "I am Vestavia" week, which celebrates the various international cultures in the city. The child nutrition staff in Vestavia Hills schools typically share international cuisine during "I am Vestavia" week and this year plan to include an Italian-themed dish in their offerings, Terakedis said. Materials will be made available to students regarding Vestavia Hills' ties to Italian culture, she said.

The Taste of Tivoli Committee includes Terakedis, Angela Marshall, Blair Inabinet, Mindy Wald, Adam Vasant, Alan Walker, Jeremy Stephens, Hasin Gandhakwala and mentor Todd Richardson.

This campaign will not replace the Viva Vestavia event that was held in January 2025, giving people an opportunity to taste dishes from restaurants throughout the city all in one place. Viva Vestavia is moving to Sept. 22, 2026, chamber President and CEO Michelle Hawkins said.

I AM VESTAVIA FESTIVAL

Celebrating our Cultural Diversity

SAVE THE DATE

TUES. JAN. 20TH 2026

5:30 PM - 7:30 PM

VESTAVIA HILLS CIVIC CENTER



Join Vestavia Hills City Schools for performances, celebrations, and multicultural hospitality. Representing over 54 countries, families plan to share about their native culture in the parade of flags and Festival Village.

The educational outreach extends beyond the cultural village, with 80 suitcase country lesson plans delivered to elementary schools. These interactive lessons provide students with a hands-on opportunity to explore different cultures, fostering curiosity and understanding.

EVENT HIGHLIGHTS

- Parade of Flags
- Cultural Village
- Fashion Show
- Children’s Activities
- Cultural Performances

Visit vhcs.us/iamvestavia
for details



VESTAVIA HILLS
CITY SCHOOLS

Questions email lenhartfc@vhcs.us

Vestavia Hills schools to celebrate cultural diversity during 'I Am Vestavia Week'

BY STAFF JANUARY 18, 2026 9:57 AM



Girls participate in a cultural dance as part of the "I Am Vestavia" celebration on Sept. 26, 2024.

Vestavia Hills City Schools will celebrate the cultural diversity of its community during "I Am Vestavia Week: A Celebration of Our Cultural Diversity," scheduled for Jan. 20-23.

The weeklong observance will kick off with a community festival on Tuesday, Jan. 20, from 5:30 to 7:30 p.m. at the Vestavia Hills Civic Center. The evening will feature a festival village with cultural booths, a parade of flags, and performances by students and community artists. Festival activities and performances will take place from 5:30 to 7 p.m., followed by a ceremony from 7 to 7:30 p.m. highlighting the richness and diversity of the Vestavia Hills community.

Families representing more than 54 countries are expected to participate, sharing elements of their native cultures with attendees. In addition to the community festival, the celebration extends into classrooms across the district. Elementary schools have received 80 "suitcase country" lesson plans, giving students hands-on opportunities to learn about different cultures and traditions.

"I Am Vestavia Week" is designed to foster understanding, connection and appreciation for the many backgrounds that make up Vestavia Hills. The Jan. 20 community festival is free and open to the public.

More information about the week's events is available at vhcs.us/iamvestavia.



WELLNESS CLASSES

- Nutrition for Your Best Energy**
January 8, 6:30 pm
- Cholesterol Management & Heart Disease Prevention**
January 15, 6:30 pm
- Childhood Nutrition & Family Wellness**
January 24, 12:00 pm
- Nutrition for an Endurance Event**
January 29, 6:30 pm

vestavialibrary.org/wellness



アラバマ日米協会
The Japan America Society of Alabama



HIROYA
TSUKAMOTO
LIVE

February 28 • 2 pm
vestavialibrary.org/hiroya

Save the Date
for the 19th Annual

Cherry Blossom Festival

Birmingham Botanical Gardens
2612 Lane Park Rd, Birmingham, AL 35223

March 21st, 2026



EPILEPSY FOUNDATION
ALABAMA



Children's of Alabama

VHLF Statistics Report November 2025

November

November	November	% Month	# Month	FYTD	FYTD	% FYTD	# FYTD
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Hours

	2025	2024	2025	2025	2025	2024	2025	2025
Total Days Open	28	28	0.00%	0	59	59	0.00%	0
Total Hours Open	237	242	-2.07%	-5	542	550	-1.45%	-8

Library Visits

Gate Count	23,411	24,603	-4.84%	(1,192)	48,162	52,417	-8.12%	-4,255
Curbside Appointments	4	7	-42.86%	(3)	8	16	-50.00%	-8
Website Visits	18,755	11,267	66.46%	7,488	33,879	23,310	45.34%	10,569
Mobile App Sessions	515	649	-20.65%	(134)	989	1,305	-24.21%	-316
Total Library Visits	42,685	36,526	16.86%	6,159	83,038	77,048	7.77%	5,990

VHLF Statistics Report November 2025

Programs & Attendance

	2025		2024		2025 FYTD		2024 FYTD	
Adult	Programs	Attend.	Programs	Attend.	Programs	Attend.	Programs	Attend.
In person	6	167	10	171	16	363	23	595
Outreach (Remote Book Clubs)	1	12	1	0	2	26	2	15
Virtual and Passive	0	0	0	0	0	0	1	91
Total Adult Programs & Attendance	6	167	10	171	16	363	24	686
YoY % Change & # Value	-40%	-2%	-4	-4	-33%	-47%	-8	-323

Teens	Programs	Attend.	Programs	Attend.	Programs	Attend.	Programs	Attend.
In person	13	75	13	106	29	193	27	210
Outreach (School Visits)	0	0	0	0	0	0	0	0
Virtual and Passive	0	0	0	0	0	0	0	0
Total Teen Programs & Attendance	13	75	13	106	29	193	27	210
YoY % Change & # Value	0%	-29%	0	-31	7%	-8%	2	-17

Children	Programs	Attend.	Programs	Attend.	Programs	Attend.	Programs	Attend.
In person	33	788	27	535	68	1,616	60	1,501
Outreach (School Visits)	1	52	0	0	6	352	1	125
Virtual and Passive	1	75	0	0	5	175	1	25
Total Children's Programs & Attendance	34	863	27	535	73	1,791	61	1,526
YoY % Change & # Value	26%	61%	7	328	20%	17%	12	265

Makerspace	Programs	Attend.	Programs	Attend.	Programs	Attend.	Programs	Attend.
In person	10	23	11	30	24	48	24	68
Virtual and Passive	1	65	0	0	1	65	0	0
Total Makerspace Programs	11	88	11	30	25	113	24	68
YoY % Change & # Value	0%	193%	0	58	4%	66%	1	45

Technology	Programs	Attend.	Programs	Attend.	Programs	Attend.	Programs	Attend.
In person	2	9	2	9	9	53	6	30
Virtual and One on one	1	7	1	34	2	31	2	56
Total Technology Programs	3	16	3	43	11	84	8	86
YoY % Change & # Value	0%	-63%	0	-27	38%	-2%	3	-2

Circulation	Programs	Attend.	Programs	Attend.	Programs	Attend.	Programs	Attend.
Passive	2	385	0	0	2	385	0	0
Tours (LVH)	0	0	0	0	2	366	4	21
Total Circulation Programs	2	385	0	0	4	751	4	21
YoY % Change & # Value	0%	0%	2	385	0%	3476%	0	730

Total Programs and Events	Programs	Attend.	Programs	Attend.	Programs	Attend.	Programs	Attend.
	69	1,594	64	885	158	3,295	148	2,597
YoY % Change & # Value	8%	80%	5	709	7%	27%	10	698

VHLF Statistics Report November 2025

Outreach & Events

Sponsor, Location or Department	2025		2024		2025 FYTD		2024 FYTD	
	Programs	Attend.	Programs	Attend.	Programs	Attend.	Programs	Attend.
Birmingham (Location)	0	0	0	0	0	0	0	0
City of VH (Sponsor & Location)	2	750	2	750	3	1,100	4	3,000
Chamber of Commerce (Sponsor)	1	200	1	200	2	2,800	2	400
Cabaha Heights (Focus & Location)	0	0	0	0	0	0	0	0
Liberty Park (Focus & Location)	0	0	0	0	1	125	0	0
Library (Sponsor & Location)	0	0	0	0	0	0	0	0
Neutral (Location)	0	0	0	0	0	0	0	0
Other (Sponsor & Location)	0	0	0	0	0	0	0	0
Adult Outreach	1	12	1	0	2	26	1	15
Teen Outreach	0	0	0	0	0	0	0	0
Children Outreach	1	52	0	0	6	352	1	125
Makerspace Outreach	0	0	0	0	0	0	0	0
Total Outreach	5	1,014	4	950	14	4,403	8	3,540
YoY % Change & # Value	25%	7%	1	64	74%	24%	6	863

Services

	November	November	% Month	# Month	FYTD	FYTD	% FYTD	# FYTD
	2025	2024	2025	2025	2025	2024	2025	2025
Borrowed from Other Libraries	1,607	1,800	-10.72%	-193	3,533	3,946	-10.47%	-413
Coffee	34	58	-41.38%	-24	85	106	-19.81%	-21
Holds for Liberty Park Lockers	233	168	38.69%	65	490	464	5.60%	26
Interlibrary Loans	24	26	-7.69%	-2	53	51	3.92%	2
Loans to Other Libraries	1,647	1,839	-10.44%	-192	3,901	3,935	-0.86%	-34
Notary Service	15	2	650.00%	13	42	7	500.00%	35
Passports	118	116	1.72%	2	264	247	6.88%	17
Public Computer Usage	6,425	5,220	23.08%	1,205	14,310	10,698	33.76%	3,612
Reserves	314	352	-10.80%	-38	687	748	-8.16%	-61
Self-Checkout Machine Usage	8,675	9,466	-8.36%	-791	17,552	19,149	-8.34%	-1,597
Test Proctoring	4	1	300.00%	3	7	1	600.00%	6
Voter Registration	0	0	0.00%	0	0	0	0.00%	0
Wireless Network Usage	5,692	4,564	24.72%	1,128	12,696	9,137	38.95%	3,559
Reference Questions Total (Department Breakdown)	2,617	2,531	3.40%	86	5,488	5,376	2.08%	112
Adult	896	983	-8.85%	-87	1,932	2,113	-8.57%	-181
Teens	862	952	-9.45%	-90	1,718	1,888	-9.00%	-170
Children	589	375	57.07%	214	1,219	830	46.87%	389
Technology	162	136	19.12%	26	385	354	8.76%	31
Makerspace	108	85	27.06%	23	234	191	22.51%	43
Total Services	27,405	28,674	-4.43%	1,348	64,596	59,241	9.04%	5,355

Memberships

Adult Residents	34	63	-46.03%	-29	90	119	-24.37%	-29
Child Residents	11	9	22.22%	2	24	13	84.62%	11
Adult Non-Residents	41	35	17.14%	6	93	87	6.90%	6
Child Non-Residents	6	3	100.00%	3	9	6	50.00%	3
Out of County	0	0	0.00%	0	1	0	1.00%	1

VHLF Statistics Report November 2025

Total Memberships

92	110	-16.36%	-18	217	225	-3.56%	-8
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VHLF Statistics Report November 2025

Meeting Room Use

	Rented	Attend.	Rented	Attend.	R. FYTD	A. FYTD	R. FYTD	A. FYTD
	2025	2025	2024	2024	2025	2025	2024	2024
Community Room	9	290	5	250	20	828	19	927
Historical Room	1	6	1	7	2	16	2	15
Tree House	2	20	2	12	5	74	3	20
Children's Program	3	50	2	42	8	151	10	216
Outdoor Classroom	0	0	0	0	0	0	0	0
Rooftop Garden	0	0	0	0	0	0	0	0
Total Rental Usage	15	366	10	311	35	1,069	34	1,178

Study Room Use

	Reserved	Users	Reserved	Users	R. FYTD	U. FYTD	R. FYTD	U. FYTD
	2025	2025	2024	2024	2025	2025	2024	2024
All Rooms	321	505	353	545	682	1,087	735	1,100
Total Study Room Usage	321	505	353	545	682	1,087	735	1,100

VHLF Statistics Report November 2025

Library Materials Usage - Physical

	November	November	% Month	# Month	FYTD	FYTD	% FYTD	# FYTD
	2025	2024	2025	2025	2025	2024	2025	2025

Physical Book Circulation								
Adult Books	4,960	5,273	-5.94%	-313	10,500	10,947	-4.08%	-447
Adult Large Print	1,169	1,178	-0.76%	-9	2,571	2,516	2.19%	55
Teen Books	1,425	1,540	-7.47%	-115	2,937	3,164	-7.17%	-227
Children's Books	8,630	8,581	0.57%	49	17,682	17,867	-1.04%	-185
Total Physical Books	16,184	16,572	-2.34%	-388	33,690	34,494	-2.33%	-804

Adult Physical Non-Book Circulation								
Non-Fiction DVDs / Roku	76	66	15.15%	10	154	126	22.22%	28
Audiobooks	167	177	-5.65%	-10	364	389	-6.43%	-25
Blu-rays	320	378	-15.34%	-58	767	840	-8.69%	-73
DVDs	1,313	1,113	17.97%	200	2,799	2,305	21.43%	494
Games and Puzzles	39	23	69.57%	16	74	48	54.17%	26
Launchpads	3	0	3.00%	3	3	7	-57.14%	-4
Magazines	26	65	-60.00%	-39	71	115	-38.26%	-44
Mixed Media	5	8	-37.50%	-3	13	19	-31.58%	-6
Misc - Discontinued 6-1-25	0	171	-100.00%	-171	0	378	-100.00%	-378
WiFi-Hotspots	34	50	-32.00%	-16	81	101	-19.80%	-20
Other: Kits	0	4	-100.00%	-4	0	5	-100.00%	-5
Other: Hammocks	0	0	0.00%	0	0	0	0.00%	0
Other: Walking Sticks	0	0	0.00%	0	1	0	1.00%	1
Total Adult Physical Non-Book Circulation	1,983	2,055	-3.50%	-72	4,327	4,333	-0.14%	-24

Teen Non-Book Circulation								
Teen Audiobooks - Discontinued	0	7	-100.00%	-7	0	24	-100.00%	-24
Teen Blu-rays	147	73	101.37%	74	298	165	80.61%	133
Teen DVDs	185	108	71.30%	77	379	302	25.50%	77
Teen Games	473	585	-19.15%	-112	980	1,049	-6.58%	-69
Total Teen Physical Non-Book Circulation	805	773	4.14%	32	1,657	1,540	7.60%	117

Children's Non-Book Circulation								
Audiobooks	38	26	46.15%	12	72	59	22.03%	13
Augmented Reality	7	5	40.00%	2	11	7	57.14%	4
Blu-rays	49	53	-7.55%	-4	101	111	-9.01%	-10
DVDs	647	667	-3.00%	-20	1,193	1,374	-13.17%	-181
Launchpads	20	39	-48.72%	-19	56	63	-11.11%	-7
Magazines	8	32	-75.00%	-24	20	54	-62.96%	-34
Mixed Media	353	484	-27.07%	-131	798	1,067	-25.21%	-269
Music	0	14	-100.00%	-14	0	25	-100.00%	-25
Self-playing Audio	9	39	-76.92%	-30	11	67	-83.58%	-56
Views	0	0	0.00%	0	0	5	-100.00%	-5
Other: Kits	12	2	500.00%	10	13	6	116.67%	7
Total Children's Physical Non-Book Circulation	1,143	1,361	-16.02%	-218	2,275	2,838	-19.84%	-563

VHLF Statistics Report November 2025

Library Materials Usage - Digital

	November 2025	November 2024	% Month 2024	# Month 2024	FYTD 2025	FYTD 2024	% FYTD 2025	# FYTD 2025
Adult Digital Usage								
eBooks (Overdrive & Hoopla)	3,696	4,066	-9.10%	-370	7,489	8,252	-9.25%	-763
Graphic Novel Downloads (Hoopla)	44	49	-10.20%	-5	104	123	-15.45%	-19
Audiobook Downloads (Overdrive & Hoopla)	6,172	5,669	8.87%	503	12,648	11,493	10.05%	1,155
Downloadable Music (Hoopla)	57	61	-6.56%	-4	142	108	31.48%	34
Movies/Documentaries/TV Downloads (Hoopla & Kanopy)	583	391	49.10%	192	1,049	800	31.13%	249
Magazine Downloads	1,781	1,313	35.64%	468	3,398	2,401	41.52%	997
Adult Digital Usage Total	12,333	11,549	6.79%	784	24,830	23,177	7.13%	1,653
Teen Digital Usage								
Teen eBooks (Overdrive)	492	468	5.13%	24	1,007	1,000	0.70%	7
Teen Audiobook Downloads (Overdrive)	371	332	11.75%	39	747	694	7.64%	53
Teen Digital Usage Total	863	800	7.88%	63	1,754	1,694	3.54%	60
Children's Digital Usage								
eBooks (Overdrive & Hoopla)	878	706	24.36%	172	1,806	1,554	16.22%	252
Graphic Novel Downloads (Hoopla)	38	38	0.00%	0	72	72	0.00%	0
Audiobook Downloads (Overdrive & Hoopla)	736	658	11.85%	78	1,429	1,276	11.99%	153
Downloadable Music (Hoopla)	1	4	-75.00%	-3	12	15	-20.00%	-3
Movies/TV Downloads (Hoopla)	53	35	51.43%	18	107	67	59.70%	40
Children's Digital Usage Total	1,706	1,441	18.39%	265	3,426	2,984	14.81%	442
Circulation Totals (By Category)								
Books	16,184	16,572	-2.34%	-388	33,690	34,494	-2.33%	-804
Adult Non-Books	1,983	2,055	-3.50%	-72	4,327	4,333	-0.14%	-6
Teen Non-Books	805	773	4.14%	32	1,657	1,540	7.60%	117
Children's Non-Books	1,143	1,361	-16.02%	-218	2,275	2,838	-19.84%	-563
Adult Digital Usage	12,333	11,549	6.79%	784	24,830	23,177	7.13%	1,653
Teen Digital Usage	863	800	7.88%	63	1,754	1,694	3.54%	60
Children's Digital Usage	1,706	1,441	18.39%	265	3,426	2,984	14.81%	442
Total Library Materials Usage	35,017	34,551	1.35%	466	71,959	71,060	1.27%	899

