



**Vestavia Hills
City Council Agenda
February 27, 2023
6:00 PM**

1. Call to Order
2. Roll Call
3. Invocation - Sam Williamson, Vestavia Hills Chaplain
4. Pledge Of Allegiance
5. Approval Of The Agenda
6. Announcements, Candidates and Guest Recognition
7. City Manager's Report
8. Councilors' Reports
9. Approval Of Minutes of January 23, 2023 (regular meeting)

Old Business

10. Public Hearing - Ordinance 3149 - Rezoning - 3951 Wall Street - Request to rezone property located at 3951 Wall Street from Vestavia Hills R-4 (medium density residential district) to Vestavia Hills B-2 (general business district); Jeff Lett, Owner; Frank Skidmore, Representing
11. Public Hearing - Ordinance Number 3150 - An Ordinance Calling an Ad Valorem School Tax Election in the City of Vestavia Hills on May 9, 2023
12. Public Hearing - Resolution Number 5441 - A Resolution Authorizing the City Manager to Fund a Special Municipal School Tax Election on May 9, 2023
13. Public Hearing - Resolution Number 5442 - A Resolution authorizing a new support structure in the right-of-way adjacent to 2285 Sterling

Ridge Circle; 1601 Gentilly Drive; 2500 Chatwood Road; 181 Castlehill Drive; Acquanetta Love, Crown Castle, representing

New Business

14. Ordinance Number 3153 - An Ordinance authorizing the Mayor and City Manager to execute and deliver an amended agreement with Ingenuity, Inc. for Tag Registration Software
15. Ordinance Number 3154 - An Ordinance Authorizing and Directing the Approval and Acceptance of an Offer by Gresham Smith Dated October 5, 2022 Proposing to Redesign the Pedestrian Bridge and to Update the Construction Plans Thereof; To Authorize and Direct That The Mayor And City Manager Execute and Deliver the Third Supplemental Agreement by and between the City Of Vestavia Hills, Alabama ("City"), as 'Owner," and Gresham Smith, as "Architect/Engineer," a Copy of which is attached hereto, marked as Exhibit One and Incorporated into this Ordinance Number 3154 verbatim as though set out fully herein; and to Authorize and Direct the City Manager to take such other, further and additional actions necessary for Gresham Smith to commence with the Professional Design, Engineering and Architectural Services
16. Resolution Number 5444 - A Resolution authorizing the City Manager to execute and deliver an agreement with Jefferson County to utilize voting tabulators, poll pads and other voting equipment for the upcoming School Tax Election scheduled for May 9, 2023.

New Business Requesting Unanimous Consent

First Reading (No Action To Be Taken At This Meeting)

17. Public Hearing - A Resolution Authorizing the City Manager to take the Actions Necessary to Obtain Needed Vehicles for Police Administration through a Vehicle Leasing Service
18. Time Of Adjournment
19. Citizens Comments

SPECIAL NOTICE CONCERNING CITY COUNCIL MEETINGS

Due to the COVID-19 safety advice given by the ADPH, the City Council work sessions and meetings are available via video-conference and teleconference. If you choose not to attend in person, you may still participate. Following are instructions for three options to participate remotely.

COMPUTER PARTICIPATION (view/participate in real time)

To participate in by videoconference, click <https://us02web.zoom.us/j/5539517181>. When the Zoom.us window opens in your browser, click "Allow" so that the page may open to a waiting room. The host will open the meeting and bring all into the meeting room at that time. All participants will be automatically muted upon entrance to the meeting. If you wish to speak during time(s) identified for public input, activate the "Raise Hand" feature and unmute yourself by toggling the mute button. When the Mayor recognizes you and gives you the floor, state your name and address for the record and then you may address the Council.

Using the icons on the Zoom screen, you can:

- Mute/unmute your microphone (far left)
- Turn on/off camera ("Start/Stop Video")
- View Participants – opens a pop-out screen that includes the "Raise Hand" icon that you may use to raise a virtual hand
- Change your screen name displayed in the participant list and video window
- Toggle between "speaker" and "gallery" views – "Speaker view" shows the active speaker; "Gallery view" tiles all of the meeting participants

TELEPHONE PARTICIPATION (view/participate in real time)

To participate by telephone, dial 312.626.6799 and enter the meeting ID: 455 534 3275. All participants will be automatically muted upon entrance to the meeting. If you wish to speak during time(s) identified for public input, press *6 on your phone keypad to unmute yourself. Then state your name and wait for the Mayor to recognize you. When the Mayor recognizes you and gives you the floor, state your name and address for the record and then address the Council.

TEXT AND/OR EMAIL (prior to the meeting or in real time)

If you do not wish to join the meeting but would like to ask a question or make a statement regarding an item on the agenda, you may email the City Council directly at City.Council@vhal.org. You may also text your question/statement to City Council at 205.517.1370. Both of these options are available prior to and during each work session and meeting. Be sure to provide your name and address for the record and your comments will be recited to the City Council as the corresponding item is being addressed. Note: As a matter of record, your name and address are required. If identification is not provided, your comment/question will not be presented.

Zoom meetings may be recorded. By participating in the meeting, you are consenting to be recorded. Zoom-bombing is a cyber-crime and is punishable by law. In the event of an attendee intruding into any City of Vestavia Hills Zoom meeting, the online broadcast will be ended immediately. Council and/or board members may be readmitted but online attendees will not. Although Zoom-bombing is not a frequent occurrence, those wishing to make public comment should attend the meeting in person.

ORDINANCE NUMBER 3149

**AN ORDINANCE TO FURTHER AMEND THE ZONING ORDINANCE
AND THE ZONING MAP OF THE CITY OF VESTAVIA HILLS,
ALABAMA, ADOPTED SEPTEMBER 16, 1985, AND AS LAST
AMENDED SO AS TO CHANGE THE CLASS OF DISTRICT ZONING
OF PROPERTY FROM VESTAVIA HILLS R-4 TO VESTAVIA HILLS
B-2**

BE IT ORDAINED by the City Council of the City of Vestavia Hills, Alabama, as follows: That the Zoning Ordinance and Zoning Map of the City of Vestavia Hills, Alabama, adopted September 16, 1985, and as last amended so as to change the class of district zoning of the following described property from Vestavia Hills R-4 (medium density residential district) to Vestavia Hills B-2 (general business district):

3951 Wall Street
Jeff Lett, Owner(s)

More particularly described as follows:

A part of the SE $\frac{1}{4}$ of the SE $\frac{1}{4}$ of Section 15, Township 18 South, Range 2 West described as follows: Begin at the SW corner of the SE $\frac{1}{4}$ and run North 495 feet; thence east 296 feet for a point of beginning; thence run North 165 feet; thence east 100 feet; thence south 165 feet; thence west 100 feet to the point of beginning.

BE IT FURTHER ORDAINED that said rezoning is conditioned upon all materials presented including, but no limited to, site plans, renderings, business plans and all other ancillary documents

APPROVED and ADOPTED this the 27th day of February, 2023.

Ashley C. Curry
Mayor

ATTESTED BY:

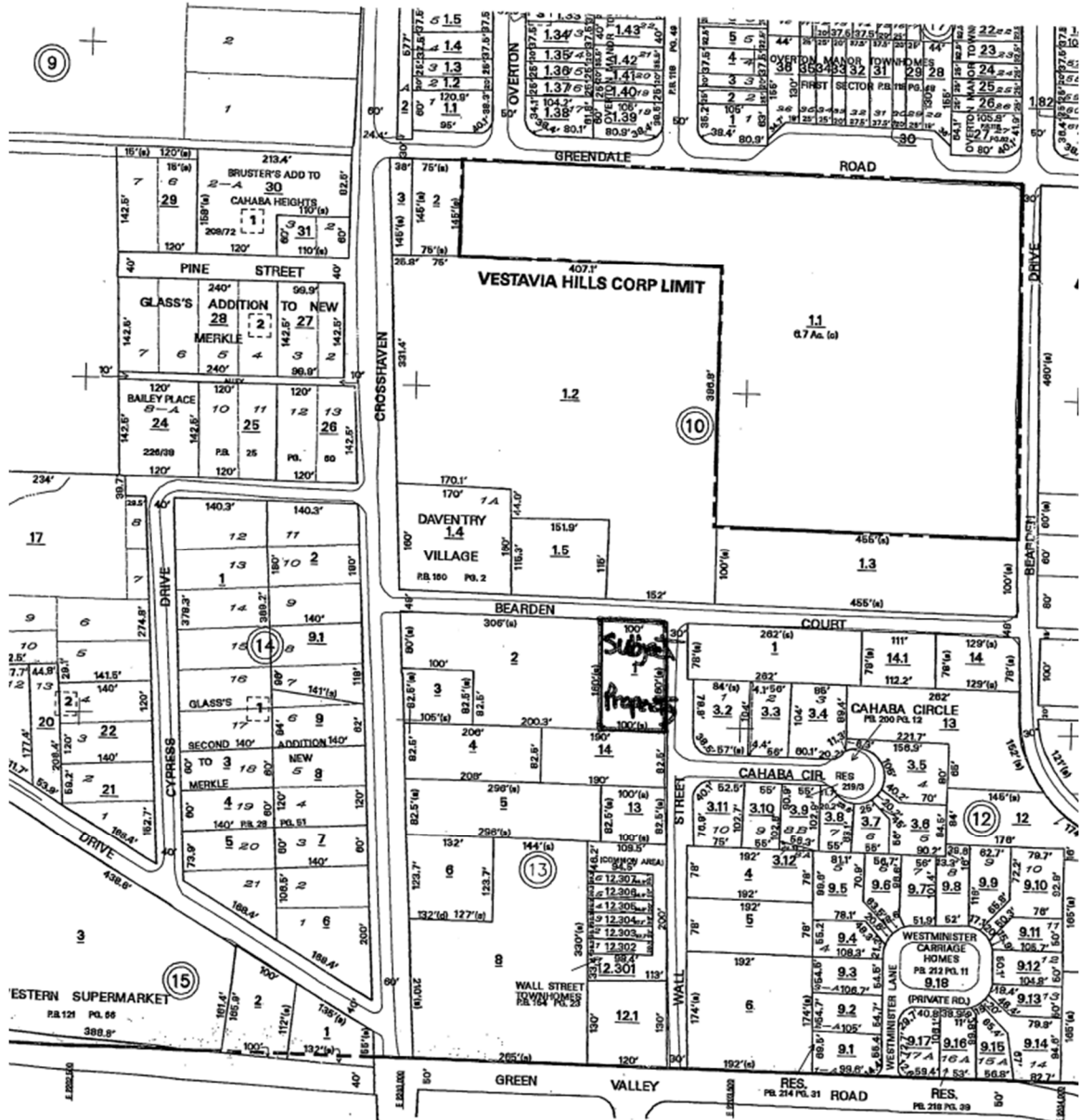
Rebecca Leavings
City Clerk

CERTIFICATION:

I, Rebecca Leavings, as City Clerk of the City of Vestavia Hills, Alabama, hereby certify that the above and foregoing copy of 1 (one) Ordinance # 3149 is a true and correct copy of such Ordinance that was duly adopted by the City Council of the City of Vestavia Hills on the 27th day of February, 2023 as same appears in the official records of said City.

Posted at Vestavia Hills City Hall, Vestavia Hills Library in the Forest, Vestavia Hills Civic Center and Vestavia Hills New Merkel House this the _____ day of _____, 2023.

Rebecca Leavings
City Clerk





City of Vestavia Hills

Planning and Zoning Commission Review and Recommendation



Case Number: RZ-22-10

Representative: Frank Skidmore

Owner Name: Jeff Lett

Rep. Address: 3524 Brookwood Road, Mountain Brook Alabama 35223

Owner Address: 4025 North Cahaba Drive, Vestavia, Alabama 35243

Project Address: 3951 Wall Street

Legal Description: Vacant Lot

Parcel ID Number:

Current Zoning: R4

Requested Zoning: B2

Intended Purpose: Building an Indoor Swimming Pool

MOTION Mrs. Barnes made a motion to recommend Rezoning for 3951 Wall St. from Vestavia Hills R-4 to Vestavia Hills B-2 conditioned on all materials presented; including site plans, renderings, business plans, and all other ancillary documents. Second was by Mr. Sykes. Motion was carried on a roll call; vote as follows:

Mr. Farrell – yes

Mr. Sykes – yes

Ms. Barnes – yes

Mr. Larson – no

P&Z

Recommendation: Mr. Romeo – yes

Mr. Weaver– yes

Mr. Honeycutt – yes

Mr. Maloof– yes

Mr. Vercher– yes

Motion carried.

Date of P&Z Meeting: January 12, 2023

Authorized by:

Vestavia Hills Planning and Zoning Commission, Michael Vercher, Chair

Issued by:

Conrad Garrison, City Planner

12/22/22, 9:49 AM

about:blank

Rezoning Application

RZ-22-10

Submitted On: Dec 8, 2022

Applicant

Frank Skidmore

205-901-7288

@ fspec001@gmail.com

Primary Location

3951 WALL ST
VESTAVIA HILLS, AL 35243

Property Information

Subject Property Address

3951 Wall Street

Legal Description

Vacant Lot

Existing Parking Spaces

0

Submission Date

12/08/2022

Tax Parcel ID Number

--

Proposed Parking Spaces

20

Type of Project

New Commercial Development

Action Requested:

From Existing Zoning Classification

R4

To Requested Zoning Classification

B2

For the Intended Purpose of:

Building an Indoor Swimming Pool

Acreage of Subject Property

0.4 acres

Acreage of Property to be Disturbed

0.4 acres

Setbacks

Front

30

Side

5

Lot Coverage Percentage

24

Back

30

Open Space

12678

Tree Save Plan - I acknowledge that a if this is a new non-residential development or is a residential development in excess of 3 units, that I am required to submit a tree save plan concurrent with this application (excludes PUDs).

true

Owner Information

Applications must be either submitted by the owner of the property or a representative duly appointed by the owner by way of a notarized letter and/or power of attorney.

