



**Vestavia Hills
Library Board of Trustees Agenda
August 21, 2024
4:00 PM**

Meeting Items

1. Call to Order - April J. MacLennan, Chair
2. Approval Of Today's Agenda
3. Approval Of Minutes from Wednesday, April 24, 2024

Director's Report - Taneisha Tucker

4. August 2024 Director's Report

Library Board Packet Items

5. News Articles and Correspondence
6. Marketing Reports
7. Monthly Statistical Reports (April - July 2024)
8. Bank Statements
9. Current Budget Report
10. Balance Sheets, Funds 12 and 13

Unfinished Business

11. 2024/2025 Budgets: General, Fund 12, Fund 13, Fund 20
General Budget 2024/2025
Fund 12 State Aid 2024/2025
Fund 13 Donations 2024/2025
Capital Budget 2024/2025
12. Video Wall Update / New Proposal
13. Library Maintenance and Repairs

New Business

14. Patron Trespass

15. House and Senate Bills Impacting Public Libraries
16. ALA Conference Discussion

Committee Reports

Friends Report

Foundation Report

Informational Items

17. JCLC Member Contract
18. State Aid Notification Document
19. State Aid Disbursement Table - JCLC FY 2025
20. JCLC Member 2024 - 2025 Fees
21. Desirable Qualifications for Library Board Members

The Next Meeting of the Library Board of Trustees will be: Wednesday, September 25 at 4pm.

Library Board Meeting Minutes April 24, 2024

I. Call to Order – April MacLennan, Chair

The Vestavia Hills Library in the Forest Board of Trustees met in regular session on Wednesday, April 24, 2024 at 4:02pm.

Present:

Ms. April MacLennan – Chair
Ms. Susan Swagler – Vice Chair
Mr. Kevin Archer – Member
Mr. Larry Cochran – Member
Mr. Christopher Gerety – Member
Dr. Jimmy Bartlett – Board Emeritus
Ms. Elise Bodenheimer – Friends Co-Chair
Ms. Ann Hamiter – Interim Foundation Chair
Mr. Daniel Tackett – Deputy Director
Mr. Todd Richardson – Marketing Department Head
Ms. Loraine Ward – Administrative Assistant
Ms. Marie Nash – Administrative Assistant
Ms. Bethany Mitchell – Recorder

Absent:

Mayor Ashley Curry – City Liaison
Ms. Taneisha Tucker – Library Director
Mr. Jeff Downes – City Manager

II. Approval of Today’s Agenda

Ms. Swagler motioned to approve the April 24, 2024 agenda. Mr. Archer seconded the motion. The agenda for today’s meeting was unanimously approved.

III. Approval of Minutes from Wednesday, February 28, 2024

Ms. Swagler motioned to approve the minutes from February 28, 2024. Mr. Archer seconded the motion. The BOT minutes from February 28, 2024 were unanimously approved.

IV. Director’s Report – Mr. Tackett

Included in the packet. The Miles College Choir event was a huge success, with at least 220 people in attendance.

V. Library Board Packet Items

a. News Articles and Correspondence

Included in the packet.

b. Monthly Statistical Reports

Included in the packet. Regarding statistics, library visits increased.

c. Bank Statements

Included in the packet. Ms. Ward noted that the Pinnacle Bank accounts were officially closed. However, some donations were still going to the accounts. She stated that there may be one more

bank statement included in a future board packet to account for those funds. Afterward, the Pinnacle Bank statements should cease, as all financial information will be shown in the city's budget report balance sheets from the city's Regions Bank account.

d. Current Budget Report

Included in the packet.

e. Balance Sheets, Fund 12 and Fund 13

Included in the packet.

VI. Unfinished Business

a. Video Wall Update – Mr. Tackett

Mr. Tackett is waiting on a quote for the video wall. The purchasing cooperative, which prevents markups, is in discussion with the vendor.

b. Library Maintenance and Repairs – Mr. Tackett

The library needs two replacement boilers. The boilers may cost approximately \$111,000 - \$150,000, but the library is waiting on an additional quote from a purchasing cooperative to see if it can offer a lower price. Replacing the boilers this summer or next summer is desired. A second option is a \$6,000 repair to the existing boilers, which is not ideal because the boilers are 13 years old.

Additional maintenance needs include cutting tiles to install a water refill station upstairs. The library will only have one station because there was not a match for the tiles surrounding the water fountain downstairs.

Completed repairs include mending the library's ADA ramp. A storm recently knocked over a few trees, which crushed some of the library's ramp. To prevent future storm damage to the building, trees in close proximity to the library were removed as well.

c. Bylaws Review and Amendments – Ms. MacLennan

The board proposed the following amendments to the BOT Bylaws at the previous BOT meeting:

- Amend article 5.1 regarding the frequency of meetings to the following: "The Board will meet at least once every quarter with additional meetings called by the Chair as the need arises."
- Amend article 6.2 regarding the location of library job descriptions to the following: "The Director's job description and all other Library job descriptions shall be placed in the staff manual online on a secure server that is available to all staff."
- Amend article 6.3 regarding the Library Director's attendance in meetings to the following: "The Director shall attend all Board meetings except those at which appointment or salary is to be discussed. The Deputy Director may conduct the meeting in the absence of the Director in cases of personal exigencies."
- Amend article 7.1 to change the word "unanimous" to "majority" regarding voting on amendments of the bylaws and to follow this procedure: "The Board will discuss and summarize the amendment(s) first and vote on the proposed amendment(s) at the next

meeting.”

- Amend Article XI, Section 1, and change “Robert’s Rules of Order Newly Revised Edition” to “The latest edition of Robert’s Rules of Order”.

Dr. Bartlett proposed further revision of article 7.1 during this meeting:

- Amend article 7.1 regarding voting to the following: “The Board will discuss and summarize the amendment(s) first and vote on the proposed amendment(s) at a subsequent meeting.”

Mr. Archer motioned to approve the Board of Trustees Bylaws with the proposed amendments from the current meeting and the previous meeting. Ms. Swagler seconded the motion. The amended Board of Trustees Bylaws were unanimously approved.

d. *Output and Outcome Measures – Mr. Tackett*

Projected 2024 output measures were adjusted to reflect current data and provide obtainable goals:

- Building usage in 2023 increased approximately 10% from what was projected.
- Collections and Materials Circulation (Physical and Digital) increased overall but was 3% less than projected.
- Events and Outreach increased 22% higher than projected.
- Technology usage also increased, although the increase was slightly less than predicted.

The 2024 projections were adjusted accordingly to accommodate these trends. Mr. Tackett stated that the increase in library visitors enabled the library to add a custodian position and discussed the library’s need for temporary positions in the Children’s Department during peak seasons. Benchmarks are based on the library’s statistics and comparisons with other libraries.

VII. New Business

a. *LSTA Application – Mr. Tackett*

The library has applied for an LSTA grant to replace the 5 units that make up the UPS (Uninterruptible Power Supply) in the server room. A UPS provides backup power when the main source of power fails or drops. The current UPS system is failing and only lasts thirty seconds after a power outage. It should last up to 45 minutes. As a result, a lack of power during a storm or other incident shuts off the servers in the server room, which is not ideal for the system. The grant would total \$14,000, with \$11,000 from Federal sources and the remaining \$3,000 sourced from a local match. Additionally, the grant includes funds for an off-site, cloud-based data backup and recovery system. Currently, Rick Moody, Technology Department Head, manually backs up the library’s data to two external hard drives. It may take a few additional months for APLS to finalize a decision on the grant due to APLS funding cuts and potential staff cuts.

b. *Public Meetings Procedures Update – Ms. MacLennan*

The board proposed the following amendments to the Vestavia Hills Library Board Public Hearing Procedures:

- Add the following limitation: “The comments portion of the meeting is generally limited to 30 minutes.”
- Update the document’s amended date to “April 24, 2024”.

Ms. Swagler motioned to approve the amended Public Hearing Procedures. Mr. Gerety seconded the motion. The amended Public Hearing Procedures were unanimously approved.

c. *House and Senate Bills Impacting Public Libraries – Mr. Tackett*

The following House and Senate bills would affect the library in various ways:

- SB10: This bill allows city councils to vote for new Board of Trustees members by a majority vote. It is on the House calendar for April 25.
- HB385: This bill updates Alabama’s obscenity law. Public and school libraries were previously exempt but are now included in the regulations. The bill also includes definitions for sexual conduct and obscene materials. It is on the House calendar for April 25.
- HB425: This bill prevents libraries from purchasing content marketed for minors under the age of 18 if the content is considered sexually explicit. Furthermore, it allows individuals to bring injunctions and lawsuits against libraries that purchase sexually explicit material for minors and/or if a minor receives sexually explicit content. The bill also prevents libraries from being associated with ALA.
- HB145: This bill pertains to the state education budget. It redirects approximately 18% (\$750,000) of APLS’s operating budget to other programs. Mr. Tackett stated that this may result in layoffs of APLS staff members. This bill also requires libraries that accept state aid to follow Governor Ivey’s changes.
- HB89: This bill allows the District House/Senate delegations to appoint new board members. This bill is currently waiting on the governor’s signature. This has affected the North Shelby Library, which did not have a municipality appoint its board members. Residents of North Shelby initially elected the BOT, but delegates will pick new ones or reinstate existing ones.

VIII. Committee Reports

IX. Friends Report – Ms. Bodenheimer

The Friends have over \$58,000 in savings. They earned \$2,875 in ticket money from Sean Dietrich’s program. They plan to do 6 programs next year.

X. Foundation Report – Ms. Hamiter

a. *Partners in Reading – Ms. Hamiter*

The Foundation has \$183,650 in its accounts. The Foundation received a \$5,000 grant for Summer Reading on April 19th from Jefferson County Commissioner Mike Bolin. The goal is to raise \$10,000, and they have raised \$4,000 so far, not including the \$5,000 grant. The budget for Summer Reading is \$16,650. Fliers for Summer Reading display the various sponsorship levels available. The next Foundation meeting takes place May 8th at 8:30am.

b. *Junior Board / PALS – Mr. Richardson*

Mr. Richardson created fliers to encourage the community to join the Junior Board. Mr. Gerety suggested using the Summer Reading season to recruit new members of the Junior Board. Ms. Hamiter suggested putting the Junior Board/PALS fliers in backpacks for schools.

XI. Informational Items

a. *Summer Reading Kickoff: May 18th, 11am-1pm at Wald Park – Mr. Tackett*

The Summer Reading kickoff for children takes place May 18 and will feature Roger Day, balloon animals, a drum circle, and more. The kickoff for teens features a Choose Your Own Adventure Story theme.

XII. Adjournment

The meeting adjourned at 5:08pm. The next BOT meeting will occur on Wednesday, August 21, 2024 at 4pm at the Vestavia Hills Library.

Taneisha Tucker
Director's Report to the Library Board of Trustees
April, May, June, July, August 2024
August 15, 2024

News and Correspondence

Correspondence

July 17, 2024 Alabama Public Library Service
Letter from Nancy Pack, State Librarian | Administrative Code for Supplemental State Aid

News Articles

July 10, 2024 Bill to arrest librarians filed for 2025 session
Jacob Holmes | Alabama Political Reporter

July 22, 2024 Alabama House Republicans re-file bill that could expose librarians to criminal penalties
Jemma Stephenson | Alabama Reflector

July 27, 2024 Clay City Council pulls library out of APLS amid multiple controversies
Chris Basinger | Trussville Tribune

July 31, 2024 Huntsville-Madison Library board weighs new state aid requirements
Jacob Holmes | Alabama Political Reporter

August 01, 2024 Prattville Library suit headed for first courtroom test
Jacob Holmes | Alabama Political Reporter

August 05, 2024 State Sen. Elliott refiles bills to remove Archives, library board members at will
Jacob Holmes | Alabama Political Reporter

August 09, 2024 Judge sets schedule for briefing preliminary injunction in Prattville Library suit
Jacob Holmes | Alabama Political Reporter

Statistics and Programming Overview Please review report for details.

April 2024		May 2024	
Visits	7% decrease	Visits	0.03% increase
Program Attendance	43% decrease 67 programs 1,300 patrons	Program Attendance	47% decrease 57 programs 1,955 patrons
Circulation	4.19% total increase	Circulation	0.79% total increase

June 2024		July 2024	
Visits	2.59% increase	Visits	1.80% decrease
Program Attendance	12% increase 77 programs 3178 patrons	Program Attendance	136% increase 73 programs 4289 patrons
Circulation	5.45% total decrease	Circulation	9% total decrease

2024 Summer Reading Statistics

DEPARTMENT	SIGN UPS		% INCREASE DECREASE
	2023	2024	
ADULTS	328	226	31% Decrease
CHILDREN	1732	1554	10.3% Decrease
TEENS	129	120	7% Decrease
TOTAL	2189	1900	13.2% Decrease

DEPARTMENT	BOOKS LOGGED		% INCREASE DECREASE	NOTES
	2023	2024		
ADULTS	1301	1193	8% Decrease	
CHILDREN	156260	187065	19.7% Increase	Minutes Logged
TEENS	1011	1019	.8% Increase	

DEPARTMENT	PROGRAM ATTENDANCE		% INCREASE DECREASE
	2023	2024	
ADULT	320	336	4.7 % Increase
CHILDREN	4560	4676	2.5% Increase
TEENS	329	396	20% Increase
TOTAL	5209	5408	3.8% Increase

DEPARTMENT	MATERIALS CIRCULATED		% INCREASE DECREASE
	2023	2024	
ADULT	69115	69708	0.86% Increase
CHILDREN	55801	49116	11.98% Decrease

TEENS	12948	12124	6.36% Decrease
TOTAL	137864	130948	5% Decrease

DEPARTMENT	VOLUNTEER HOURS		% INCREASE DECREASE	NOTES
	2023	2024		
ADULT	N/A	N/A		
CHILDREN	N/A	541		77 Volunteers
TEENS	108	187	73% Increase	14 Volunteers

Pinnacle Bank Statements (Final Reports)

April 2024: Expenses: \$0
 Bank Fees TSYS: \$0
 Vending Fees: \$0
 Deposits: \$0
 Service Charge: \$6.00
Account Balance: \$303.20

May 2024: Expenses: \$0
 Bank Fees: \$6
 Vending Fees: \$0
 Deposits: \$0
Account Balance: \$0

Budgets and Balance Sheets

Budget Report August 2024

General Fund 01 Balance: \$565,686.60
Fund 12 / State Aid Balance: \$15,140.12
Fund 13 / Donations Balance: \$125,155.63

Balance Sheets August 2024

Fund 12 / State Aid: \$140.11 (not updated)
 Fund 13 / Donations \$503,622.96

Alabama Legislature Update Summaries Alabama Bills Impacting Libraries

- **Bill Title:** AL HB4 | 2025 | Regular Session

HB4, sponsored by Rep. Arnold Mooney, R-Indian Springs, would apply certain criminal obscenity laws to public libraries, public school libraries and “employees or agents acting on behalf of the legitimate educational purposes of the K-12 public school libraries or public libraries.