VHLF Statistics Report November 2025

Electronic Retrieval Sessions / Database Usage

	November 2025	November 2024	% Month 2025	# Month 2025	FYTD 2025	FYTD 2024	% FYTD 2025	# FYTD 2025
Alabama Virtual Library	0	0	0.00%	0	0	0	0.00%	0
Ancestry	0	0	0.00%	0	0	0	0.00%	0
Creative Bug	0	40	-100.00%	-40	0	78	-100.00%	-78
Niche Academy	0	0	0.00%	0	0	0	0.00%	0
Reference USA	0	0	0.00%	0	0	0	0.00%	0
Universal Class	85	12	608.33%	73	187	31	503.23%	156
Other Databases	710	653	8.73%	57	1,238	1,596	-22.43%	-358
Total Electronic Retrieval Sessions	795	705	12.77%	90	1,425	1,705	-16.42%	-280

Marketing

	2025	2024	%	#	FYTD 2025	FYTD 2024	% FYTD	# FYTD
Facebook Reach: Main	5,900	5,700	3.51%	200	18,100	21,600	-16.20%	-3,500
Facebook Reach: Kids	36	110	-67.27%	-74	73	1,210	-93.97%	-1,137
Instagram Users: Main	3,101	2,285	35.71%	816	6,185	4,845	27.66%	1,340
Instagram Users: Kids	161	95	69.47%	66	321	185	73.51%	136
TikTok: Teens	1,008	933	8.04%	75	1,877	1,868	0.48%	9

Library Holdings

	2025	2024	%	#	FYTD 2025	FYTD 2024	% FYTD	# FYTD
Book Volumes	68,864	67,862	1.48%	1,002	138,029	135,816	1.63%	2,213
Serial Volumes	89	85	4.71%	4	178	170	4.71%	8
Audiobooks	2,612	3,455	-24.40%	-843	5,206	6,906	-24.62%	-1,700
Digital Collections	149,640	136,836	9.36%	12,804	298,464	272,764	9.42%	25,700
Music CDs	98	2,377	-95.88%	-2,279	197	4,754	-95.86%	-4,557
DVDs and Blu-rays	8,425	10,453	-19.40%	-2,028	16,817	20,926	-19.64%	-4,109
Other	174	190	-8.42%	-16	349	381	-8.40%	-32
Library Holdings Total	229,902	221,258	3.91%	8,644	459,240	441,717	3.97%	17,523

Volunteers

	Volunteers 2025	Hours 2025	Volunteers 2024	Hours 2024	FYTD Vol. 2025	FYTD Hrs 2025	FYTD Vol. 2024	FYTD Hrs 2024
Acquisitions	0	0	0	0	0	0	0	0
Adult	0	0	0	0	0	0	0	0
Children's	6	11	2	2	9	17	13	48
Circulation	0	0	0	0	0	0	0	0
Outreach	0	0	0	0	1	2	3	6
PALS	0	0	0	0	0	0	0	0
Technology	1	5	1	36	2	15	2	43
Teens	7	25	2	3	14	41	5	9
Volunteers Total	14	41	5	41	26	75	23	106

Staff Training By Department

	Staff 2025	Staff 2024	% Month	# Month	FYTD 2025	FYTD 2024	% FYTD	# FYTD
Acquisitions	13	2	550.00%	11	14	6	133.33%	8
Administration	0	0	0.00%	0	0	0	0.00%	0
Adult	3	3	0.00%	0	6	8	-25.00%	-2
Children's	2	0	2.00%	2	6	7	-14.29%	-1
Circulation	6	6	0.00%	0	12	12	0.00%	0
Technology	2	4	-50.00%	-2	4	9	-55.56%	-5
Teens	3	0	3.00%	3	3	3	0.00%	0
Staff Training Total	29	15	93.33%	14	45	45	0.00%	0

VHLF Statistics Report December 2025

December

December	December	% Month	# Month	FYTD	FYTD	% FYTD	# FYTD
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Hours

	2025	2024	2025	2025	2025	2024	2025	2025
Total Days Open	27	27	0.00%	0	86	86	0.00%	0
Total Hours Open	232	223	4.04%	9	774	773	0.13%	1

Library Visits

Gate Count	23,486	23,039	1.94%	447	71,648	75,456	-5.05%	-3,808
Curbside Appointments	5	5	0.00%	0	13	21	-38.10%	-8
Website Visits	20,209	10,191	98.30%	10,018	54,088	33,501	61.45%	20,587
Mobile App Sessions	455	594	-23.40%	(139)	1,444	1,899	-23.96%	-455
Total Library Visits	44,155	33,829	30.52%	10,326	127,193	110,877	14.72%	16,316

VHLF Statistics Report December 2025

Programs & Attendance

Adult	2025		2024		2025 FYTD		2024 FYTD	
	Programs	Attend.	Programs	Attend.	Programs	Attend.	Programs	Attend.
In person	4	216	5	191	20	579	28	786
Outreach (Remote Book Clubs)	1	13	1	0	3	39	3	15
Virtual and Passive	0	0	0	0	0	0	1	91
Total Adult Programs & Attendance	4	216	5	191	20	579	29	877
YoY % Change & # Value	-20%	13%	-1	25	-31%	-34%	-9	-298

Teens	2025		2024		2025 FYTD		2024 FYTD	
	Programs	Attend.	Programs	Attend.	Programs	Attend.	Programs	Attend.
In person	20	423	21	276	49	616	48	486
Outreach (School Visits)	0	0	0	0	0	0	0	0
Virtual and Passive	0	0	0	0	0	0	0	0
Total Teen Programs	20	423	21	276	49	616	48	486
YoY % Change & # Value	-5%	53%	-1	147	2%	27%	1	130

Children	2025		2024		2025 FYTD		2024 FYTD	
	Programs	Attend.	Programs	Attend.	Programs	Attend.	Programs	Attend.
In person	29	658	22	488	97	2,274	82	1,989
Outreach (School Visits)	0	0	0	0	6	352	1	125
Virtual and Passive	1	50	1	200	6	225	2	225
Total Children's Programs & Attendance	30	708	23	688	103	2,499	84	2,214
YoY % Change & # Value	30%	3%	7	20	23%	13%	19	285

Makerspace	2025		2024		2025 FYTD		2024 FYTD	
	Programs	Attend.	Programs	Attend.	Programs	Attend.	Programs	Attend.
In person	10	18	7	11	34	66	31	79
Virtual and Passive	0	0	0	0	1	65	0	0
Total Makerspace Programs	10	18	7	11	35	131	31	79
YoY % Change & # Value	43%	64%	3	7	13%	66%	4	52

Technology	2025		2024		2025 FYTD		2024 FYTD	
	Programs	Attend.	Programs	Attend.	Programs	Attend.	Programs	Attend.
In person	0	0	0	0	9	53	6	30
Virtual and One on one	1	11	1	19	3	42	3	75
Total Technology Programs	1	11	1	19	12	95	9	105
YoY % Change & # Value	0%	-42%	0	-8	33%	-10%	3	-10

Circulation	2025		2024		2025 FYTD		2024 FYTD	
	Programs	Attend.	Programs	Attend.	Programs	Attend.	Programs	Attend.
Passive	2	385	0	0	2	385	0	0
Tours (LVH)	0	0	0	0	2	366	4	21
Total Circulation Programs	2	385	0	0	4	751	4	21
YoY % Change & # Value	0%	0%	2	385	0%	3476%	0	730

Total Programs and Events	2025		2024		2025 FYTD		2024 FYTD	
	Programs	Attend.	Programs	Attend.	Programs	Attend.	Programs	Attend.
	67	1,761	57	1,185	223	4,671	205	3,782
YoY % Change & # Value	18%	49%	10	576	9%	24%	18	889

VHLF Statistics Report December 2025

Outreach & Events

Sponsor, Location or Department	2025		2024		2025 FYTD		2024 FYTD	
	Programs	Attend.	Programs	Attend.	Programs	Attend.	Programs	Attend.
Birmingham (Location)	0	0	0	0	0	0	0	0
City of VH (Sponsor & Location)	0	0	0	0	3	1,100	4	3,000
Chamber of Commerce (Sponsor)	0	0	1	1,700	2	2,800	3	2,100
Cabaha Heights (Focus & Location)	0	0	0	0	0	0	0	0
Liberty Park (Focus & Location)	1	350	1	1,000	2	475	1	1,000
Library (Sponsor & Location)	1	7	0	0	1	7	0	0
Neutral (Location)	0	0	0	0	0	0	0	0
Other (Sponsor & Location)	0	0	0	0	0	0	0	0
Adult Outreach	1	13	1	0	3	39	2	15
Teen Outreach	0	0	0	0	0	0	0	0
Children Outreach	0	0	0	0	6	352	1	125
Makerspace Outreach	0	0	0	0	0	0	0	0
Total Outreach	3	370	3	2,700	17	4,773	11	6,240
YoY % Change & # Value	0%	-86%	0	-2,330	54%	-24%	6	-1,467

Services

	December	December	% Month	# Month	FYTD	FYTD	% FYTD	# FYTD
	2025	2024	2025	2025	2025	2024	2025	2025
Borrowed from Other Libraries	1,546	1,584	-2.40%	-38	5,079	5,530	-8.16%	-451
Coffee	40	45	-11.11%	-5	125	151	-17.22%	-26
Holds for Liberty Park Lockers	257	190	35.26%	67	747	654	14.22%	93
Interlibrary Loans	9	20	-55.00%	-11	62	71	-12.68%	-9
Loans to Other Libraries	1,793	1,779	0.79%	14	5,694	5,714	-0.35%	-20
Notary Service	7	3	133.33%	4	49	10	390.00%	39
Passports	95	106	-10.38%	-11	359	353	1.70%	6
Public Computer Usage	5,465	5,058	8.05%	407	19,775	15,756	25.51%	4,019
Reserves	245	263	-6.84%	-18	932	1,011	-7.81%	-79
Self-Checkout Machine Usage	7,084	7,512	-5.70%	-428	24,636	26,661	-7.60%	-2,025
Test Proctoring	8	1	700.00%	7	15	2	650.00%	13
Voter Registration	2	0	2.00%	2	2	0	2.00%	2
Wireless Network Usage	4,850	4,421	9.70%	429	17,546	13,558	29.41%	3,988
Reference Questions Total (Department Breakdown)	2,708	2,621	3.32%	87	8,196	7,997	2.49%	199
Adult	987	974	1.33%	13	2,919	3,087	-5.44%	-168
Teens	902	859	5.01%	43	2,620	2,747	-4.62%	-127
Children	488	563	-13.32%	-75	1,707	1,393	22.54%	314
Technology	171	130	31.54%	41	556	484	14.88%	72
Makerspace	160	95	68.42%	65	394	286	37.76%	108
Total Services	24,109	23,603	2.14%	593	91,413	85,465	6.96%	5,948

Memberships

Adult Residents	38	55	-30.91%	-17	128	174	-26.44%	-46
Child Residents	7	12	-41.67%	-5	31	25	24.00%	6
Adult Non-Residents	29	31	-6.45%	-2	122	118	3.39%	4
Child Non-Residents	2	2	0.00%	0	11	8	37.50%	3
Out of County	0	3	-100.00%	-3	1	3	-66.67%	-2

VHLF Statistics Report December 2025

Total Memberships

76	103	-26.21%	-27	293	328	-10.67%	-35
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VHLF Statistics Report December 2025

Meeting Room Use

	Rented 2025	Attend. 2025	Rented 2024	Attend. 2024	R. FYTD 2025	A. FYTD 2025	R. FYTD 2024	A. FYTD 2024
Community Room	6	225	7	400	26	1,053	26	1,327
Historical Room	0	0	1	7	2	16	3	22
Tree House	2	23	1	15	7	97	4	35
Children's Program	4	52	5	112	12	203	15	328
Outdoor Classroom	0	0	0	0	0	0	0	0
Rooftop Garden	0	0	0	0	0	0	0	0
Total Rental Usage	12	300	14	534	47	1,369	48	1,712

Study Room Use

	Reserved 2025	Users 2025	Reserved 2024	Users 2024	R. FYTD 2025	U. FYTD 2025	R. FYTD 2024	U. FYTD 2024
All Rooms	309	579	258	453	991	1,666	993	1,553
Total Study Room Usage	309	579	258	453	991	1,666	993	1,553

VHLF Statistics Report December 2025

Library Materials Usage - Physical

December	December	% Month	# Month	FYTD	FYTD	% FYTD	# FYTD
2025	2024	2025	2025	2025	2024	2025	2025

Physical Book Circulation								
Adult Books	4,799	4,919	-2.44%	-120	15,299	15,866	-3.57%	-567
Adult Large Print	1,178	1,175	0.26%	3	3,749	3,691	1.57%	58
Teen Books	1,289	1,446	-10.86%	-157	4,226	4,610	-8.33%	-384
Children's Books	7,268	7,031	3.37%	237	24,950	24,898	0.21%	52
Total Physical Books	14,534	14,571	-0.25%	-37	48,224	49,065	-1.71%	-841

Adult Physical Non-Book Circulation								
Non-Fiction DVDs / Roku	60	48	25.00%	12	214	174	22.99%	40
Audiobooks	172	180	-4.44%	-8	536	569	-5.80%	-33
Blu-rays	385	445	-13.48%	-60	1,152	1,285	-10.35%	-133
DVDs	1,317	1,261	4.44%	56	4,116	3,566	15.42%	550
Games and Puzzles	27	19	42.11%	8	101	67	50.75%	34
Launchpads	0	0	0.00%	0	3	7	-57.14%	-4
Magazines	55	54	1.85%	1	126	169	-25.44%	-43
Mixed Media	4	5	-20.00%	-1	17	24	-29.17%	-7
Misc - Discontinued 6-1-25	0	231	-100.00%	-231	0	609	-100.00%	-609
WiFi-Hotspots	37	51	-27.45%	-14	118	152	-22.37%	-34
Other: Kits	0	0	0.00%	0	0	5	-100.00%	-5
Other: Hammocks	0	0	0.00%	0	0	0	0.00%	0
Other: Walking Sticks	0	0	0.00%	0	1	0	1.00%	1
Total Adult Physical Non-Book Circulation	2,057	2,294	-10.33%	-237	6,384	6,627	-3.67%	-38

Teen Non-Book Circulation								
Teen Audiobooks - Discontinued	0	0	0.00%	0	0	24	-100.00%	-24
Teen Blu-rays	58	71	-18.31%	-13	356	236	50.85%	120
Teen DVDs	154	184	-16.30%	-30	533	486	9.67%	47
Teen Games	554	443	25.06%	111	1,534	1,492	2.82%	42
Total Teen Physical Non-Book Circulation	766	698	9.74%	68	2,423	2,238	8.27%	185

Children's Non-Book Circulation								
Audiobooks	18	25	-28.00%	-7	90	84	7.14%	6
Augmented Reality	3	5	-40.00%	-2	14	12	16.67%	2
Blu-rays	40	38	5.26%	2	141	149	-5.37%	-8
DVDs	499	616	-18.99%	-117	1,692	1,990	-14.97%	-298
Launchpads	23	24	-4.17%	-1	79	87	-9.20%	-8
Magazines	13	32	-59.38%	-19	33	86	-61.63%	-53
Mixed Media	290	396	-26.77%	-106	1,088	1,463	-25.63%	-375
Music	0	22	-100.00%	-22	0	47	-100.00%	-47
Self-playing Audio	26	28	-7.14%	-2	37	95	-61.05%	-58
Views	0	0	0.00%	0	0	5	-100.00%	-5
Other: Kits	47	0	47.00%	47	60	6	900.00%	54
Total Children's Physical Non-Book Circulation	959	1,186	-19.14%	-227	3,234	4,024	-19.63%	-790