Property Owner Name

Jeff Lett

about:blank

Page 8 of 64

Company Name

--

Owner Address City State Zip

4025 North Cahaba Drive, Vestavia, Alabama 35243

Owner's Phone Number

2053810208

By checking this box, I hereby affirm that I am the representative of the owner duly authorized to represent this petition for rezoning. Simultaneously with this application, I am submitting notarized documentation from the owner which authorizes me to represent this case. If no authorization is provided, this application cannot be processed.

true

Email Address of Owner

jefflett28@gmail.com

Owner Representative/Responsible Party

Frank Skidmore

Company Name

--

Contact Email of Responsible Party

fspec001@gmail.com

Mailing Address of Responsible Party

3524 Brookwood Road, Mountain Brook Alabama 35223

Phone No. of Responsible Party

2059017288

Email Address of Responsible Party

fspec001@gmail.com

Project Engineer Information (if applicable)

Name

--

Company

--

Mailing Address

--

Phone Number

--

Email

--

Kiwi Swim School, LLC
3951 Wall Street Site Plan

Summary of Document: We are requesting a site rezoning for 3951 Wall Street from residential to commercial. A site plan is required for submission of a rezoning request. On this page, we have detailed a brief description of the site plan.

Description of Site Plan: A site plan was prepared by Bryan Pressnell, Forty 4 Engineering Design. A building of principle length 95 feet and principal width 41 feet is included on the lot with appropriate setbacks. A small “bump-out” area (7x15 feet) also maintains appropriate setbacks. The footprint of the building is 4000 square feet. Twenty parking spaces are included on the site. Behind the building, an area for rolling trash containers is included. The nature of the business does not involve substantial generation of trash and a dumpster will not be required. An accessory structure (shed) will securely keep pool chemicals and provide additional lot storage capacity. A separate landscaping plan is also included.

We are verbally instructed to submit online; we include a checklist of items included in this document below:

Below is a checklist of all information needed in order to process your request. This information must be supplied in its entirety or the item will not be properly filed and will (a) not be accepted by the Office; or (b) not be presented to the Commission. Acceptance by the Clerk does not constitute acceptance of complete and proper filing. **Please submit this checklist with your application.**

Applicant must submit all documentation designed by an “*”. The remaining information is supplied by staff.

*	☒	\$100 Application Fee
*	☒	Application (original) completed with owner’s signature notarized and representing agent designated (if applicable)
*	☒	One (1) vicinity sketch
*	☒	Development plan and/or site plan for intended use of property if subsequent development is intended
*	☐	Proposed Tree Save plan, if applicable
*	☒	Proposed landscaping plan, if applicable
*	☐	One (1) electronic copy (.pdf format) of all materials burned on CD or thumb drive

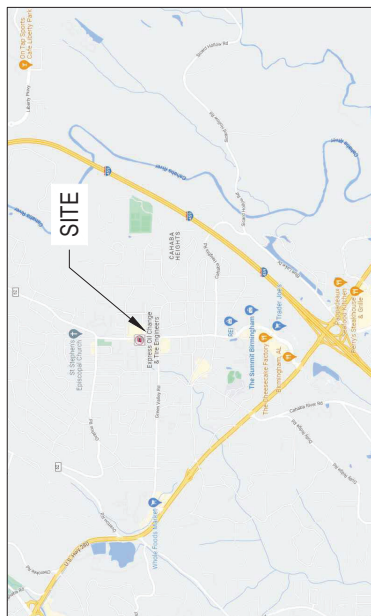
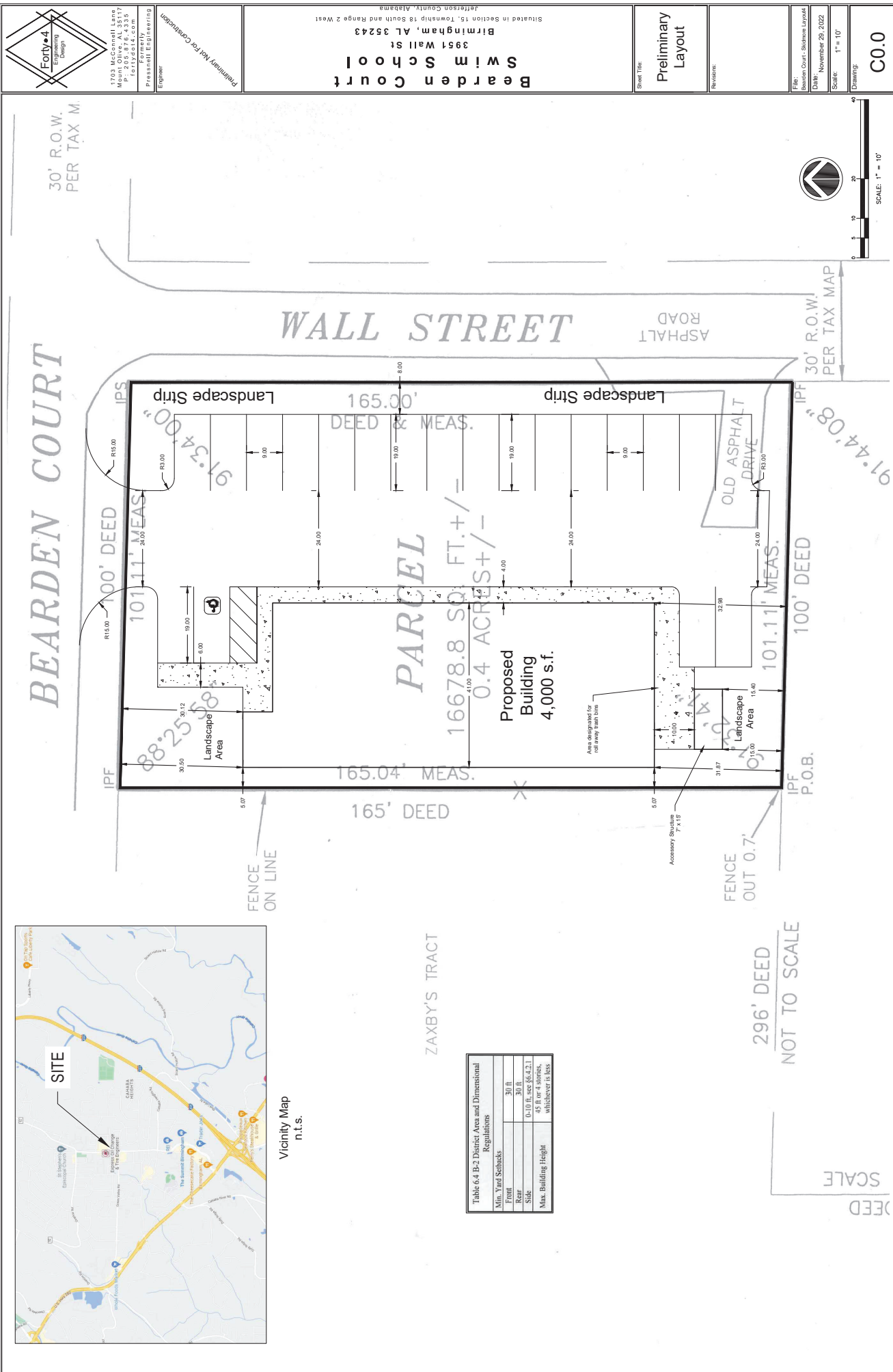


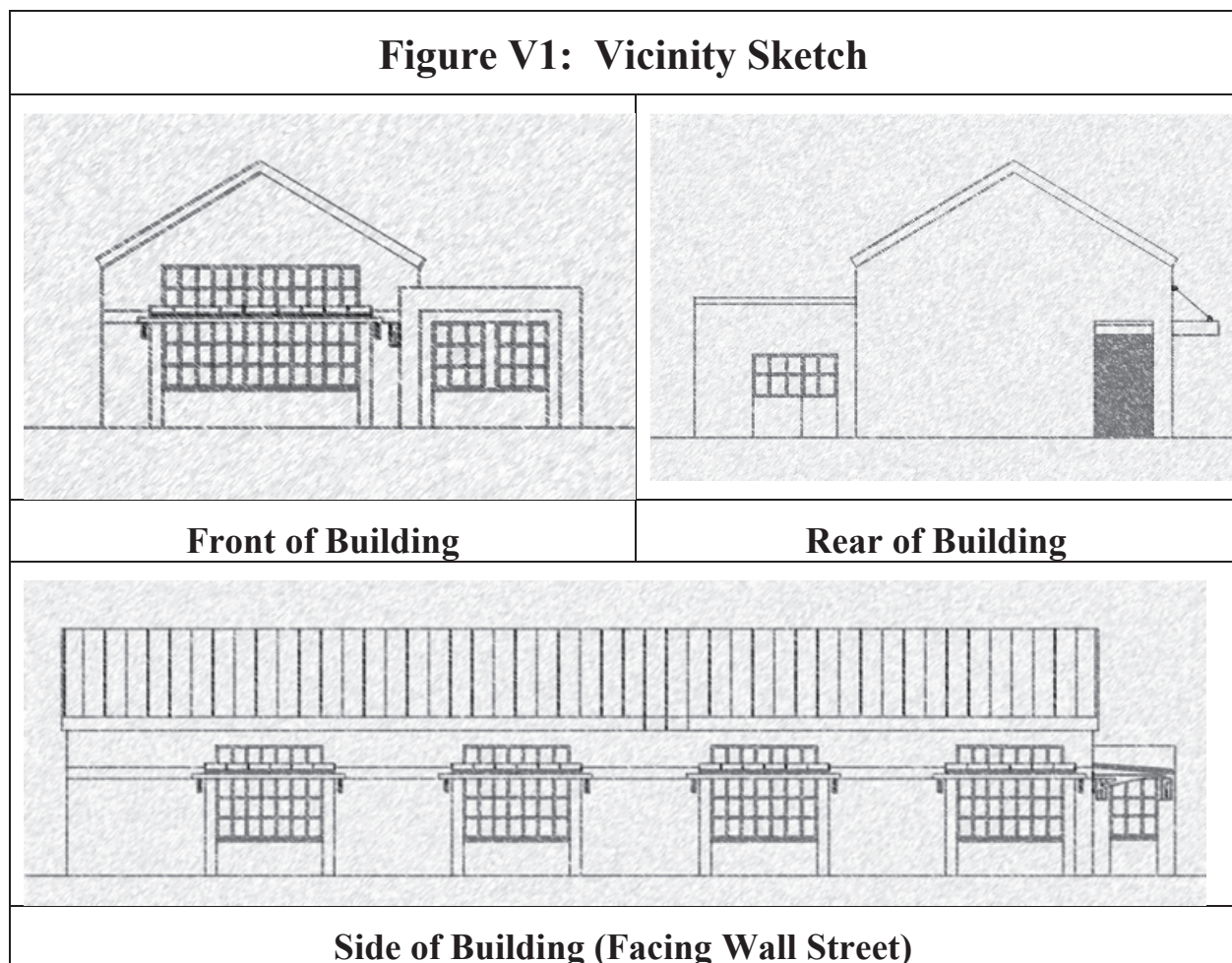
Table 6.4 B-2 District Area and Dimensional Regulations	
Min. Yard Setbacks	
Front	30 ft
Rear	30 ft
Side	0-10 ft, see §6.4.2.1
Max. Building Height	45 ft or 4 stories, whichever is less



Kiwi Swim School, LLC
3951 Wall Street Vicinity Sketch

Summary of Document: A vicinity sketch is required for submission for a rezoning, and is provided.

Description Document: We plan to construct a commercial building that will add value to the community. Specifically, we are planning to use architectural principles to provide an esthetically positive addition to Bearden Road. At present, a pressed concrete building is anticipated. Figure V1 presents an initial sketch. An initial CAD/architectural file has been developed sufficient to assist in initial engineering planning (ie with Bryan Pressnell) and to allow interactions with pool contracting companies. A professional architecture company is being engaged to develop a more detailed vicinity sketch in the near future.



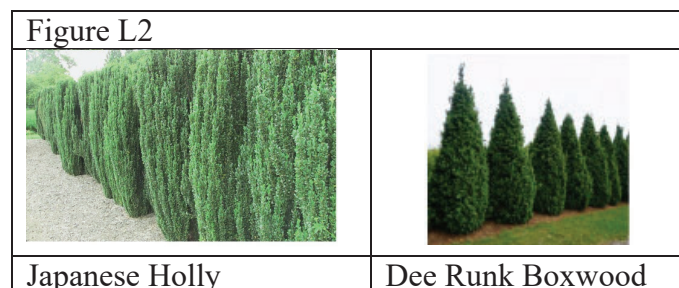
Kiwi Swim School, LLC
3951 Wall Street Tree Save and Landscaping Plan

Summary of Regulation: Vestavia has municipal codes to preserve trees in the community. According to city code, as part of any request for a land disturbance permit for a new subdivision with a minimum of five (5) lots, the applicant shall include, as a part of the application, a tree save plan that will preserve as many trees in the development as practical (Tree Permit 9.6.5, subsection 2). Additionally, code states any person wishing to remove, relocate, destroy, or otherwise damage a Protected Tree shall, under the provisions of this subsection, make written application to the DRB, which application shall include a landscape plan as provided before in said application or other information that adequately explains the request (Tree Permit 9.6.5, subsection 1). Kiwi Swim School, LLC, interprets these regulations to indicate that a Landscaping Plan is required. In this plan, we will cover:

- 1) Landscaping plans for 3951 Wall Street, and
- 2) Our plans for trees on the site, including plantings to mitigate any removed trees

Trees and Foliage On Site: Six living trees with Tree Caliper greater than 6 inches have been located on the lot, of the following caliper (in inches): 19", 15", 9.5", 15", 33", 36". Two crepe myrtle plants with dimensions of trunks less than the 6 inch caliper are also present on the lot. A dead tree is also located on the lot. The existing trees and foliage will be removed.