- **Bill Title:** AL SB6 | 2025 | Regular Session

SB6, sponsored by Sen. Chris Elliott, would provide that library board members serve at the pleasure of their respective appointing authority, and by two-thirds vote may be removed by their respective appointing authority.

Director’s Notes

Library Staff

- Loraine Ward, Administrative Assistant, retired on June 28, 2024.
- Emelia Green joined the staff as the Children’s Clerk. Lauren Headrick has been promoted to Children’s Assistant.
- Bradie Fowler is the new part-time Children’s Clerk, replacing Sara Ali.
- Nathaniel (Nathan) Gulliard has been hired as the part-time Custodian, replacing Michael Dick.
- Julie Norris is the new part-time Circulation Clerk, replacing Grace Hancock.
- Paedon Mapp has been hired as a part-time Paging Clerk.

Library Happenings

- All but one staff member completed STARS Active Listening training.
- Members of the Adult Department attended a De-Escalation seminar at Hoover Library.
- All library staff completed sexual harassment training.
- Brandon Hardy completed his security guard certification.
- Teen Department hosted a tour for Pelham Middle School students.
- Daniel Tackett worked with Melissa Hipp and Alabama Power to create a grant for 4 EV charging stations to be housed in the upper lot of the library.
- Daniel and Rick Moody gathered information and submitted an LSTA grant application for technology backup items.
- Teen and Children Department staff visited schools to promote summer reading.
- Teen and Children Department hosted annual media specialist luncheon.
- Administration staff began working with City Clerk, Rebecca Leavings, to digitize library board minutes.
- Madi DuBose of HEAL United contacted me for an interview about the LEED aspects of the Library.
- April Moon, Children’s Librarian, will host an interest meeting on Saturday, September 14 at 11:30 am for patrons interested in joining PALS.

Building and Technology Updates

APRIL/MAY

- Placed old computers on sale on GovDeals.com and replaced staff computers as needed.
- The Technology Department continued to offer new computer class on AI.
- The water refill station was installed just outside the Community Room.
- Rick Moody created an IT inventory database to monitor the library's IT maintenance contracts and other budgeted items.

JULY

- Windows were cleaned and we were given a \$90,000 estimate for repairs. This item was included and approved for the 2024/2025 budget.
- Water Leak - The water bill noted usage that went from an estimated 15,000 units of water per month to more than 77,000. This usage, along with a \$2,000, bill prompted us to check into the problem. Mark Gibbs, the city's building engineer, surmised that there may be a leak in the sprinkler system. We are working to get this matter resolved as soon as possible.

AUGUST

- Public MACs were installed in the Teen Department.
- Don's Carpet One has provided a quote to repair the chipped tile in the Children and Teen Departments. The repairs will be made in October.
- We have been working to purchase and install a state-of-the-art video wall for more than a year. Unfortunately, for various reasons, we were unsuccessful. Instead, I have requested that the library purchase an updated projector, two monitors and a new sound system for the Community Room. We are waiting for an official quote and installation can begin after October 01, 2024.
- One of the front doors is failing to consistently lock. The doors lock electronically and technicians have come to make the repair but the system continues to fail. I will update you when the problem is solved.

SEPTEMBER

- Boilers are scheduled to be installed.

Director's Meetings, Events Schedule included:

- Todd Richardson – marketing, publications, Friends, Foundation, strategic planning
- Library Department Heads (3)
- Daniel Tackett – facilities, library happenings, personnel updates
- City Department Heads (6)
- APLS Administrators' Meeting (2)
- Civic Clerk Plus Training Rebecca Leavings (2)
- Foundation Meeting (2)
- Library Directors' Meeting (4)
- Terri Leslie, Wendy Bridges, Tara Vines, Pam Parson - Problem Patron

- Pam Parson, Todd Richardson Daniel Tackett, Rick Moody – Video wall (2)
- Staff and Holt Audiovisual Projector Demonstration (2)
- City Council Meeting (2)
- Library Board Meeting
- Back to School Outreach Event (2)
- Library Staff Meeting (2)
- Loraine Ward’s Retirement Celebration
- American Library Association Conference, San Diego, CA
- Public Library Directors Association of Alabama
- Amanda Bonner Vestavia Hills Civitan Meeting
- Foundation Donor Planning Meeting
- JCLC Executive Board Meeting (2)
- Kara Anderson Best Practices Meeting
- Derek Anderson, Lora Roberts - Fun Squad
- Jameria Ogunmakin Librarian Mentee (2)
- Billy Conner, Mark Gibbs – Building Concerns (2)
- Billy Conner and Representative from Don’s Carpet One – Floor Repair
- Laserfiche Training – City Staff
- Marie Nash – Meeting Room Training
- Over the Mountain Library Directors (2)
- Lindsay Gardner – Library Construction
- Michelle Hambrick – Library Matters



ADMINISTRATIVE MEMORANDUM - #24-06

TO: Public Library Directors
FROM: Nancy C. Pack, Director Alabama Public Library Service
SUBJECT: Administrative Code For Supplemental State Aid
DATE: July 17, 2024

This correspondence is to officially inform you that the changes to the APLS Administrative Code section 520-2-2 Supplemental State Aid to Public Libraries have been certified as of July 15, 2024 by the Alabama Legislative Services Agency. All Public Libraries must submit revised policies that fulfill the requirements of Chapter 520-2-2 Supplemental State Aid to Public Libraries before you will be eligible to receive FY2025 State Aid. Changes are highlighted in yellow below. These changes must be reflected in your updated library policies.

APLS will begin accepting updated policies that include the changes to the Administrative Code beginning September 1, 2024. In August, APLS will host workshops to answer your board's questions regarding these new requirements. You and your board chair will be required to complete the attached document [Administrative Code Chapter 520-2-2 Policy Compliance Form "State Aid Requirements" Fiscal Year 2025] with the submission of your library policies.

Chapter 520-2-2 Supplemental State Aid to Public Libraries

To qualify for state aid, public libraries (whether or not they are members of systems) and public library systems must comply with the appropriate requirements as follows.

- (1) A public library and a public library system must be legally established according to Code of Ala. 1975, §§11-90-(1-4). A copy of the ordinance or resolution establishing the public library and copies of public library system contracts must be on file with the Alabama Public Library Service (APLS).
(2) In order to receive state aid, a library board must:
(a) employ a qualified library director;
(b) notify APLS of official board appointments and the terms to be served within 30 days of the appointment;
(c) designate at least two board members to complete APLS trustee training (effective 2021);

- (d) meet a minimum of four times a year;
- (e) have written bylaws governing its functions;
- (f) approve written policies for the public library which cover the following:
 - 1. Library objectives
 - 2. Patrons
 - 3. Personnel, including memberships in professional organizations, attendance at professional meetings, grievance procedures, job descriptions, performance evaluations, etc.
 - 4. Cooperation with other libraries
 - 5. Public relations
 - 6. Materials selection policies, including selection criteria for minors and how they are safeguarded from sexually explicit or other material deemed inappropriate for children or youth.
 - 7. Regular services and special services to groups, the handicapped, nonresident borrowers, shut-ins, etc.
 - 8. Overdue fines and other fees and charges
 - 9. Gifts and memorials
 - 10. Physical facilities
 - 11. Physical location (and relocation of sexually explicit or other material deemed inappropriate for children or youth.)
 - 12. Advance approval of materials recommended, displayed, or otherwise actively promoted to children or youth.
 - 13. Other
- (g) approve a written five-year, long-range program of public library service which will be reviewed each year and updated as needed. The program should include as a minimum but not limited to:
 - 1. The community's information needs and services
 - 2. Staff development
 - 3. Collection development
 - 4. Facilities development
 - 5. Technology development
- (h) approve a written disaster/emergency plan which will be reviewed each year and updated as needed.
- (i) approve written guidelines that ensure library sections designated for minors under the age of 18 remain free of material containing obscenity, sexually explicit, or other material deemed inappropriate for children or youth. Age-appropriate materials regarding religion, history, biology, or human anatomy should not be construed to be against this rule.
- (j) approve written selection criteria for minors that prevents the purchase or otherwise acquiring of any material advertised for consumers under the age of 18 which contain obscenity, sexually explicit, or other material deemed inappropriate for children or youth. Age-appropriate materials regarding religion, history, biology, or human anatomy should not be construed to be against this rule.
- (k) approve written guidelines that establish library cards for minors under the age of 18 must require parental approval before a minor's card is permitted to check-out materials from the library's adult sections.

(3) All Directors, Board members, and/or designated staff of public libraries must attend at least two APLS-sponsored meetings per year either on-site or by videoconference. Eligible meetings include quarterly Administrators' Meetings (October, January, April, July) and the Children and Teen Services Annual Conference (i.e. "Summer Reading Kick-off"). Other eligible meetings are at the discretion of the APLS Director.

(4) The public library must not deny service to anyone on the basis of age, race, sex or creed. Exercising discretion in the location of sexually explicit material or other material deemed by the public library board to be inappropriate for children or youth does not constitute a denial of service on the basis of age. Taking age into account when recommending, displaying, or otherwise actively promoting library materials does not constitute a denial of service on the basis of age.

(5) A public library must be open to serve the public at least the specified number of hours per week based on the following scale:

MINIMUM HOURS OPEN	POPULATION SERVED
50	over 100,000
45	50,000 - 99,999
40	25,000 – 49,999
30	10,000 – 24,999
20	5,000 – 9,999
16	under 5,000

(6) If a public library system headquarters provides direct patron services on-site (as opposed to extension services provided off-site), the system headquarters must be open the number of hours required in (5) above, based on the population of the county in which the system headquarters is physically located.

(7) Each library must strive to have a well-balanced collection of not less than one volume per capita and not less than 1.5 currently useful items per capita. The term "item" is intended to include print and non-print materials.

(8) Any expenditure of public funds to the American Library Association must be approved by the governing board of the public library or public library system in an open, public meeting following advance public notice.

Author: Nancy C. Pack, Director

Statutory Authority: Code of Ala. 1975, §§41-8-(1-10).

History: Filed March 30, 1992. **Amended:** Filed May 20, 2005; effective June 24, 2005. **Repealed and New Rule:** Filed December 18, 2006; effective January 22, 2007. **Repealed and New Rule:** Filed September 21, 2009; effective October 26, 2009. **Repealed and New Rule:** Filed October 13, 2011; effective November 17, 2011. **Repealed and New Rule:** Filed May 16, 2012; effective June 20, 2012. **Repealed and New Rule:** Filed December 10, 2018; effective January 24, 2019. **Amended:** Published May 31, 2024; effective July 15, 2024.

Alabama Public Library Service (APLS)
Library Administrative Code
Chapter 520-2-2 Policy Compliance Form
“Supplemental State Aid Requirements”
Fiscal Year 2025

As of July 15, 2024, the APLS Administrative Code Chapter 520-2-2 changed. Due to these changes, we are requiring libraries to submit updated policies with the following form via USPS as part of APLS's requirements to receive state aid.

By signing and notarizing page two of this document, the library is attesting to the following:

- The Library Director and Board Chair acknowledge that they have read and understand they must be compliant with the Alabama Public Library Service Library Administrative Code Chapter 520-2-2 Supplemental State Aid to Public Libraries to receive state aid;
- The Library confirms that its policies are in accordance with the Alabama Public Library Service Administrative Code Chapter 520-2-2 Supplemental State Aid to Public Libraries;
- The Library Director and Board Chair acknowledge and understand that state aid funds will be withheld until the library has satisfactorily completed the specified criteria outlined in Alabama Public Library Service Library Administrative Code Chapter 520-2-2 Supplemental State Aid to Public Libraries.
- Furthermore, it is recognized that any breach of the obligation of any public library to fulfill the requirements of state aid rules and regulations by the time of the beginning of the last quarterly payment of state aid (July 1), said funds appropriated for the use of the library not in compliance shall be forfeited. (See **ALA. ADMIN. CODE r. 520- 2-2-.08**)

Please complete the signature page and mail the original notarized form to:

Alabama Public Library Service
Attn: Vanessa Carr
6030 Monticello Drive
Montgomery, Alabama 36130

Alabama Public Library Service (APLS)
Library Administrative Code
Chapter 520-2-2 Policy Compliance Form
“Supplemental State Aid Requirements”
Fiscal Year 2025

Library Name: _____

Signature of Library Director

Date

Signature of Library Board Chair

Date

Notary Seal

Sworn to and subscribed before me this _____ day of _____ 20_____.

Notary Signature

My Commission Expires _____

For APLS use only:

Signature of Alabama Public Library Director

Date _____

LEGISLATURE

Bill to arrest librarians filed for 2025 session

A bill that could have led to the arrest of librarians narrowly missed becoming law last session, but sponsors have already filed a follow-up.

By **JACOB HOLMES**

Alabama Political Reporter

Published on July 10, 2024 at 7:43 am CD

A House bill that could have led to the arrest of librarians narrowly missed becoming law last session, but sponsors have already filed a follow-up for the session that begins next February.

House Bill 4 is primarily sponsored by Rep. Arnold Mooney, R-Indian Springs, but has a total of 49 co-sponsors including House Speaker Nathaniel Ledbetter, R-Rainsville; House Majority Leader Scott Stadthagen, R-Hartselle; and House Speaker Pro Tempore Chris Pringle, R-Mobile.

With nearly half the House signed on as co-sponsors and the bill filed more than six months in advance, it appears the bill is poised for smooth sailing through the lower body in the next session.

The bill is facially similar to its predecessor, but has been streamlined to better detail the procedure for charging librarians with a crime.

“Fifty Alabama lawmakers want to throw Alabama librarians in jail for daring to shelve books that challenge their worldviews,” said Read Freely Alabama leadership in a statement Tuesday. “Ripped straight out of the Project 2025 playbook, HB4 will criminalize librarians for vaguely-defined ‘obscene’ literature that targets LGBTQ and racial justice content. Read Freely Alabama members will continue to defend all our libraries against these unconstitutional, nationally-coordinated attacks from extremists. Libraries are nonpartisan spaces where everyone can find their stories represented in all sections; we will continue to ensure it stays that way.”