VHLF Statistics Report December 2025

Library Materials Usage - Digital

	December 2025	December 2024	% Month 2024	# Month 2024	FYTD 2025	FYTD 2024	% FYTD 2025	# FYTD 2025
Adult Digital Usage								
eBooks (Overdrive & Hoopla)	3,787	4,276	-11.44%	-489	11,276	12,528	-9.99%	-1,252
Graphic Novel Downloads (Hoopla)	50	46	8.70%	4	154	169	-8.88%	-15
Audiobook Downloads (Overdrive & Hoopla)	6,076	6,038	0.63%	38	18,724	17,531	6.81%	1,193
Downloadable Music (Hoopla)	42	57	-26.32%	-15	184	165	11.52%	19
Movies/Documentaries/TV Downloads (Hoopla & Kanopy)	420	352	19.32%	68	1,469	1,152	27.52%	317
Magazine Downloads	1,649	1,200	37.42%	449	5,047	3,601	40.16%	1,446
Adult Digital Usage Total	12,024	11,969	0.46%	55	36,854	35,146	4.86%	1,708
Teen Digital Usage								
Teen eBooks (Overdrive)	642	514	24.90%	128	1,649	1,514	8.92%	135
Teen Audiobook Downloads (Overdrive)	411	322	27.64%	89	1,158	1,016	13.98%	142
Teen Digital Usage Total	1,053	836	25.96%	217	2,807	2,530	10.95%	277
Children's Digital Usage								
eBooks (Overdrive & Hoopla)	925	819	12.94%	106	2,731	2,373	15.09%	358
Graphic Novel Downloads (Hoopla)	51	41	24.39%	10	123	113	8.85%	10
Audiobook Downloads (Overdrive & Hoopla)	771	660	16.82%	111	2,200	1,936	13.64%	264
Downloadable Music (Hoopla)	2	3	-33.33%	-1	14	18	-22.22%	-4
Movies/TV Downloads (Hoopla)	62	31	100.00%	31	169	98	72.45%	71
Children's Digital Usage Total	1,811	1,554	16.54%	257	5,237	4,538	15.40%	699
Circulation Totals (By Category)								
Books	14,534	14,571	-0.25%	-37	48,224	49,065	-1.71%	-841
Adult Non-Books	2,057	2,294	-10.33%	-237	6,384	6,627	-3.67%	-243
Teen Non-Books	766	698	9.74%	68	2,423	2,238	8.27%	185
Children's Non-Books	959	1,186	-19.14%	-227	3,234	4,024	-19.63%	-790
Adult Digital Usage	12,024	11,969	0.46%	55	36,854	35,146	4.86%	1,708
Teen Digital Usage	1,053	836	25.96%	217	2,807	2,530	10.95%	277
Children's Digital Usage	1,811	1,554	16.54%	257	5,237	4,538	15.40%	699
Total Library Materials Usage	33,204	33,108	0.29%	96	105,163	104,168	0.96%	995

VHLF Statistics Report December 2025

Electronic Retrieval Sessions / Database Usage

	December	December	% Month	# Month	FYTD	FYTD	% FYTD	# FYTD
	2025	2024	2025	2025	2025	2024	2025	2025
Alabama Virtual Library	0	0	0.00%	0	0	0	0.00%	0
Ancestry	0	0	0.00%	0	0	0	0.00%	0
Creative Bug	0	14	-100.00%	-14	0	92	-100.00%	-92
Niche Academy	0	0	0.00%	0	0	0	0.00%	0
Reference USA	0	0	0.00%	0	0	0	0.00%	0
Universal Class	80	11	627.27%	69	267	42	535.71%	225
Other Databases	703	130	440.77%	573	1,941	1,726	12.46%	215
Total Electronic Retrieval Sessions	783	155	405.16%	628	2,208	1,860	18.71%	348

Marketing

Facebook Reach: Main	18,248	11,700	55.97%	6,548	36,348	33,300	9.15%	3,048
Facebook Reach: Kids	26	110	-76.36%	-84	99	1,320	-92.50%	-1,221
Instagram Users: Main	3,127	2,294	36.31%	833	9,312	7,139	30.44%	2,173
Instagram Users: Kids	162	95	70.53%	67	483	280	72.50%	203
TikTok: Teens	902	825	9.33%	77	2,779	2,693	3.19%	86

Library Holdings

Book Volumes	68,865	67,623	1.84%	1,242	206,894	203,439	1.70%	3,455
Serial Volumes	89	83	7.23%	6	267	253	5.53%	14
Audiobooks	2,637	3,473	-24.07%	-836	7,843	10,379	-24.43%	-2,536
Digital Collections	150,576	140,498	7.17%	10,078	449,040	413,262	8.66%	35,778
Music CDs	93	2,377	-96.09%	-2,284	290	7,131	-95.93%	-6,841
DVDs and Blu-rays	8,473	10,508	-19.37%	-2,035	25,290	31,434	-19.55%	-6,144
Other	178	182	-2.20%	-4	527	563	-6.39%	-36
Library Holdings Total	230,911	224,744	2.74%	6,167	690,151	666,461	3.55%	23,690

Volunteers

	Volunteers	Hours	Volunteers	Hours	FYTD Vol.	FYTD Hrs	FYTD Vol.	FYTD Hrs
	2025	2025	2024	2024	2025	2025	2024	2024
Acquisitions	0	0	0	0	0	0	0	0
Adult	0	0	2	4	0	0	2	4
Children's	0	0	1	1	9	17	14	49
Circulation	0	0	0	0	0	0	0	0
Outreach	0	0	3	6	1	2	6	12
PALS	0	0	0	0	0	0	0	0
Technology	1	8	0	0	3	23	2	43
Teens	15	25	0	0	29	66	5	9
Volunteers Total	16	33	6	11	42	108	29	117

Staff Training By Department

	Staff	Staff	% Month	# Month	FYTD	FYTD	% FYTD	# FYTD
	2025	2024			2025	2024		
Acquisitions	8	5	60.00%	3	22	11	100.00%	11
Administration	1	2	-50.00%	-1	1	2	-50.00%	-1
Adult	4	3	33.33%	1	10	11	-9.09%	-1
Children's	5	5	0.00%	0	11	12	-8.33%	-1
Circulation	6	5	20.00%	1	18	17	5.88%	1
Technology	2	6	-66.67%	-4	6	15	-60.00%	-9
Teens	3	3	0.00%	0	6	6	0.00%	0
Staff Training Total	29	29	0.00%	0	74	74	0.00%	0



Vestavia Hills, AL

Monthly Budget Report Account Summary

For Fiscal: 2025-2026 Period Ending: 11/30/2025

		November Budget	November Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Fund: 01 - GENERAL FUND										
Expense										
01-70-5010-000-500	COMPENSATION	149,160.39	144,321.21	4,839.18	3.24%	298,320.78	285,060.81	13,259.97	4.44%	1,790,641.00
01-70-5015-000-500	PAYROLL TAX EXP	11,410.68	10,905.58	505.10	4.43%	22,821.36	21,796.45	1,024.91	4.49%	136,983.00
01-70-5016-000-500	FRINGE BENEFITS EXP	36,478.31	35,456.50	1,021.81	2.80%	72,956.62	70,910.60	2,046.02	2.80%	437,915.00
01-70-5045-000-500	EMPLOYEE TRAINING	1,332.80	2,756.08	-1,423.28	-106.79%	2,665.60	2,818.48	-152.88	-5.74%	16,000.00
01-70-5050-000-500	MEMBERSHIP & DUES	391.51	0.00	391.51	100.00%	783.02	600.00	183.02	23.37%	4,700.00
01-70-5051-000-500	TRAVEL & CONFERENCE	499.80	2,280.29	-1,780.49	-356.24%	999.60	2,600.29	-1,600.69	-160.13%	6,000.00
01-70-5055-000-500	UNANTICIPATED EXPENSE	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
01-70-5065-000-500	PHYSICALS/DRUG SCREEN	58.31	0.00	58.31	100.00%	116.62	45.00	71.62	61.41%	700.00
01-70-5070-000-500	VEHICLE ALLOWANCE	41.65	0.00	41.65	100.00%	83.30	141.40	-58.10	-69.75%	500.00
01-70-5090-000-500	POSTAGE	95.79	0.00	95.79	100.00%	191.58	0.00	191.58	100.00%	1,150.00
01-70-5100-000-500	SUPPLIES/PRINT & OFFICE	666.40	159.17	507.23	76.11%	1,332.80	159.17	1,173.63	88.06%	8,000.00
01-70-5101-000-500	SUPPLIES/LIB PROCESS	833.00	0.00	833.00	100.00%	1,666.00	23.54	1,642.46	98.59%	10,000.00
01-70-5105-000-500	SUPPLIES/OTHER	749.70	342.37	407.33	54.33%	1,499.40	392.35	1,107.05	73.83%	9,000.00
01-70-5110-000-500	SUPPLIES/JANITORIAL	999.60	55.00	944.60	94.50%	1,999.20	358.39	1,640.81	82.07%	12,000.00
01-70-5140-000-500	GASOLINE	149.94	174.09	-24.15	-16.11%	299.88	509.35	-209.47	-69.85%	1,800.00
01-70-5210-000-500	MAINTENANCE CONTRACTS	17,507.57	17,135.94	371.63	2.12%	35,015.14	65,735.33	-30,720.19	-87.73%	210,175.00
01-70-5211-000-500	SUBSCRIPTION INTEREST	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
01-70-5310-000-500	MAINT/REP-OFFICE EQUIP	83.30	0.00	83.30	100.00%	166.60	0.00	166.60	100.00%	1,000.00
01-70-5350-000-500	MAINT/REP-SMALL EQUIP	124.95	0.00	124.95	100.00%	249.90	0.00	249.90	100.00%	1,500.00
01-70-5370-000-500	MAINT/REP-VEHICLES	201.58	129.26	72.32	35.88%	403.16	258.52	144.64	35.88%	2,420.00
01-70-5380-000-500	MAINT/REP-BUILDING	4,581.50	29,116.01	-24,534.51	-535.51%	9,163.00	38,050.65	-28,887.65	-315.26%	55,000.00
01-70-5385-000-500	MAINT/REP-HVAC	2,082.50	4,877.78	-2,795.28	-134.23%	4,165.00	14,083.28	-9,918.28	-238.13%	25,000.00
01-70-5390-000-500	MAINT/REP-ELEC & PLUMB	2,082.50	1,079.90	1,002.60	48.14%	4,165.00	1,504.90	2,660.10	63.87%	25,000.00
01-70-5620-000-500	LEASE/OFFICE EQUIP	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
01-70-5690-000-500	LEASED BOOKS & MEDIA	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
01-70-5700-000-500	UTILITIES	12,495.00	12,615.94	-120.94	-0.97%	24,990.00	26,813.67	-1,823.67	-7.30%	150,000.00
01-70-5720-000-500	COMM(INTERNET & TELEPHONE)	1,332.80	1,141.50	191.30	14.35%	2,665.60	2,283.00	382.60	14.35%	16,000.00
01-70-5840-000-500	PROFESSIONAL CONSULTANTS	583.10	0.00	583.10	100.00%	1,166.20	0.00	1,166.20	100.00%	7,000.00
01-70-5940-000-500	COMMUNITY INVOLVEMENT	3,915.10	3,146.39	768.71	19.63%	7,830.20	5,460.32	2,369.88	30.27%	47,000.00
01-70-5940-002-500	OUTREACH/LIB PARK & CH	833.00	0.00	833.00	100.00%	1,666.00	0.00	1,666.00	100.00%	10,000.00
01-70-5940-003-500	MARKETING - LIBRARY	987.93	443.23	544.70	55.14%	1,975.86	1,063.23	912.63	46.19%	11,860.00
01-70-5990-000-500	BANK CHARGES	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
01-70-8100-000-500	PURCHASE/OFFICE & COMP EQUIP	0.00	0.00	0.00	0.00%	0.00	2,199.00	-2,199.00	0.00%	0.00
01-70-8150-000-500	PURCHASES-SMALL EQUIP	333.20	197.99	135.21	40.58%	666.40	197.99	468.41	70.29%	4,000.00

Monthly Budget Report

For Fiscal: 2025-2026 Period Ending: 11/30/2025

		November Budget	November Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
01-70-8205-000-500	PURCHASES/PERIODICAL REPLACE	14,994.00	7,721.89	7,272.11	48.50%	29,988.00	10,721.89	19,266.11	64.25%	180,000.00
01-70-8500-000-500	PURCHASES-CAP (UNDER \$5K)	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
01-70-8600-000-712	PURCHASES-CAP (OVER \$5K)	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
01-70-8610-000-500	PURCHASES/BOOKS	15,827.00	8,167.79	7,659.21	48.39%	31,654.00	20,837.68	10,816.32	34.17%	190,000.00
	Total Expense:	280,832.91	282,223.91	-1,391.00	-0.50%	561,665.82	574,625.29	-12,959.47	-2.31%	3,371,344.00
	Total Fund: 01 - GENERAL FUND:	280,832.91	282,223.91	-1,391.00	-0.50%	561,665.82	574,625.29	-12,959.47	-2.31%	3,371,344.00

Fund: 12 - LIBRARY-STATE AID

Expense										
12-70-5050-000-500	MEMBERSHIP & DUES	2,846.69	0.00	2,846.69	100.00%	5,693.38	0.00	5,693.38	100.00%	34,174.00
12-70-5220-000-500	COMPUTER SERVICES	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
12-70-5310-000-500	MAINT/REP-OFFICE EQUIP	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
12-70-5913-000-709	TRANSFERS OUT/FUND 13 LIBRARY	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
12-70-5940-000-500	COMMUNITY INVOLVEMENT	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
12-70-5990-000-500	BANK CHARGES	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
12-70-8100-000-500	PURCHASE/OFFICE & COMP EQUIP	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
12-70-8500-000-500	PURCHASES-CAP (UNDER \$5K)	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
12-70-8600-000-712	PURCHASES-CAP (OVER \$5K)	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
	Total Expense:	2,846.69	0.00	2,846.69	100.00%	5,693.38	0.00	5,693.38	100.00%	34,174.00
	Total Fund: 12 - LIBRARY-STATE AID:	2,846.69	0.00	2,846.69	100.00%	5,693.38	0.00	5,693.38	100.00%	34,174.00

Fund: 13 - LIBRARY-BOOKS/DON

Expense										
13-70-5010-000-500	COMPENSATION	182.34	0.00	182.34	100.00%	364.68	28.08	336.60	92.30%	2,189.00
13-70-5015-000-500	PAYROLL TAX EXP	13.91	0.00	13.91	100.00%	27.82	2.15	25.67	92.27%	167.00
13-70-5016-000-500	FRINGE BENEFITS EXP	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
13-70-5045-000-500	EMPLOYEE TRAINING	749.70	0.00	749.70	100.00%	1,499.40	2,210.44	-711.04	-47.42%	9,000.00
13-70-5050-000-500	MEMBERSHIP & DUES	2,957.15	0.00	2,957.15	100.00%	5,914.30	0.00	5,914.30	100.00%	35,500.00
13-70-5051-000-500	TRAVEL & CONFERENCE	966.28	0.00	966.28	100.00%	1,932.56	0.00	1,932.56	100.00%	11,600.00
13-70-5052-000-500	EMPLOYEE MISC EXPENSE	41.65	0.00	41.65	100.00%	83.30	0.00	83.30	100.00%	500.00
13-70-5090-000-500	POSTAGE	458.15	0.00	458.15	100.00%	916.30	921.45	-5.15	-0.56%	5,500.00
13-70-5100-000-500	SUPPLIES/PRINT & OFFICE	41.65	0.00	41.65	100.00%	83.30	0.00	83.30	100.00%	500.00
13-70-5105-000-500	SUPPLIES/OTHER	233.24	0.00	233.24	100.00%	466.48	0.00	466.48	100.00%	2,800.00
13-70-5106-000-500	SUPPLIES/REFUNDS	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
13-70-5110-000-500	SUPPLIES/JANITORIAL	83.30	0.00	83.30	100.00%	166.60	0.00	166.60	100.00%	1,000.00
13-70-5210-000-500	MAINTENANCE CONTRACTS	416.50	0.00	416.50	100.00%	833.00	0.00	833.00	100.00%	5,000.00
13-70-5220-000-500	COMPUTER SERVICES	749.70	0.00	749.70	100.00%	1,499.40	0.00	1,499.40	100.00%	9,000.00
13-70-5310-000-500	MAINT/REP-OFFICE EQUIP	166.60	0.00	166.60	100.00%	333.20	0.00	333.20	100.00%	2,000.00
13-70-5380-000-500	MAINT/REP-BUILDING	1,249.50	0.00	1,249.50	100.00%	2,499.00	0.00	2,499.00	100.00%	15,000.00
13-70-5605-000-500	RENTAL/STORAGE FACILITY	416.50	654.90	-238.40	-57.24%	833.00	1,309.80	-476.80	-57.24%	5,000.00
13-70-5840-000-500	PROFESSIONAL CONSULTANTS	5,414.50	0.00	5,414.50	100.00%	10,829.00	0.00	10,829.00	100.00%	65,000.00
13-70-5940-000-500	COMMUNITY INVOLVEMENT	3,207.05	582.23	2,624.82	81.85%	6,414.10	2,748.61	3,665.49	57.15%	38,500.00
13-70-5940-001-500	CAMPAIGN EXPENSES	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00