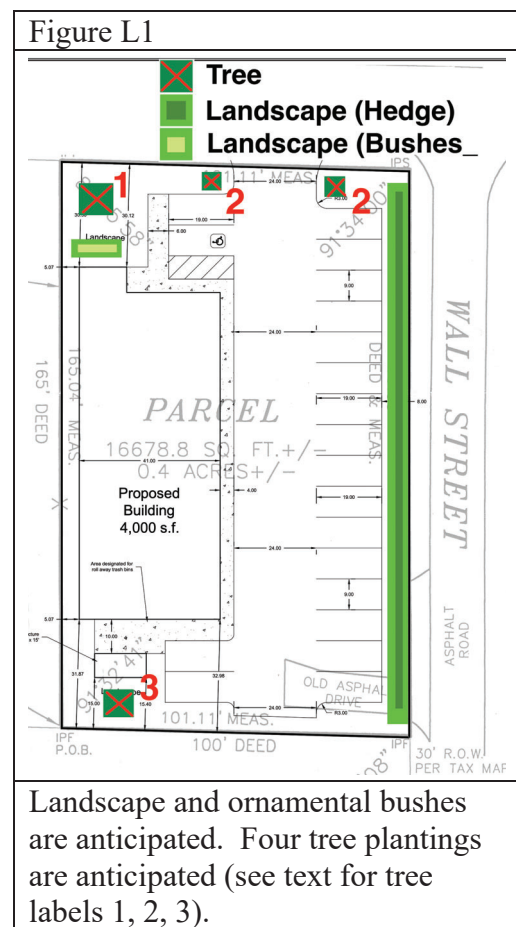
Landscaping Plan: Landscaping is planned including a hedge-like border along Wall Street, 4 planted trees, and an ornamental bush in front of the location is planned. Figure L1 (Landscape 1) shows anticipated location of landscaping. Along the right border of the landscape we anticipate placing a hedge. Two possible plantings are considered (Figure L2). We are consulting a gardner to select a hedge variety that provides an evergreen barrier with sustainable qualities in terms of care and maintenance.



Trees (labelled 1, 2, 3 in red) are planned as follows:

1. Tree with large growth potential (e.g. oak).
2. Two Japanese Maples, Dogwood, or similar small/medium trees
3. Tree with moderate growth potential (e.g. Big Leaf Magnolia)

The plan described above will increase the amount of non-grass planting on the property. A small amount of turf is also anticipated.



Kiwi Swim School, LLC
3951 Wall Street Traffic Statement

Summary of Document: During a preliminary review session with members of the Vestavia City Council, a request for a traffic assessment was requested. The purpose of this document is to define expected traffic at the swim school site. Traffic to and from the site, according to the site plan, will enter and exit on Bearden Court.

Basis for Estimated Traffic: About 4 swim instructors will be in the pool at any given time. Lesson mix is divided between babies and infants (typically solo lessons), and older children (up to 4 students per lesson). With this mix, and accounting for cancellations, up to 2.5 children per coach are expected per lesson block, or 10 children per half hour. At peak times, this would lead to 20 children per hour. Half of children come as solo lessons (1 child, 1 car). Half of children come in pairs or more (estimate 1 car, 2 children). We expect therefore at peak times 15 cars per hour might be present. While we assume all 15 cars will park, it would be common for some of individuals to drop off children and one parent (or nanny) and conduct some limited errands at the local restaurants or grocer. Further, among parkers with a single child, individuals who do park will park for the duration of the lesson and leave.

Estimating Traffic, and Peak Times:

Based on experience, we estimate the majority of automobile traffic to our site will occur in the morning between the hours of 830 AM and 11 AM, and after 2 PM, with a relative lull in child-related traffic between 11-2 (a common nap-time for clients). Peak season for swim lessons is in the spring, leading up to the summer. Less lessons are expected in the late fall, early winter, and around holidays. Lessons typically end at 8 PM. Lessons occur in half hour increments and will be staggered, and therefore traffic is anticipated to move in and out of the site throughout the hour. Table T1 shows our estimated auto traffic numbers per hour during peak summer season (Maximum) and more normal traffic at other times of year (Minimum and Average). Less traffic is anticipated at other times of year. While some clients will park, some clients may drop off children and conduct an errand – such as driving by a local restaurant or grocer. We assume, based on experience, that 30-50% of clients will have multiple clients in one car (siblings, or carpool).

Table T1: Estimated Car Count

Hourly*	Minimum	Maximum	Average
7-8	0	6	3
8-9	0	8	4
9-10	6	15	9
10-11	8	15	9
11-12	6	12	8
12-1	0	6	0
1-2	0	6	0
2-3	0	6	0
3-4	6	15	8
4-5	8	15	12
5-6	8	15	12
6-7	4	9	6
7-8	4	6	4
Total	50	134	75

*Lessons are scheduled typically on the half hour, leading to typically 2 cohorts of vehicles every hour. During peak season lessons on 15-minute increments over 4-5 swim coaches can buffer any issues with flow. Not all traffic leads to parking as there are local amenities (restaurants, grocer) that will lead our clients to conduct some errands during lessons.

Future Land Use

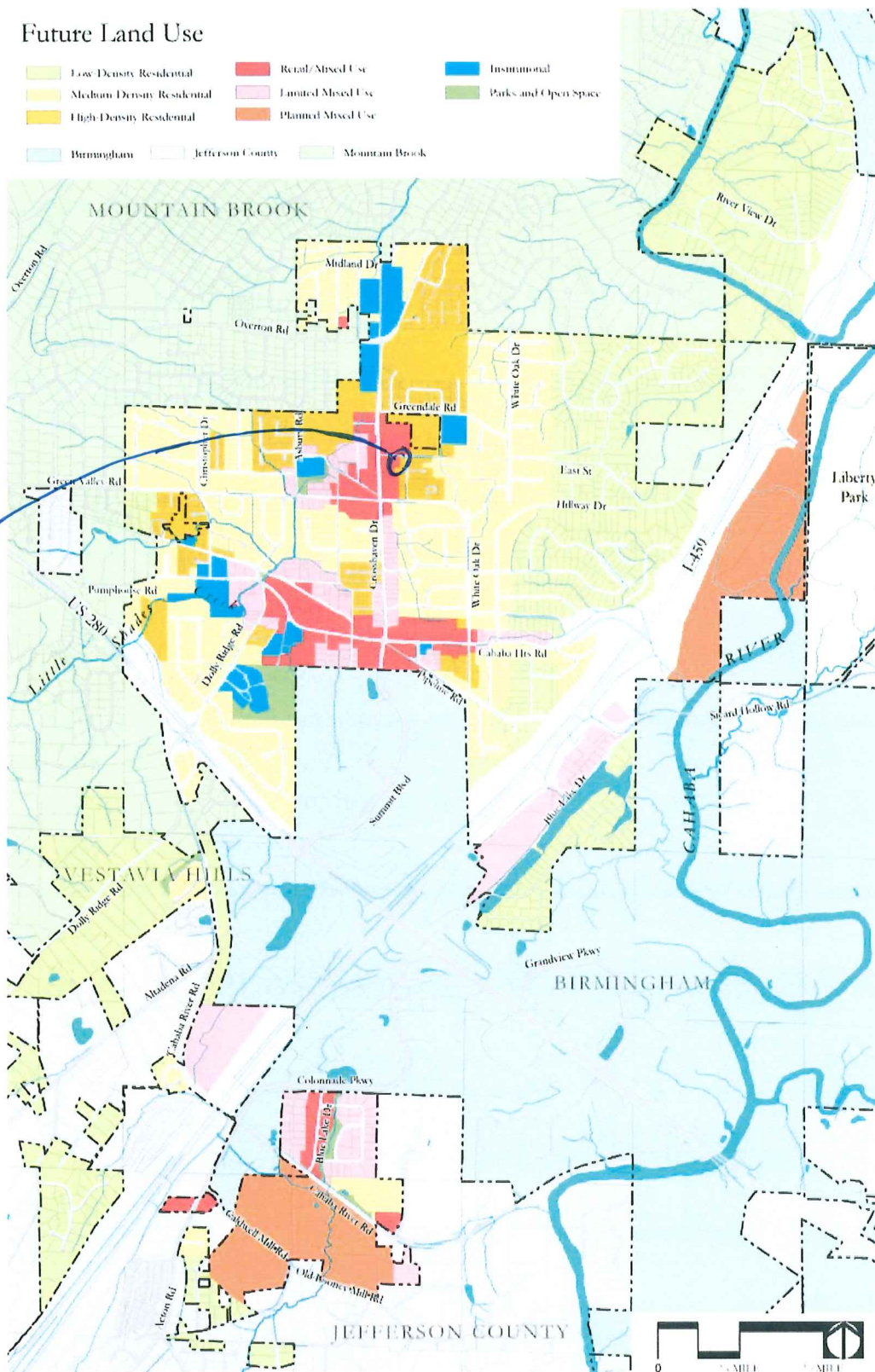
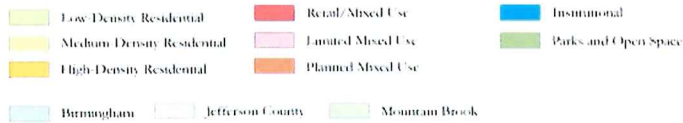


Figure 4: Future Land Use Map



WALLS 1



ROOF



WALLS 2



AWNING BASKETS

ORDINANCE NUMBER 3150

AN ORDINANCE CALLING AN AD VALOREM SCHOOL TAX ELECTION IN THE CITY OF VESTAVIA HILLS ON MAY 9, 2023

BE IT ORDAINED by the City Council (the "Council") of the City of Vestavia Hills (the "City"), in the State of Alabama, as follows:

Section 1. Findings of Fact. The Council, upon evidence duly submitted to and considered by it, does hereby find and declare that the following facts are true and correct:

(a) Pursuant to Amendment No. 56 to the Constitution of Alabama of 1901 (the "Alabama Constitution"), proceedings taken under the Alabama Constitution and elections held in the City on April 28, 1970, May 8, 1990, and March 11, 2014, the City presently levies, without limit as to time, a special annual ad valorem tax (the "Amendment No. 56 School Tax") at the rate of 25.6 mills per dollar (2.56%) of the assessed value of taxable property in the City, for use by the Vestavia Hills City Board of Education (the "Board of Education") for public school purposes.

(b) Pursuant to Section 217(f) of the Alabama Constitution, and at the request of the Board of Education, the Council, by resolution adopted January 23, 2023, following a public hearing, proposed to increase the rate at which it levies the Amendment No. 56 School Tax from the present rate of 25.6 mills on each dollar to a rate of 35.4 mills on each dollar (an increase of 9.8 mills on each dollar) of the assessed value of taxable property in the City.

(c) It is expected that there will be introduced in the 2023 Regular Session of the Legislature of Alabama a bill which, if enacted, will approve the said increase, subject to favorable vote of the qualified electors of the City who vote at an election called to approve the said increase.

(d) The levy of the Amendment No. 56 School Tax at the increased rate of 35.4 mills on each dollar, if approved by the electorate, shall be in continuation of the levy of the Amendment No. 56 School Tax.

Section 2. Call of Election. A special municipal election is hereby called to be held in the City on Tuesday, the 9th day of May, 2023, between the hours of 7:00 a.m. and 7:00 p.m. for the purpose of submitting the following question or proposition to the qualified electors of the City and determining by ballot their will with respect thereto:

Whether the City shall be authorized to levy and collect, in addition to all other taxes now or hereafter authorized, the special annual ad valorem tax at the per annum rate of 35.4 mills on each dollar of the assessed valuation of the taxable property in the City referred to in the notice of election set out in Section 3 of this ordinance.

Section 3. Notice of Election. The Mayor is hereby directed to give notice of the said election in the manner provided by law in substantially the following form by posting in (i) the Vestavia Hills City Hall, 1032 Montgomery Highway, (ii) the Vestavia Hills Civic Center, 1090 Montgomery Highway, (iii) the Vestavia Hills City Board of Education, 1204 Montgomery Highway, (iv) the Vestavia Hills Library in the Forest, 1221 Montgomery Highway, and (v) the New Merkel House, 2150 Hollis Crossing; the said posting to be made not later than Tuesday, March 7, 2023:

NOTICE OF SPECIAL MUNICIPAL ELECTION

Notice is hereby given that a special municipal election will be held in the City of Vestavia Hills in the State of Alabama on Tuesday, the 9th day of May, 2023, between the hours of 7:00 a.m. and 7:00 p.m., Central Time, at which there will be submitted to the qualified electors of the said City, for their determination by ballot, the following proposition:

Shall the City of Vestavia Hills be authorized to levy and collect at the rate of 3.54% (or 35.4 mills on each dollar) of the assessed value of taxable property in the City (being an increase of 9.8 mills), the special ad valorem tax authorized at elections held on April 28, 1970, May 8, 1990, and March 11, 2014, and now being levied at the rate of 25.6 mills; said tax at the increased rate of 35.4 mills to be levied and the proceeds thereof to be used by the Vestavia Hills City Board of Education for public school purposes in the City; said increase to be effective for each tax year of the City commencing with the tax year for which taxes of the City will become due and payable on October 1, 2023, and continuing for each successive tax year thereafter, without limit as to time?

The said election shall be at the following regularly established voting places in the City at which shall be cast the ballots of the electors customarily voting at the said respective places:

<u>Polling District No.</u>	<u>Polling Location</u>
1	Shades Mountain Baptist Church 2017 Columbiana Road Vestavia Hills, Alabama 35216
2	Vestavia Hills Methodist Church 2061 Kentucky Avenue Vestavia Hills, Alabama 35216
3	Mountaintop Community Church 225 Centerview Drive Vestavia Hills, Alabama 35216
4	Vestavia Hills Civic Center 1090 Montgomery Highway Vestavia Hills, Alabama 35216

5

Cahaba Heights Baptist Church
3800 Crosshaven Drive
Vestavia Hills, Alabama 35243

6

The Church at Liberty Park
12001 Liberty Parkway
Vestavia Hills, Alabama 35243

Absentee Ballot Box

Vestavia Hills City Hall
1032 Montgomery Highway
Vestavia Hills, Alabama 35216

By order of the City Council.

Mayor of the City of Vestavia Hills

(End of form of notice)

Section 4. Form of Ballot. The following is hereby adopted as the form of the official ballot to be used at the said election on the proposition referred to in the Notice of Election set out in Section 3 of this ordinance, which ballot shall be prepared under the direction of the City Clerk for use in the voting machines at the respective voting places:

OFFICIAL BALLOT

SPECIAL MUNICIPAL TAX ELECTION
9.8 MILL INCREASE IN EXISTING 25.6 MILL SCHOOL TAX
FOR PUBLIC SCHOOL PURPOSES IN THE
CITY OF VESTAVIA HILLS, ALABAMA

MAY 9, 2023

INSTRUCTIONS TO VOTERS: [The appropriate instructions to voters shall be printed here.]