Although books featuring racial content and homosexual orientation have been challenged or removed in some libraries across the state over the past year, this bill does not mention racial issues or even sexual orientation in its language.

It does, however, include “gender-oriented conduct” in its new definition of sexual conduct.

What the bill does

The bill redefines “harmful to minors” by redefining the term “sexual conduct” and sets out a procedure that would allow criminal charges to be brought against librarians if material “harmful to minors” is shelved in sections for minors.

The current definition of what is “harmful to minors” is a three-part test. To be considered harmful to minors, the material in question must meet all three standards below (emphasis added by **APR**):

- The average person, applying contemporary community standards, would find that the material, taken as a whole, appeals to the prurient interest of minors; and.
- The material depicts or describes **sexual conduct**, breast nudity, or genital nudity, in a way which is patently offensive to prevailing standards in the adult community with respect to what is suitable for minors; and.
- A reasonable person would find that the material, taken as a whole, lacks serious literary, artistic, political, or scientific value for minors.

Despite technical changes, that part of the law remains the same in HB4. The change in the definition comes by a change to the definition of the term “sexual conduct.”

Under current law, sexual conduct is defined as:

- Any act of sexual intercourse, masturbation, urination, defecation, lewd exhibition of the genitals, sadomasochistic abuse, bestiality, or the fondling of the sex organs of animals; or
- Any other physical contact with a person’s unclothed genitals, pubic area, buttocks, or the breast or breasts of a female, whether alone or between members of the same or opposite sex or between a human and an animal, in an act of sexual stimulation, gratification, or perversion.

Those two sections remain substantially unchanged; however, the bill adds a brand new third section that states:

- In K-12 public schools or public libraries where minors are expected and known to be present without parental presence or consent, any sexual or gender-oriented conduct, presentation, or activity that knowingly exposes a minor to a person who is dressed in sexually revealing, exaggerated, or provocative clothing or costumes, who is stripping, or who is engaged in lewd or lascivious dancing.

Past comments from the bill’s sponsors indicate this section is meant to envelop “drag queen story hours” and library books dealing with transgender content. Despite including the terminology of “gender-oriented conduct, presentation or activity” it is unclear how that language would apply when taking into account the full scope of the

definition of “harmful to minors.” There is no definition provided for gender-oriented conduct. The definition is also circular in part, including the term “sexual conduct” within the definition of “sexual conduct.”

The bill now clearly defines the process for bringing a charge against a public library.

Any person who is a resident of the county or municipality where a public library is located who believes that material is present or conduct is occurring at the public library that violates this division may provide written notice by certified mail, return receipt requested, to the director of the library and at least one member of the library’s board which reasonably identifies the specific material or conduct.

The process is similar for K-12 schools, but the complaint must be brought by a parent or guardian of a student.

Once a library receives notice of a potential violation, it will have 15 days to either:

- Move material identified in the notice that violates this division to an age-restricted area of the library.
- Remove material in the notice that violates this division from the library.
- Cease conduct in the notice that violates the division.
- Make an official determination that the material or conduct does not violate this division and take no further action.

The library must notify the complainant of its action. If the public or K-12 library decides to take no action, the complainant can then take the matter to law enforcement.

The bill does not include a section from last session that could have made retail stores a public nuisance for distributing material harmful to minors. **APR** noted the potential impact on retail stores, and sources told **APR** the bill would be amended to protect retail stores.

The bill does not bring the matter before district attorneys, which had been heavily discussed last session as a factor to curb frivolous prosecution. Because the charge is a misdemeanor, it would fall in municipal court instead of being handled by district attorneys.

Another change is that the bill creates no schedule of misdemeanors as set out in last year’s legislation. The previous legislation allowed a Class C misdemeanor for a first violation, working up to a Class A misdemeanor. Current law does not classify the level of misdemeanor, but sets a fine of up to \$10,000 and one year in jail for distributing material “harmful to minors” to minors.

History of the bill

This will be the third year that the core bill has appeared in the Legislature. Originally designed as a bill to ban drag performances in public spaces—Stadhagen referred to it as the “drag queen bill” as recently as last week in an interview on the Yafee program—it has since morphed to primarily target librarians.

The plan to rework the bill to target library materials came as a concoction of Clean Up Alabama, a joint effort between Eagle Forum and the Prattville group Clean Up Prattville. In an email recounting the organization’s Aug. 2023 meeting, the group laid out three statewide legislative goals—two of which are combined in this single bill and work in tandem to create a threat of misdemeanors for librarians who have transgender-oriented books on the shelves for minors under 18.

The first goal is to remove the criminal exemption for libraries and librarians for the distribution of content that is obscene or harmful to minors. Some proponents of the bill have emphasized the removal of the exemption for “obscene” material rather than what is “harmful to minors.” But obscenity is a tougher standard than even pornography, and no evidence has been provided of Alabama libraries distributing obscene content.

Considering the second goal of Clean Up Alabama, it is clear the real objective is to clear the way for criminal charges for libraries that are alleged to distribute material harmful to minors.

The objective is in line with Project 2025, a policy playbook by the influential conservative nonprofit Heritage Foundation. In the foreword of the 900-page plan, Heritage Foundation President Kevin Roberts conflates pornography and “transgender ideology” and calls for librarians to be registered as sex offenders for distributing such materials.

“Pornography, manifested today in the omnipresent propagation of transgender ideology and sexualization of children, for instance, is not a political Gordian knot inextricably binding up disparate claims about free speech, property rights, sexual liberation, and child welfare,” Roberts wrote. “It has no claim to First Amendment protection ... Educators and public librarians who purvey it should be classed as registered sex offenders.”

Eagle Forum and Moms for Liberty have been heavily involved in promoting and designing the bill in Alabama. Both groups are coalition partners on Project 2025. 1819 News has pushed the narrative and the president of the Alabama Center for Law and Liberty wrote policies in Prattville to remove LGBTQ content from the shelves. Those two organizations were spawned by the Alabama Policy Institute, which is another coalition partner on Project 2025.

The bill is sponsored by representatives Mooney, Ledbetter, Stadhagen, Pringle, Kiel, Kirkland, Colvin, Estes, Moore (P), Brinyark, Underwood, Pettus, DuBose, Harrison, Butler, Robertson, Hulse, Yarbrough, Shaw, Paschal, Lipscomb, Hurst, Marques, Sorrells, Brown, Smith, Wood (D), Whorton, Rehm, Oliver, Treadaway, Bolton, Lamb,

Stubbs, Baker, Hammett, Lomax, Rigsby, Gidley, Carns, Stringer, Bedsole, Woods, Sells, Holk-Jones, Fidler, Starnes, Standridge, Fincher, and Givens.

Alabama House Republicans re-file bill that could expose librarians to criminal penalties

BY: [JEMMA STEPHENSON](#) - JULY 22, 2024 7:01 AM
ALABAMA REFLECTOR



Rep. Arnold Mooney, R-Indian Springs, speaks to a colleague on the floor of the Alabama House of Representatives on April 25, 2024 at the Alabama Statehouse in Montgomery, Alabama. (Brian Lyman/Alabama Reflector)

Republicans in the Alabama House of Representatives have refiled a bill that would attach criminal penalties for having some materials in libraries that are accessible to children.

[HB 4](#), sponsored by Rep. Arnold Mooney, R-Indian Springs, would apply certain criminal obscenity laws to public libraries, public school libraries and “employees or agents acting on behalf of the legitimate educational purposes of the K-12 public school libraries or public libraries.”

The bill, which does not apply to institutions of higher education, does not outline the level of felony or misdemeanor that would be applicable. Other penalties under the [Alabama Anti-Obscenity Enforcement Act](#) include mostly fines, with some potential imprisonment.

Mooney did not return messages seeking comment.

The bill, which has nearly 50 co-sponsors including Republican leadership, would add another definition of “sexual conduct” to the Alabama code: “In K-12 public schools or public libraries where minors are expected and known to be present without parental presence or consent, any sexual or gender-oriented conduct, presentation, or activity that knowingly exposes a minor to a person who is dressed in sexually revealing, exaggerated, or provocative clothing or costumes, who is stripping, or who is engaged in lewd or lascivious dancing.”

Mooney’s legislation provides 15 business days for staff to move material to an age-restricted section; remove material; cease conduct; or make an official determination that the material or conduct does not violate the law.

If the parent, resident or guardian does not receive notice within 25 days, the copies can be taken to law enforcement.

“Protecting Alabama’s children will always be a top priority,” House Speaker Nathaniel Ledbetter, R-Rainsville, one of the co-sponsors of the legislation, said in a statement. “The goal of HB 4 is to ensure that our school and public libraries are an educational resource for children that parents can trust. I look forward to continued conversations and moving this legislation through the process.”

The legislation comes amid attacks on public libraries nationwide. [A 2024 report from PEN America](#) found that there were more than 4,000 book bans in the first half of the school year. Mooney filed a similar bill last year but with fewer co-sponsors. The bill passed the [House but not the Senate](#). Last year’s version of the bill did not allow library staff to make a determination that material did not violate obscenity laws.

Craig Scott, the president of the Alabama Library Association and a library director in Gadsden, said in an interview that the bill does not offer a reasonable timeframe for the material to be removed from the library.

“If a book is objectionable, we will review it as a staff and make a decision if whoever the challenging person or persons are,” he said. “If they don’t like our determination to move it or not move it, okay, then they can appeal that and here in Gadsden, it goes to a committee or and then it would go to our library board. In other libraries, it would go straight to the library board to adjudicate, okay? So, it’s a process, and it’s going to take a lot longer than 25 days. I sure wish they would have put 60 in there.” He also said he takes “great offense” to the bill.

“My long story short, we have been doing the moving of books, or not ordering books, whatever the case might be as part of our jobs that a librarian has been trained for decades upon decades, and now these extremists and our legislators want to legislate our activities,” he said. In other words, they don’t trust us.”



JEMMA STEPHENSON

Jemma Stephenson covers education as a reporter for the Alabama Reflector. She previously worked at the Montgomery Advertiser and graduated from the Columbia University Graduate School of Journalism. Alabama Reflector is part of [States Newsroom](#), the nation’s largest state-focused nonprofit news organization.

Clay City Council pulls library out of APLS amid multiple controversies

Posted By: Chris Basingeron: July 27, 2024
In: City Council, Local News



By Chris Basinger, Staff Writer

CLAY, Ala.—The Clay City Council voted Tuesday night to withdraw its local library from the Alabama Public Library Service (APLS) in the wake of a contentious library advisory board meeting earlier that day where board members confronted Mayor Charles Webster and City Manager Ronnie Dixon over multiple controversies surrounding library operations and management.

The dispute concerned an alleged new book purchasing review policy and powers that the city withheld from the library board in violation of the Code of Alabama.

Earlier this year, the library purchased a book titled “Hero Tales: A Family Treasury of True Stories from the Lives of Christian Heroes” by Dave and Neta Jackson.

Despite reporting from another news outlet, the city did not block the purchase of the book, according to Dixon.

When speaking to The Tribune, Dixon stated that the city never blocked the library from purchasing “Hero Tales” and explained that the requisition requests he receives from the library never list the titles of the books, only the cost of the total number of books the library requests to purchase that month.

“I never see the title of the books, ever,” Dixon said.

According to Dixon, after the library purchased the book, a citizen came to city hall to voice their concerns about watchdog groups setting their sights on the library if it had books about Christianity but not about other religions.

“Somebody came into city hall, brought it to my attention that we had ordered this book, 15 Bible heroes, and if we were gonna order that book we needed to be prepared to order a book about 15 Muslim heroes,” Dixon said.

“So at the next library board meeting I told them, you know, if y’all are gonna order this kind of book then you have to be prepared to order 15 Muslim heroes also and it’s better to just not order either one because we’re a member of JCLC and if somebody comes in and requests one of those books then you just request it from JCLC and it will be delivered the next day or whenever it’s available and that way we don’t have to worry about spending money, city money on individual books.”

The Jefferson County Library Cooperative (JCLC) is a cooperative of 40 public libraries in the county that allows residents to check out and request books from across its network.

During that library advisory board meeting on June 11, Dixon stated that the library should not purchase books that were already in the JCLC since the books could draw attention to the Clay library based on their content being of a religious, gender, or sexual nature, according to the meeting minutes and multiple people in attendance.

According to multiple members of the library board, Dixon also stated that no books should be purchased if a religious text is used as its only source.

Soon after that meeting, Library Board Secretary Sarah Grafman requested Dixon clarify the statements he made about book purchases, according to emails obtained by The Tribune.

Dixon responded by stating that if the JCLC did not have a book requested by a local patron then they could ask them to add it to the collection and that library staff could “tell them it’s available on Amazon for private purchase or they can wait for JCLC to add it.”

“While most of our community would accept any Christian books we were to purchase, who do have watchers that will object and possibly escalate. That’s the reason for deference to JCLC,” Dixon wrote.

After Grafman posed more questions about the library’s ability to purchase religious materials and shared her concerns that the city would be exposing itself to religious discrimination liability, Dixon stated, “I have not had to review in the past but I will now” in regard to local book purchases.

Dixon also added that there have been accusations that the city is spending local money for a specific Christian group’s homeschool curriculum in purchasing the “Hero Tales” book.

Soon after the exchange, on June 21, Library Director Tara Gearhart tendered her resignation with notice to the city.

In an email, Gearhart stated that her decision to resign “stems from consistent challenges related to management’s decisions and communication.”

She also cited difficulties navigating through “frequent shifts in direction, unclear expectations, and a lack of transparent communication.”

With the specifics of the book review policy still up in the air, the library board met for another special meeting on July 9.

There, Library Board President Jane Anderton stated that she did not agree with the city’s new policy that book purchases would be reviewed by the city manager as she believed it to be the library director’s responsibility.

According to the minutes and attendees at that meeting, Mayor Webster stated that the purpose of the policy would be to keep the city from being sued.

Webster and Dixon also reportedly defended the book policy on the basis that the city was not violating religious liberties since books of that nature were still available through the JCLC.

In an interview with The Tribune on July 22, Dixon asserted that there being a policy about what books the library could or could not purchase was “just not true.”