Monthly Budget Report

For Fiscal: 2025-2026 Period Ending: 11/30/2025

		November Budget	November Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
13-70-5990-000-500	BANK CHARGES	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
13-70-5992-000-500	MERCHANT FEES	291.55	62.48	229.07	78.57%	583.10	80.08	503.02	86.27%	3,500.00
13-70-8100-000-500	PURCHASE/OFFICE & COMP EQUIP	583.10	1,401.91	-818.81	-140.42%	1,166.20	1,401.91	-235.71	-20.21%	7,000.00
13-70-8150-000-500	PURCHASES-SMALL EQUIP	349.86	0.00	349.86	100.00%	699.72	0.00	699.72	100.00%	4,200.00
13-70-8205-000-500	PURCHASES/PERIODICAL REPLACE	41.65	0.00	41.65	100.00%	83.30	0.00	83.30	100.00%	500.00
13-70-8500-000-500	PURCHASES-CAP (UNDER \$5K)	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
13-70-8600-000-712	PURCHASES-CAP (OVER \$5K)	1,249.50	0.00	1,249.50	100.00%	2,499.00	0.00	2,499.00	100.00%	15,000.00
13-70-8610-000-500	PURCHASES/BOOKS	33.32	0.00	33.32	100.00%	66.64	0.00	66.64	100.00%	400.00
13-70-9812-000-709	TRANSFERS OUT/FUND 12 STATE AID	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
	Total Expense:	19,896.70	2,701.52	17,195.18	86.42%	39,793.40	8,702.52	31,090.88	78.13%	238,856.00
	Total Fund: 13 - LIBRARY-BOOKS/DON:	19,896.70	2,701.52	17,195.18	86.42%	39,793.40	8,702.52	31,090.88	78.13%	238,856.00

Fund: 20 - CAPITAL PROJECTS

Expense										
20-70-5105-050-500	SUPPLIES/OTHER	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
20-70-5380-000-500	MAINT/REP-BUILDING	3,381.98	16,700.00	-13,318.02	-393.79%	6,763.96	16,700.00	-9,936.04	-146.90%	40,600.00
20-70-5385-000-500	MAINT/REP-HVAC	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
20-70-5410-050-500	MNT/RPR PARKING LOT	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
20-70-5610-000-500	LEASE/VEHICLE	1,082.56	1,429.18	-346.62	-32.02%	2,165.12	2,858.36	-693.24	-32.02%	12,996.00
20-70-5611-000-500	LEASE/VEHICLE-INTEREST	273.89	0.00	273.89	100.00%	547.78	0.00	547.78	100.00%	3,288.00
20-70-5630-000-500	LEASE/EQUIPMENT	1,171.61	0.00	1,171.61	100.00%	2,343.22	3,971.49	-1,628.27	-69.49%	14,065.00
20-70-5631-000-500	LEASE/EQUIPMENT-INTEREST	151.43	0.00	151.43	100.00%	302.86	0.00	302.86	100.00%	1,818.00
20-70-5700-050-500	UTILITIES	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
20-70-5895-050-500	RELOCATION EXPENSE	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
20-70-7400-050-500	GENERAL INSURANCE	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
20-70-8100-000-500	PURCHASE/OFFICE & COMP EQUIP	4,469.04	3,786.09	682.95	15.28%	8,938.08	6,745.83	2,192.25	24.53%	53,650.00
20-70-8500-000-500	PURCHASES-CAP (UNDER \$5K)	833.00	0.00	833.00	100.00%	1,666.00	0.00	1,666.00	100.00%	10,000.00
20-70-8600-000-712	PURCHASES-CAP (OVER \$5K)	2,915.50	0.00	2,915.50	100.00%	5,831.00	0.00	5,831.00	100.00%	35,000.00
20-70-8610-000-500	PURCHASES/BOOKS	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
	Total Expense:	14,279.01	21,915.27	-7,636.26	-53.48%	28,558.02	30,275.68	-1,717.66	-6.01%	171,417.00
	Total Fund: 20 - CAPITAL PROJECTS:	14,279.01	21,915.27	-7,636.26	-53.48%	28,558.02	30,275.68	-1,717.66	-6.01%	171,417.00
	Report Total:	317,855.31	306,840.70	11,014.61	3.47%	635,710.62	613,603.49	22,107.13	3.48%	3,815,791.00

Monthly Budget Report

For Fiscal: 2025-2026 Period Ending: 11/30/2025

Group Summary

Account Typ...	November Budget	November Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Fund: 01 - GENERAL FUND									
Expense	280,832.91	282,223.91	-1,391.00	-0.50%	561,665.82	574,625.29	-12,959.47	-2.31%	3,371,344.00
Total Fund: 01 - GENERAL FUND:	280,832.91	282,223.91	-1,391.00	-0.50%	561,665.82	574,625.29	-12,959.47	-2.31%	3,371,344.00
Fund: 12 - LIBRARY-STATE AID									
Expense	2,846.69	0.00	2,846.69	100.00%	5,693.38	0.00	5,693.38	100.00%	34,174.00
Total Fund: 12 - LIBRARY-STATE AID:	2,846.69	0.00	2,846.69	100.00%	5,693.38	0.00	5,693.38	100.00%	34,174.00
Fund: 13 - LIBRARY-BOOKS/DON									
Expense	19,896.70	2,701.52	17,195.18	86.42%	39,793.40	8,702.52	31,090.88	78.13%	238,856.00
Total Fund: 13 - LIBRARY-BOOKS/DON:	19,896.70	2,701.52	17,195.18	86.42%	39,793.40	8,702.52	31,090.88	78.13%	238,856.00
Fund: 20 - CAPITAL PROJECTS									
Expense	14,279.01	21,915.27	-7,636.26	-53.48%	28,558.02	30,275.68	-1,717.66	-6.01%	171,417.00
Total Fund: 20 - CAPITAL PROJECTS:	14,279.01	21,915.27	-7,636.26	-53.48%	28,558.02	30,275.68	-1,717.66	-6.01%	171,417.00
Report Total:	317,855.31	306,840.70	11,014.61	3.47%	635,710.62	613,603.49	22,107.13	3.48%	3,815,791.00

Fund Summary

Fund	November Budget	November Activity	Variance		YTD Budget	YTD Activity	Variance		Total Budget
			Favorable (Unfavorable)	Percent Remaining			Favorable (Unfavorable)	Percent Remaining	
01 - GENERAL FUND	280,832.91	282,223.91	-1,391.00	-0.50%	561,665.82	574,625.29	-12,959.47	-2.31%	3,371,344.00
12 - LIBRARY-STATE AID	2,846.69	0.00	2,846.69	100.00%	5,693.38	0.00	5,693.38	100.00%	34,174.00
13 - LIBRARY-BOOKS/DON	19,896.70	2,701.52	17,195.18	86.42%	39,793.40	8,702.52	31,090.88	78.13%	238,856.00
20 - CAPITAL PROJECTS	14,279.01	21,915.27	-7,636.26	-53.48%	28,558.02	30,275.68	-1,717.66	-6.01%	171,417.00
Report Total:	317,855.31	306,840.70	11,014.61	3.47%	635,710.62	613,603.49	22,107.13	3.48%	3,815,791.00



Vestavia Hills, AL

Monthly Budget Report Account Summary

For Fiscal: 2025-2026 Period Ending: 12/31/2025

		December Budget	December Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Fund: 01 - GENERAL FUND										
Expense										
01-70-5010-000-500	COMPENSATION	149,160.39	146,006.77	3,153.62	2.11%	447,481.17	431,067.58	16,413.59	3.67%	1,790,641.00
01-70-5015-000-500	PAYROLL TAX EXP	11,410.68	11,034.55	376.13	3.30%	34,232.04	32,831.00	1,401.04	4.09%	136,983.00
01-70-5016-000-500	FRINGE BENEFITS EXP	36,478.31	35,444.34	1,033.97	2.83%	109,434.93	106,354.94	3,079.99	2.81%	437,915.00
01-70-5045-000-500	EMPLOYEE TRAINING	1,332.80	0.00	1,332.80	100.00%	3,998.40	2,818.48	1,179.92	29.51%	16,000.00
01-70-5050-000-500	MEMBERSHIP & DUES	391.51	240.00	151.51	38.70%	1,174.53	840.00	334.53	28.48%	4,700.00
01-70-5051-000-500	TRAVEL & CONFERENCE	499.80	0.00	499.80	100.00%	1,499.40	2,600.29	-1,100.89	-73.42%	6,000.00
01-70-5055-000-500	UNANTICIPATED EXPENSE	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
01-70-5065-000-500	PHYSICALS/DRUG SCREEN	58.31	27.20	31.11	53.35%	174.93	72.20	102.73	58.73%	700.00
01-70-5070-000-500	VEHICLE ALLOWANCE	41.65	0.00	41.65	100.00%	124.95	141.40	-16.45	-13.17%	500.00
01-70-5090-000-500	POSTAGE	95.79	0.00	95.79	100.00%	287.37	0.00	287.37	100.00%	1,150.00
01-70-5100-000-500	SUPPLIES/PRINT & OFFICE	666.40	0.00	666.40	100.00%	1,999.20	159.17	1,840.03	92.04%	8,000.00
01-70-5101-000-500	SUPPLIES/LIB PROCESS	833.00	1,061.84	-228.84	-27.47%	2,499.00	1,085.38	1,413.62	56.57%	10,000.00
01-70-5105-000-500	SUPPLIES/OTHER	749.70	1,382.69	-632.99	-84.43%	2,249.10	1,775.04	474.06	21.08%	9,000.00
01-70-5110-000-500	SUPPLIES/JANITORIAL	999.60	948.85	50.75	5.08%	2,998.80	1,307.24	1,691.56	56.41%	12,000.00
01-70-5140-000-500	GASOLINE	149.94	106.05	43.89	29.27%	449.82	615.40	-165.58	-36.81%	1,800.00
01-70-5210-000-500	MAINTENANCE CONTRACTS	17,507.57	6,759.83	10,747.74	61.39%	52,522.71	72,495.16	-19,972.45	-38.03%	210,175.00
01-70-5211-000-500	SUBSCRIPTION INTEREST	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
01-70-5310-000-500	MAINT/REP-OFFICE EQUIP	83.30	0.00	83.30	100.00%	249.90	0.00	249.90	100.00%	1,000.00
01-70-5350-000-500	MAINT/REP-SMALL EQUIP	124.95	0.00	124.95	100.00%	374.85	0.00	374.85	100.00%	1,500.00
01-70-5370-000-500	MAINT/REP-VEHICLES	201.58	129.26	72.32	35.88%	604.74	387.78	216.96	35.88%	2,420.00
01-70-5380-000-500	MAINT/REP-BUILDING	4,581.50	9,057.45	-4,475.95	-97.70%	13,744.50	47,108.10	-33,363.60	-242.74%	55,000.00
01-70-5385-000-500	MAINT/REP-HVAC	2,082.50	2,184.00	-101.50	-4.87%	6,247.50	11,389.50	-5,142.00	-82.30%	25,000.00
01-70-5390-000-500	MAINT/REP-ELEC & PLUMB	2,082.50	3,285.70	-1,203.20	-57.78%	6,247.50	4,395.60	1,851.90	29.64%	25,000.00
01-70-5620-000-500	LEASE/OFFICE EQUIP	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
01-70-5690-000-500	LEASED BOOKS & MEDIA	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
01-70-5700-000-500	UTILITIES	12,495.00	12,011.86	483.14	3.87%	37,485.00	38,825.53	-1,340.53	-3.58%	150,000.00
01-70-5720-000-500	COMM(INTERNET & TELEPHONE)	1,332.80	1,141.50	191.30	14.35%	3,998.40	3,424.50	573.90	14.35%	16,000.00
01-70-5840-000-500	PROFESSIONAL CONSULTANTS	583.10	0.00	583.10	100.00%	1,749.30	0.00	1,749.30	100.00%	7,000.00
01-70-5940-000-500	COMMUNITY INVOLVEMENT	3,915.10	5,696.80	-1,781.70	-45.51%	11,745.30	11,157.12	588.18	5.01%	47,000.00
01-70-5940-002-500	OUTREACH/LIB PARK & CH	833.00	0.00	833.00	100.00%	2,499.00	0.00	2,499.00	100.00%	10,000.00
01-70-5940-003-500	MARKETING - LIBRARY	987.93	1,057.69	-69.76	-7.06%	2,963.79	2,120.92	842.87	28.44%	11,860.00
01-70-5990-000-500	BANK CHARGES	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
01-70-8100-000-500	PURCHASE/OFFICE & COMP EQUIP	0.00	0.00	0.00	0.00%	0.00	2,199.00	-2,199.00	0.00%	0.00
01-70-8150-000-500	PURCHASES-SMALL EQUIP	333.20	0.00	333.20	100.00%	999.60	197.99	801.61	80.19%	4,000.00

Monthly Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

		December Budget	December Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
01-70-8205-000-500	PURCHASES/PERIODICAL REPLACE	14,994.00	19,960.53	-4,966.53	-33.12%	44,982.00	30,682.42	14,299.58	31.79%	180,000.00
01-70-8500-000-500	PURCHASES-CAP (UNDER \$5K)	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
01-70-8600-000-712	PURCHASES-CAP (OVER \$5K)	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
01-70-8610-000-500	PURCHASES/BOOKS	15,827.00	7,396.81	8,430.19	53.26%	47,481.00	28,234.49	19,246.51	40.54%	190,000.00
	Total Expense:	280,832.91	264,933.72	15,899.19	5.66%	842,498.73	834,286.23	8,212.50	0.97%	3,371,344.00
	Total Fund: 01 - GENERAL FUND:	280,832.91	264,933.72	15,899.19	5.66%	842,498.73	834,286.23	8,212.50	0.97%	3,371,344.00

Fund: 12 - LIBRARY-STATE AID

Expense										
12-70-5050-000-500	MEMBERSHIP & DUES	2,846.69	0.00	2,846.69	100.00%	8,540.07	0.00	8,540.07	100.00%	34,174.00
12-70-5220-000-500	COMPUTER SERVICES	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
12-70-5310-000-500	MAINT/REP-OFFICE EQUIP	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
12-70-5913-000-709	TRANSFERS OUT/FUND 13 LIBRARY	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
12-70-5940-000-500	COMMUNITY INVOLVEMENT	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
12-70-5990-000-500	BANK CHARGES	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
12-70-8100-000-500	PURCHASE/OFFICE & COMP EQUIP	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
12-70-8500-000-500	PURCHASES-CAP (UNDER \$5K)	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
12-70-8600-000-712	PURCHASES-CAP (OVER \$5K)	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
	Total Expense:	2,846.69	0.00	2,846.69	100.00%	8,540.07	0.00	8,540.07	100.00%	34,174.00
	Total Fund: 12 - LIBRARY-STATE AID:	2,846.69	0.00	2,846.69	100.00%	8,540.07	0.00	8,540.07	100.00%	34,174.00