PROPOSITION

Shall the City of Vestavia Hills be authorized to levy and collect, at the rate of 3.54% (or 35.4 mills on each dollar) of the assessed value of taxable property in the City (being an increase of 9.8 mills), the special ad valorem tax authorized at elections held on April 28, 1970, May 8, 1990, and March 11, 2014, and now being levied at the rate of 25.6 mills; said tax at the increased rate of 35.4 mills to be levied and the proceeds thereof used by the Vestavia Hills City Board of Education for public school purposes in the City; said increase to be effective for each tax year of the City commencing with the tax year for which taxes of the City will become due and payable

on October 1, 2023, and continuing for each successive tax year thereafter, without limit as to time?

() FOR said proposed 9.8 mill increase in existing 25.6 mill tax, resulting in said 3.54% (or 35.4 mills) additional rate of taxation commencing with the tax year for which municipal taxes will become due and payable in the City of Vestavia Hills on October 1, 2023, and for each consecutive tax year thereafter, the proceeds of which shall be used by the Vestavia Hills City Board of Education for public school purposes.

() AGAINST said proposed 9.8 mill increase in existing 25.6 mill tax, resulting in said 3.54% (or 35.4 mills) additional rate of taxation commencing with the tax year for which municipal taxes will become due and payable in the City of Vestavia Hills on October 1, 2023, and for each consecutive tax year thereafter, the proceeds of which shall be used by the Vestavia Hills City Board of Education for public school purposes.

The form of the official absentee ballot to be used at the said election shall be the same as the foregoing form of the official ballot with the following exceptions:

In lieu of the words "Official Ballot" appearing at the head of the form thereof, there shall be inserted in the official absentee ballot the words "Official Absentee Ballot"; and there shall be included with the official absentee ballot the forms of affidavit for absent voters substantially equivalent to the forms of affidavit prescribed therefor by law.

Section 5. Polling Places and Election Officials. The polling or voting places in the City for the holding of the said election are hereby designated and appointed as follows:

<u>Polling District No.</u>	<u>Polling Location</u>
1	Shades Mountain Baptist Church 2017 Columbiana Road Vestavia Hills, Alabama 35216
2	Vestavia Hills Methodist Church 2061 Kentucky Avenue Vestavia Hills, Alabama 35216

3	Mountaintop Community Church 225 Centerview Drive Vestavia Hills, Alabama 35216
4	Vestavia Hills Civic Center 1090 Montgomery Highway Vestavia Hills, Alabama 35216
5	Cahaba Heights Baptist Church 3800 Crosshaven Drive Vestavia Hills, Alabama 35243
6	The Church at Liberty Park 12001 Liberty Parkway Vestavia Hills, Alabama 35243
Absentee Ballot Box	Vestavia Hills City Hall 1032 Montgomery Highway Vestavia Hills, Alabama 35216

The Council will by resolution hereinafter to be adopted appoint and designate the election officials to conduct the said election at the said voting places.

Section 6. Canvass of Returns and Declaration of Results. The Council shall meet in the Council Chambers in the City Hall at 12:00 p.m., on May 16, 2023, being the first Tuesday after the holding of the election, for the purpose of canvassing the results and declaring the results of said election. The record of the results of the election shall be recorded in the minutes and proceedings of the Council and when so recorded said records shall be conclusive evidence of the matters therein stated and of the validity of the election, unless contested as required by law.

Section 7. Conduct of Election. Except as otherwise specifically provided herein, said special municipal election shall be conducted, canvassed, and the results thereof declared in the same manner as provided in Chapter 46 of Title 11 of the Code of Alabama 1975, as amended.

ADOPTED and APPROVED this the 27th day of February, 2023.

Ashley C. Curry
Mayor

ATTESTED BY:

Rebecca Leavings
City Clerk

CERTIFICATION:

I, Rebecca Leavings, as City Clerk of the City of Vestavia Hills, Alabama, hereby certify that the above and foregoing copy of 1 (one) Ordinance Number 3150 is a true and correct copy of such Ordinance that was duly adopted by the City Council of the City of Vestavia Hills on the 27rd day of February, 2023 as same appears in the official records of said City.

Posted at Vestavia Hills City Hall, Vestavia Hills Library in the Forest, Vestavia Hills Civic Center and Vestavia Hills New Merkel House this the _____ day of _____, 2023.

Rebecca Leavings
City Clerk

RESOLUTION NUMBER 5441

A RESOLUTION AUTHORIZING THE CITY MANAGER TO FUND A SPECIAL MUNICIPAL SCHOOL TAX ELECTION ON MAY 9, 2023

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF
VESTAVIA HILLS, ALABAMA, AS FOLLOWS:**

1. The City Manager is authorized to expend up to \$75,000 for a special municipal election to be held on May 9, 2023 for the purpose of whether or not to raise ad valorem taxes for school purposes; and
2. Following the election, the City Manager shall submit an invoice detailing the expenses of said election to the Vestavia Hills Board of Education Superintendent for reimbursement of said expenses; and
3. This Resolution Number 5441 shall become effective immediately upon approval.

APPROVED and ADOPTED this the 23rd day of February, 2023.

Ashley C. Curry
Mayor

ATTESTED BY:

Rebecca Leavings
City Clerk

RESOLUTION NUMBER 5442

A RESOLUTION AUTHORIZING THE INSTALLATION OF A NEW SUPPORT STRUCTURE FOR A SMALL CELL FACILITY TO BE LOCATED IN THE RIGHT-OF-WAY ADJACENT TO CERTAIN PROPERTIES IN THE CITY OF VESTAVIA HILLS

WHEREAS, on December 17, 2018, the City Council adopted and approved Ordinance 2814A to adopt regulations for small cell technology facilities (“Nodes”) in the City of Vestavia Hills, Alabama; and

WHEREAS, §2.B.7 recommends that said Nodes shall be collocated when possible, however, when not possible the request shall be recommended by the City Manager and then approved by the City Council following a public hearing; and

WHEREAS, on the 11th day of October, 2022, Acquanetta Love, on behalf of Crown Castle Fiber, LLC, submitted applications for a new support structure to be located in the right-of-way (“ROW”) adjacent to the following properties as detailed in Exhibit A which is attached and incorporated into this Resolution Number 5442 as if written therein; (1) 2285 Sterling Ridge Circle; (2) 1601 Gentilly Drive; (3) 2500 Chatwood Road; and (4) 181 Castlehill Drive; and

WHEREAS, a sign was erected on the ROW and the surrounding property owners were notified of a public hearing to be held on February 17, 2023 regarding said new support request; and

WHEREAS, the City Manager and the City Staff have reviewed the application and recommend approval of said request; and

WHEREAS, the Mayor and the City Council feel it is in the best public interest to accept the recommendation and authorize installation of said new support structure.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VESTAVIA HILLS, ALABAMA, AS FOLLOWS:

1. The Mayor and City Council hereby accept the recommendation of the City Manager and authorize the installation of a new support structure to be located in the ROW adjacent to (1) 2285 Sterling Ridge Circle; (2) 1601 Gentilly Drive; (3) 2500 Chatwood Road; and (4) 181 Castlehill Drive as detailed in the supporting information marked as Exhibit A, attached to and incorporated into this Resolution 5442 as if written fully therein; and
2. This Resolution shall become effective immediately upon adoption and approval.

DONE, ORDERED, ADOPTED and APPROVED this the 27th day of February, 2023.

Ashley C. Curry
Mayor

ATTESTED BY:

Rebecca Leavings
City Clerk

CITY OF VESTAVIA HILLS

1032 MONTGOMERY HIGHWAY
VESTAVIA HILLS, ALABAMA 35216

OFFICIAL NOTICE OF A PUBLIC HEARING

January 31, 2023

This is an OFFICIAL NOTICE to inform you of the time, date and other details of the public hearing which will be held in the Vestavia Hills City Hall on the subject as follows:

TIME/DATE OF HEARING: 6:00 P.M. February 27, 2023 Monday

PLACE OF HEARING: Vestavia Hills City Hall
1032 Montgomery Highway

BOARD: Vestavia Hills City Council

ACTION REQUESTED: Consideration of Installation of 35' Utility Pole with 5'6" embedment to be placed within the public right-of-way for Node Placement, Small Cell Wireless Facility

LOCATION OF PROPERTY: ROW adjacent to 2285 Sterling Ridge Circle;
See Enclosed Details for location and visual

NAME OF APPLICANT: Crown Castle Fiber LLC

REPRESENTED BY: Acquanetta Love

Sincerely,



Rebecca Leavings
City Clerk

INDIVIDUALS WITH DISABILITIES NEEDING SPECIAL SERVICES TO PARTICIPATE IN APPLICATIONS, ACTIVITIES, PROGRAMS OR SERVICES ARE REQUESTED TO COORDINATE THEIR NEEDS IN ADVANCE, WHEN TIME PERMITS. IF SPECIAL ACCOMMODATIONS ARE REQUIRED, PLEASE CONTACT THE CITY CLERK, (205) 978-0179.

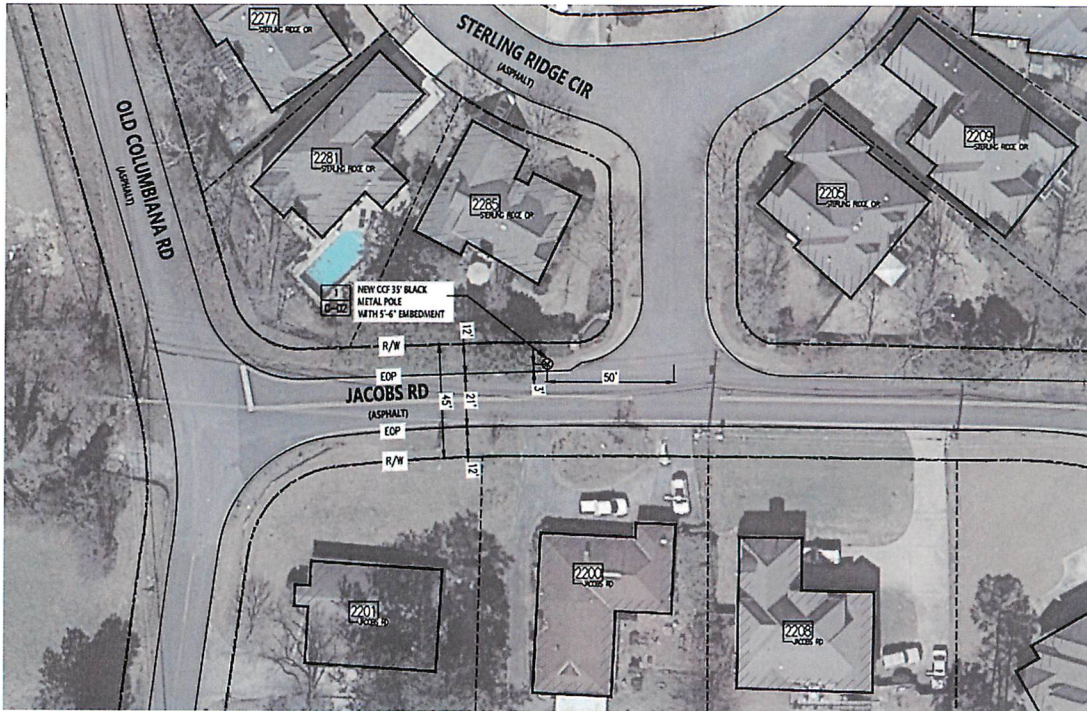
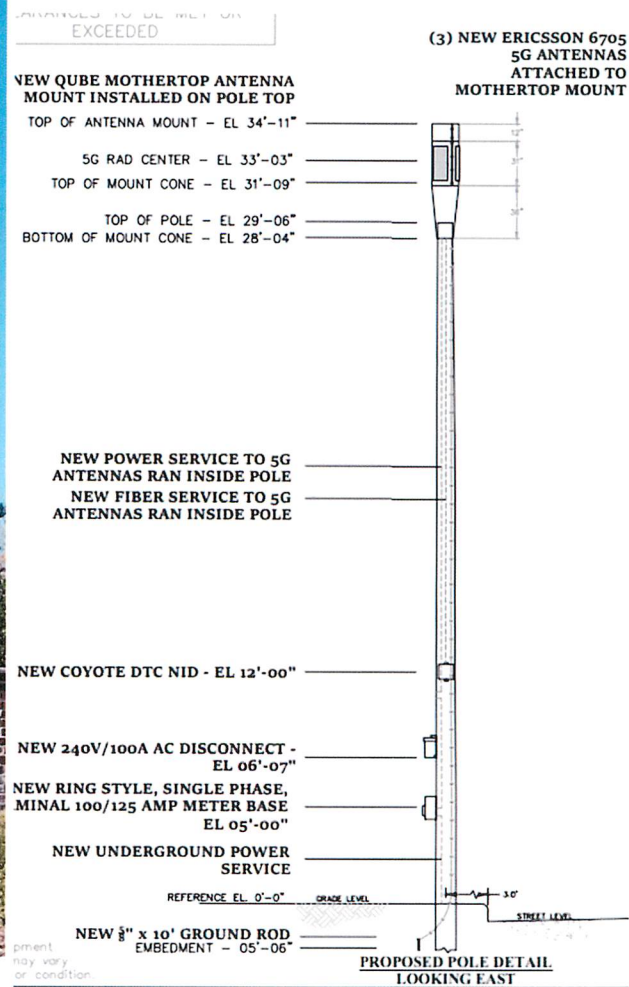


PHOTO SIMULATION



CITY OF VESTAVIA HILLS

1032 MONTGOMERY HIGHWAY
VESTAVIA HILLS, ALABAMA 35216

OFFICIAL NOTICE OF A PUBLIC HEARING

January 31, 2023

This is an OFFICIAL NOTICE to inform you of the time, date and other details of the public hearing which will be held in the Vestavia Hills City Hall on the subject as follows:

TIME/DATE OF HEARING: 6:00 P.M. February 27, 2023 Monday

PLACE OF HEARING: Vestavia Hills City Hall
1032 Montgomery Highway

BOARD: Vestavia Hills City Council

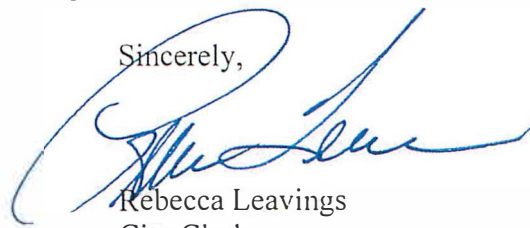
ACTION REQUESTED: Consideration of Installation of 35' Utility Pole with 5'6" embedment to be placed within the public right-of-way for Node Placement, Small Cell Wireless Facility

LOCATION OF PROPERTY: ROW adjacent to 1601 Gentilly Drive; See
Enclosed Details for location and visual

NAME OF APPLICANT: Crown Castle Fiber LLC

REPRESENTED BY: Acquanetta Love

Sincerely,



Rebecca Leavings
City Clerk

INDIVIDUALS WITH DISABILITIES NEEDING SPECIAL SERVICES TO PARTICIPATE IN APPLICATIONS, ACTIVITIES, PROGRAMS OR SERVICES ARE REQUESTED TO COORDINATE THEIR NEEDS IN ADVANCE, WHEN TIME PERMITS. IF SPECIAL ACCOMMODATIONS ARE REQUIRED, PLEASE CONTACT THE CITY CLERK, (205) 978-0179.