Dixon also denied there being a policy saying that the City of Clay will no longer purchase any religious, gender-related, or LGBT books.

“In 12 1/2 years I have never turned down a requisition from the library. Period,” Dixon said.

He also said the city would not be opposed to buying books as long as they are placed in the correct section in the library and said there was no truth to the allegation that the mayor directed him to review all purchase orders and deny purchasing any books with scripture as its only basis.

“The mayor has not directed me to do anything where the library’s concerned about reviewing any titles. I’m not there for that. If I tried to micromanage every department of the city it would be physically impossible, that’s why I have directors that I trust to do that,” Dixon said.

“That’s all I was doing was warning them that if you start something like this then you can call attention to yourself and these watchdog organizations are gonna start bombarding us with letters and that we could wind up spending tens if not hundreds of thousands of dollars on attorneys to respond to these letters and correspondences.”

It all came to a head at a packed library board meeting on Tuesday, July 23, after Grafman said she had been in contact with the Alliance Defending Freedom, a conservative Christian legal advocacy group, who believed the policy violated religious liberties.

In a heated exchange, Webster said the city would not refuse any Christian books or books about other religions in the library and claimed he never said that the city would not allow religious books in the library.

After Grafman challenged the mayor’s denial of the existence of the book review policy, Webster said, “I don’t appreciate what y’all have been doing to stir all this up.”

Webster went on to say, “I can tell you we’ll make fast changes if y’all keep this up.”

Dixon then addressed the emails and again clarified his position on the library’s curation process saying that there has been no change in policy.

“I never said the library couldn’t purchase religious materials, I said if you’re going to, you have to be willing to purchase them all.”

He added, “You have to be willing to purchase Muslim, Hindu, Buddhist, whatever and there’s no point in our library having a stack that includes all of those books when they’ll never be asked for. And we’re members of JCLC so they can be borrowed from JCLC and then returned.”

The discussion of curation policies also brought renewed interest into the powers of the library board, which led to the board’s discovery that the city was limiting its duties in violation of the Code of Alabama.

According to the code, public library boards should have the “full power and authority” to control library expenditures, purchase books, hire library employees, and manage and control the library.

However, as it had currently been operating, the library board did not have these powers, which were instead held by the city manager.

Nancy Pack, the director of APLS—a state agency that advises and provides funding to public libraries—cited the Code of Alabama and said that libraries must comply with the code in order to receive funding from the agency.

“That is the responsibility of the board. If you want to continue to be in the APLS network this is what has to happen. If you decide you want to be an independent library, a city library, and not involved with APLS, you do whatever you want to as a city,” Pack said.

She later said, “You have a choice to make—whether you want to be in compliance with the Code of Alabama 90 or whether you want to be an independent library and withdraw from the Alabama Public Library Service.”

According to Pack, if the city chose to withdraw then they would lose about \$10,000 annually in state aid as well as access to support materials and workshops put on by APLS.

Though Clay had been in violation of the code in recent years, it was unclear if the city would be penalized for receiving the state aid during that time, but Pack said funding would be reviewed going forward.

In response, Webster said, “We’ve run this library like it’s been run for 12 years and we haven’t had a problem” and questioned the need to make changes to how the library is operated.

Near the end of the library board meeting, attendees stated their concerns on the mayor seemingly being intent on pulling out of the APLS rather than changing how the city operates the library in order to be in accordance with the state code.

Discussion of the library picked up almost immediately at the city council meeting, which directly followed the library board’s meeting.

Without prior advertisement or inclusion in the meeting agenda, Councilor Dean Kirkner made a motion to pull the city out of the APLS, which would mean continuing to run the library as the city has done.

“I’m seeing that we are fortunate to be sitting on \$10 million in the bank. We would be giving up \$10,000 a year from the State of Alabama but in relinquishing the \$10,000 we would gain

complete control of the library, keep a library committee, dissolve the library board,” Kirkner said.

The motion was seconded by Councilor Chris Nail, and it passed in a 4-1 vote.

Councilors Kirkner, Nail, and Orletta Rush and Mayor Webster voted in favor of the motion.

Councilor Bo Johnson voted no, saying that he felt it was rushed, and Councilor Becky Johnson, who did not attend the library board meeting, abstained.

Prior to the vote, library board members and library staffers were not given an opportunity or asked to give their input on the decision.

According to Webster, despite leaving the APLS the library would continue to be a part of the JCLC.

After the council meeting, multiple library board members expressed doubts that there would even continue to be a library board since it had essentially no input on how the library should run.

“If I heard correctly, the mayor’s position was that he wants Ronnie Dixon to be in charge of everything concerning the city,” Anderton said.

“I don’t really see the point of a board if our opinions are totally negated because they’re all going to have to be under the authority of Ronnie Dixon. Why am I wasting my time?”

She added, “The city is run by one man.”

At the same time, Grafman said she counted the apparent backtracking of the book review policy as a “win.”

“When we brought all this up they backtracked it completely and said that it was never a thing but it absolutely was,” Grafman said.

“We all heard the same thing when he said, ‘We won’t be buying that book,’” Anderton added.

“I followed the proper channels and spoke to several councilmen and they said, ‘Well we want Ronnie to approve the purchases.’ They said Ronnie will look at all the purchases,” Grafman said.

“We shined so much light on the city that they shut us down.”

Huntsville-Madison Library board weighs new state aid requirements

Board Chair Kevin Gray said the board must consider any new policy's impact on the community and not just achieving state funding.

By **JACOB HOLMES**

Published on July 31, 2024 at 8:10 am CDT



Changes to the Alabama Public Library Service state aid requirements have libraries across the state pondering policy changes to keep the money flowing.

The Huntsville-Madison County Public Library board of directors met on July 16 to discuss the recently approved APLS changes and discussed the challenges they present for libraries.

While some libraries such as Ozark-Dale and Autauga-Prattville have already taken action in an attempt to comply with the new code, HMCPL board members indicated they are taking a more measured approach.

“We’re wrestling with it, we want to figure it out and we want to do it the right way; but at the same time, I don’t want to sacrifice our smaller branches and those populations that rely on the library that can’t run out and buy (a book) from Barnes and Noble or Amazon,” said Kevin Gray, board chair. “If some of these regulations, for us to be compliant, are going to deprive them of access—I think as a board, we’re not here for the state of Alabama. We’re here for the Huntsville-Madison County community.”

Gray noted that the board is watching the ongoing litigation against the Autauga-Prattville Public Library for current policies that patrons allege are unconstitutionally vague and overbroad while engaging in viewpoint discrimination.

“We could go in now and adopt some language not knowing how that’s going to turn out, and the district court rule that as unconstitutionally vague,” Gray said. “... and I don’t know if APLS isn’t looking at a similar situation.”

Board member Melissa Thompson gave the board a rundown of the code changes, pointing out potential unintended consequences of the new language. For example, Thompson said, nonfiction research materials are generally located in the adult section so high school students doing book reports on historical figures would now need parental permission to check out books from the adult section to help them do those assignments.

Gray said some of the system’s more rural libraries also will struggle to create distinct divisions between youth and adult sections in one-room facilities.

Board members also touched on the lack of direction on material “inappropriate for minors,” which the new code requires libraries to address but provides leeway on defining those materials.

In Ozark, the library defined inappropriate minors in a way that only addresses sexually explicit material, while the Prattville policy still appears to consider books with “mature themes including sexual orientation and gender identity” as inappropriate for minors.

Gray said the library board will be bringing new policy in time to qualify for state aid, so long as the policy can be drafted without creating a detriment to the community’s libraries.

The HMCPL system gets about half a million dollars in state aid each year, but is also one of the systems that can most afford to go without state aid thanks to generous donations from its member cities and county commissions. The overall library system budget exceeds \$8 million.

The board also handled a reconsideration request on “All Boys Aren’t Blue.” The memoir includes sections with graphic details of the narrator being sexually abused by a cousin and later details consensual sexual experiences in his college years.

Thompson said the passages detailing those college sexual experiences would lead her to agree that the book should be moved to the adult section. Gray said he would vote to keep the book in a 16- to 18-year-old, but voted to move it to the adult section since young adult is more broadly shelved for patrons 13-18.

Vice Chair GW Boon said the book resonated with him as a Black man, although he is not queer like the author and protagonist. He noted that the graphic sexual passage does not come until 200 pages into the book, meaning there’s a lot of context to the author’s story before that point. Still, Boon said he could understand and even agree that the graphic passages are questionable for younger teens.

Boon and three other board members ultimately voted to keep the book where it is, supporting the decision of a review committee. Only three members voted to move the book, so the book will remain on the young adult shelf and cannot be challenged for the next three years.

Prattville Library suit headed for first courtroom test

A federal judge has ordered a status conference in the lawsuit against the Autauga-Prattville Public Library.

By [JACOB HOLMES](#)

Alabama Political Reporter

Published on August 1, 2024 at 7:20 am CDT



After three months of back-and-forth legal filings, a federal judge has ordered a status conference in the lawsuit against the Autauga-Prattville Public Library alleging discriminatory policy.

Judge Myron Thompson will hear both sides debate motions currently filed to dismiss the suit or allow the plaintiffs to amend or supplement their initial complaint. The hearing will take place at 8:30 a.m. on Aug. 7 at the Frank M. Johnson federal courthouse in Montgomery.

APPL patrons, Read Freely Alabama and the Alabama Library Association filed suit against the board in March, claiming that the policies passed by a newly constituted board in February were unconstitutionally overbroad, vague and engaged in viewpoint discrimination.

The APPL board met in June and created new policy in an effort to have the suit dismissed. The policy no longer expressly prohibits the purchase of certain books for minors containing sexual orientation or gender identity, instead giving the library director discretion to weed materials.

A resolution paired with the new policy, however, restrains the board from overriding the director's decision to remove or move books that tackle "mature themes" such as "sexual orientation and transgender ideology."

The plaintiffs allege that the new policy is simply presented differently in an effort to have the lawsuit dismissed, but will still result in LGBTQ books being removed from the library.

Hannah Rees, executive director of Clean Up Alabama, agrees with Read Freely Alabama on that point, posting in a Moms for Liberty Facebook group that "... we did not back down, exact same still no gender identity and sexual orientation but presented differently to get a lawsuit dismissal.

"We have still won and books have been removed from the library and will not be acquired from this point further," Rees continued. "The **APR** article is straight BS."

The plaintiffs cite this post in their motion to amend or supplement their complaint as evidence of the policy's intent remaining the same despite the changed language.

The **APR** article that Rees was likely referring to as "straight BS" explains the policy similarly to the explanation given in the APPL board's filing opposing the motion to allow the amendment of the complaint.

Attorney Bryan Taylor argues in the filing that the plaintiffs have failed to show standing and that the complaint is moot due to the major differences in the new policy.

"Like the original Complaint, the Proposed Pleading frames the injury as the unavailability of some reading material at the local public library which Plaintiffs believe the government is obligated to provide under the First Amendment," the board's motion states. "But as the Board points out in its Motion to Dismiss, the 'naked recitation of a constitutional claim isn't sufficient [to establish standing]; if it were, every (Section) 1983 plaintiff would, by definition, have standing to sue.'"

Although the library board argues that the case must be dismissed, it leaves the door open for what could allow the plaintiffs to file a new challenge against the policy.

"Moreover, the interests of efficiency and justice would best be served by granting the Motion to Dismiss and requiring the Plaintiffs to bring an as-applied challenge if and when the library director has actually denied a Plaintiff's request to restore a book to the shelves under the new reconsideration procedures."

The plaintiffs are seeking a preliminary injunction against the current policy to prevent the library from enforcing its policy while the case awaits a trial on the merits.

State Sen. Elliott refiles bills to remove Archives, library board members at will

One bill would also drastically change the makeup of the Archives board.

By **JACOB HOLMES** Published on August 5, 2024 at 8:34 am CDT
Alabama Political Reporter



State Sen. Chris Elliott, R-Josephine, has re-filed two bills from last session that would allow local library board members and the board of the Department of Archives and History to be removed at will.

Both bills appear to bring in changes made during their journeys in the last session with a notable exception: the board members could be removed without “just cause.”

House committees added language last year to require just cause for the removal of board members, and the bills both stalled at that point with Elliott apparently no longer interested in having them passed.

Both bills stem from the culture wars in the state over the appropriateness of LGBTQ content.

Elliott first tried to punish the Department of Archives and History—by taking \$5 million out of its budget—in retaliation for the department allowing a one-hour lecture to be held by the Invisible Histories Project on LGBTQ history in the state.

When that bill failed (in a special session specifically set to del with redistricting), Elliott returned with a form of this bill to allow board members to be removed at will.

The new proposed makeup of the board changed significantly during the bill's movement through the Senate and House committee.

The makeup proposed in this version of the bill, SB6, would immediately require two members per Congressional district (there is currently one member per district) and two at-large members. Then, after June 2025, the board would expand to a total of 19 members, adding the governor as a voting member and appointees from the speaker of the House and Senate president pro tempore.

The bill would then phase out having members representing Congressional districts altogether. As vacancies occur, they would be filled (in a particular order) by appointments of the lieutenant governor, governor, minority House and Senate leaders, and speaker of the House and Senate president pro tem.

By the time the full board is replaced, the governor and lieutenant governor would have three picks each, the speaker of the House and Senate president pro Tem would have two each and the minority leaders would each get one.

Out of those 16 appointments, 14 would be appointed by positions currently held by Republicans and only 2 positions would be appointed by Democrats.

SB5, the library board bill, would require a two-thirds majority of the library board member's appointing authority to remove the appointee.

That's based on changes made to the bill last year. Again, language requiring the governing body to prove "just cause" has been removed.

It's never been made clear exactly which local library drama inspired the bill.

At one point there may have been an interest in giving the Autauga County Commission power to remove library board members to stack the board with Clean Up Alabama or like-minded members. But the original board all resigned over perceived disrespect from the commission, and the county has already been able to place its preferred appointees on the board. If anything, this bill would potentially give the Prattville City Council an opportunity to boot its own appointees and appoint new members that would challenge the current board leadership.

Elliott also referenced the Ozark library at one point as a potential inspiration for this bill. Although Mayor Mark Blankenship had threatened to defund the library if they didn't remove LGBTQ books from the youth section, the council soundly rejected that idea. And the Dale County Commission just approved a big budget increase for the library over the consternation of just one commissioner.

Both bills will start in the committee in Senate, likely early in the session.