Fund: 13 - LIBRARY-BOOKS/DON

Expense										
13-70-5010-000-500	COMPENSATION	182.34	0.00	182.34	100.00%	547.02	28.08	518.94	94.87%	2,189.00
13-70-5015-000-500	PAYROLL TAX EXP	13.91	0.00	13.91	100.00%	41.73	2.15	39.58	94.85%	167.00
13-70-5016-000-500	FRINGE BENEFITS EXP	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
13-70-5045-000-500	EMPLOYEE TRAINING	749.70	0.00	749.70	100.00%	2,249.10	2,210.44	38.66	1.72%	9,000.00
13-70-5050-000-500	MEMBERSHIP & DUES	2,957.15	-41.90	2,999.05	101.42%	8,871.45	-41.90	8,913.35	100.47%	35,500.00
13-70-5051-000-500	TRAVEL & CONFERENCE	966.28	0.00	966.28	100.00%	2,898.84	0.00	2,898.84	100.00%	11,600.00
13-70-5052-000-500	EMPLOYEE MISC EXPENSE	41.65	0.00	41.65	100.00%	124.95	0.00	124.95	100.00%	500.00
13-70-5090-000-500	POSTAGE	458.15	892.50	-434.35	-94.81%	1,374.45	1,813.95	-439.50	-31.98%	5,500.00
13-70-5100-000-500	SUPPLIES/PRINT & OFFICE	41.65	0.00	41.65	100.00%	124.95	0.00	124.95	100.00%	500.00
13-70-5105-000-500	SUPPLIES/OTHER	233.24	0.00	233.24	100.00%	699.72	0.00	699.72	100.00%	2,800.00
13-70-5106-000-500	SUPPLIES/REFUNDS	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
13-70-5110-000-500	SUPPLIES/JANITORIAL	83.30	0.00	83.30	100.00%	249.90	0.00	249.90	100.00%	1,000.00
13-70-5210-000-500	MAINTENANCE CONTRACTS	416.50	0.00	416.50	100.00%	1,249.50	0.00	1,249.50	100.00%	5,000.00
13-70-5220-000-500	COMPUTER SERVICES	749.70	0.00	749.70	100.00%	2,249.10	0.00	2,249.10	100.00%	9,000.00
13-70-5310-000-500	MAINT/REP-OFFICE EQUIP	166.60	0.00	166.60	100.00%	499.80	0.00	499.80	100.00%	2,000.00
13-70-5380-000-500	MAINT/REP-BUILDING	1,249.50	0.00	1,249.50	100.00%	3,748.50	0.00	3,748.50	100.00%	15,000.00
13-70-5605-000-500	RENTAL/STORAGE FACILITY	416.50	654.90	-238.40	-57.24%	1,249.50	1,964.70	-715.20	-57.24%	5,000.00
13-70-5840-000-500	PROFESSIONAL CONSULTANTS	5,414.50	0.00	5,414.50	100.00%	16,243.50	0.00	16,243.50	100.00%	65,000.00
13-70-5940-000-500	COMMUNITY INVOLVEMENT	3,207.05	1,047.13	2,159.92	67.35%	9,621.15	3,795.74	5,825.41	60.55%	38,500.00
13-70-5940-001-500	CAMPAIGN EXPENSES	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00

Monthly Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

		December Budget	December Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
13-70-5990-000-500	BANK CHARGES	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
13-70-5992-000-500	MERCHANT FEES	291.55	0.00	291.55	100.00%	874.65	80.08	794.57	90.84%	3,500.00
13-70-8100-000-500	PURCHASE/OFFICE & COMP EQUIP	583.10	0.00	583.10	100.00%	1,749.30	1,401.91	347.39	19.86%	7,000.00
13-70-8150-000-500	PURCHASES-SMALL EQUIP	349.86	0.00	349.86	100.00%	1,049.58	0.00	1,049.58	100.00%	4,200.00
13-70-8205-000-500	PURCHASES/PERIODICAL REPLACE	41.65	0.00	41.65	100.00%	124.95	0.00	124.95	100.00%	500.00
13-70-8500-000-500	PURCHASES-CAP (UNDER \$5K)	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
13-70-8600-000-712	PURCHASES-CAP (OVER \$5K)	1,249.50	0.00	1,249.50	100.00%	3,748.50	0.00	3,748.50	100.00%	15,000.00
13-70-8610-000-500	PURCHASES/BOOKS	33.32	0.00	33.32	100.00%	99.96	0.00	99.96	100.00%	400.00
13-70-9812-000-709	TRANSFERS OUT/FUND 12 STATE AID	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
	Total Expense:	19,896.70	2,552.63	17,344.07	87.17%	59,690.10	11,255.15	48,434.95	81.14%	238,856.00
	Total Fund: 13 - LIBRARY-BOOKS/DON:	19,896.70	2,552.63	17,344.07	87.17%	59,690.10	11,255.15	48,434.95	81.14%	238,856.00

Fund: 20 - CAPITAL PROJECTS

Expense										
20-70-5105-050-500	SUPPLIES/OTHER	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
20-70-5380-000-500	MAINT/REP-BUILDING	3,381.98	0.00	3,381.98	100.00%	10,145.94	16,700.00	-6,554.06	-64.60%	40,600.00
20-70-5385-000-500	MAINT/REP-HVAC	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
20-70-5410-050-500	MNT/RPR PARKING LOT	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
20-70-5610-000-500	LEASE/VEHICLE	1,082.56	1,429.18	-346.62	-32.02%	3,247.68	4,287.54	-1,039.86	-32.02%	12,996.00
20-70-5611-000-500	LEASE/VEHICLE-INTEREST	273.89	0.00	273.89	100.00%	821.67	0.00	821.67	100.00%	3,288.00
20-70-5630-000-500	LEASE/EQUIPMENT	1,171.61	0.00	1,171.61	100.00%	3,514.83	3,971.49	-456.66	-12.99%	14,065.00
20-70-5631-000-500	LEASE/EQUIPMENT-INTEREST	151.43	0.00	151.43	100.00%	454.29	0.00	454.29	100.00%	1,818.00
20-70-5700-050-500	UTILITIES	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
20-70-5895-050-500	RELOCATION EXPENSE	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
20-70-7400-050-500	GENERAL INSURANCE	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
20-70-8100-000-500	PURCHASE/OFFICE & COMP EQUIP	4,469.04	43.18	4,425.86	99.03%	13,407.12	6,789.01	6,618.11	49.36%	53,650.00
20-70-8500-000-500	PURCHASES-CAP (UNDER \$5K)	833.00	0.00	833.00	100.00%	2,499.00	0.00	2,499.00	100.00%	10,000.00
20-70-8600-000-712	PURCHASES-CAP (OVER \$5K)	2,915.50	0.00	2,915.50	100.00%	8,746.50	0.00	8,746.50	100.00%	35,000.00
20-70-8610-000-500	PURCHASES/BOOKS	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
	Total Expense:	14,279.01	1,472.36	12,806.65	89.69%	42,837.03	31,748.04	11,088.99	25.89%	171,417.00
	Total Fund: 20 - CAPITAL PROJECTS:	14,279.01	1,472.36	12,806.65	89.69%	42,837.03	31,748.04	11,088.99	25.89%	171,417.00
	Report Total:	317,855.31	268,958.71	48,896.60	15.38%	953,565.93	877,289.42	76,276.51	8.00%	3,815,791.00

Monthly Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

Group Summary

Account Typ...	December Budget	December Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Fund: 01 - GENERAL FUND									
Expense	280,832.91	264,933.72	15,899.19	5.66%	842,498.73	834,286.23	8,212.50	0.97%	3,371,344.00
Total Fund: 01 - GENERAL FUND:	280,832.91	264,933.72	15,899.19	5.66%	842,498.73	834,286.23	8,212.50	0.97%	3,371,344.00
Fund: 12 - LIBRARY-STATE AID									
Expense	2,846.69	0.00	2,846.69	100.00%	8,540.07	0.00	8,540.07	100.00%	34,174.00
Total Fund: 12 - LIBRARY-STATE AID:	2,846.69	0.00	2,846.69	100.00%	8,540.07	0.00	8,540.07	100.00%	34,174.00
Fund: 13 - LIBRARY-BOOKS/DON									
Expense	19,896.70	2,552.63	17,344.07	87.17%	59,690.10	11,255.15	48,434.95	81.14%	238,856.00
Total Fund: 13 - LIBRARY-BOOKS/DON:	19,896.70	2,552.63	17,344.07	87.17%	59,690.10	11,255.15	48,434.95	81.14%	238,856.00
Fund: 20 - CAPITAL PROJECTS									
Expense	14,279.01	1,472.36	12,806.65	89.69%	42,837.03	31,748.04	11,088.99	25.89%	171,417.00
Total Fund: 20 - CAPITAL PROJECTS:	14,279.01	1,472.36	12,806.65	89.69%	42,837.03	31,748.04	11,088.99	25.89%	171,417.00
Report Total:	317,855.31	268,958.71	48,896.60	15.38%	953,565.93	877,289.42	76,276.51	8.00%	3,815,791.00

Fund Summary

Fund	December Budget	December Activity	Variance		YTD Budget	YTD Activity	Variance		Total Budget
			Favorable (Unfavorable)	Percent Remaining			Favorable (Unfavorable)	Percent Remaining	
01 - GENERAL FUND	280,832.91	264,933.72	15,899.19	5.66%	842,498.73	834,286.23	8,212.50	0.97%	3,371,344.00
12 - LIBRARY-STATE AID	2,846.69	0.00	2,846.69	100.00%	8,540.07	0.00	8,540.07	100.00%	34,174.00
13 - LIBRARY-BOOKS/DON	19,896.70	2,552.63	17,344.07	87.17%	59,690.10	11,255.15	48,434.95	81.14%	238,856.00
20 - CAPITAL PROJECTS	14,279.01	1,472.36	12,806.65	89.69%	42,837.03	31,748.04	11,088.99	25.89%	171,417.00
Report Total:	317,855.31	268,958.71	48,896.60	15.38%	953,565.93	877,289.42	76,276.51	8.00%	3,815,791.00



Vestavia Hills, AL

Balance Sheet

Account Summary

As Of 11/30/2025

Account	Name	Balance
Fund: 12 - LIBRARY-STATE AID		
Assets		
12-00-1031-000-000	CLAIM ON CASH	0.00
12-00-1941-000-000	DUE FROM GENERAL FUND	0.00
	Total Assets:	0.00
		<u>0.00</u>
Liability		
12-00-2000-000-000	ACCOUNTS PAYABLE	0.00
12-00-2005-000-000	ACCOUNTS PAYABLE/OTHER	0.00
12-00-2741-000-000	DUE TO GENERAL FUND	0.00
12-00-2830-000-000	ENCUMBRANCES	0.00
12-00-2840-000-000	RESERVE FOR ENCUMBRANCES	0.00
	Total Liability:	0.00
Equity		
12-00-2950-000-000	FUND BALANCE/RESTRICTED	0.00
	Total Beginning Equity:	0.00
Total Revenue		0.00
Total Expense		0.00
Revenues Over/Under Expenses		0.00
	Total Equity and Current Surplus (Deficit):	0.00
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>0.00</u>

Balance Sheet

As Of 11/30/2025

Account	Name	Balance	
Fund: 13 - LIBRARY-BOOKS/DON			
Assets			
13-00-1010-000-000	PETTY CASH	600.00	
13-00-1031-000-000	CLAIM ON CASH	611,790.67	
13-00-1230-000-000	ACCOUNTS RECEIVABLE	0.00	
13-00-1341-000-000	PREPAID EXPENSES	0.00	
	Total Assets:	<u>612,390.67</u>	<u>612,390.67</u>
Liability			
13-00-2000-000-000	ACCOUNTS PAYABLE	2,639.04	
13-00-2005-000-000	ACCOUNTS PAYABLE/OTHER	0.00	
13-00-2741-000-000	DUE TO GENERAL FUND	0.00	
13-00-2830-000-000	ENCUMBRANCES	0.00	
13-00-2840-000-000	RESERVE FOR ENCUMBRANCES	0.00	
	Total Liability:	<u>2,639.04</u>	
Equity			
13-00-2900-000-000	NONSPENDABLE	0.00	
13-00-2950-000-000	FUND BALANCE/RESTRICTED	598,377.32	
	Total Beginning Equity:	<u>598,377.32</u>	
Total Revenue		20,076.83	
Total Expense		<u>8,702.52</u>	
Revenues Over/Under Expenses		11,374.31	
	Total Equity and Current Surplus (Deficit):	609,751.63	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>612,390.67</u>



Vestavia Hills, AL

Balance Sheet

Account Summary

As Of 01/19/2026

Account	Name	Prior Year Balance	Current Year Balance	Variance Favorable / (Unfavorable)
Fund: 12 - LIBRARY-STATE AID				
Assets				
12-00-1031-000-000	CLAIM ON CASH	0.00	0.00	0.00
12-00-1941-000-000	DUE FROM GENERAL FUND	0.00	0.00	0.00
	Total Assets:	0.00	0.00	0.00
Liability				
12-00-2000-000-000	ACCOUNTS PAYABLE	0.00	0.00	0.00
12-00-2005-000-000	ACCOUNTS PAYABLE/OTHER	0.00	0.00	0.00
12-00-2741-000-000	DUE TO GENERAL FUND	0.00	0.00	0.00
12-00-2830-000-000	ENCUMBRANCES	0.00	0.00	0.00
12-00-2840-000-000	RESERVE FOR ENCUMBRANCES	0.00	0.00	0.00
	Total Liability:	0.00	0.00	0.00
Equity				
12-00-2950-000-000	FUND BALANCE/RESTRICTED	0.00	0.00	0.00
	Total Beginning Equity:	0.00	0.00	0.00
	Total Revenue	40,883.15	0.00	-40,883.15
	Total Expense	40,883.15	0.00	40,883.15
	Revenues Over/(Under) Expenses	0.00	0.00	0.00
	Total Equity and Current Surplus (Deficit):	0.00	0.00	0.00
	Total Liabilities, Equity and Current Surplus (Deficit):	0.00	0.00	0.00

Balance Sheet

As Of 01/19/2026

Account	Name	Prior Year Balance	Current Year Balance	Variance Favorable / (Unfavorable)
Fund: 13 - LIBRARY-BOOKS/DON				
Assets				
13-00-1010-000-000	PETTY CASH	600.00	600.00	0.00
13-00-1031-000-000	CLAIM ON CASH	602,014.45	614,114.46	12,100.01
13-00-1230-000-000	ACCOUNTS RECEIVABLE	0.00	0.00	0.00
13-00-1341-000-000	PREPAID EXPENSES	0.00	0.00	0.00
	Total Assets:	602,614.45	614,714.46	12,100.01
Liability				
13-00-2000-000-000	ACCOUNTS PAYABLE	4,237.13	0.00	4,237.13
13-00-2005-000-000	ACCOUNTS PAYABLE/OTHER	0.00	0.00	0.00
13-00-2741-000-000	DUE TO GENERAL FUND	0.00	0.00	0.00
13-00-2830-000-000	ENCUMBRANCES	0.00	0.00	0.00
13-00-2840-000-000	RESERVE FOR ENCUMBRANCES	0.00	0.00	0.00
	Total Liability:	4,237.13	0.00	4,237.13
Equity				
13-00-2900-000-000	NONSPENDABLE	0.00	0.00	0.00
13-00-2950-000-000	FUND BALANCE/RESTRICTED	528,068.51	598,377.32	0.00
	Total Beginning Equity:	528,068.51	598,377.32	0.00
Total Revenue		179,734.45	27,712.29	-152,022.16
Total Expense		109,425.64	11,375.15	98,050.49
Revenues Over/(Under) Expenses		70,308.81	16,337.14	-53,971.67
	Total Equity and Current Surplus (Deficit):	598,377.32	614,714.46	16,337.14
	Total Liabilities, Equity and Current Surplus (Deficit):	602,614.45	614,714.46	12,100.01



VESTAVIA HILLS PUBLIC LIBRARY

LONG RANGE PLAN 2021-2026



OVERVIEW

Established in 1969, the Vestavia Hills Public Library currently employs 16 full-time and 12 part-time employees staffing the following departments: Administration, Adult Services, Children's, Teens, Circulation & Acquisitions, Information Technology, Marketing, and Facilities.

MISSION

As an innovating and vibrant community center, the Vestavia Hills Library in the Forest cultivates dynamic resources, environmentally-conscious facilities and opportunities for life-long learning, cultural enrichment, personal empowerment and entertainment for all.



HISTORY

Early in 1969, a group of dedicated citizens, soon to become the Friends-of-the-Library, surveyed the community and found a strong desire for its citizens to have their own library. The first Library Board was soon formed, with Dr. Leonard Robinson as its chairman; the other members being Dr. Joe Volker, Jack Echols, Buell Warren, and Sara Wuska. In April of 1969, the Library opened on the present site of the Vestavia Hills Civic Center, with slightly more than 7,000 books.

With the continuing support of the Mayor and City Council, tremendous growth occurred. In 1995 the Library moved to 1112 Montgomery Highway. That location was home to over 85,000 items.

In 2005, a Library Foundation was established in order to raise funds to build a new facility. After many years of strategic planning, organizing, and fundraising, a new LEED gold certified library opened on December 12, 2010. This state-of-the-art facility is the first Leadership in Energy and Environmental Design library in the state of Alabama. Complete with the latest in technology and quality service, the Vestavia Hills Library in the Forest is truly a first-class library.



LIBRARY SERVICES

- Books, magazines, newspapers, investment resources, DVDs, music CDs and audio books
- Downloadable e-books and audio books, pre-loaded digital books (playaways), digital databases
- Interlibrary loan
- Automated library catalog
- Website and social media sites (Facebook, Twitter, Pinterest) that provide library announcements, calendars, readers' advisory, reference resources, and catalog, database, and member account access
- Reference and information in both print and digital formats for patrons of all ages
- Apple and PC Computer workstations and Wi-Fi, both providing internet access and word processing/publishing software
- Popular interests, entertainment and informational programs for children, teens and adults
- Friend's bookstore





STRATEGIC GOALS & SUCCESS MEASURES

STRATEGIC OBJECTIVES

OUR MISSION

As an innovative and vibrant community center, the Vestavia Hills Library in the Forest cultivates dynamic resources, environmentally conscious facilities and opportunities for life-long learning, cultural enrichment, personal empowerment and entertainment for all.