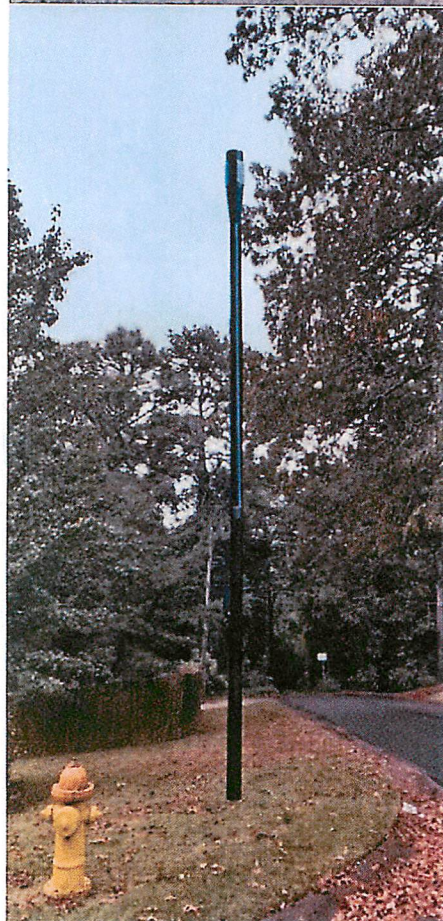
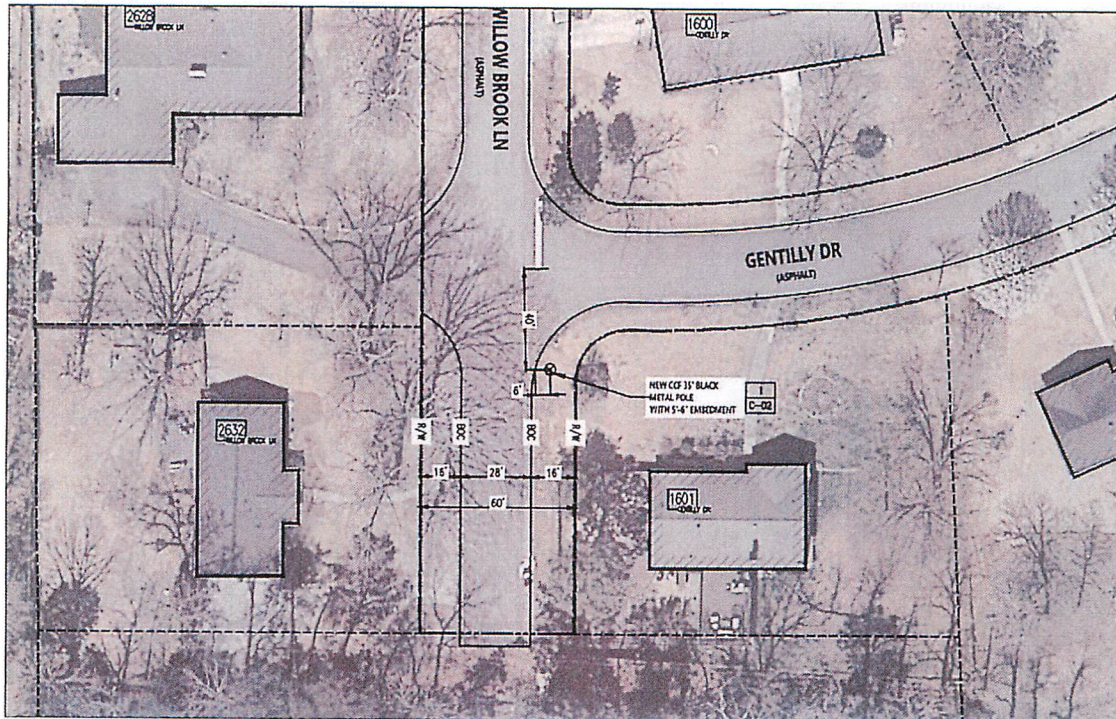
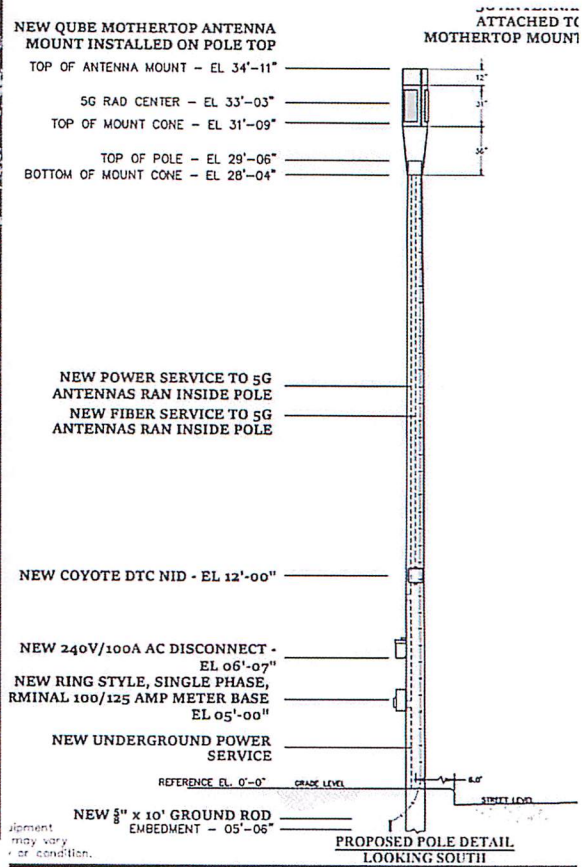


PHOTO SIMULATION



CITY OF VESTAVIA HILLS

1032 MONTGOMERY HIGHWAY
VESTAVIA HILLS, ALABAMA 35216

OFFICIAL NOTICE OF A PUBLIC HEARING

January 31, 2023

This is an OFFICIAL NOTICE to inform you of the time, date and other details of the public hearing which will be held in the Vestavia Hills City Hall on the subject as follows:

TIME/DATE OF HEARING: 6:00 P.M. February 27, 2023 Monday

PLACE OF HEARING: Vestavia Hills City Hall
1032 Montgomery Highway

BOARD: Vestavia Hills City Council

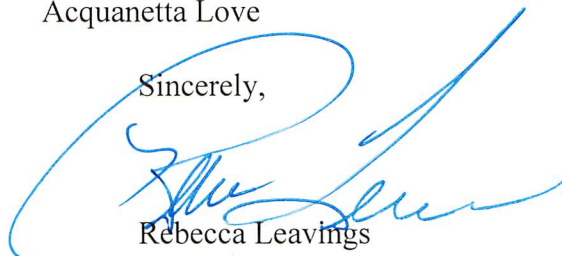
ACTION REQUESTED: Consideration of Installation of 35' Utility Pole with 5'6" embedment to be placed within the public right-of-way for Node Placement, Small Cell Wireless Facility

LOCATION OF PROPERTY: ROW adjacent to 2500 Chatwood Road; See Enclosed Details for location and visual

NAME OF APPLICANT: Crown Castle Fiber LLC

REPRESENTED BY: Acquanetta Love

Sincerely,



Rebecca Leavings
City Clerk

INDIVIDUALS WITH DISABILITIES NEEDING SPECIAL SERVICES TO PARTICIPATE IN APPLICATIONS, ACTIVITIES, PROGRAMS OR SERVICES ARE REQUESTED TO COORDINATE THEIR NEEDS IN ADVANCE, WHEN TIME PERMITS. IF SPECIAL ACCOMMODATIONS ARE REQUIRED, PLEASE CONTACT THE CITY CLERK, (205) 978-0179.

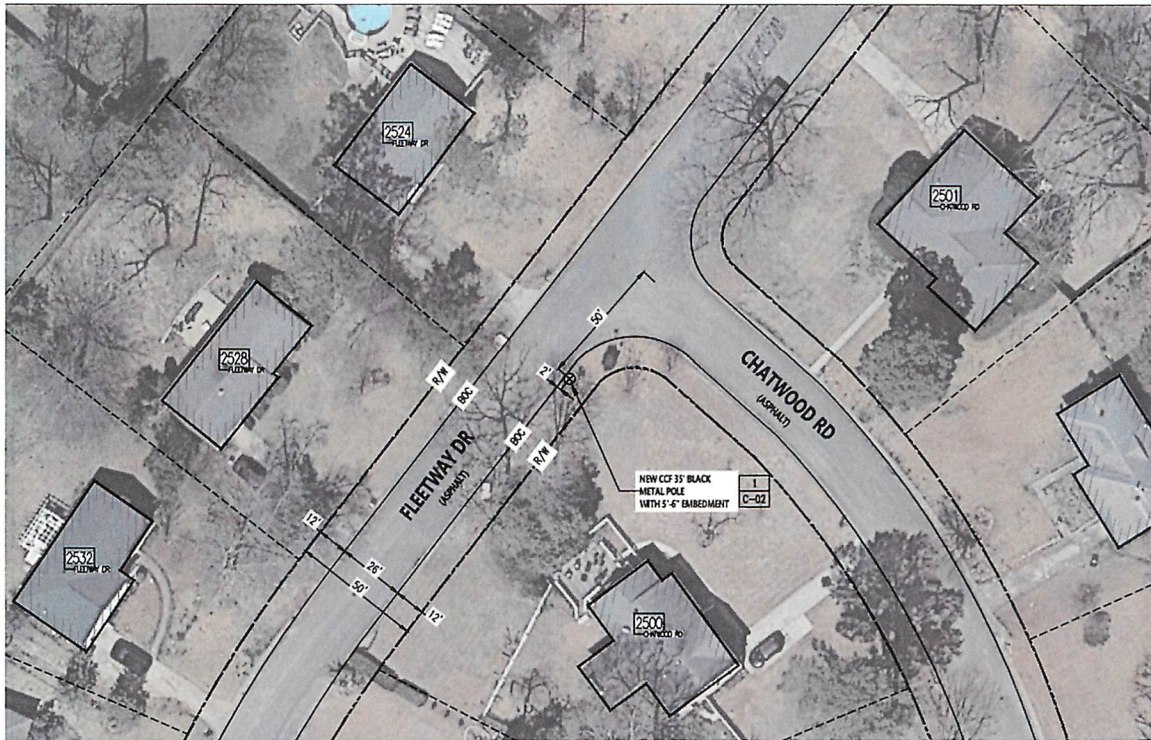
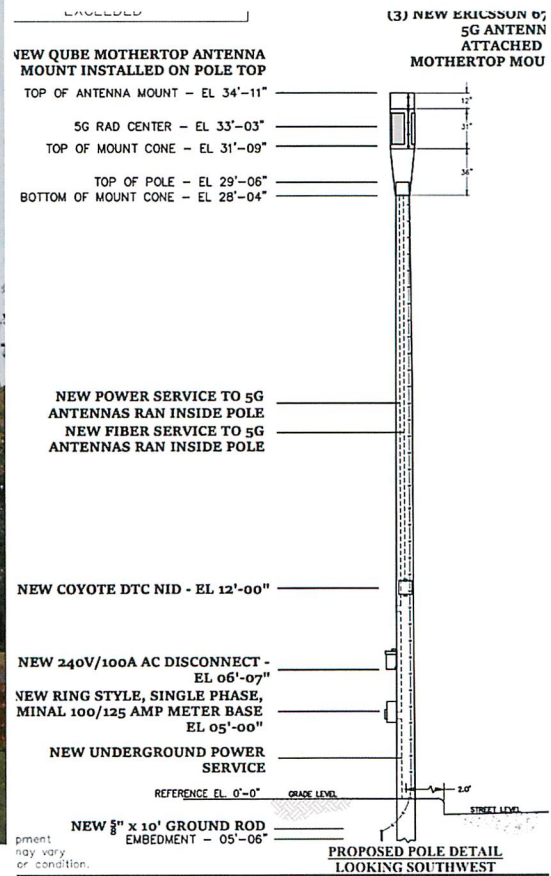


PHOTO SIMULATION



CITY OF VESTAVIA HILLS

**1032 MONTGOMERY HIGHWAY
VESTAVIA HILLS, ALABAMA 35216**

OFFICIAL NOTICE OF A PUBLIC HEARING

January 31, 2023

This is an OFFICIAL NOTICE to inform you of the time, date and other details of the public hearing which will be held in the Vestavia Hills City Hall on the subject as follows:

TIME/DATE OF HEARING: 6:00 P.M. February 27, 2023 Monday

PLACE OF HEARING: Vestavia Hills City Hall
1032 Montgomery Highway

BOARD: Vestavia Hills City Council

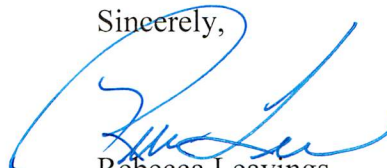
ACTION REQUESTED: Consideration of Installation of 35' Utility Pole with 5'6" embedment to be placed within the public right-of-way for Node Placement, Small Cell Wireless Facility

LOCATION OF PROPERTY: ROW adjacent to 181 Castlehill Drive; See Enclosed Details for location and visual

NAME OF APPLICANT: Crown Castle Fiber LLC

REPRESENTED BY: Acquanetta Love

Sincerely,



Rebecca Leavings
City Clerk

INDIVIDUALS WITH DISABILITIES NEEDING SPECIAL SERVICES TO PARTICIPATE IN APPLICATIONS, ACTIVITIES, PROGRAMS OR SERVICES ARE REQUESTED TO COORDINATE THEIR NEEDS IN ADVANCE, WHEN TIME PERMITS. IF SPECIAL ACCOMMODATIONS ARE REQUIRED, PLEASE CONTACT THE CITY CLERK, (205) 978-0179.