Judge sets schedule for briefing preliminary injunction in Prattville Library suit

A preliminary injunction would signal a likelihood of success on the merits of the case.

By JACOB HOLMES Published on August 9, 2024 at 8:39 am CDT
Alabama Political Reporter

A federal judge could rule on whether to halt policies at the Autauga-Prattville Public Library by the end of September based on an order entered Thursday.

Judge Myron Thompson granted plaintiffs' motion for leave to supplement or amend their original complaint in the light of new policies passed by the board in June in an attempt to have the lawsuit dismissed.

Plaintiffs have already submitted the new amended complaint and the board has until Aug. 30 to file a renewed motion to dismiss the case, and plaintiffs will be allowed to respond to that motion by Sept. 13. Defendant will have an opportunity to make a further reply by Sept. 20.

The board must also respond to the plaintiffs' renewed motion for a preliminary injunction by Sept. 13, and plaintiffs can file a reply to that response by Sept. 20.

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The two schedules are working in conjunction so that Thompson can consider both briefings simultaneously, in part because the case for preliminary injunction would include making a case for jurisdictional grounds which the board plans to challenge.

Bryan Taylor, counsel for the board, told Thompson in a status conference Wednesday that the board is not interested in a ruling on the merits and wants the case thrown out solely on jurisdictional grounds. But Thompson said he'd like to go ahead and rule on the preliminary injunction as well so that the merits and jurisdictional issues can be decided simultaneously.

If Thompson grants a preliminary injunction, it will be based on a likelihood for the plaintiffs to succeed on the merits.

ADVERTISEMENT. SCROLL TO CONTINUE READING.

The board has pleaded in filings that the plaintiffs— patrons, Read Freely Alabama and the Alabama Library Association—have no standing because they have not demonstrated any imminent actual injury and framed their allegations as conjectural.

Plaintiffs maintain that they are being injured every day the policies remain in place, pointing in part to the removal of dozens of challenged books from the catalog. Interim director Tammy Bear told APR those books have been pulled for review and not removed from the collection entirely. The previous library staff did not remove books from the catalog when they were under review.

Library boards across the state are watching and waiting to see what will happen with the Prattville lawsuit as they contend with new requirements from the Alabama Public Library Service to receive state aid.

Libraries are now required to have a policy that keeps “sexually explicit” books out of sections for minors as well as other undefined “inappropriate material.” Libraries are also prohibited from purchasing sexually explicit books aimed at minors even for their adult sections if they want to receive state aid. So a popular book like John Green’s “Looking for Alaska” should be blocked by policy from being added to any library collection moving forward.

Some library systems are grappling with what might be more costly: following the new APLS guidelines and facing a lawsuit, or losing access to state funds. Some of the state’s best-funded systems could afford to withdraw from the APLS despite losing state aid.



MARKETING REPORT
JULY 2024

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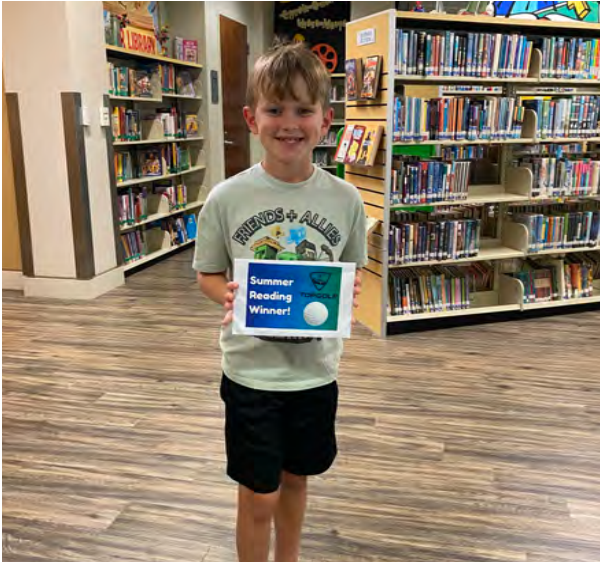
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LIBRARY IN THE FOREST SUMMER READING WINNERS



LIBRARY IN THE FOREST SUMMER READING WINNERS



LIBRARY IN THE FOREST
SUMMER READING WINNERS



LIBRARY IN THE FOREST IN THE NEWS

Vestavia Hills Library in the Forest plans 2 back-to-school outdoor festivals

BY JON ANDERSON JULY 18, 2024 2:19 AM



The Vestavia Hills Library in the Forest is planning two back-to-school outdoor festivals this year.

One of the festivals will be at the Sicard Hollow Athletic Complex at Liberty Park on Saturday, Aug. 3, and the other will be at Kelly Field in Cahaba Heights on Saturday, Aug. 20. Both events are scheduled from 11 am. To 1 p.m.

The festivals will include field day games and activities, crafts, a bounce house, kiddie pools, school supply giveaways, prize drawings, pizza, Kona ice, a farm bus and a music performer, according to the library's website.

Parents, grandparents, teachers, librarians and older siblings are invited to help younger children with the activities as well, library officials said.

Tags

Vestavia Hills Library in the Forest back-to-school festival back to school

by JON ANDERSON

JULY 18, 2024 2:19 AM

Library in the Forest

Register for events online at vestavialibrary.org/tech or call 205-978-4679.

ADULTS

Aug. 7: Crafter's, Inc. — Painted Canvas Wall Clock. 11 a.m. Community Room. Ages 18 and up.

Aug. 14: Read & Feed Book Group. 6 p.m. Community Room. Ages 18 and up. Join us after hours for refreshments and a lively discussion of "Bear" by Julia Phillips.

Aug. 15: OLLI Presents Southern Rivers. 2 p.m. Community Room. Ages 18 and up. Speaker R. Scot Duncan will discuss the importance of the rivers of the Southeast and his new book, "Southern Rivers: Restoring America's Freshwater Biodiversity."

Aug. 16: Craft*Lab — Matted Color Art. 7 p.m. Community Room. Color artwork and mat the masterpiece, perfect for framing. All materials provided, including snacks and prizes. Contact Terri at terri.leslie@vestavialibrary.org.

CHILDREN



Back-to-School Outdoor Festival

Aug. 3: Back-to-School Outdoor Festival. 11 a.m. to 1 p.m. Liberty Park. Ideal for elementary and middle school ages. Come kick off the school year at the library's outdoor festival. Enjoy field day games and activities, crafts, bouncy house, kiddie pools for the little ones, pizza, Kona Ice and much more.

Aug. 10: Back-To-School Outdoor Festival. 11 a.m. to 1 p.m. Cahaba Heights Parks and Rec. Ideal for elementary and middle school ages. Come kick off the school year at the library's outdoor festival. Enjoy field day games and activities, crafts, bouncy house, kiddie pools for the little ones, pizza, Kona Ice and much more.

TEENS (Grades 6-12)

Five July Events Not to Miss in Vestavia Hills

Jul 1, 2024 | Events | 0 ●



Vestavia Hills Farmers Market

Wednesdays throughout July | 10 a.m.-1 p.m.

Scout Square

741 Montgomery Highway

Brought to patrons by Vestavia Hills Methodist Church, the annual Vestavia Hills Farmers Market will feature a wide variety of local businesses, farmers' selections of produce, artists, musicians and more. To learn more, visit [Vestavia Hills Farmers Market](#) on Facebook.

Gross Out Camp

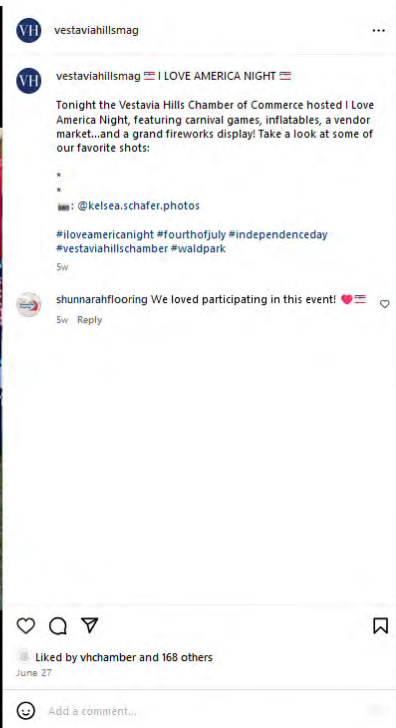
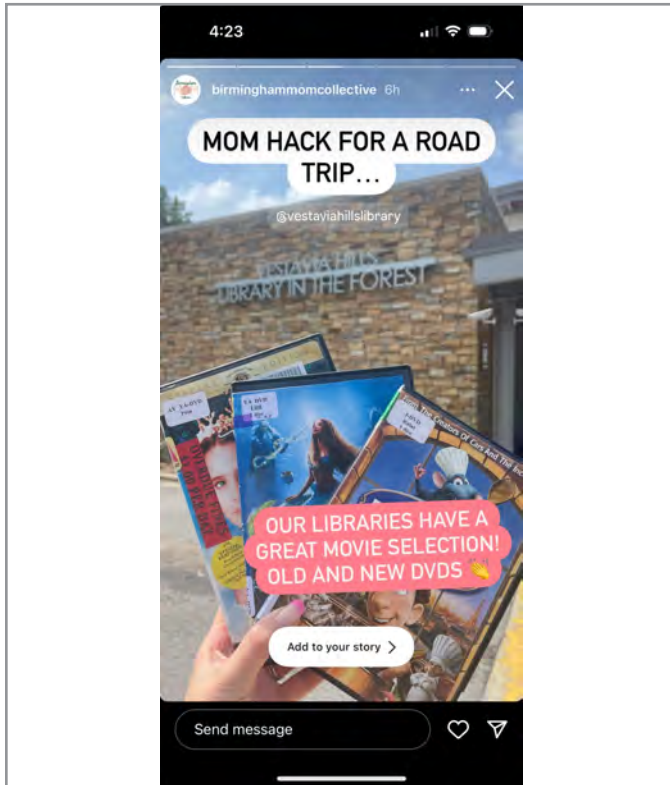
Select Weeks in July | 8 a.m.-5 p.m.

McCallum Park

3332 Rosemary Lane



MENTIONS







MENTIONS



West End Community Church

July 3 at 8:37 AM · 🌐

Another day, another CREEK! 💙

WE Learn's summer program spends a lot of time working indoors— on math, reading, and STEM projects — but we try to get outside at least once each day. 🌿

Whether it's a hike, a swim at the pool, a visit to a park or playground, or a lesson in our own community garden, summer is a time for going outside! 🌞

B... See more



👍❤️ 8

1 share

Mentioned you in their story



4.6 ★★★★★ (90 reviews)

[Reply conversations](#) [Get more reviews](#)

5.0 5 stars 11 photos

Ma. Britany
Level 2 user · 8 reviews · 24 photos
3 weeks ago

I love this location in regards to the luxurious environment and cleanliness. However, some not all staff members comes off as arrogant and rude never greet you after you enter the library and never helpful just make you feel you are annoying them when you ask for help that's don't feel 😡😡

Vesta's Hill Library in the Forest
Owner
2 weeks ago

Thank you, Ma. Britany, for sharing your experience. We are sorry your experience was not up to your expectations. We hope you will give us an opportunity to change that. We are happy to have you as part of our library.

5.0 5 stars 11 photos

SPC
Level 2 user · 24 reviews · 11 photos
3 weeks ago

One of my favorite haunts. Really sweet staff. Perfect quiet library. My family donated when the library was first built and I love seeing our name on the wall honoring us and all those who made this beautiful library in the forest be built.

Vesta's Hill Library in the Forest
Owner
3 weeks ago

Thank you, SPC! We are so honored to have you and your family be a part of our history and our future.

5.0 5 stars 2 photos

Humbie Owens African Oracle
Level 2 user · 8 reviews · 2 photos
3 weeks ago

Vesta's Hill Library in the Forest
Owner
3 weeks ago

Thank Humbie (Queen)!

5.0 5 stars 13 photos

Phil Houck
Level 2 user · 13 reviews · 1 photo
3 weeks ago

Vesta's Hill Library in the Forest
Owner
3 weeks ago

Thanka, Phil!

THE NUMBERS

SOCIAL MEDIA & OUTREACH

	<i>Metric</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>YTD Avg</i>
Facebook Library	Accounts Reached	16,700	9,400	10,800	15,339
	Profile Views	2,000	1,900	1,500	1,848
	Engagement	247	272	374	351
	New Followers	32	22	8	17
	New Likes	18	11	19	20
Instagram Library	Accounts Reached	1,085	1,320	4,200	2,519
	Profile Activity	292	290	382	298
	Engagement	331	409	607	358
	New Followers	19	43	36	20
Google My Business	Profile Interactions	2138	2656	3,437	2,508
	Business Views	2,779	3,279	2,152	3,161
	Directions	656	887	891	882
	Calls	302	305	380	344
	Website Clicks	1,180	1,464	1,261	1,152
Outeach	Event	Org.	Visitors	Staff/Vol.	Date
	I Love America Night	<i>Chamber</i>	2,200	4	<i>June 27</i>



MARKETING REPORT
MAY-JUNE 2024

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LIBRARY IN THE FOREST IDEAS

Brain Storm

Once a month, have three staff members join either Taneisha and Todd or Taneisah or Todd for lunch and brainstorming. After you participate you get a shirt.



Sister Library

The one on the Right is from bookbunk.org in Nairobi. More information from ALA.

<https://www.ala.org/aboutala/affiliates/relatedgroups/sisterlibraries/sisterlibraries>



Upper Parking Lot Trail Entrance

It already exists. Let's own it and make it a nice addition to our trail system.



LIBRARY IN THE FOREST IN THE NEWS

VestaviaVoice.com

Vestavia Public Library in the Forest

CHILDREN

Mondays: Spanish Storytime. 10:30 a.m. Children's Program Room

Tuesdays: Toddler-a-Go-Go. 8:30 a.m. and 10:30 a.m. Community Room. Ages 18 to 36 months

Wednesdays: Silly Goose Storytime. 10:30 a.m. Children's Program Room. Ages 3 and up. Musicians will bring stories, music, movement and fun for all kindergarten friends.

June 1 and 28: Ms. Courtney's Library Stop. 10:30 a.m. Community Room. All ages. Stories, songs, coloring and playing.

June 4: Tween Time — Birds of Prey. 2 p.m. Community Room. Grades 2-6. Atlanta Wildlife Center will be in attendance.

June 8: Low-e's Comedy Circus Show. 10:30 a.m. and 3:30 p.m. Community Room. All ages. Low-e's will make you laugh with his comical attempts at being a one-man circus act.