MARKETING & COMMUNICATIONS

Promote the invaluable services and resources of the library to strengthen its image, increase library use and elevate the vital role the library plays within the Vestavia community.

PROGRAMMING & SERVICES

Provide inclusive, patron-driven programming and services that meet the educational, recreational, professional, and social needs of the Vestavia and surrounding communities.

STAKEHOLDER ENGAGEMENT

Expand and maintain effective stakeholder partnerships to strengthen and support the community needs.

ORGANIZATIONAL EXCELLENCE

Improve and increase the organizations capabilities and competencies through consistent access to learning and training.

FACILITY & TECHNOLOGY IMPROVEMENTS

Continue improving modern facility and technology systems, tools, expertise, and services to advance the Vestavia Public Library as a vital and vibrant community pulse point.

FIINANCIAL CONTRIBUTIONS

Improve and increase the organizations capabilities and competencies through consistent access to learning and training.



MARKETING & COMMUNICATIONS

MARKETING & COMMUNICATIONS

Promote the invaluable services and resources of the library to strengthen its image, increase library use and elevate the vital role the library plays within the Vestavia community.

- ▶ Create and implement a comprehensive marketing strategy that will reach new audiences, and communicate the library's vision, mission, and vitality to the community.
- ▶ Implement brand identity guidelines to help all employees consistently produce and share messaging that is professional and immediately recognizable as the Vestavia Hills Library in the Forest.
- ▶ Improve and expand the library's website enabling patrons to easily utilize resources, view and register for programs and events.
- ▶ Cultivate and enhance the library's digital presence on social media.
- ▶ Develop and maintain public relations with the news media to increase coverage of library events, programs and services.
- ▶ Engage in local, state and national library events.

MARKETING & COMMUNICATIONS

Success Measures



Review data and analytics that capture the library's website traffic and visitor usage to help determine which promotional methods work best.



Annual review of patron surveys and progress reports with the intent to implement feasible user demands.



Measure social media engagement, which involves likes, shares, comments, direct messages, and mentions of the library on social media.



PROGRAMMING & SERVICES

PROGRAMMING AND SERVICES

Provide inclusive, patron-driven programming and services that meet the educational, recreational, professional, and social needs of the Vestavia and surrounding communities.

- ▶ Continually improve existing favorable programs and services.
- ▶ Facilitate seminars to support the scholastic, professional, recreational and wellness interests of each existing patron base in the community.
- ▶ Introduce patron ambassadors' concept to lead roundtable discussions with the community about existing and future library offerings.
- ▶ Expand collections to reflect the diversity of the community.
- ▶ Develop plans for patrons with special needs.
- ▶ Explore offering virtual reality, coding, gaming and other materials to promote current STEM initiatives.
- ▶ Explore collaborative processes to link Vestavia schools with the library.

PROGRAMMING AND SERVICES

Provide inclusive, patron-driven programming and services that meet the educational, recreational, professional, and social needs of the Vestavia and surrounding communities.

- ▶ Constantly review and when appropriate, employ new collection development platforms.
- ▶ Explore programming for new audiences: area daycare centers, private elementary schools, homeschool and online college students.
- ▶ Host adulting and other life skills programming for teens.
- ▶ Regularly offer ACT prep workshops.
- ▶ Coordinate and implement support groups for caregivers and families of Alzheimer patients.
- ▶ Establish unique advisory boards e.g., Teens, Young Adults, Adults, and Seniors.
- ▶ Investigate and implement patron interaction initiatives i.e., Readers' Advisory, using social media platforms.
- ▶ Host annual "Forest Fests," a multigenerational event that celebrates the library, its people, programs and services.

PROGRAMMING & SERVICES

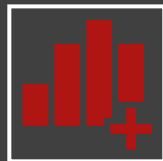
Success Measures



5-10% increase in focused programs and services in each target area



Review responsiveness and involvement with new offerings.



Quarterly reviews with established ambassador and advisory groups to determine feasible programming and services.



STAKEHOLDER ENGAGEMENT

STAKEHOLDER ENGAGEMENT

Expand and maintain effective stakeholder partnerships to strengthen and support the community needs.

- ▶ Conduct an analysis to identify, prioritize and define the unique needs of each type of stakeholder.
- ▶ Remain a trusted partner with the Vestavia Hills School System.
- ▶ Collaborate with new and existing establishments in Vestavia Hills and the surrounding area to promote joint efforts highlighting community engagement and improvement.
- ▶ Increase relations with the City of Vestavia departments, providing resources and seminars to entities seeking administrative improvements.
- ▶ Capitalize on new city amenities and explore participating as a vendor in city-wide events.

STAKEHOLDER ENGAGEMENT

SUCCESS MEASURES



Effective stakeholder management that extends the library's influence in the community.



10-20% increase of partnerships that advance the recognition and use of the library.



ORGANIZATIONAL EXCELLENCE

ORGANIZATIONAL EXCELLENCE

Improve and increase the organization's capabilities and competencies through consistent access to learning and training.

- ▶ Research courses, conferences and seminars for staff to stay current with library trends.
- ▶ Continual review of onboarding activities to ensure new employees are familiar with assigned duties and the library's culture.
- ▶ Explore, design and implement cross-training programs to maximize HR talent.
- ▶ Incorporate monthly and quarterly professional development opportunities for department leaders and staff.
- ▶ Encourage and support professional certifications.
- ▶ Expand technology and services training to entire staff.
- ▶ Explore current staffing model to determine feasibility for new hires.

ORGANIZATIONAL EXCELLENCE

Success Measures



Launch and review annual employee experience surveys to determine opportunities for organizational improvement.



Leadership's development and support of continuous learning objectives.



Number of library staff completing professional development training.



FACILITY & TECHNOLOGY IMPROVEMENTS

FACILITY AND TECHNOLOGY IMPROVEMENTS

Continue improving modern facility and technology systems, tools, expertise, and services to advance the Vestavia Public Library as a vital and vibrant community pulse point.

- ▶ Ensure maintenance warranties for mission critical networking components and servers remain up-to-date.
- ▶ Replace and modernize the server room network backup system.
- ▶ Update public and teen computers with the latest versions of Microsoft Office.
- ▶ Explore locker expansion to include Cahaba Heights.
- ▶ Identify and address storage needs across the facility.
- ▶ Implementation of possible green initiatives:
 - ▶ Bottle fill equipment at all water fountains.
 - ▶ Electric car charging stations.
 - ▶ AudioNetic – a human powered outdoor interactive unit.
 - ▶ Blinds in study rooms to preserve temperature control.
 - ▶ Noise reduction panels at the circulation desk and in study rooms.
- ▶ Incorporate meeting and study room scheduling software.
- ▶ Implement an indoor mapping solution and way-finding tool to help users physically locate items and explore spaces in the library.

FACILITY AND TECHNOLOGY IMPROVEMENTS

Continue improving modern facility and technology systems, tools, expertise, and services to advance the Vestavia Public Library as a vital and vibrant community pulse point.

- ▶ Install high-end Macintosh computers with the latest Adobe Creative cloud software in the makerspace lab.
- ▶ Maintain continuous 4-year computer replacement cycle.
- ▶ Install large LED Aquos board in the community room; remove projector.
- ▶ Attend local and national technology conferences to stay current with technology trends .
- ▶ Explore touchless door opening solutions as an alternative to existing automatic door-locking system.
- ▶ Keep technology and job training classes stimulating and fresh.
- ▶ Investigate collaborative online work solutions to improve telecommuting options for key employees.

FACILITY AND TECHNOLOGY IMPROVEMENTS

Success Measures



Documentation and active management of routine maintenance.



Review and approval of annual facility and technology assessments by library director and board of trustees.



Completion of continuing staff training and development.

#PIZZA BOOM

READ

About Me!

Bowling Pin characters created by students at Vest Central Elementary! Check out a biography of of the characters and get an extra stamp!



**FINANCIAL
CONTRIBUTIONS**

FINANCIAL CONTRIBUTIONS

Foster positive charitable connections and secure financial support to help the Vestavia Public Library achieve its community-focused mission

- ▶ Improve the library's fundraising infrastructure.
- ▶ Devise and implement a comprehensive fundraising strategy.
- ▶ Examine and elevate donor recognition efforts.
- ▶ Explore new fundraising pathways:
 - ▶ Benchmark proven strategies of other libraries.
 - ▶ Research the probability of an endowment.
- ▶ Aggressively investigate grants and grant-based programming that supports the library's mission.

FINANCIAL CONTRIBUTIONS

Success Measures



Annual evaluation and analysis of the development strategy.



Improved donor retention and growth rate.



Improved visibility of the foundation's imprint in the community.

A Huge Thank You!

We'd like to acknowledge the gifts of time, talent and efforts to all who supported the creation of our long-range plan. Your commitments are very much appreciated and will have long lasting powerful impacts within the community.

Taneisha Tucker, Library Director

Consultants:

Cassandra W. Adams, MPH, JD | Barika M. Hamilton, MBA



Vestavia Hills Library

STRATEGIC MAP

MISSION

As an innovative and vibrant community center, the Vestavia Hills Library in the Forest cultivates dynamic resources, environmentally conscious facilities and opportunities for life-long learning, cultural enrichment, personal empowerment and entertainment for all.

GUIDING PRINCIPLES



Educate



Entertain



Enrich



Empower

STRENGTHS

- Creative, intuitive & committed staff
- Intensive use by primary schools
- Attractive and inviting public space
- Children's programming
- Supportive city government
- Expansion of programs and services
- Embraced cross functional training

WEAKNESSES

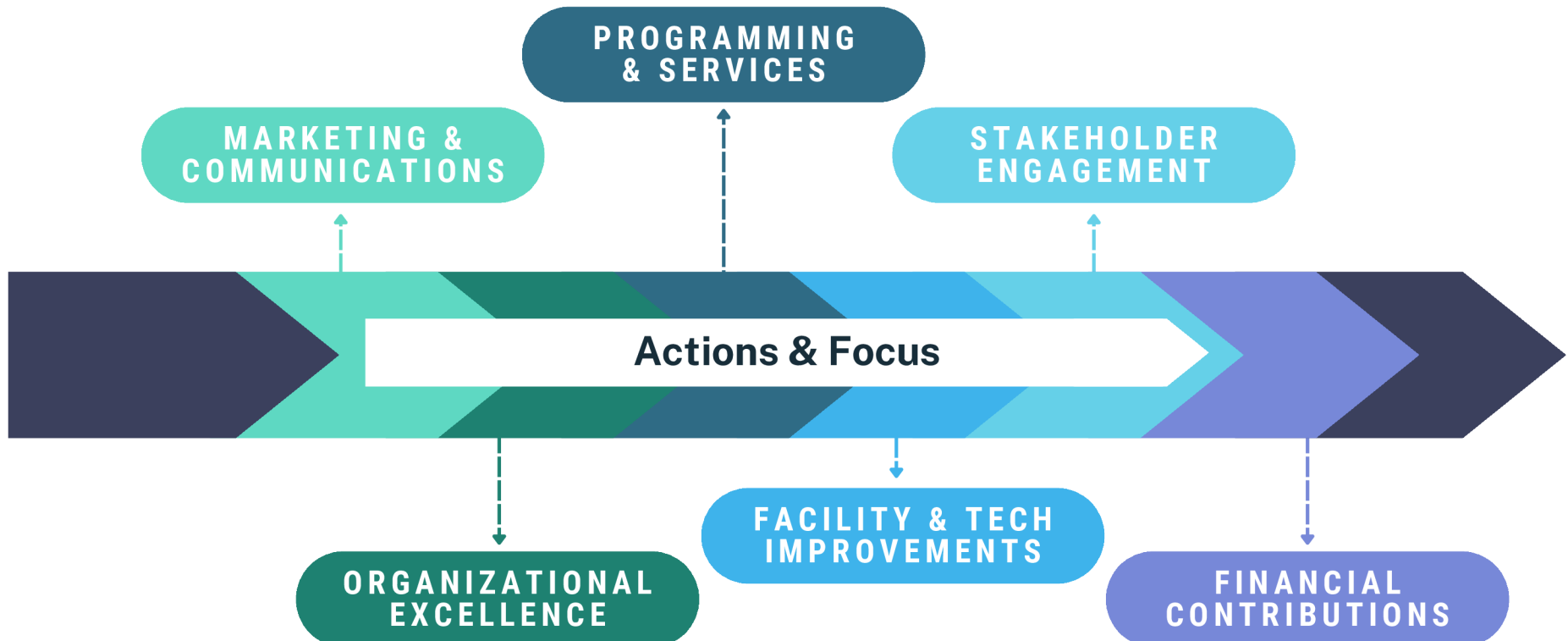
- Need for comprehensive fundraising and marketing strategy
- Physical constraint on facility
- Need for additional volunteers, PT & FT staff to support plan
- Need for more outreach presence

OPPORTUNITIES

- Reestablish connections with patrons
- Partnerships with community
- Collaborative to link with schools
- Capitalize on new city-wide outreach
- Expansion of locker system
- Shift in workforce & technological trends
- Influence of Friends and Foundation

THREATS

- Lack of public awareness
- Nearby library & community offerings
- Changing community perception
- Challenges connecting with CH & LP
- Relocation of nearby middle school
- Lack of engagement with donor base
- Managing agendas & controversies



Barika M. Hamilton, M.B.A., M.S.L.

barikahamilton@gmail.com (256) 990-6357 (Cell)

January 22, 2026

Mrs. Taneisha Tucker, Library Director
Vestavia Hills Library in the Forest
1221 Montgomery Highway
Vestavia Hills AL 35216

Dear Taneisha,

Thank you for the opportunity to submit a proposal for developing your 5-year plan. I am confident that my expertise can help everyone involved effectively achieve their goals. I look forward to the possibility of collaborating with you again.

Here is what I am committed to providing:

- Environmental scan to evaluate current conditions as well as significant events, trends, and relationships that could impact the library's future.
- Conversations with department leaders to discuss the objectives of each unit.
- Strategic Planning Meeting Facilitation:
 - Lead focus groups for each element of the operation, as recommended by the strategic planning committee.
 - Review and feedback on the draft outputs and outcomes from focused sessions.
 - Suggestions for addressing the strategic questions for upcoming meetings.
- Assisting unit leaders as necessary during meetings with community partners.
- A written final strategic plan for review and submission to the Alabama Public Library Service.
- Assistance during the implementation phase.

Proposed Timeline:

March 1, 2026 – August 15, 2026

I can offer this service for a total of \$7,800, plus any out-of-pocket expenses at the hourly rate of \$125. If this aligns with your needs and you'd like to proceed, please let me know. I look forward to your response soon.



LIBRARY
IN THE FOREST
VESTAVIA HILLS

Vestavia Hills Library in the Forest Holiday Schedule 2026

January 1	Thursday	New Year's Day
January 19	Monday	Dr. Martin Luther King, Jr. Day
April 3	Friday	Good Friday (Library Open 8 hours float)
April 5	Sunday	Easter (No staff scheduled)
May 24	Sunday	Memorial Day Weekend (No staff scheduled)
May 25	Monday	Memorial Day
July 3	Friday	Independence Day Observed
July 4	Saturday	Independence Day Weekend (No staff scheduled)
September 6	Sunday	Labor Day Weekend (No staff scheduled)
September 7	Monday	Labor Day
November 11	Wednesday	Veteran's Day (Library Open 8 hrs. float)
November 25	Wednesday	Library closes at noon.
November 26	Thursday	Thanksgiving Day
November 27	Friday	Day After Thanksgiving
December 3	Thursday	Staff Training Day
December 21-22	Close at 6 pm	
<i>December 23</i>	<i>Wednesday</i>	<i>Library closes at noon pending City approval.</i>
December 24	Thursday	Christmas Eve
December 25	Friday	Christmas Day
December 28-29	Close at 6 pm	
<i>December 30</i>	<i>Wednesday</i>	<i>Library closes at noon pending City approval.</i>
December 31	Thursday	New Year's Eve



LIBRARY
IN THE FOREST
VESTAVIA HILLS

**Vestavia Hills Library in the Forest
Staff Meeting Schedule 2025
Meetings Scheduled 8 am – 10 am
Library will open late.**

Wednesday, February 04, 2026

Thursday, April 02, 2026

Wednesday, May 06, 2026

Thursday, August 06, 2026

Wednesday, October 07, 2026

Thursday, December 03, 2025 (Library closed for staff training.)