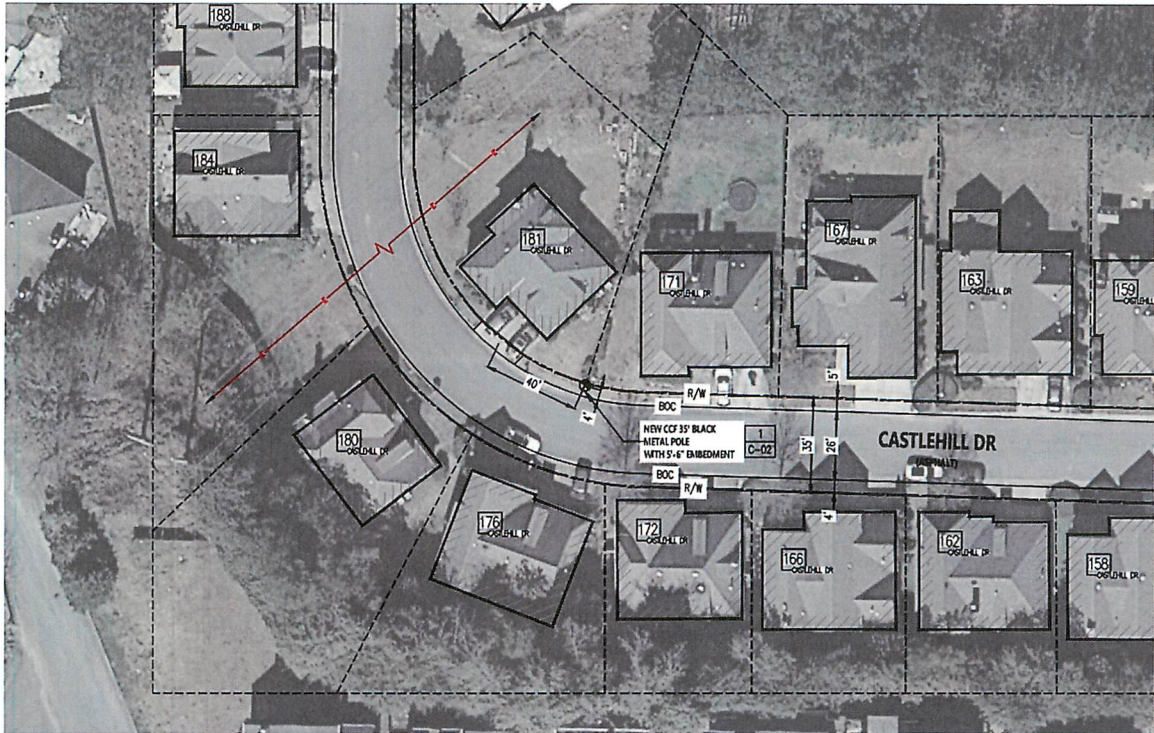


PHOTO SIMULATION

ALL REQUIRED NEIGHBORHOOD CLEARANCES TO BE MET OR EXCEEDED

NEW QUBE MOTHERTOP ANTENNA MOUNT INSTALLED ON POLE TOP

- 5G RAD CENTER - EL 33'-03"
- TOP OF MOUNT CONE - EL 31'-09"
- TOP OF POLE - EL 29'-06"
- BOTTOM OF MOUNT CONE - EL 28'-04"

(3) NEW ERICSSON 6701 5G ANTENNAS ATTACHED TO MOTHERTOP MOUNT

- NEW POWER SERVICE TO 5G ANTENNAS RAN INSIDE POLE
- NEW FIBER SERVICE TO 5G ANTENNAS RAN INSIDE POLE

- NEW COYOTE DTC NID - EL 12'-00"
- NEW 240V/100A AC DISCONNECT - EL 11'-00"

- NEW RING STYLE, SINGLE PHASE, TERMINAL 100/125 AMP METER BASE EL 05'-00"

- NEW UNDERGROUND POWER SERVICE

REFERENCE EL 0'-0" GRADE LEVEL

- NEW 3" x 10' GROUND ROD EMBEDMENT - 05'-06"

Equipment may vary by or condition.

PROPOSED POLE DETAIL LOOKING EAST



**CITY OF VESTAVIA HILLS
FINANCE DEPARTMENT
INTER-DEPARTMENT MEMO**

February 27, 2023

To: Jeff Downes, City Manager

Cc: Melvin Turner, III, Finance Director

From: Zach Clifton, Asst. Finance Director

RE: Ordinance Number 3153 - An Ordinance authorizing the Mayor and City Manager to execute and deliver an amended agreement with Ingenuity, Inc. for Tag Registration Software

Background:

The City of Vestavia Hills is currently contracting with Ingenuity, Inc., for Tag Registration Software with a 50/50 revenue distribution. This amended agreement proposes a revenue distribution of 60/40, giving the City the larger share of revenue distribution.

Recommendation:

I have reviewed the agreement and recommend approval. Legal review states no changes are necessary.

Fiscal Impact:

This will increase revenue earned in Fund 15 to cover the addition of a new tag clerk.

Attachments:

1. Ordinance 3153

2. Vestavia SOW - 04 Registration and License Application Scope 3-1-2023
3. Vestavia Hills SOW - 04 - Municipal Registration and Licensing Applicati...

ORDINANCE NUMBER 3153

AN ORDINANCE AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE AND DELIVER AN AMENDED AGREEMENT WITH INGENUITY, INC., FOR VEHICLE REGISTRATION AND LICENSING SOFTWARE

WHEREAS, the City of Vestavia Hills has a current contract that lapses in 2026 with Ingenuity, Inc., for vehicle registration and licensing software with a revenue distribution of 50/50, equal share; and

WHEREAS, the City of Vestavia Hills has negotiated with Ingenuity, Inc., for a better distribution of 60/40 with the City receiving the larger share of revenues associated with the registration of vehicles; and

WHEREAS, the Mayor and City Manager feel it is in the best public interest to accept said agreement amendment.

**NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL
OF THE CITY OF VESTAVIA HILLS, ALABAMA, AS FOLLOWS:**

1. The Mayor and City Manager are hereby authorized to execute and deliver an amended agreement with Ingenuity, Inc., as detailed in the attached Exhibit; and
2. This Ordinance Number 3153 shall become effective immediately upon adoption and approval.

ADOPTED and APPROVED this the 27th day of February, 2023.

Ashley C. Curry
Mayor

ATTESTED:

Rebecca Leavings
City Clerk

CERTIFICATION:

I, Rebecca Leavings, as City Clerk of the City of Vestavia Hills, Alabama, hereby certify that the above and foregoing copy of 1 (one) Ordinance # 3153 is a true and correct copy of such Ordinance that was duly adopted by the City Council of the City of Vestavia Hills on the 27th day of February, 2022, as same appears in the official records of said City.

Posted at Vestavia Hills Municipal Center, Vestavia Hills Library in the Forest, Vestavia Hills New Merkel House and Vestavia Hills Civic Center this the _____ day of _____, 2023.

Rebecca Leavings
City Clerk



**Statement of Work – 04
Attachment 1 - Scope
Document**

**Registration and
License Services**

For The

City of Vestavia Hills

March 2023

Table of Contents

1 OVERVIEW.....1

2 INGENUITY SERVICES AND APPROACH.....1

3 FUNCTIONAL REQUIREMENTS.....1

3.1 BASIC FEATURES2

3.1.1 Search options.....2

3.1.2 Payment Options.....2

3.2 ONLINE RENEWALS.....2

3.3 ONLINE NEW REGISTRATIONS/TRANSFERS (“EASYTAG”).....3

3.4 REPORTING AND OTHER FEATURES.....3

3.4.1 Reports.....3

3.4.2 Maintenance and Support Services.....4

4 VESTAVIA HILLS RESPONSIBILITIES4

5 INGENUITY RESPONSIBILITIES.....4

1 Overview

This document describes the scope related to Ingenuity's provision of its Registration and License Application (the "Application") for the City of Vestavia Hills ("Vestavia Hills"), as well as Ingenuity's ongoing maintenance and support related to the Application. It also presents Ingenuity's approach, requirements and assumptions.

Ingenuity will provide a Registration and License Application for Vestavia Hills with:

- Features to allow for the new registration and renewal of motor vehicle registrations
- Features to allow for the renewal of boat registrations
- Integrated functionality for the appropriate State of Alabama applications
- Functionality to capture renewal-related payment information and provide relevant reports and data exports
- Features to print forms used by Vestavia Hills, including the option for facilitating an outsourced renewal notice process and providing email renewal notices to customers who have email addresses on file
- Administrative functionality such as reporting, transaction management and data maintenance
- A detailed month-end reconciliation procedure including creation of all mandated reports and corresponding remittance checks

The Application will take advantage of web-based technologies.

2 Ingenuity Services and Approach

Ingenuity will work with Vestavia Hills in a collaborative manner to achieve the objectives of the Registration and License Application Initiative based on the requirements presented in the Functional Requirements Section below. Ingenuity will also provide ongoing Application maintenance and support for Vestavia Hills. The support services will include support via phone calls, chat sessions and emails, as well as periodic Application updates required by the State of Alabama.

3 Functional Requirements

The Application has four primary components:

1. An intuitive and web-based interface, providing the following features and functionality:
 - Allow creation, renewal and updating of automobile registrations
 - Allow renewal and updating of boat registrations

2. An Administrative console, including features to:
 - View and update transaction details
 - Create and manage users, roles, and privileges
 - Run reports
 - Perform other miscellaneous administrative tasks necessary for the normal operation of the Application
 - View and modify any registrations with incomplete assessment information. The primary use for this feature is to allow Vestavia Hills personnel to verify and correct registrations prior to renewal notice generation.
3. The Ingenuity Online Renewal and Payment system will allow customers to renew automobile and boat registrations online.
4. The Ingenuity Online Registration/Transfer system ("EasyTag") that allows Vestavia Hills residents and/or Alabama dealerships to submit relevant documents and information to facilitate new registration and registration transfer over the Internet.

3.1 Basic Features

The following features will be provided for Vestavia Hills:

3.1.1 Search options

To facilitate the renewal activities, the application will support searching by:

- Tag Number
- Decal Number
- Name
- VIN
- Boat Decal Number
- Boat HIN
- Driver's License Number
- Address

3.1.2 Payment Options

- Cash, check, and credit card transactions will be accepted

3.2 Online Renewals

The integrated Online Renewal system also contains an administrative console for Vestavia Hills personnel to manage online renewals. This console allows for the review, updating, and printing of all online renewal registration receipts. In addition to the administrative console, Ingenuity has created several reports that Vestavia Hills personnel may use to further manage and streamline the online renewal fulfillment process.

3.3 Online New Registrations/Transfers ("EasyTag")

The Ingenuity EasyTag system provides the capability for automobile dealerships and/or Vestavia Hills customers to electronically submit information and documents pertaining to the purchase of a vehicle to Vestavia Hills. With the EasyTag system, Vestavia Hills personnel may complete initial vehicle registrations and registration transfers for these customers over the Internet.

Using EasyTag, a customer or dealership would perform the following steps:

- Enter a valid Alabama title application number and customer name
- Verify automobile information (via link to ALTS)
- Input/Verify driver's license, insurance, and current registration information
- Provide copies of all relevant/required documentation (including: Bill of Sale, Title Application, Dealers Affidavit, Proof of Residency)

Once the data has been input by the customer or dealership, Vestavia Hills can review and process the transaction using the Application's online renewal management console.

After the registration transaction has been successfully completed by Vestavia Hills, the EasyTag system will:

- Provide automated feedback to the customer via text message and email to prompt the customer to pay the applicable fees and taxes
- Accept payment from the customer online via a third-party provider utilizing SSL
- Update the Application to show that the transaction has been completed/paid and enter the transaction into a queue for Vestavia Hills to perform final fulfillment, including mailing applicable receipts, decals, and/or metal plate.

3.4 Reporting and Other Features

3.4.1 Reports

The following will be provided for Vestavia Hills:

- Reports mandated by the Alabama Department of Revenue (ADOR) in support of registration fees and Ad Valorem taxes collected and remitted, and related supporting details as required by ADOR/Examiners Office
- The ability to create additional (non-ADOR-mandated) 'local' reports that facilitate internal reconciliation processes and administrative requirements
- Distribution reports that can facilitate deducting the applicable credit card processing fees from the monies that Vestavia Hills remits to other governmental entities so that each governmental entity can be assessed

the percentage of the cost equivalent to its pro rata share of the applicable payments based on ALA. CODE §11-103-1 (1975)

3.4.2 Maintenance and Support Services

Ingenuity will provide the following maintenance functionality and support services on behalf of Vestavia Hills:

- Ingenuity will import VINVAL and similar external source files needed to maintain the Application
- Automatic FTP uploads of daily registration data to the State of Alabama
- Automatic transmission of select end of month reports in lieu of requiring Vestavia Hills to mail those reports (e.g., Comptrollers and DOT reports)

4 Vestavia Hills Responsibilities

- Vestavia Hills will be responsible for the maintenance and support of any hardware (such as desktop computers, printers or scanners) used by Vestavia Hills personnel in processing registrations and the related remittance and reporting activities.
- Vestavia Hills will appoint a representative to be responsible for coordinating resources and support for the Services.
- Vestavia Hills will provide information that can be used to validate a customer's residency. This will be provided by an initial data file from the E911 system and will be maintained by providing Ingenuity with regular updates as the E911 system is updated.