June 8 and 22: Create with Kelly! 10 a.m. Children's Program Room. All ages. Ms. Kelly will lead your family in a collaborative art project.

June 11: Tween Time — DIY Pokemon. 2 p.m. Community Room. Grades 2-6.

June 13: Musician Andrew Best. 10:30 a.m. and 11:30 a.m. Community Room. 2:30 p.m. at Liberty Park Elementary Gym.

June 15: Father-Daughter Tea. 11 a.m. Community Room. All ages. Registration required by June 10.

June 18: Tween Time — Casting and Reeling. 2 p.m. Wood Park. Grades 2-6.

June 20: Ventriloquist Gene Cordova. 10:30 a.m. in the Community Room. 3:30 p.m. at Liberty Park Elementary Gym. All ages.

June 25: Tween Time — Water Gun Painting. 2 p.m. Community Room. Grades 2-6. Registration required.

June 27: Mr. Bonds, Science Guy. 10:30 a.m. and 3:30 p.m. Community Room. All ages.

TEENS (GRADES 6-12)

Fridays: Open Gaming. 4 p.m. Community Room. Grades 6-12. Snacks served.

June 4: Nailed It — Teen Edition. 5:30 p.m. Makerspace. Grades 6-12. Register online or call 205-978-3683.

June 5: The Tier List. 4 p.m. Historical Room. Grades 6-12. Snacks served.

June 11: The Trwizard Tournament. 5:30 p.m. Community Room. Snacks served.

June 12: Clay Dragon Eyes. 4 p.m. Makerspace. Snacks served.

June 15: Dungeons and Dragons One-Shot "Treaty of the Tiger King." 10 a.m. Historical Room. Snacks served. Register at 205-978-3683.

June 18: Acrylic Academy. 5:30 p.m. Makerspace. Supplies and food provided. Registration required.

June 19: Game Party. 4 p.m. Makerspace. Phones or mobile device recommended. Snacks served.

June 22: Crochet Crash Course — Part 2. 10 a.m. Historical Room. Supplies provided. Snacks served.

June 15: Nerf Decathlon. 5:30 p.m. Community Room. Pizza served.

June 28: Tabletop Gaming Group. 4 p.m. Historical Room. Games and expertise provided. Snacks served.

June 28: Super Smash Bros. Tournament. 4 p.m. Community Room. Come dominate the competition and fight to win an Amazon gift card! Snacks served.

ADULTS

June 3: Picture This! Cyanotype Photography. 2 p.m. Community Room. Ages 18 and older. Register online or contact Kara at 205-978-4674 or kara.karson@vestaviapublic.org.

June 5: Crafter's, Inc. — Flower Hoop Wreath. 11 a.m. Community Room. Ages 18 and older. Register online or contact Loree at 205-978-3683 or loree@vestaviapublic.org or 205-978-4674.

June 5: Beginner Yoga Series with Kathy. 2 p.m. Community Room. Ages 18 and older. Join our certified instructor on

Thursday afternoon to learn the basics of yoga.

June 10: Cryptid Trivia Night. 6 p.m. Community Room. Ages 18 and older. So rally in socks, stoles and a head up in fun!

June 12: Beginner Yoga Series with Kathy. 2 p.m. Community Room. Join our certified instructor on Thursday afternoon to learn the basics of yoga.

June 12: Read & Feed Book Group — Adventure is Calling. 6 p.m. Community Room. Refreshments served.

June 12: Craft Lab — Hydrangea Watercolors with Holly. 7 p.m. Community Room. Limited Time! at em.littleflowersforallibrary.org.

June 17: Geocaching in the Forest. 6 p.m. (Library) Art in the Forest.

June 18: Personal Finance Support. 5 p.m. Teen Room. Bring your personal finance questions to our open session with an expert from Schwab Bank.

June 19: Beginner Yoga Series with Kathy. 2 p.m. Community Room.

June 24: Adult Dungeons & Dragons One Shot. 6 p.m. Community Room. The first six people who register will be assigned characters and receiving registration will include a welcome packet. Register online.

June 25: The Sisterhood Circle Series. 6:30 p.m. Teen House. Refreshments served.

MAKERSPACE

Thursdays: Open Maker Lab. 3:50 p.m. Bring your 3D printing, vinyl cutting and art projects to work.

June 10: Intro to 3D Printing. 4:30 p.m.

June 24: Engraved Coasters. 4:50 p.m. Space is limited. Register at vestaviapublic.org/makerspace.

TECH

June 4: Intermediate Microsoft Excel Part 1. 4-5:30 p.m. Technology Classroom. Prior Excel use required. Register online.

June 13: Intermediate Microsoft Word. 4-5:30 p.m. Technology Classroom. Prior Word use required. Register online.

Mr. Bond, The Science Guy offers experiments for kids at Vestavia library

BY JON ANDERSON JUNE 27, 2024 2:15 AM



The Vestavia Hills Library in the Forest this Thursday, June 27, is offering kids of all ages a chance to participate in interactive science adventures with Mr. Bond, The Science Guy.

The event will be in the library's community room from 10:30 a.m. to 11:15 a.m.

The Tennessee-based organization has a mission of making science fun, cool and easy for kids.

The Vestavia Hills Library in the Forest is at 1221 Montgomery Highway.

Tags

[Vestavia Hills Library in the Forest](#) [science](#)

by JON ANDERSON

JUNE 27, 2024 2:15 AM

City Council replaces aging boilers at Vestavia Hills Library in the Forest

BY LOYD MCINTOSH JUNE 25, 2024 3:30 AM



Vestavia Hills Library in the Forest

Vestavia Hills Library in the Forest on Wednesday, March 25, 2020. Photo by Erin Nelson

The Vestavia Hills City Council approved two unbudgeted items to improve the city's infrastructure during its City Council Meeting Monday night.

First, the council unanimously approved \$150,000 for the replacement of two aging heating boilers at the Vestavia Hills Library in the Forest. The 12-year-old boilers are on the verge of failure, and city leaders decided to take action before the fall and winter months, Vestavia Hills City Manager Jeff Downes said.

"We did not have this planned in this budget year; that is why we are presenting it to you all," Downes explained. "These were the two original exterior boilers, and we don't want to take the risk going into the colder months."

Downes said the city was able to secure a reduced price for the boilers through the National Cooperative Purchasing Alliance, a nationwide government purchasing cooperative that helps reduce the cost of goods and services by leveraging the purchasing power of public agencies in every state.

"This allows us to mitigate this risk and go ahead and get these original 12-year-old boilers replaced," Downes said.

Next, the council approved \$30,000 to purchase the OpenGov-Cartegraph Asset Management System. Downes said the system will allow all city departments to efficiently manage their assets, respond more quickly to citizen complaints and help the city plan for future needs more effectively.

"Currently, we do not use an asset management system. We use a series of spreadsheets, and each department keeps information on varying assets," Downes said.

These assets include a comprehensive list of items, such as vehicles and other transportation resources, roadways, stormwater

Vestavia Hills Mayor's Minute By Ashley Curry — July 2024

BY ASHLEY CURRY JULY 1, 2024 2:37 AM



Vestavia Hills Mayor Ashley Curry

I hope you are enjoying your summer and early fall. From the crowds observed at the Aquatic Center, Wald Park and the Sicard Hollow Athletic Complex, it is obvious that you are getting out and taking advantage of the summer activities. As the grandparents of four, my wife and I have been part of this crowd.

I should also mention the Civic Center, which has certainly surpassed our expectations for events. I truly don't know how we could have managed with the old facilities that we had. Between the park renovations and the acquisition of the civic center, our quality-of-life amenities increased tenfold.

The long-awaited construction of the pedestrian bridge connecting Wald Park and the Library in the Forest has begun. This project was conceived many years ago, at least as far back as the administration of Mayor Scotty McCallum. It has been through several design changes, multiple bid processes and never-ending Alabama Department of Transportation reviews.

Many of us, myself included, wondered if this project would ever be completed. Hallelujah, the end is in sight!

In the coming months, you will also see completion of the initial development on the south end of U.S. 31, which is a retail center that will be anchored by Big Bad Breakfast on one end and Waldo's Chicken on the other end. The project is well underway and should be completed this summer.

Meanwhile, construction is ongoing at The Bray in Liberty Park. This much-anticipated development and the Medical Properties Trust headquarters in the Urban Center are progressing.

The Fourth of July, officially known as Independence Day, is probably the most recognized American holiday. It celebrates our independence and the freedoms that we enjoy every Fourth of July. On July 4, 1776, with the signing of our Declaration of Independence, America claimed its independence from Great Britain. As you celebrate with your families, shoot fireworks and probably eat too much, take a moment to reflect on what we are celebrating.

Many have reminded us that freedom is not free, but one of my favorite quotes on freedom came from President Ronald Reagan. He said, "Freedom is never more than one generation away from extinction. We didn't pass it to our children in the bloodstream. It must be fought for, protected and handed on for them to do the same."

God bless our military, and God bless America.

Tags

Mayor's Minute

by ASHLEY CURRY

JULY 1, 2024 2:37 AM



MENTIONS



Mentioned you in their story



vestaviabelles • 2d



69 likes

vestaviabelles Who likes hanging out at the Vestavia Hills Library in the Forest? We do! Vestavia Belles are always on hand to help children sign up for the Summer Reading program. They are always ready and willing to help!

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69 likes

vestaviabelles Who likes hanging out at the Vestavia Hills Library in the Forest? We do! Vestavia Belles are always on hand to help children sign up for the Summer Reading program. They are always ready and willing to help!

vestaviabelles



1



MENTIONS

Rachel Bohstedt Estes
May 26 · 🌐

Homewood Public Library, Homewood, AL The O'Neal Vestavia Hills Library in the Forestraryary The O'Neal Library
Who will do this fun workshop?!

Samantha Larsen
May 21 · 🌐

Painting bricks to look like books for decoration outside 🎨
Guess I better get collecting some 📖's...
This is genius

DS Art
May 28 · 🌐

Stop by and see my June display - right where I belong, in the Children's section of the [Vestavia Hills Library in the Forest](#), Hwy 31 in Vestavia Hills, AL.
Thanks to [Lauren Headrick](#) for putting this together!

👍❤️ 13 7 shares

Vestavia Hills Beautification
June 27 at 5:37 AM · 🌐

Once upon a time in the [Vestavia Hills Library in the Forest](#) there were Vestavia Belles. Lots of Belles. These Belles were no ordinary girls, no, they were friendly, hard working, and so fun! We hope you have stopped by the library to be greeted by our Belles as they help with the Summer Reading program! Great job, Belles!

Andrew Best Music
June 10 · 🌐

Looking forward to playing at the [Vestavia Hills Library in the Forest](#) this Thursday! I would love to see some of my friends from the Birmingham area there! 🎵🎸🥁

👍❤️ 4 7 comments

👍 Like 🔍 Comment ➦ Share

👍❤️ You and 13 others 1 comment

👍 Love 🔍 Comment ➦ Share

Myrick Gurosky & Associates
June 29 at 11:40 PM · 🌐

These summer days have us thinking back on this beautiful project. Enduringly named "Library in the Woods", [Vestavia Hills Library in the Forest](#) is environmentally friendly and a great gathering spot for the Vestavia Hills community.

#VestaviaHillsLibrary #LivingRoof #DevelopDesignConstruct #SoutheastBuilder



👍👍 You and 1 other

1 share

DEX by GATE
June 27 at 6:10 AM · 🌐

DEX by GATE loves to revisit our projects and see first hand how our products are serving the community!

We visited the Vestavia Hills Library, called "the Library in the Forest", was the state of Alabama's first LEED Gold certified library in 2010.

The DEX by GATE high performance concrete countertops in the bath, customer service areas, and monumental staircase excels in creating a "durable and beautiful finish in their high traffic area", according to the librarian who h... [See more](#)



👍 Vestavia Hills Library in the Forest

West End Community Church
June 18 at 8:28 AM · 🌐

Your pals at WE Learn said to tell you that the best summer activity is simply CREEK 🌊🌿

Thank you to the wonderful folks at [Vestavia Hills Library in the Forest](#) for your wonderful music session, and for the #creekvibes 🎵



👍👍 You and 3 others

Vestavia Hills Beautification
June 15 · 🌐

Want to know what sweet looks like? This! 🍷 Thank you, Belles for serving at the [Vestavia Hills Library in the Forest's](#) annual Father-Daughter Tea!



👍👍 You, Vestavia Hills Chamber of Commerce and 7 others

2 shares



Gift Horse

9 reviews • 17 photos



★★★★★ 6 weeks ago

One of the best. Huge windows looking out onto a forest. You'll always find a space to sit and work at a desk or armchair. Lots of good movies, Great Courses, little used books store. Staff nicer than Hoover by far. Clean bathrooms. Terrace outside literally in the middle of the woods! The trail out back is beautiful, steep and a bit wild. Fireplace area is cozy. Enough fiction to find what you like and non-fiction less than Hoover of course but there's enough and recent publications. More than Homewood. No drive through to return but designated parking for it. Even seating outside and you can bring *some* food and drinks, there's a sign.



Darren The great

12 reviews • 0 photos

★★★★★ 9 weeks ago



Vestavia Hills Library in the Forest

Owner

8 weeks ago

Thanks, Darren!!