**BYLAWS OF THE
VESTAVIA HILLS LIBRARY IN THE FOREST
BOARD OF TRUSTEES
(Revised ~~January 2026~~ August 2024)**

**ARTICLE I.
Name, Board Membership and Responsibilities.**

- 1.1 The name of this organization is “The Board of Trustees of the Vestavia Hills Library in the Forest,” hereinafter referred to as the Board.
- 1.2 The name of the Vestavia Hills Public Library was changed to the Richard M. Scrushy Library on April 30, 1995 per Ordinance 1477. On April 17, 2006, Ordinance 1477 was rescinded by Ordinance 2154 changing the name back to the Vestavia Hills Public Library. A new facility was constructed in 2010 and the Library’s name changed to Vestavia Hills Library in the Forest on May 24, 2010 per Ordinance 2333.
- 1.3 The Vestavia Hills Public Library, which serves the City of Vestavia Hills and other communities in the Cooperative System of Jefferson County, was established by Ordinance No. 98, dated April 7, 1964 and was opened on April 13, 1969. The Board is the governing and policymaking body of the Vestavia Hills Library in the Forest.
- 1.4 Incorporated under the laws of the State of Alabama, it operates independently of the Civil Service Commission and therefore is not under the jurisdiction of the Jefferson County Personnel Board. It is authorized by the Code of Ordinances, City of Vestavia Hills, Alabama, exercising the duties and powers enumerated in Chapter 7, Articles 1 through 2; it functions in accordance with Alabama Code 1975, Section 11-90-3.

**ARTICLE II.
Appointments and Terms of Board Members; Vacancies and Compensation.**

- 2.1 The Board of Trustees consists of five members appointed by the City Council of Vestavia Hills.
- 2.2 The City Council of Vestavia Hills shall fill all vacancies, including any expired or unexpired terms.
- 2.3 Each Board member may serve for no more than two consecutive four-year terms.
- 2.4 A Board member may succeed himself when continued service is deemed necessary; however, the Board should not be self-perpetuating to encourage active community participation.
- 2.5 Board members who are absent from two consecutive regular meetings or three nonconsecutive regular meetings of the Board during a single administrative year shall automatically vacate their position on the Board unless said members are absent due to unforeseen circumstances and/or emergencies. Under these circumstances, the remaining

Board members shall review and vote upon retaining or removing Board members from the Library Board.

2.6 [Board members may also be removable for cause if they \(i\) cease to live in Vestavia Hills, or \(ii\) knowingly or willfully fail to comply with these bylaws.](#)

2.76 Board members shall serve without compensation, but by resolution of the Board of Trustees, may receive a reasonable amount as reimbursement of expenses incurred in attending to their authorized duties.

ARTICLE III.
Officers, Ex-Officio Members and Board Duties.

Section 1. Officers.

3.1 Officers shall be elected by the Board and shall be chosen by nomination and a simple majority vote at the January meeting each year. The officers of the Board shall be Chair, Vice Chair and Secretary.

3.2 Each officer shall hold office until the next annual January meeting of the Board and until a successor shall be elected. No officer shall serve longer than two consecutive terms.

3.3 The Chair of the Board shall preside at all meetings, appoint all committees, authorize calls for all special meetings and generally perform the duties of a presiding officer [which shall include helping to set the agenda for Board meetings based on concerns brought to his or her attention by the Director or other Board members.](#) The Chair shall serve as an ex-officio member of all committees.

3.4 The Vice Chair of the Board shall perform the duties of Chair in the absence of the Chair. The Vice Chair shall be responsible for the orientation of new Board members in conjunction with the Library Director.

3.5 The Office of Secretary shall be filled by the Director of the Library. The Director or designee, shall issue notices of the meetings, keep a true and accurate account of the proceedings of the Board and have custody of the minutes and attendance records.

Section 2. Ex-Officio (Non-Voting) Board Members.

3.6 In addition to the voting members of the Board, there shall be separate categories consisting of Ex-Officio members of the Board, each with specific purposes and functions. The individuals selected to serve in such capacities shall not diminish nor affect the number of voting members required for Board membership. Nonvoting members are invited to attend all regularly scheduled Board meetings and may have the full right to engage in all matters discussed therein, except as otherwise noted.

3.7 **The Director of the Library and the City Council Liaison** shall be Ex-Officio members of the Board.

3.8 **Members of the Friends of the Library and the Foundation Board** who serve as liaisons to the Library are invited to attend the meetings of the Board.

3.9 **Emeritus Board Members.** Directors may establish an Emeritus Board to support the mission of the Corporation. Membership on the Emeritus Board is restricted to retired or past members of the Board of Directors who have provided distinguished service to the organization over a sustained period. Emeritus Board members are ex-officio members of the Board.

Nominations. Any standing member of the Board of Directors can nominate individuals for membership to the Emeritus Board. Nominations must be approved by a majority vote of the standing members of the Board of Directors.

Meetings. Emeritus Board members are welcome to attend regular Board of Directors meetings in a non-voting capacity but are not required to do so.

Duties and Responsibilities of Emeritus Board members are as follows:

- a) Serve as advocates for the Library and its mission.
- b) Provide feedback to the Board of Directors and Staff.
- c) Provide advice and technical expertise to the Board and Staff.
- d) Assist in identifying and fostering relationships with others whose interest and support are important and beneficial to the Library, and
- e) Assist and advise the Board in fund-raising efforts, where appropriate.

Section 3.10 **Duties of Board Members.** The Board's primary role is to direct governance, set policy for the Library and oversee its strategic direction. The Board is not primarily responsible for the day-to-day management of Library operations or staff. Duties of members of the Board shall include the following:

- (a) Attend meetings of the Board, enter discussion, and participate in decision-making on items coming before the Board.
- (b) Study and be familiar with reports and materials sent to Board members prior to meetings. Remain informed regarding Library laws, policies, trends, long range plan, and services.
- (c) Attend local, state and national Library and trustee meetings, workshops and/or training as needed.
- (d) Serve on committees when requested to do so by the Chair.
- (e) Refer problems brought to the attention of the individual Board member to the Director and the Board Chair for review, action, or submission to the Board. If any Board member feels that he or she cannot refer a problem o the Director, he or she may refer it only to the Board Chair.
- (f) Recognize that an individual Board member has no authority to act for the Library Board of the City of Vestavia Hills except at the request of the Board.

(g) Work with the City Manager collectively as a Board to evaluate the Director.

ARTICLE IV.
Board Committees

4.1 Board Committees may be formed whenever the Board deems it necessary to facilitate Board business.

Section 1. Standing Committees.

4.2 The Standing Committees shall ~~make regular reports to the Board~~ be selected at the Annual Meeting, and membership shall be for one year by appointment of the Chair. Standing Committees need only meet and report to the Board as necessary. Standing committees shall be as follows: Budgeting/ Finance; Facilities/Construction; Human Resources/ Staff Support; Policies; Grant Writing/ Funding; Outreach to Schools; Marketing; Survey/ Community Input; Foundation Liaison; and Friends Liaison. Duties are provided as follows:

Budgeting/ Finance: This committee shall assist with budget preparation and approval as requested by the Director, as well as attend annual budget hearings.

Facilities/Construction: This committee shall work with the Deputy Director to periodically evaluate facility needs and funding required for sustaining and improving the facility as well as assist with facility updates and construction projects.

Human Resources/ Staff Support: This committee shall work with the Library Director to update job descriptions, resolve personnel matters and staffing concerns as they arise; the committee shall also support staff training and development opportunities.

Policies: This committee shall review and evaluate new and updated policies before submission to the Board for approval.

Grant Writing/ Funding: This committee shall work with the Library Director, Staff and Foundation Board Members to locate, write, and submit grants for the Library.

Outreach to Schools: This committee shall serve as a liaison to the school system, promote Library services and offerings, and work to establish solid communication and partnerships when possible within the school system.

Marketing: This committee shall work with the Communications Specialist and Marketing Manager by submitting and implementing ideas that promote the Library via social media, in-house and in various City publications.

Survey/ Community Input: This committee shall work with Library Staff to develop and distribute surveys to Library patrons and citizens of Vestavia Hills

Foundation Liaison: This committee shall represent the Board by attending Foundation meeting and serving on committees as needed.

Friends Liaison: This committee shall represent the Board by attending Friends meeting and programs, as well as serving on committees as needed.

Section 2. Special Committees.

4.3 Special Committees may be appointed by the Chair for special purposes and shall serve only until completion of the assignment.

ARTICLE V.
Board Meetings.

Section 1. Meetings

5.1 The Board will meet at least once every quarter with additional meetings called by the Chair as the need arises. [Meetings shall occur on the fourth Wednesday of the applicable month at 4:00 p.m. at the Library in the Forest unless rescheduled or cancelled by the Chair.](#) Date, time and place of such meeting(s) will be published publicly as required. At the regular meeting of the Board, the meeting will be conducted in accordance with the agenda prepared prior to each meeting.

5.2 All Board meetings are open to the public as required by the [Sunshine Law of Alabama Open Meetings Act \(codified in Alabama Code Title 36, Chapter 25A, Sections 36-25A-1, et.seq.\)](#), and the Board will abide by all requirements of this and all other applicable Alabama state laws regarding open meetings. [The Board shall provide an opportunity for public comment as part of the order of business. The Board may impose reasonable time, place, and manner rules and policies regarding how public comment shall occur. For example, the Board may limit each speaker's ability to speak based on time availability or limit speakers to Vestavia residents and Library members.](#)

5.3 Roberts Rules of Order, latest revision, will be the authority for all questions of procedure at any meeting of the Board.

5.4 The regular meeting held during the month of January shall be known as the annual meeting. This meeting shall be for the purpose of electing the officers, reviewing bylaws and conducting any additional business that may arise.

5.5 A special meeting may be called at any time by the Chair of the Board. Board members and/or the Director may at any time request a special meeting be called and the Chair shall comply.

Section 2. Notice.

Notice of all meetings shall be given by the Director to all members at least five (5) days before each meeting. Any member unable to attend must notify the Director as soon as possible prior to the meeting.

Section 3. Quorum.

A quorum for the transaction of Library business shall consist of three members of the Board.

Section 4. Order of Business.

The order of business at the regular meetings shall be as follows:

1. Call to Order
2. Approval of the agenda and minutes (either read previously received)
3. Financial report and monthly statistics
4. Report of the Director
5. Unfinished business
- ~~6.~~ [New business](#)
- ~~6.7.~~ [Public Comment](#)
- ~~7.8.~~ [Adjournment](#)

ARTICLE VI.
Library Director.

6.1 The Board shall retain a qualified Director.

6.2 The minimum requirements of the Director shall include holding a Master of Library Science degree from a graduate school accredited by the American Library Association. The Director's job description and all other Library job descriptions shall be placed in the staff manual online on a secure server that is available to all staff.

6.3 The Director shall be considered the executive officer of the Library and shall have sole charge of the administration and day-to-day operations of the Library under the direction and review of the Board and in accordance with Board adopted policies. The Director shall be held responsible for the employment and direction of the staff, including working with the staff on any concerns brought to the Director's attention by the Board, ~~orientation of new Board members~~, the care of the building and equipment and the efficiency of the Library's service to the public. The Director is responsible for providing and compiling all financial data required by the City of Vestavia Hills to obtain funds necessary for operation of the Library and for the operation of the Library under the financial conditions set forth in the annual budget. The Director shall attend all Board meetings except those at which appointment or salary is to be discussed. The Deputy Director may conduct the meeting in the absence of the Director in cases of personal exigencies.

6.4 The Director shall provide an orientation for new Board members following their appointment by the City Council. The Director shall also accept all Board concerns made

pursuant to 3.10 (e), investigate those concerns, report to the Board regarding a proposed course of action, and carry out any course of action directed by the Board.

6.5 The Director shall be responsible for the implementation, enforcement, and ongoing compliance with the Library's Non-Discrimination Policy. This responsibility includes ensuring employment and HR practices comply with applicable federal and state laws as well as city policies; fostering a respectful workplace environment; overseeing staff training and conduct; addressing complaints or violations in accordance with applicable laws and procedures; and ensuring that all library services, programs, and operations are administered without discrimination or animus.

ARTICLE VII. **By-Law Amendments**

7.1 These bylaws may be amended at any regular meeting of the Board with a quorum present by a majority vote of the members present, provided the amendment(s) was stated in the call for the meeting. The Board will discuss and summarize the amendment(s) first and vote on the proposed amendment(s) at a subsequent meeting.

7.2 As a matter of best practice, the Policy Committee shall review the bylaws regularly, but no less than every two years, and report any recommended revisions to the full Board at the Annual Meeting.

ARTICLE VIII. **Exculpation of Members of the Board of Trustees**

8.1 No member of the Board shall be liable to anyone for any acts on behalf of the Library Board or any omission with respect to the Library Board committed by such person, except for his or her own willful neglect or default.

8.2 No member of the Board shall be liable to anyone for any act of neglect or default on the part of any one or more of the other Board members in the absence of specific knowledge on the part of such Board member of such neglect or default.

ARTICLE IX. **General Provisions Conflicts of Interest**

~~Section 1. — Parliamentary Authority. The latest edition of Robert's Rules of Order shall govern the Board in all cases to which they are applicable and in which they are not inconsistent with these bylaws.~~

~~Section 2. — Amendments of Bylaws. These bylaws may be amended by a majority vote of the total membership of the Board (3 affirmative votes).~~

~~**Section 39.1. Conflicts of Interest.**—Members of the Library Board of the City of Vestavia Hills recognize that they, as a fiduciary, hold a position of public trust and that any effort to realize personal gain through official conduct is a violation of that trust.~~

9.2 The term conflict of interest as used in these Bylaws is broader than those acts prescribed by the State Ethics Law, Ala. Code Sec. 36-25-1, et. seq. and includes any circumstance in which a Library Board member’s personal, financial, or professional interests could reasonably be seen as competing with the interests of the Library. While the most common conflicts of interest are situations in which a Board member, an individual with whom he or she has an close personal relationship, or an entity in which he or she has a financial interest stands to financially benefit from a Board decision, including via a change in employment situation, conflicts of interest are not always financial. A Board member may be deemed to have a close personal relationship with a spouse, domestic partner, child, step-child, parent, step-parent, sibling, romantic partner, business partner, or any individual residing in the same household or financial dependent on the Board member.

9.3 Board members should disclose any conflicts of interest to the Board Chair in writing as soon as they become aware of them. If a Board member is not sure a situation is a conflict of interest, the Board member is urged to err on the side of disclosure. Board members shall complete an annual conflict of interest certification at Appendix A.

9.4 No member of the Board may participate in discussions regarding, make motions or vote on proposals or other matters before the Board in which the member has a conflict of interest, as defined in the State Ethics Law, Sec. 36-25-1 through Sec. 36-25-30, Code of Alabama, 1975.

9.5 No member of the Board may use their position to secure a benefit for him or herself, a family member, or an entity in which he or she has a financial interest. This includes accepting gifts, favors, or benefits that could reasonably be interpreted as intending to influence official action.

~~**Section 4. — Non-Discrimination Policy.** The Vestavia Hills Library in the Forest is an equal-opportunity employer, and does not discriminate according to race, creed, color, ethnicity, sex, gender, sexual orientation, religion, national origin, citizenship, age, disability or handicap, genetic information, medical condition, status as a disabled or status as a veteran as outlined by the Equal Employment Opportunity Commission, or any other characteristic protected by applicable federal, state or local laws.~~

ARTICLE X.
Date of Adoption.

~~10.1 These bylaws were previously initially adopted ~~on~~ in 2024~~0~~. ~~They should be reviewed, at minimum, every other year.~~ They have been revised on (insert dates).~~

Date of Adoption of these Revised Bylaws: January 2025~~April 24, 2024~~

**APPENDIX A — CONFLICTS OF INTEREST DISCLOSURE & ANNUAL
CERTIFICATION**

Vestavia Hills Library Board of Trustees

Name: _____

Position: _____

Year: _____

Disclosure

Please disclose any actual or potential conflicts of interest, including:

- Financial interests
- Interests affecting immediate family or close personal relationships
- Leadership roles in nonprofit, civic, or volunteer organizations that may be affected by Board action

No conflicts to disclose

Conflicts disclosed (attach additional pages if necessary):

Certification

I certify that the above disclosure is complete and accurate to the best of my knowledge and that I will promptly disclose any future conflicts should they arise.

Signature: _____ Date: _____



LIBRARY
IN THE FOREST
VESTAVIA HILLS

Library Board of Trustees 2026 Committee Assignments and Initiatives

Mission: As an innovative and vibrant community center, the Vestavia Hills Library in the Forest cultivates dynamic resources, environmentally conscious facilities and opportunities for life-long-learning, cultural enrichment, personal empowerment, and entertainment for all.