5 Ingenuity Responsibilities

- Ingenuity will be responsible for the overall management of the Services addressed in the SOW and this Scope Document.
- Ingenuity will host the Application and online renewal site and will maintain the server used for these applications at no additional cost to Vestavia Hills. Ingenuity cannot guarantee continuous and uninterrupted availability of the Application or the reliability of the related internet services and therefore cannot be liable for any unavailability of these applications. However, the availability of Ingenuity's hosted applications has been consistently high in the past and will continue to be a very important priority for Ingenuity.



Statement of Work – 04
Registration and License Services

This Statement of Work (“SOW”) dated March 1, 2023 references and is incorporated within the Master Agreement (“Agreement”) between The City of Vestavia Hills (“Vestavia Hills”) and Ingenuity, Inc. (“Ingenuity”) dated April 30, 2003 and also extends the term of the Agreement by making it co-terminus with this SOW. This SOW replaces and supersedes SOW – 03 dated March 1, 2014.

Services: Ingenuity will provide and maintain its Registration and Licensing Application (the “Application”) for Vestavia Hills. The Application includes functionality for processing registration renewals, as well as of new registrations, for both automobiles and boats. The Application also includes integrated functionality that provides Vestavia Hills residents an option to renew their automobile and boat registrations via the internet, as well as initially register automobiles via the internet. Alabama Act 2016-324 enables Vestavia Hills to complete new automobile registrations and process related changes in ownership, as well as complete automobile and boat registrations, for its residents.

Vestavia Hills shall not provide (and shall not allow any of its employees, contractors or agents to provide) the Application, any related object or source code, or any related documentation to any other person or entity. Ingenuity shall retain all intellectual property rights and interests in the Application on a worldwide basis, including (1) all ideas, designs, concepts, techniques, inventions, discoveries, and improvements, regardless of patentability, but including patents, patent applications, trade secrets, and know-how; (2) all works of authorship regardless of copyright ability but including copyrights and any moral rights recognized by law; and (3) all other similar rights.

These Services are further described in Attachment 1 - Scope Document.

Price for Services: Vestavia Hills will pay Ingenuity 40% of the fees and commissions retained by Vestavia Hills (including a \$5 local issuance fee) in accordance with Alabama Act 2016-324. There will be no additional charge to Vestavia Hills for onsite training, help desk contacts or other support. Help desk contacts include phone calls, instant message chats and emails. Trussville customers who choose to take advantage of the EasyTag service will pay an additional convenience fee directly to Ingenuity.

Term Start Date: 3/1/2023

Term End Date: 2/28/2026 - this Term End Date will be automatically extended in two-year increments unless terminated in writing by either party at least six months in advance of the then-current Term End Date.

Payment Schedule: Vestavia Hills will pay Ingenuity their share of the fees and commissions within 30 days of receipt of the applicable invoice from Ingenuity. Vestavia Hills will pay all Ingenuity invoices in accordance with the terms of the Agreement.

Vestavia Hills
Representatives: Chief Accountant/Deputy Finance Director

City of Vestavia Hills

Signature: _____

By: Ashley Curry

Title: Mayor

Ingenuity, Inc.

Signature: _____

By: Rick A. Hayes

Title: President

Signature: _____

By: Jeff Downes

Title: City Manager



**CITY OF VESTAVIA HILLS
PUBLIC SERVICES
INTER-DEPARTMENT MEMO**

February 27, 2023

To: Jeff Downes, City Manager

Cc:

From: Brian Davis, Public Services Director

RE: Ordinance Number 3154 - An Ordinance Authorizing and Directing the Approval and Acceptance of an Offer by Gresham Smith Dated October 5, 2022 Proposing to Redesign the Pedestrian Bridge and to Update the Construction Plans Thereof; To Authorize and Direct That The Mayor And City Manager Execute and Deliver the Third Supplemental Agreement by and between the City Of Vestavia Hills, Alabama ("City"), as 'Owner," and Gresham Smith, as "Architect/Engineer," a Copy of which is attached hereto, marked as Exhibit One and Incorporated into this Ordinance Number 3154 verbatim as though set out fully herein; and to Authorize and Direct the City Manager to take such other, further and additional actions necessary for Gresham Smith to commence with the Professional Design, Engineering and Architectural Services

Background:

Previously, the City Council authorized the Mayor and City Manager to execute and deliver a Second Supplemental Agreement with Gresham Smith (formerly Gresham Smith and Partners) ("GSP") for redesigns necessary for the proposed pedestrian bridge over US Highway 31. This Ordinance is the Third

Supplemental Agreement needed due to updates from Alabama Department of Transportation (ALDOT) reducing the contract fee to \$246,830.00.

Recommendation:

City Attorney, Patrick H. Boone met with Gresham Smith and has recommended that the previous agreement and ordinance be repealed and replaced with this Third Supplemental Contract. I agree with his recommendation.

Fiscal Impact:

Reduces monies previously approved in Second Supplemental Contract.

Attachments:

1. Ordinance 3154
2. PH Boone Letter to City Clerk February 22, 2023

ORDINANCE NUMBER 3154

AN ORDINANCE AUTHORIZING AND DIRECTING THE APPROVAL AND ACCEPTANCE OF AN OFFER BY GRESHAM SMITH DATED OCTOBER 5, 2022 PROPOSING TO REDESIGN THE PEDESTRIAN BRIDGE AND TO UPDATE THE CONSTRUCTION PLANS THEREOF; TO AUTHORIZE AND DIRECT THAT THE MAYOR AND CITY MANAGER EXECUTE AND DELIVER THE THIRD SUPPLEMENTAL AGREEMENT BY AND BETWEEN THE CITY OF VESTAVIA HILLS, ALABAMA (“CITY”), AS ‘OWNER,’ AND GRESHAM SMITH, AS “ARCHITECT/ENGINEER,” A COPY OF WHICH IS ATTACHED HERETO, MARKED AS EXHIBIT ONE AND INCORPORATED INTO THIS ORDINANCE NUMBER 3154 VERBATIM AS THOUGH SET OUT FULLY HEREIN; AND TO AUTHORIZE AND DIRECT THE CITY MANAGER TO TAKE SUCH OTHER, FURTHER AND ADDITIONAL ACTIONS NECESSARY FOR GRESHAM SMITH TO COMMENCE WITH THE PROFESSIONAL DESIGN, ENGINEERING AND ARCHITECTURAL SERVICES.

THIS ORDINANCE NUMBER 3154 is considered, approved, enacted and adopted by the City Council of the City of Vestavia Hills, Alabama on this the 27th day of February, 2023.

WITNESSETH THESE RECITALS:

WHEREAS, the City Council of the City of Vestavia Hills, Alabama decided in year 2011 that it would promote the public welfare to construct a pedestrian bridge (“bridge”) over U.S. Highway 31 South at Round Hill Road as a connection between Wald Park and the Vestavia Hills Library in the Forest; and

WHEREAS, construction of the bridge will be supervised and funded in large part by the State of Alabama Department of Transportation (ALDOT) pursuant to ALDOT Project No. HPP-TAPBH-CMAQ-A104(916); and

WHEREAS, Gresham Smith & Partners, now Gresham Smith (GS), has agreed to provide the professional engineering and architectural services for the design and preparation of the construction plans for the bridge; and

WHEREAS, on July 25, 2011, the City Council approved and adopted Resolution Number 4214 authorizing and directing the execution and delivery of an Agreement between the City and Gresham Smith & Partners (GSP) for professional services and the design of the pedestrian bridge, which Agreement was signed by the City and GSP on September 27, 2011; and

WHEREAS, on July 23, 2018, the City Council approved and adopted Ordinance Number 2777 authorizing and directing the execution and delivery of a Supplemental Agreement by and between the City and GSP for “additional design services” for the design of the pedestrian bridge, which said Supplemental Agreement was signed by the City and GSP on October 23, 2018; and

WHEREAS, on September 6, 2018, Gresham Smith & Partners (GSP) changed its name to Gresham Smith (GS); and

WHEREAS, on July 24, 2020, GS submitted to the City a proposal to perform additional utility coordination services and utility-related plan revisions for and in consideration of a fee not to exceed \$35,458.00; and

WHEREAS, August 10, 2020, the City Council approved and adopted Ordinance Number 2940 that accepted the proposal to perform additional utility coordination services and utility-related plan revisions, and authorized and directed the execution and delivery of a document entitled “Supplemental Agreement Number 2 Between Owner and Architect/Engineer,” which was signed by the City and GS on September 24, 2020; and

WHEREAS, on May 13, 2021, GS submitted to the City a written proposal to perform an analysis of different bridge alternatives for redesigning the proposed bridge over U.S.-31 at Wald Park for and in consideration of a fee in the amount of \$42,400.00. The proposal was in letter form consisting of three pages, dated May 13, 2021, and signed by Blair Perry; and

WHEREAS, on June 14, 2021, the City Council approved and adopted Resolution Number 5327, which accepted the written letter/proposal. A copy of the proposal was attached to Resolution Number 5327, marked as Exhibit A and incorporated into Resolution Number 5327 by reference as though set out fully therein; and

WHEREAS, on October 5, 2022, GS submitted an offer to the City proposing Pedestrian Bridge Redesign and Construction Plans Update for and in consideration of Two Hundred Forty-six Thousand Eight Hundred Thirty Dollars (\$246,830.00); and

WHEREAS, the City Council finds and determines that it will promote the health, safety and general welfare of the City and its citizens to accept the offer of GS dated October 5, 2022 proposing to redesign and update the construction plans for the pedestrian bridge; and

WHEREAS, the City Attorney has prepared and submitted the Third Supplemental Agreement by and between the City and GS, a copy of which is attached hereto, marked as

Exhibit One and is incorporated into this Ordinance Number 3154 verbatim by reference as though set out fully herein; and

WHEREAS, the City Council further finds and determines that it will promote the health, safety and general welfare of the City and its citizens for the acceptance, approval, execution and delivery by the City of the Third Supplemental Agreement; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF VESTAVIA HILLS, ALABAMA AS FOLLOWS:

SECTION ONE: RECITALS. The Recitals set forth in the premises above are hereby incorporated into this Ordinance Number 3154 by reference as though set out fully herein.

SECTION TWO: EXHIBIT. The following Exhibit is attached hereto and incorporated into this Ordinance Number 3154 by reference as though set out fully herein:

Exhibit Number

Description

Exhibit One	Third Supplemental Agreement by and between the City, as “Owner,” and GS, as “Architect/Engineer.”
-------------	--

SECTION THREE: ACCEPTANCE OF OFFER. The October 5, 2022 Offer by GS as set forth in Exhibit A to the Third Supplemental Agreement (Exhibit One to Ordinance Number 3154) is hereby accepted by the City of Vestavia Hills, Alabama.

SECTION FOUR: AGREEMENT FOR EXECUTION AND DELIVERY OF THIRD SUPPLEMENTAL AGREEMENT. The Mayor and City Manager are hereby authorized and directed to execute and deliver the Third Supplemental Agreement designated as Exhibit One to this Ordinance Number 3154 for and on behalf of the City of Vestavia Hills, Alabama.

SECTION FIVE: LEGAL ACTIONS AND EXECUTION AND DELIVERY OF DOCUMENTS. The City Manager is hereby authorized and directed to take any and all other legal actions and to execute and deliver any and all other documents necessary for him to comply with the requirements and obligations of this Ordinance Number 3154 that may not be specifically identified herein.

SECTION SIX: UNANIMOUS CONSENT FOR CONSIDERATION OF AND ACTION UPON APPROVAL, ADOPTION AND ENACTMENT OF ORDINANCE NUMBER 3154. The City Council shall have a unanimous consent of Ordinance Number 3154 and consider its approval, adoption and enactment thereof at its regularly scheduled meeting on

February 27, 2023 at 6:00 p.m. If approved, the City Council may adopt and enact Ordinance Number 3154 if unanimous consent of those present is given for immediate consideration as authorized by Title 11-45-2(b), *Code of Alabama, 1975*.

SECTION SEVEN: ARTICLE AND SECTION HEADINGS. The article and section headings and captions contained herein are included for convenience only, and shall not be considered a part hereof or affect in any manner the construction or interpretation hereof.

SECTION EIGHT: SEVERABILITY. If any part, section or subdivision of this Ordinance Number 3154 shall be held unconstitutional or invalid for any reason, such holding shall not be construed to invalidate or impair the remainder of this ordinance, which shall continue in full force and effect notwithstanding such holding.

SECTION NINE: POSTING OF ORDINANCE NUMBER 3154: If the City Council approves, enacts and adopts Ordinance Number 3154, as written or as amended, then in such event, said ordinance shall be posted in three (3) public places within the City as required by Title 11-45-8(b)(1), *Code of Alabama, 1975*.

SECTION TEN: EFFECTIVE DATE OF ORDINANCE NUMBER 3154. This Ordinance Number 3154 shall become effective five (5) days after posting in accordance with Title 11-45-8(b), *Code of Alabama, 1975*.

SECTION ELEVEN: REPEAL OF ORDINANCE NUMBER 3120. Ordinance Number 3120 enacted on September 12, 2022 is hereby repealed.

DONE, ORDERED, APPROVED and ADOPTED on this the 27th day of February, 2023.

CITY OF VESTAVIA HILLS, ALABAMA

By

Ashley C. Curry
Mayor

ATTESTED BY

Rebecca Leavings
City Clerk

CERTIFICATION:

I, Rebecca Leavings, as City Clerk of the City of Vestavia Hills, Alabama, hereby certify that the above and foregoing copy of 1 (one) Ordinance #3154 is a true and correct copy of such Ordinance that was duly adopted by the City Council of the City of Vestavia Hills on the 27th day of February, 2023 as same appears in the official records of said City.

Posted at Vestavia Hills Municipal Center, Vestavia Hills New Merkle House, Vestavia Hills Civic Center and Vestavia Hills Library in the Forest this the _____ day of March, 2023.