Edit Delete

THE NUMBERS

SOCIAL MEDIA & OUTREACH

	<i>Metric</i>	<i>Apr</i>	<i>May</i>	<i>June</i>	<i>YTD Avg</i>
Facebook Library	Accounts Reached	26,600	16,700	9,400	16,096
	Profile Views	1,600	2,000	1,900	1,906
	Engagement	479	247	272	347
	New Followers	32	32	22	33
	New Likes	14	18	11	20
Instagram Library	Accounts Reached	6,581	1,085	1,320	2,239
	Profile Activity	286	292	290	284
	Engagement	342	331	409	317
	New Followers	27	19	43	34
Google My Business	Profile Interactions	2,027	2,138	2,656	2,353
	Business Views	3,318	2,779	3,279	3,330
	Directions	739	656	887	881
	Calls	400	302	305	339
	Website Clicks	888	1,180	1,464	1,134
Outeach	Event	Org.	Visitors	Staff/Vol.	Date
	I Love America Night	<i>Chamber</i>	2,200	4	<i>June 27</i>

VHLF Statistics Report April 2024

April 2024

	Current	Previous	% Monthly	Value Mon.	YTD	YTD	% YTD	Value YTD
Hours	2024	2023	2024	2024	2024	2023	2024	2024
Total Days Open	30	29	3.45%	1	194	193	0.52%	1
Total Hours Open	270	257	5.06%	13	1,739	1,712	1.58%	27

Library Visits

Gate Count	28,642	29,666	-3.45%	(1,024)	176,449	174,713	0.99%	1,736
Curbside Appointments	8	7	14.29%	1	80	71	12.68%	9
Offsite Program Visits (open to the public)	0	1	-100.00%	(1)	1	1	0.00%	0
Outreach Visits (schools, daycares, private facilities)			0.00%	0	0	0	0.00%	0
Adult	1	1	0.00%	0	7	7	0.00%	0
Teens	0	0	0.00%	0	0	0	0.00%	0
Children	0	2	-100.00%	(2)	4	4	0.00%	0
Website Visits	12,694	14,753	-13.96%	(2,059)	93,903	92,757	1.24%	1,146
Mobile App Sessions	1,068	1,160	-7.93%	(92)	7,569	6,603	14.63%	966
Total Library Visits	42,413	45,590	-6.97%	(3,177)	278,013	274,156	1.41%	3,857

VHLF Statistics Report April 2024

Programs and Events

	2024		2023		2024 YTD		2023 YTD	
	Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance
Adult								
In person	11	164	10	525	66	1,187	10	525
Virtual and Passive	0	0	1	28	0	0	1	28
Total Adult Programs	11	164	11	553	66	1,187	11	553
Change %	0%	-70%			500%	115%		
Change Value	0	-389			55	634		
Teens								
In person	12	87	16	105	103	1,087	16	105
Virtual and Passive	0	0	1	2	0	0	1	2
Total Teen Programs	12	87	17	107	103	1,087	17	107
Change %	-29%	-19%			506%	916%		
Change Value	-5	-20			86	980		
Children								
In person	32	767	29	1,093	187	6,537	29	1,093
Virtual and Passive	0	0	1	100	2	321	1	100
Total Children's Programs	32	767	30	1,193	189	6,858	30	1,193
Change %	7%	-36%			530%	475%		
Change Value	2	-426			159	5,665		
Makerspace								
In person	6	16	7	9	39	106	7	9
Virtual and Passive	0	0	0	0	2	396	0	0
Total Makerspace Programs	6	16	7	9	41	502	7	9
Change %	-14%	78%			486%	5478%		
Change Value	-1	7			34	493		
Technology								
In person	4	19	4	10	26	209	4	10
Virtual and One on one	1	27	1	45	7	221	1	45
Total Technology Programs	5	46	5	55	33	430	5	55
Change %	0%	-16%			560%	682%		
Change Value	0	-9			28	375		
Other								
Tours	0	0	0	0	0	0	0	0
Total Other	0	0	0	0	0	0	0	0
Change %	0%	0%			0%	0%		
Change Value	0	0			0	0		
Outreach Events								
City Events	1	220	1	350	9	3,409	1	350
Chamber of Commerce	0	0	0	0	6	13,900	0	0
Cabaha Heights	0	0	0	0	2	4,200	0	0
Liberty Park	0	0	0	0	4	700	0	0
Total Outreach Programs	1	220	1	350	21	22,209	1	350
Change %	0%	-37%			2000%	6245%		
Change Value	0	-130			20	21,859		
Total Programs and Events								
	67	1,300	71	2,267	453	32,273	71	2,267
Change %	-6%	-43%			538%	1324%		
Change Value	-4	-967			382	30,006		

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Services

	Current	Previous	% Monthly	Value Mon.	YTD	YTD	% YTD	Value YTD
	2024	2023	2024	2024	2024	2023	2024	2024
Borrowed from Other Libraries	1,894	1,612	17.49%	282	13,756	12,917	6.50%	839
Coffee	42	70	-40.00%	-28	468	600	-22.00%	-132
Holds for Liberty Park Lockers	218	178	22.47%	40	1,430	1,316	8.66%	114
Interlibrary Loans	32	25	28.00%	7	201	186	8.06%	15
Loans to Other Libraries	1,787	1,777	0.56%	10	12,550	12,331	1.78%	219
Notary Service	10	0	10.00%	10	39	17	129.41%	22
Passports	129	104	24.04%	25	723	891	-18.86%	-168
Public Computer Usage	5,316	5,129	3.65%	187	34,540	32,314	6.89%	2,226
Reserves	354	378	-6.35%	-24	2,547	2,423	5.12%	124
Self-Checkout Machine Usage	8,542	9,451	-9.62%	-909	64,748	67,822	-4.53%	-3,074
Test Proctoring	3	6	-50.00%	-3	69	90	-23.33%	-21
Voter Registration	2	0	2.00%	2	14	3	366.67%	11
Wireless Network Usage	4,278	4,123	3.76%	155	28,202	25,978	8.56%	2,224
Reference Questions Total (Department Breakdown)	2,575	3,465	-25.69%	-890	2,575	3,465	-25.69%	-890
Adult	1,068	1,746	-38.83%	-678	6,867	8,595	-20.10%	-1,728
Teens	625	813	-23.12%	-188	4,692	5,401	-13.13%	-709
Children	575	650	-11.54%	-75	3,675	6,078	-39.54%	-2,403
Technology	250	235	6.38%	15	1,502	1,538	-2.34%	-36
Makerspace	57	21	171.43%	36	467	179	160.89%	288
Total Services	27,757	29,783	-6.80%	-2,026	179,065	182,144	-1.69%	-3,079

Memberships

Adult Residents	71	48	47.92%	23	536	364	47.25%	172
Child Residents	9	10	-10.00%	-1	76	100	-24.00%	-24
Adult Non-Residents	37	40	-7.50%	-3	404	361	11.91%	43
Child Non-Residents	2	5	-60.00%	-3	12	21	-42.86%	-9
Out of County	3	1	200.00%	2	9	4	125.00%	5
Total Memberships	122	104	17.31%	18	1,037	850	22.00%	-9,106

Meeting Room Use

	Rented	Attendees	Rented	Attendees	YTD Rent	YTD Attend	YTD Rented	YTD Attend
	2024	2024	2023	2023	2024	2024	2023	2023
Community Room	8	373	9	484	58	3,137	74	3,753
Historical Room	1	10	0	0	4	34	2	16
Tree House	0	0	2	30	13	102	16	209
Children's Program	4	65	1	22	22	392	6	106
Outdoor Classroom	0	0	0	0	0	0	0	0
Rooftop Garden	0	0	0	0	1	50	0	0
Total Rental Usage	13	448	12	536	98	3,715	98	4,084

Study Room Use

	Checked Out	Users	Checked Out	Users	YTD Chk Out	YTD Users	YTD Chk Out	YTD Users
	2024	2024	2023	2023	2024	2024	2023	2023
All Rooms	392	600	363	586	2,262	3,607	1,846	2,974
Total Study Room Usage	392	600	363	586	2,262	3,607	1,846	2,974

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Library Materials Usage - Physical

	Current	Previous	% Monthly	Value Mon.	YTD	YTD	% YTD	Value YTD
	2024	2023	2024	2024	2024	2023	2024	2024
Physical Book Circulation								
Adult Books	5,210	5,275	-1.23%	-65	36,029	35,765	0.74%	264
Adult Large Print	1,255	1,128	11.26%	127	8,596	8,224	4.52%	372
Teen Books	1,543	1,404	9.90%	139	10,522	9,622	9.35%	900
Children's Books	8,892	9,063	-1.89%	-171	62,885	63,882	-1.56%	-997
Total Physical Books	16,900	16,870	0.18%	30	118,032	117,493	0.46%	539
Adult Physical Non-Book Circulation								
Non-Fiction DVDs / Roku	77	120	-35.83%	-43	775	844	-8.18%	-69
Audiobooks	282	330	-14.55%	-48	1,799	2,198	-18.15%	-399
Blu-rays	471	231	103.90%	240	2,692	1,842	46.15%	850
DVDs	1,389	1,782	-22.05%	-393	10,909	12,814	-14.87%	-1,905
Games and Puzzles	18	23	-21.74%	-5	156	160	-2.50%	-4
Launchpads	2	0	2.00%	2	29	6	383.33%	23
Magazines	39	69	-43.48%	-30	262	349	-24.93%	-87
Mixed Media	5	8	-37.50%	-3	42	83	-49.40%	-41
Music	183	208	-12.02%	-25	1,299	1,547	-16.03%	-248
Self-playing Audio	0	3	-100.00%	-3	1	30	-96.67%	-29
WiFi-Hotspots	78	68	14.71%	10	446	498	-10.44%	-52
Other: Kits	2	0	2.00%	2	6	0	6.00%	6
Other: Hammocks	0	2	-100.00%	-2	2	7	-71.43%	-5
Other: Walking Sticks	0	0	0.00%	0	0	0	0.00%	0
Total Adult Physical Non-Book Circulation	2,546	2,844	-10.48%	10	18,418	20,378	-9.62%	-51
Teen Non-Book Circulation								
Teen Audiobooks	13	5	160.00%	8	58	115	-49.57%	-57
Teen Blu-rays	114	89	28.09%	25	540	421	28.27%	119
Teen DVDs	127	252	-49.60%	-125	1,415	1,725	-17.97%	-310
Teen Games	447	462	-3.25%	-15	3,283	2,878	14.07%	405
Teen Other: Specify	0	0	0.00%	0	0	0	0.00%	0
Total Teen Physical Non-Book Circulation	701	808	-13.24%	-107	5,296	5,139	3.06%	157
Children's Non-Book Circulation								
Audiobooks	39	27	44.44%	12	314	199	57.79%	115
Augmented Reality	23	36	-36.11%	-13	106	202	-47.52%	-96
Blu-rays	28	27	3.70%	1	275	197	39.59%	78
DVDs	422	687	-38.57%	-265	3,835	4,971	-22.85%	-1,136
Launchpads	31	57	-45.61%	-26	270	345	-21.74%	-75
Magazines	26	27	-3.70%	-1	140	136	2.94%	4
Mixed Media	557	522	6.70%	35	3,897	3,559	9.50%	338
Music	25	18	38.89%	7	128	129	-0.78%	-1
Self-playing Audio	21	32	-34.38%	-11	157	207	-24.15%	-50
Views	5	11	-54.55%	-6	49	97	-49.48%	-48
Other: Kits	2	0	2.00%	2	13	13	0.00%	0
Total Children's Physical Non-Book Circulation	1,179	1,444	-18.35%	-265	9,184	10,055	-8.66%	-871

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Library Materials Usage - Digital	Current 2024	Previous 2023	% Monthly 2024	Value Mon. 2024	YTD 2024	YTD 2023	% YTD 2024	Value YTD 2024
Adult Digital Usage								
eBooks (Overdrive & Hoopla)	4,140	4,062	1.92%	78	29,522	28,104	5.05%	1,418
Graphic Novel Downloads (Hoopla)	65	31	109.68%	34	302	233	29.61%	69
Audiobook Downloads (Overdrive & Hoopla)	6,111	4,972	22.91%	1,139	40,435	32,556	24.20%	7,879
Downloadable Music (Hoopla)	79	61	29.51%	18	468	466	0.43%	2
Movies/Documentaries/TV Downloads (Hoopla & Kanopy)	553	385	43.64%	168	3,327	3,029	9.84%	298
Magazine Downloads	988	450	119.56%	538	10,137	3,075	229.66%	7,062
Adult Digital Usage Total	11,936	9,961	19.83%	1,975	84,191	67,463	24.80%	16,728
Teen Digital Usage								
Teen eBooks (Overdrive)	552	531	3.95%	21	4,090	3,411	19.91%	679
Teen Audiobook Downloads (Overdrive)	408	395	3.29%	13	2,954	2,317	27.49%	637
Teen Digital Usage Total	960	926	3.67%	34	7,044	5,728	22.97%	1,316
Children's Digital Usage								
eBooks (Overdrive & Hoopla)	980	805	21.74%	175	8,002	5,851	36.76%	2,151
Graphic Novel Downloads (Hoopla)	25	30	-16.67%	-5	195	215	-9.30%	-20
Audiobook Downloads (Overdrive & Hoopla)	491	599	-18.03%	-108	3,713	3,743	-0.80%	-30
Downloadable Music (Hoopla)	12	3	300.00%	9	57	43	32.56%	14
Movies/TV Downloads (Hoopla)	27	30	-10.00%	-3	282	184	53.26%	98
Children's Digital Usage Total	1,535	1,467	4.64%	68	12,249	10,036	22.05%	2,213
Circulation Totals By Category								
Books	16,900	16,870	0.18%	30	119,452	118,858	0.50%	594
Adult Non-Books	2,546	2,844	-10.48%	-298	18,502	20,659	-10.44%	-2,157
Teen Non-Books	701	808	-13.24%	-107	5,429	5,166	5.09%	263
Children's Non-Books	1,179	1,444	-18.35%	-265	9,398	10,289	-8.66%	-891
Adult Digital Usage	11,936	9,961	19.83%	1,975	85,147	68,332	24.61%	16,815
Teen Digital Usage	960	926	3.67%	34	7,180	5,892	21.86%	1,288
Children's Digital Usage	1,535	1,467	4.64%	68	12,439	10,337	20.33%	2,102
Total Library Materials Usage	35,757	34,320	4.19%	1,437	257,547	239,533	7.52%	18,014

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Electronic Retrieval Sessions / Database Usage	Current	Previous	% Monthly	Value Mon.	YTD	YTD	% YTD	Value YTD
	2024	2023	2024	2024	2024	2023	2024	2024
Alabama Virtual Library	0	0	0.00%	0	0	0	0.00%	0
Ancestry	0	0	0.00%	0	0	0	0.00%	0
Creative Bug	9	2	350.00%	7	254	197	28.93%	57
Niche Academy	12	1	1100.00%	11	37	39	-5.13%	-2
Reference USA	0	0	0.00%	0	0	0	0.00%	0
Universal Class	42	53	-20.75%	-11	214	200	7.00%	14
Other Databases	575	595	-3.36%	-20	6,066	5,587	8.57%	479
Total Electronic Retrieval Sessions	638	651	-2.00%	-13	6,571	6,023	9.10%	548