2026 Committee Assignments (To include the BOT Emeritus)

RESPONSIBILITY	PRIMARY	SECONDARY	ASSIGNMENT DETAILS
Budgeting / Finance			Assist with 2026/2027 budget preparation and approval. Attend annual budget hearings.
Facilities / Construction			Work with Deputy Director to evaluate facility needs and funding required for sustaining and improving the facility. Assist with facility updates and construction projects.
Human Resources / Staff Support			Work with Library Director to update job descriptions, resolve personnel matters and staffing concerns as they arise. Support staff training and development opportunities.
Policies			Review and evaluate new and updated policies before submission to the BOT for approval.
Foundation Liaison			Represent the BOT by attending Foundation meetings and serving on committees as needed.
Friends Liaison			Represent the BOT by attending monthly Friends programs and serving on committees as needed.
PALS Board Liaison			Represent the BOT by attending Junior Board meetings and serving with them as needed.
Grant Writing / Funding Opportunities			Work with Library Director, staff and Foundation Board members to locate, write and submit grants for Library.
Outreach to Schools			Liaison to school system, promoting Library services and offerings. Work to establish solid communication and partnerships.
Strategic Planning			Work with Library staff to develop and establish a directed effort for developing the Library's future goals and purpose.
Outreach to LP and CH			Work with Library Director and Marketing Dept. to formulate strategies for effective outreach to these areas.
Marketing			Work with Marketing Dept. by submitting and implementing ideas that promote the library via social media, in-house and in various City publications.

2025 - 2026 Library Board Initiatives

Initiative	Status
Update current website	in process
Purchase new book drops for CH and LP	CH in process; LP on hold
Offer additional outreach and family programming in CH and LP	in process
Replace/reupholster furniture items in the Teen Department	update to pods in 2027
Confirm vendor and secure funding for strategic plan updates	in process
Building maintenance	continuous
Offer drive-in movie night in the parking lot	planned for spring 2026
Investigate a library app the enables patrons to reserve rooms, register for programs and more	as website is updated, will investigate options to add these capabilities
Revive PALS	in process
Support Friends, Teen Advisory Board and other library volunteers	in process
Purchase and install washer and dryer	in process
Interior and exterior light replacement/retrofit	complete
Purchase and install icemaker in the Children's Department	complete
Interior painting in high traffic areas	complete
Pressure washing entire building exterior	complete
Repair exterior siding	in process
Update library policies	in process
Advocate for a new library located in Liberty Park	continuous
Background checks for adult volunteers	continuous
Replace legacy technology	continuous



2100 Park Place
Birmingham, AL 35203
205.226.3615
JCLC.org

January 20, 2026

Vestavia Hills Library in the Forest
Taneisha Young-Tucker, Director
1112 Montgomery Highway
Vestavia Hills, AL 35216

Dear Taneisha Young-Tucker,

The Alabama Public Library Service (APLS) has released State Aid for the 1st Quarter of FY 2025-2026, based on a formula of approximately \$1.27 per capita.

The public libraries of Jefferson County have agreed that 30% of each library's appropriation will be allocated for the support of county-wide projects.

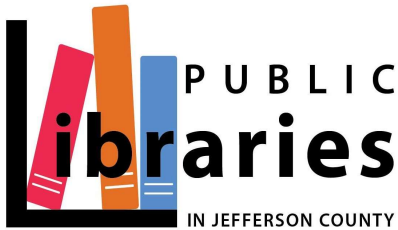
The most recent official census estimate states that 38,151 persons reside in Vestavia Hills. This population is derived from the Census Estimate approved annually by the APLS Board for distribution to JCLC member libraries. This figure reflects the 2024 census official estimate derived from the U.S. Bureau of the Census from the U.S. Department of Commerce of your city's population, and may not match the population used currently by your city.

To determine legal services area for State Aid, APLS uses the Census Bureau's Population Estimates Program (PEP) which produces estimates of the population for the United States, its states, counties, cities and towns. These estimates are also used in federal funding allocations, as survey controls, as denominators for vital rates and per capita time series, and as indicators of recent demographic changes. Each year the new population estimates are released on July 2nd for the previous years. APLS determines the fiscal year state aid population's numbers annually. We are required to use PEP number for distribution of state aid funds.

Multiplying the per capita amount available by the official population, the Vestavia Hills Library in the Forest is entitled to **\$8,543.43**.

Vestavia Hills has requested that **\$8,543.43** to be withheld for payment of charges related to the services provided to the member library by JCLC. Therefore, a net amount of **\$0** is distributed to your library.

Tobin Catalo, Director
Jefferson County Library Cooperative



2100 Park Place
Birmingham, AL 35203
205.226.3615
JCLC.org

January 20, 2026

Vestavia Hills Library in the Forest
Taneisha Young-Tucker, Director
1112 Montgomery Highway
Vestavia Hills, AL 35216

Dear Taneisha Young-Tucker,

The Alabama Public Library Service (APLS) has released State Aid for the 2nd Quarter of FY 2025-2026, based on a formula of approximately \$1.27 per capita.

The public libraries of Jefferson County have agreed that 30% of each library's appropriation will be allocated for the support of county-wide projects.

The most recent official census estimate states that 38,151 persons reside in Vestavia Hills. This population is derived from the Census Estimate approved annually by the APLS Board for distribution to JCLC member libraries. This figure reflects the 2024 census official estimate derived from the U.S. Bureau of the Census from the U.S. Department of Commerce of your city's population, and may not match the population used currently by your city.

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Multiplying the per capita amount available by the official population, the Vestavia Hills Library in the Forest is entitled to **\$8,543.42**.

Vestavia Hills has requested that **\$8,543.42** to be withheld for payment of charges related to the services provided to the member library by JCLC. Therefore, a net amount of **\$0** is distributed to your library.

Tobin Catalo, Director
Jefferson County Library Cooperative

40 Libraries . 1 County . 1 Card

January 15, 2026

Mr. Jeff Downes, City Manager
City of Vestavia Hills
1032 Montgomery Highway, Vestavia Hills, AL 35216
205.978.01695

Re: Vestavia Hills Library / Community Building at SHAC
Proposal for Architectural and Engineering Services

Jeff,

Thank you for the opportunity to continue our working relationship with the City of Vestavia Hills and appreciate the opportunity to submit a fee proposal for the preliminary programming and planning of a new Library/Community Building at SHAC. We understand that as part of a larger master plan for the SHAC, a new branch library and/or community-based program space is planned to be included in the future park developments. As part of this effort, we will work with the City, Vestavia Hills Library, community stakeholder groups, and Doster to develop goals for the project, a preliminary program, and a conceptual design to communicate the vision, project scope and funding required to make the Library/Community Building a realized success.

PROJECT SCOPE

We understand the scope of the new library and/or community building has not been fully developed and the focus of our services will be to lead an effort to plan and program the new facility. This effort will develop a list of project goals, functional needs for the site and building, room types and sizes, and a preliminary cost estimate for the project. To help communicate the results of the planning effort, a conceptual vision and capital campaign document will also be developed. This piece will help communicate to the City and constituents the overall scope of the project, including conceptual site plans, building plans, and conceptual rendering(s) to illustrate what the building may look like. A summary of the preliminary planning and programming effort, project goals, library or other community services, and project cost will also be included to outline both the services and amenities planned to be provided to the community, and the capital needed to realize the new facility.

We propose structuring the project scope in three phases, guiding you through an informed decision-making process with advancement to each particular phase requiring a notice to proceed by the City.

1. First, we will focus on a Feasibility Study including a brief property and project goals assessment. This initial step allows us to define the project scope at a high level - with various options and corresponding budgets. This phase could also include community engagement forums and surveys to seek input from constituents that may affect programming considerations.
2. The second phase will be a Conceptual Design / Programming stage, aiming at further defining the project scope thru a preliminary programming effort (identifying general space needs and the building size) and conceptual design options to study how the building may look. This stage builds upon the initial assessment to provide a refined project budget and visioning materials for fundraising efforts.

3. Finally, the last phase of work will be developing a summary document that can be used to present the project to stakeholders and the community at large. The focus of the document would be to outline the project vision, scope and cost to garner support and aid in fundraising for the project.

A detailed description of the phased work is outlined below in our description of services.

Following this planning and conceptual design phase, we could move into Basic Design Services, which would include a final program verification with all stakeholders, full design services, and construction administration. At this point, we would submit a separate proposal based on the established program and project scope.

BUDGET

Based on initial discussions we understand the tentative construction budget range has been identified – between \$7 and \$9 million dollars to include both public and private donation funding. We will work with Doster Construction to establish an overall project budget as more of the project is defined. Our initial work in the first phase of the planning will include development of feasibility options for a better understanding of budget needs and “order of magnitude” cost.

We will also work with you and Doster Construction (Construction Manager) to develop an overall project budget that incorporates the construction cost, furniture cost, and other costs necessary for the entire project.

SCHEDULE

Concerning the schedule, we will coordinate with you and your project team to develop an overall schedule for both design and construction phases to meet your needs.

At a high level, based on initial discussions with Doster Construction we anticipate a planning schedule could include:

Phase 1

- Feasibility Study 4 – 8 weeks Feb ‘26 – April ‘26
Holiday schedules and stakeholder availability may impact this duration.

Phase 2

- Preliminary Programming 1 month May 2026
- Conceptual Design 1 month June 2026

Phase 3

- Summary / Campaign Document 2 – 4 weeks July 2026

TEAM

We have worked with many consultants and engineers over the years. We understand that Caprine Engineering has been involved and would be utilized for some part of this study.

When more is known about the project and we move into basic design services, we will propose specific team members to fill out the design team as part of the basic services effort.

SCOPE OF SERVICES

Based on our discussions we propose to organize our work as outlined below –

PHASE 1 – Feasibility Study

We will conduct a kickoff meeting to introduce our team to all the project stakeholders. This meeting will set out to identify the large project goals, identify desired program spaces, amenities, and services to be provided, and the overarching goals for the new branch library/community building. We will take the initial information gathered and begin to analyze the property, discuss your existing challenges, growth goals and plans for future library and multi-use needs, and assess the site's potential for accommodating a new facility.

As part of this effort, we can formulate surveys and conduct town hall meetings to seek constituent insight and input. This information will help to create support in the community, a sense that constituents have been heard and offer valuable considerations for the building program and services to be provided in the new branch library.

This will give you different options (high-level concepts) to consider for the overall project, along with estimated square foot costs based on recent project data, to help you decide how to move forward.

We would expect that three initial options could be considered, ranging in size, amenities included, and estimated cost.

PHASE 2 - Initial Space Programming / Concept Design Phase

We propose to conduct this phase to help you develop the project vision, and further define the overall project scope and program, by considering several scope options and functional considerations, options and decisions including –

- **New Branch Library / Community Building** – Develop space needs for a new facility currently envisioned as –
 - Library Space Needs – Develop the specific space needs for the library branch.
 - Meeting Rooms and Multi-Use Spaces – Develop options for meeting space that is available to the greater community for organization meetings, public events and functions, and programs.
 - Administration – Offices for staff.
 - Study / Learning Spaces
 - Café / Food Services – Minimal accommodations expected.
 - Outdoor Functions – We will study options for outdoor gathering / learning space, future facility expansion, or future courts at the site.
 - Parking – Maximize parking on the site and look at nearby public or shared parking options that could be planned and coordinated.

- Arts and STEM Program(s) – Fully assess options for a community art and or STEM component to the building program.
 - Gallery Space
 - Meeting / Auditorium Space
 - Studio Space for classes and programs offered to the public.
 - Maker Space
 - Computer Lab

Our work for this phase will include –

1. Stakeholder Input – following the broader community meetings and surveys in Phase 1, we will conduct more focused stakeholder meetings to discuss and gather input on specific items – which will be used to further develop the facility program. Stakeholders could include a variety of library, city, and user representatives. Additional resources such as online surveys could be used to help gather input and further develop the scope for all facility needs and goals. We will work with the City to identify the appropriate topics, meetings, and people to include at each session.
2. Existing Library Facilities Assessment – We will tour your existing library to understand how you work and function, what aspects should be considered in the branch, what new or improved features should be considered, etc. This effort might also include touring peer facilities for information gathering, we refer to this exercise as “benchmarking.”
3. Development Options – Based on the above information we will develop various facility layout options for review and discussion with the library, including –
 - i. Concept Layouts – This preliminary phase will include basic layout concepts to convey and understand space size, adjacencies, potential features, and amenity options for each scheme. We will review options (3) and work with you to narrow it down to a preferred concept to be included in final drawings and rendering(s).
 - ii. “Order of Magnitude” Cost Estimate – Preliminary budget ranges will be developed to better define feasibility of how to proceed with the initial scope and potential future phases. We will work with Doster to develop this preliminary cost estimate.
 - iii. Deliverables – At this preliminary phase we will provide –
 1. Concept layouts for each proposed option.
 2. “Order of Magnitude” budget ranges for each proposed option
 3. Final Option -
 4. Space program summary outlining space needs.
 5. Conceptual floor plan and site plan for selected option.
 6. Concept rendering to help illustrate the facility.
 7. Visioning materials to provide examples of what the facility may look like and include.
 8. Conceptual pricing from a professional cost estimator (this could be Doster).

PHASE 3 – Summary Campaign Document

Once we have completed Phase 2 to help you further develop the project scope and program, we will work with you to develop a professionally composed brochure that outlines the content and data from the planning and programming effort, the conceptual design drawings and renderings, the preliminary cost estimates, and additional information to garner support and encourage a positive engagement with the community on the plans for the project. We have developed several of these documents in collaboration with our clients and could share examples if that is helpful.

FEE

We propose to provide the Phase 1 services at an hourly rate; we have identified an estimate of how much time will be required for the first phase and will notify you if the time is beginning to exceed this estimate.

- **Phase 1 – Feasibility Study** \$ 7,500 *(hourly estimate not to exceed)*

We propose to provide the Phase 2 and 3 services as a lump sum fee.

- **Phase 2 - Initial Space Programming / Concept Design Phase**
 - Preliminary Programming \$ 11,500
 - Conceptual Design \$ 34,000
 - Engineering Assessment \$ 5,500
- **Phase 3 – Summary Campaign Document** \$ 5,000

ADDITIONAL SERVICES

The services outlined below are outside the limits of typical Basic Services and other services already outlined above. We have provided a description of additional services, and their cost if any for this project. If any of these services not currently anticipated need to be added later, we will work with you to develop a detailed scope of the additional services. If necessary and approved by you, these services would be provided at 1.2 times the direct cost of the work.

<i>Additional Services Not Included</i>	<i>Comment</i>
• Detailed Professional Cost Estimating	Not anticipated this phase.
• Civil Engineering	Not anticipated this phase.
• Landscape Architecture	Not anticipated this phase.
• Furniture, Fixtures & Equipment	Not anticipated this phase.
• Professional Renderings	Not anticipated this phase.
• Graphic Design, Signage, Wayfinding	Not anticipated this phase.
• Boundary & Topographic Survey	Not anticipated this phase.
• Geotechnical subsurface report & consulting	Not anticipated this phase.
• Site utility infrastructure design	Not anticipated this phase.
• Electrical infrastructure design	Not anticipated this phase.

REIMBURSABLE SERVICES

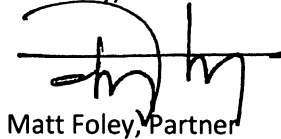
Reimbursable expenses are in addition to compensation incurred by the Architect and our consultants in the interest of the Project and include drawing reproductions, postage, delivery, outsourced renderings, travel, overnight stays, and cost of advertisement for bids. Reimbursable expenses will be invoiced at 1.1 times direct cost. Mileage for trips exceeding 20 miles will be invoiced at the standard government reimbursable rate.

We estimate any reimbursable expenses to be no more than \$500 and will seek approval before invoicing for the expenses.

We are truly honored to be considered for this project and look forward to collaborating with you on a new Library / Community Space at SHAC that will serve the city for many decades to come. If after reviewing this proposal you find the agreement acceptable, please sign below to indicate approval.

If you have any questions, please do not hesitate to call.

Sincerely,



Matt Foley, Partner

Enclosures: Exhibit A - Hourly Rates

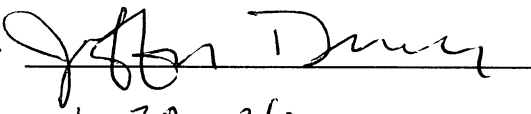
Approved by: 
Date: 1-22-26

Exhibit A

WILLIAMS BLACKSTOCK ARCHITECTS
2026 HOURLY RATES

Managing Principal	\$300.00
Principal	\$250.00
Senior Project Manager	\$220.00
Project Manager	\$195.00
Assistant Project Manager	\$180.00
Staff Arch / Interior Designer – Level 3	\$160.00
Staff Arch / Interior Designer – Level 2	\$140.00
Staff Arch / Interior Designer – Level 1	\$125.00
Senior Graphic Designer	\$165.00
Graphic Designer	\$150.00
Designer	\$135.00
Intern / Draftsmen	\$ 80.00
Administrative – Staff	\$ 65.00