Rebecca Leavings
City Clerk

PATRICK H. BOONE
ATTORNEY AND COUNSELOR AT LAW
NEW SOUTH FEDERAL SAVINGS BUILDING, SUITE 705
215 RICHARD ARRINGTON, JR. BOULEVARD NORTH
BIRMINGHAM, ALABAMA 35203-3720
TELEPHONE (205) 324-2018
FACSIMILE (205) 324-2295

E-Mail: patrickboone@bellsouth.net

February 22, 2023

By Electronic Mail

City Clerk Rebecca Leavings
Vestavia Hills Municipal Center
P. O. Box 660854
Vestavia Hills, Alabama 35266-0854

In Re: Pedestrian Bridge
Ordinance Number 3154
Third Supplemental Agreement

Dear Becky:

I forward you suggested draft of Ordinance Number 3154 in "Word" format. Upon approval of the Third Supplemental Agreement by Blair Perry, I will do the following:

1. I will attach the GS Proposal dated October 5, 2022 to the Third Supplemental Agreement marked as Exhibit A.
2. I will label the Third Supplemental Agreement as Exhibit One to Ordinance Number 3154.
3. I will forward the Third Supplemental Agreement to you in "Word" format.

Please call me if you have any questions.

Sincerely,



Patrick H. Boone
Vestavia Hills City Attorney

PHB:gp
Enclosure
cc: City Manager Jeff Downes (by e-mail)



**CITY OF VESTAVIA HILLS
CITY CLERK
INTER-DEPARTMENT MEMO**

February 27, 2023

To: Jeff Downes, City Manager

Cc:

From: Rebecca Leavings

RE: Resolution Number 5444 - A Resolution authorizing the City Manager to execute and deliver an agreement with Jefferson County to utilize voting tabulators, poll pads and other voting equipment for the upcoming School Tax Election scheduled for May 9, 2023.

Background:

The City Council adopted Ordinance Number 3150 Calling for an Ad Valorem School Tax Election in the City of Vestavia Hills. This agreement with Jefferson County allows the City to utilize the Jefferson County voting equipment for the City's polling places.

Recommendation:

Fiscal Impact:

Funding by monies appropriated by the approval of Resolution Number 5441.

Attachments:

1. Resolution 5444

RESOLUTION NUMBER 5444

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AND DELIVER AN AGREEMENT WITH JEFFERSON COUNTY FOR THE USE OF VOTING TABULATORS, POLL PADS AND OTHER ELECTION EQUIPMENT FOR A SPECIAL MUNICIPAL SCHOOL TAX ELECTION SCHEDULED FOR MAY 9, 2023

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF VESTAVIA HILLS, ALABAMA, AS FOLLOWS:

1. The City Manager is hereby authorized to execute and deliver an agreement with Jefferson County for rental and use of voting tabulators, poll pads and other election equipment to be used for the Special Municipal School Tax Election scheduled for May 9, 2023; and
2. A copy of said agreement is marked as Exhibit A, attached to and incorporated into this Resolution Number 5444 as if written fully therein; and
3. This Resolution Number 5444 shall be effective immediately upon adoption and approval.

ADOPTED and APPROVED this the 27th day of February, 2023.

Ashley C. Curry
Mayor

ATTESTED BY:

Rebecca Leavings
City Clerk

STATE OF ALABAMA

JEFFERSON COUNTY



MUNICIPAL ELECTION SERVICES AGREEMENT

THIS AGREEMENT entered into this _____, _____, by and between Jefferson County Commission, political subdivision of the State of Alabama (hereinafter called "the County"), and the City of _____, (hereinafter called "the City").

WHEREAS, the City's Municipal election will occur on _____, _____, and, if required, a runoff election will occur on _____, _____; and

WHEREAS, the City desires to purchase certain election services from the County.

NOW, THEREFORE IN CONSIDERATION OF THE ABOVE AND THE BELOW, the parties hereto do mutually agree as follows:

SCOPE OF SERVICES; The Scope of this agreement is for County's General Services Department-Elections Division to provide election services for the above specified election which may include requested equipment and services as follows; ES&S DS-200 ballot tabulators, ES&S EXPRESSVOTE (voter assist terminals, for handicap voters), KNOWINK POLLPADS (electronic ePollbooks for Election Day voter look-up and check-in), voter privacy booths, tables, chairs, exterior "vote here" signage. Election services also includes ballot design and layout, equipment coding, assistance with equipment logic and accuracy testing, ePollbook data downloads and set up, equipment delivery/pickup and Election Day support for the provided equipment. City is responsible for ballot proofing accuracy and authorization.

EXCLUSIONS; Ballot printing services and Election Day supplies are not included in this agreement. City shall make separate provisions for ballot printing and Election Day supplies.

MUNICIPAL ELECTIONS; The specified elections equipment may be used to conduct Municipal elections for cities which lie within the legal jurisdiction of Jefferson County Alabama

EQUIPMENT; The County agrees to provide the following equipment for the above listed Municipal Election;

EQUIPMENT	UNIT RATE	UNIT OF MEASURE	QUANTITY	EXTENDED COST
ABSENTEE				
Registered Voters				
Voter List - Posting / Pub	\$11.00	Per 1000 Names		\$ 0.00
Voter List - CD	\$11.00	Per 1000 Names + \$45		\$ 0.00
DS200 - Tabulator (Absentee)	\$450.00	Each		\$ 0.00
ExpressVote (Absentee)	\$450.00	Each		\$ 0.00
PRECINCTS				
DS200 - Tabulator	\$450.00	Each		\$ 0.00
ExpressVote	\$450.00	Each		\$ 0.00
Poll Pad - Electronic Pollbook	\$125.00	Each		\$ 0.00
Equipment Delivery	\$280.00	Each		\$ 0.00
Tables	\$0.00	Each		\$ 0.00
Chairs	\$0.00	Each		\$ 0.00
Privacy Booths	\$0.00	Each		\$ 0.00
"Vote Here" Signage	\$0.00	Each		\$ 0.00
*Rounded Up			Total:	\$ 0.00

STATE OF ALABAMA

JEFFERSON COUNTY



DELIVERY AND PICKUP OF EQUIPMENT; County has entered into a third party contractual agreement for delivery/pickup services of election equipment. The City clerk shall be responsible for coordination with the precinct's site contact person for the equipment deliveries/pickups.**

*****In addition to the delivery base rate listed above, the County will be reimbursed by the City an additional \$175.00 per each site for redelivery if the equipment cannot be delivered on the scheduled delivery date and time due to the fault of the City.***

INSPECTION: The County and the City shall jointly inspect each piece of equipment and note the condition of each item prior to the release of equipment to the City and again immediately upon return of the equipment to the County. The equipment shall be returned in the same condition it was in at the time of release. City shall be responsible for all repair or replacement cost for damaged equipment.

TERM OF AGREEMENT: The term of this agreement is through the date of the election listed above or runoff election if applicable.

COMPENSATION: Payment shall be made to "Jefferson County Commission" to the below address under "Notices". **Equipment will not be delivered without payment to the County in advance of equipment delivery.**

RUNOFF ELECTION: City shall contact the General Services Chief of Elections, to give notification of the status of a pending runoff election. City shall submit the completed Runoff Election form "Attachment A" selecting the equipment and quantity of each to the Chief of Elections along with the payment for the runoff election.

NOTICES and PAYMENTS: All notices, payments and other communications required or permitted to be given under this agreement shall be in writing and shall be deemed duly given if delivered personally in hand or sent via certified mail and addressed to the appropriate party at the following addresses:

COUNTY: Jefferson County General Services Department
Election Division, Chief of Elections-Room 1
716 Richard Arrington Jr. Blvd. N
Birmingham, Alabama 35203
Phone 205-849-2391

IN WITNESS WHEREOF, the Parties have hereunto set their hands and seals or caused these presents to be executed by their duly authorized representative.

City Clerk
Signature, City Clerk
Date

Mayor Signature, Mayor Date

[illegible]

James A. Stephens
Commission President

Signature, Commission President

Date

STATE OF ALABAMA

JEFFERSON COUNTY

**ATTACHMENT A****RUNOFF ELECTION REQUEST FORM**

In the event that the City has a runoff election and the City requests election services from the County, the City Clerk shall contact the Jefferson County Chief of Elections at the address/phone listed below and coordinate submission of the requested equipment and services;

Jefferson County General Services Department
 Election Division, Chief of Elections- Room1
 716 Richard Arrington Jr. Blvd N
 Birmingham, Alabama 35203
 Phone 205-849-2391

City; _____

Date of the Runoff Election; _____

Equipment Selection

EQUIPMENT	UNIT RATE	UNIT OF MEASURE	QUANTITY	EXTENDED COST
ABSENTEE				
Registered Voters				
Voter List - Posting / Pub	\$11.00	Per 1000 Names		\$ 0.00
Voter List - CD	\$11.00	Per 1000 Names + \$45		\$ 0.00
DS200 - Tabulator (Absentee)	\$450.00	Each		\$ 0.00
ExpressVote (Absentee)	\$450.00	Each		\$ 0.00
PRECINCTS				
DS200 - Tabulator	\$450.00	Each		\$ 0.00
ExpressVote	\$450.00	Each		\$ 0.00
Poll Pad - Electronic Pollbook	\$125.00	Each		\$ 0.00
Equipment Delivery	\$280.00	Each		\$ 0.00
Tables	\$0.00	Each		\$ 0.00
Chairs	\$0.00	Each		\$ 0.00
Privacy Booths	\$0.00	Each		\$ 0.00
"Vote Here" Signage	\$0.00	Each		\$ 0.00
*Rounded Up			Total:	\$ 0.00

**City shall include payment for services with this attachment in order for the services to be provided by the County.*

 City Clerk

 Signature, City Clerk

 Date

Jefferson County Elections
General Services Operations Center
520 Medco Road
Birmingham, Alabama 35217
Phone (205) 849-2391
Fax (205) 849-2393

Municipal Election
Worksheet



Submit

Voting ☒ At Large or ☐ By District

Name of your City / Town: _____ OF _____, Jefferson County

Name of Contact Person: _____ / Title: _____

Phone: (____) _____ - _____ Fax: (____) _____ - _____ Email: _____

Absentee	District #	# Pollpads	# of Tabulators	ExpressVote
(01)				
(02)				

Precinct Location (s)	District #	# PollPads Per Location	# of Tabulators Per Location	ExpressVote Per Location
(01)				
(02)				
(03)				
(04)				
(05)				
(06)				
(07)				
(08)				
(09)				
(10)				
(11)				
(12)				
(13)				
(14)				
(15)				
(16)				
(17)				
(18)				
(19)				
(20)				

Clear Form



**CITY OF VESTAVIA HILLS
POLICE DEPARTMENT
INTER-DEPARTMENT MEMO**

February 27, 2023

To: Jeff Downes, City Manager

Cc: Dan Rary, Police Chief

From: Jason Hardin, Asst. Police Chief

RE: Public Hearing - A Resolution Authorizing the City Manager to take the Actions Necessary to Obtain Needed Vehicles for Police Administration through a Vehicle Leasing Service

Background:

The Vestavia Hill Police Department has numerous administrative vehicles that have exceeded or will exceed its useful lifecycle. The City of Vestavia Hills currently utilizes a leasing service for certain administrative departments. Due to industry supply shortages of available police vehicles coupled with additional savings in costs, leasing vehicles has been determined as the best viable option for VHPD administrative vehicles. This resolution would allow the Vestavia Hills Police Department to lease their administrative vehicles from Enterprise. Vehicles to be delivered as available and costs not to exceed \$100,000.

Recommendation:

I have reviewed this resolution and recommend approval.

Fiscal Impact:

Funds to be split 50/50 from the Police Confiscation Fund and Capital Projects
Funds not to exceed \$100,000.

Attachments:

1. Police Vehicle Costs
2. Resolution 5443

Vehicle Type	Number of Vehicles Requested	Monthly Costs Per Vehicle	Yearly Costs Per Vehicle	Total Costs	Estimated Costs for FY 2023
Standard SUV	4	\$ 1,525.00	\$ 18,300.00	\$ 73,200.00	\$ 29,280.00
Pickup Truck	5	\$ 1,600.00	\$ 19,200.00	\$ 96,000.00	\$ 38,400.00
Midsized SUV	6	\$ 970.00	\$ 11,640.00	\$ 69,840.00	\$ 27,936.00
					\$ 95,616.00

RESOLUTION NUMBER 5443

A RESOLUTION AUTHORIZING THE CITY MANAGER TO TAKE THE ACTIONS NECESSARY TO OBTAIN NEEDED VEHICLES FOR POLICE ADMINISTRATIVE THROUGH A VEHICLE LEASING SERVICE

WHEREAS, the Vestavia Hills Police Department (“VHPD”) has numerous administrative vehicles that have exceeded, or will exceed, its useful lifecycle in the near future; and

WHEREAS, the City of Vestavia Hills currently utilizes a vehicle leasing service for certain administrative departments; and

WHEREAS, Industry supply shortages of available police vehicles coupled with additional savings in costs, the option of leasing vehicles for the Vestavia Hills Police Department has been determined as the best viable option for VHPD administrative vehicles; and

WHEREAS, the Police Chief, after careful evaluation, has indicated that it would be in the best interest to authorize the Vestavia Hills Police Department to lease their administrative vehicles from the City’s leasing service with vehicles to be delivered as available and costs not to exceed \$100,000; and

WHEREAS, the Mayor and City Council feel it is in the best public interest to accept the recommendation of the Police Chief and authorize the City Manager to obtain said leasing.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF VESTAVIA HILLS, ALABAMA, AS FOLLOWS:

1. The City Manager is hereby authorized to take actions necessary to lease needed non-patrol VHPD vehicles at a cost not to exceed \$100,000; and
2. Said vehicle leasing costs shall be expensed to the Police Confiscation Fund and the Capital Project Fund on a 50/50 split; and
3. This Resolution Number 5443 shall become effective immediately upon adoption and approval.

APPROVED and ADOPTED this the 27th day of February.

Ashley C. Curry
Mayor

ATTESTED BY:

Rebecca Leavings
City Clerk