Marketing

YouTube Views: Main	110	2,695	-95.92%	-2,585	7,179	13,813	-48.03%	-6,634
YouTube Views: Kids	16	0	16.00%	16	96	0	96.00%	96
Facebook Reach: Main	26,600	8,227	223.33%	18,373	89,900	54,600	64.65%	35,300
Facebook Reach: Kids	153	0	153.00%	153	892	0	892.00%	892
Instagram Users: Main	2,062	1,724	19.61%	338	14,210	11,607	22.43%	2,603
Instagram Users: Kids	70	0	70.00%	70	470	0	470.00%	470
TikTok: Teens	2,051	3,064	-33.06%	-1,013	23,780	30,884	-23.00%	-7,104
LinkedIn	63	0	63.00%	63	369	0	369.00%	369

Library Holdings

Book Volumes	67,203	69,178	-2.85%	-1,975	476,247	483,821	-1.57%	-7,574
Serial Volumes	86	211	-59.24%	-125	602	1,485	-59.46%	-883
Audiobooks	3,617	3,658	-1.12%	-41	25,099	25,349	-0.99%	-250
Digital Collections	123,832	110,306	12.26%	13,526	848,812	748,836	13.35%	99,976
Music CDs	2,382	2,428	-1.89%	-46	16,649	20,508	-18.82%	-3,859
DVDs and Blu-rays	10,205	10,801	-5.52%	-596	72,027	76,830	-6.25%	-4,803
Other	197	198	-0.51%	-1	1,370	1,369	0.07%	1
Library Holdings Total	207,522	196,780	5.46%	10,742	1,440,806	1,358,198	6.08%	82,608

Volunteers

	Volunteers	Hours	Volunteers	Hours	YTD Vol.	YTD Hours	YTD Vol.	YTD Hours
	2024	2024	2023	2023	2024	2024	2023	2023
Acquisitions	0	0	0	0	0	0	0	0
Adult	0	0	1	55	0	0	3	260
Children's	2	2	10	10	4	10	15	16
Circulation	0	0	0	0	0	0	0	0
Technology	1	4	1	4	7	41	6	43
Teens	5	42	3	18	19	114	16	69
Volunteers Total	8	48	15	87	30	165	40	388

Staff Training By Department

	Staff	Staff	% Monthly	Value Mon.	YTD	YTD	% YTD	Value YTD
	2024	2023			2024	2023		
Acquisitions	7	1	600.00%	6	24	10	140.00%	14
Administration	2	0	2.00%	2	6	4	50.00%	2
Adult	6	2	200.00%	4	28	35	-20.00%	-7
Children's	3	2	50.00%	1	22	21	4.76%	1
Circulation	6	0	6.00%	6	64	25	156.00%	39
Technology	2	0	2.00%	2	23	5	360.00%	18
Teens	2	0	2.00%	2	10	6	66.67%	4
Staff Training Total	28	5	460.00%	23	177	106	66.98%	71

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	Current	Previous	% Monthly	Value Mon.	YTD	YTD	% YTD	Value YTD
Hours	2024	2023	2024	2024	2024	2023	2024	2024
Total Days Open	29	29	0.00%	0	223	222	0.45%	1
Total Hours Open	265	269	-1.49%	-4	2,004	1,981	1.16%	23

Library Visits

Gate Count	30,047	29,554	1.67%	493	206,496	204,267	1.09%	2,229
Curbside Appointments	9	9	0.00%	0	89	80	11.25%	9
Offsite Program Visits (open to the public)	1	0	1.00%	1	2	1	100.00%	1
Outreach Visits (schools, daycares, private facilities)			0.00%	0	0	0	0.00%	0
Adult	1	1	0.00%	0	8	8	0.00%	0
Teens	0	0	0.00%	0	0	0	0.00%	0
Children	2	3	-33.33%	(1)	6	7	-14.29%	-1
Website Visits	19,785	19,988	-1.02%	(203)	113,688	112,745	0.84%	943
Mobile App Sessions	965	1,242	-22.30%	(277)	8,534	7,845	8.78%	689
Total Library Visits	50,810	50,797	0.03%	13	328,823	324,953	1.19%	3,870

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Programs and Events

	2024		2023		2024 YTD		2023 YTD	
	Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance
Adult								
In person	4	74	6	126	70	1,261	6	126
Virtual and Passive	0	0	0	0	0	0	0	0
Total Adult Programs	4	74	6	126	70	1,261	6	126
Change %	-33%	-41%			1067%	901%		
Change Value	-2	-52			64	1,135		
Teens								
In person	22	264	19	235	125	1,351	19	235
Virtual and Passive	0	0	1	6	0	0	1	6
Total Teen Programs	22	264	20	241	125	1,351	20	241
Change %	10%	10%			525%	461%		
Change Value	2	23			105	1,110		
Children								
In person	20	1,537	23	3,202	207	8,074	23	3,202
Virtual and Passive	0	0	0	0	2	321	0	0
Total Children's Programs	20	1,537	23	3,202	209	8,395	23	3,202
Change %	-13%	-52%			809%	162%		
Change Value	-3	-1,665			186	5,193		
Makerspace								
In person	6	25	8	21	45	131	8	21
Virtual and Passive	0	0	0	0	2	396	0	0
Total Makerspace Programs	6	25	8	21	47	527	8	21
Change %	-25%	19%			488%	2410%		
Change Value	-2	4			39	506		
Technology								
In person	4	35	4	20	30	244	4	20
Virtual and One on one	1	20	1	42	8	241	1	42
Total Technology Programs	5	55	5	62	38	485	5	62
Change %	0%	-11%			660%	682%		
Change Value	0	-7			33	423		
Other								
Tours	0	0	1	8	0	0	1	8
Total Other	0	0	1	8	0	0	1	8
Change %	-100%	-100%			-100%	-100%		
Change Value	-1	-8			-1	-8		
Outreach Events								
City Events	0	0	0	0	9	3,409	0	0
Chamber of Commerce	0	0	0	0	6	13,900	0	0
Cabaha Heights	0	0	0	0	2	4,200	0	0
Liberty Park	0	0	0	0	4	700	0	0
Total Other	0	0	0	0	21	22,209	0	0
Change %	0%	0%			0%	0%		
Change %	0	0			21	22,209		
Total Programs and Events								
	57	1,955	63	3,660	510	34,228	63	3,660
Change %	-10%	-47%			710%	835%		
Change Value	-6	-1,705			447	30,568		

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Services

	Current	Previous	% Monthly	Value Mon.	YTD	YTD	% YTD	Value YTD
	2024	2023	2024	2024	2024	2023	2024	2024
Borrowed from Other Libraries	2,225	1,851	20.21%	374	15,981	14,768	8.21%	1,213
Coffee	33	68	-51.47%	-35	501	668	-25.00%	-167
Holds for Liberty Park Lockers	203	194	4.64%	9	1,633	1,510	8.15%	123
Interlibrary Loans	44	44	0.00%	0	245	230	6.52%	15
Loans to Other Libraries	2,112	1,916	10.23%	196	14,662	14,247	2.91%	415
Notary Service	10	0	10.00%	10	49	17	188.24%	32
Passports	138	92	50.00%	46	861	983	-12.41%	-122
Public Computer Usage	5,391	5,363	0.52%	28	39,931	37,677	5.98%	2,254
Reserves	469	357	31.37%	112	3,016	2,780	8.49%	236
Self-Checkout Machine Usage	12,135	12,821	-5.35%	-686	76,883	80,643	-4.66%	-3,760
Test Proctoring	7	3	133.33%	4	76	93	-18.28%	-17
Voter Registration	2	2	0.00%	0	16	5	220.00%	11
Wireless Network Usage	4,322	4,303	0.44%	19	32,524	30,281	7.41%	2,243
Reference Questions Total (Department Breakdown)	2,562	3,412	-24.91%	-850	2,562	3,412	-24.91%	-850
Adult	850	1,123	-24.31%	-273	7,717	9,718	-20.59%	-2,001
Teens	835	955	-12.57%	-120	5,527	6,356	-13.04%	-829
Children	585	998	-41.38%	-413	4,260	7,076	-39.80%	-2,816
Technology	222	281	-21.00%	-59	1,724	1,819	-5.22%	-95
Makerspace	70	55	27.27%	15	537	234	129.49%	303
Total Services	29,653	30,426	-2.54%	-1,623	208,705	212,517	-1.79%	-3,812

Memberships

Adult Residents	94	72	30.56%	22	630	436	44.50%	194
Child Residents	30	35	-14.29%	-5	106	135	-21.48%	-29
Adult Non-Residents	45	59	-23.73%	-14	449	420	6.90%	29
Child Non-Residents	1	6	-83.33%	-5	13	27	-51.85%	-14
Out of County	3	0	3.00%	3	12	4	200.00%	8
Total Memberships	173	172	0.58%	1	1,210	1,022	18.40%	-11,199

Meeting Room Use

	Rented	Attendees	Rented	Attendees	YTD Rent	YTD Attend	YTD Rented	YTD Attend
	2024	2024	2023	2023	2024	2024	2023	2023
Community Room	14	898	10	457	72	4,035	84	4,210
Historical Room	0	0	0	0	4	34	2	16
Tree House	0	0	1	12	13	102	17	221
Children's Program	2	35	1	15	24	427	7	121
Outdoor Classroom	0	0	0	0	0	0	0	0
Rooftop Garden	0	0	0	0	1	50	0	0
Total Rental Usage	16	933	12	484	114	4,648	110	4,568

Study Room Use

	Checked Out	Users	Checked Out	Users	YTD Chk Out	YTD Users	YTD Chk Out	YTD Users
	2024	2024	2023	2023	2024	2024	2023	2023
All Rooms	369	584	331	533	2,631	4,191	2,177	3,507
Total Study Room Usage	369	584	331	533	2,631	4,191	2,177	3,507

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Library Materials Usage - Physical

	Current	Previous	% Monthly	Value Mon.	YTD	YTD	% YTD	Value YTD
	2024	2023	2024	2024	2024	2023	2024	2024
Physical Book Circulation								
Adult Books	5,894	5,962	-1.14%	-68	41,923	41,727	0.47%	196
Adult Large Print	1,380	1,352	2.07%	28	9,976	9,576	4.18%	400
Teen Books	1,702	1,718	-0.93%	-16	12,224	11,340	7.80%	884
Children's Books	10,318	10,894	-5.29%	-576	73,203	74,776	-2.10%	-1,573
Total Physical Books	19,294	19,926	-3.17%	-632	137,326	137,419	-0.07%	-93
Adult Physical Non-Book Circulation								
Non-Fiction DVDs / Rokus	121	167	-27.54%	-46	896	1,011	-11.37%	-115
Audiobooks	323	347	-6.92%	-24	2,122	2,545	-16.62%	-423
Blu-rays	517	382	35.34%	135	3,209	2,224	44.29%	985
DVDs	1,398	1,953	-28.42%	-555	12,307	14,767	-16.66%	-2,460
Games and Puzzles	23	27	-14.81%	-4	179	187	-4.28%	-8
Launchpads	3	2	50.00%	1	32	8	300.00%	24
Magazines	60	82	-26.83%	-22	322	431	-25.29%	-109
Mixed Media	8	10	-20.00%	-2	50	93	-46.24%	-43
Music	300	334	-10.18%	-34	1,599	1,881	-14.99%	-282
Self-playing Audio	0	4	-100.00%	-4	1	34	-97.06%	-33
WiFi-Hotspots	76	76	0.00%	0	522	574	-9.06%	-52
Other: Kits	2	0	2.00%	2	8	0	8.00%	8
Other: Hammocks	0	0	0.00%	0	2	7	-71.43%	-5
Other: Walking Sticks	1	1	0.00%	0	1	1	0.00%	0
Total Adult Physical Non-Book Circulation	2,832	3,385	-16.34%	2	21,250	23,763	-10.58%	-49
Teen Non-Book Circulation								
Teen Audiobooks	7	23	-69.57%	-16	65	138	-52.90%	-73
Teen Blu-rays	85	75	13.33%	10	625	496	26.01%	129
Teen DVDs	151	276	-45.29%	-125	1,566	2,001	-21.74%	-435
Teen Games	431	489	-11.86%	-58	3,714	3,367	10.31%	347
Teen Other: Specify	0	0	0.00%	0	0	0	0.00%	0
Total Teen Physical Non-Book Circulation	674	863	-21.90%	-189	5,970	6,002	-0.53%	-32
Children's Non-Book Circulation								
Audiobooks	52	49	6.12%	3	366	248	47.58%	118
Augmented Reality	13	24	-45.83%	-11	119	226	-47.35%	-107
Blu-rays	52	66	-21.21%	-14	327	263	24.33%	64
DVDs	646	915	-29.40%	-269	4,481	5,886	-23.87%	-1,405
Launchpads	53	72	-26.39%	-19	323	417	-22.54%	-94
Magazines	35	24	45.83%	11	175	160	9.38%	15
Mixed Media	648	679	-4.57%	-31	4,545	4,238	7.24%	307
Music	13	16	-18.75%	-3	141	145	-2.76%	-4
Self-playing Audio	30	32	-6.25%	-2	187	239	-21.76%	-52
Views	31	27	14.81%	4	80	124	-35.48%	-44
Other: Kits	1	5	-80.00%	-4	14	18	-22.22%	-4
Total Children's Physical Non-Book Circulation	1,574	1,909	-17.55%	-335	10,758	11,964	-10.08%	-1,206

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Library Materials Usage - Digital	Current 2024	Previous 2023	% Monthly 2024	Value Mon. 2024	YTD 2024	YTD 2023	% YTD 2024	Value YTD 2024
Adult Digital Usage								
eBooks (Overdrive & Hoopla)	4,475	4,443	0.72%	32	33,997	32,547	4.46%	1,450
Graphic Novel Downloads (Hoopla)	55	52	5.77%	3	357	285	25.26%	72
Audiobook Downloads (Overdrive & Hoopla)	6,069	5,327	13.93%	742	46,504	37,883	22.76%	8,621
Downloadable Music (Hoopla)	64	65	-1.54%	-1	532	531	0.19%	1
Movies/Documentaries/TV Downloads (Hoopla & Kanopy)	504	436	15.60%	68	3,831	3,465	10.56%	366
Magazine Downloads	1,175	351	234.76%	824	11,312	3,426	230.18%	7,886
Adult Digital Usage Total	12,342	10,674	15.63%	1,668	96,533	78,137	23.54%	18,396
Teen Digital Usage								
Teen eBooks (Overdrive)	645	644	0.16%	1	4,735	4,055	16.77%	680
Teen Audiobook Downloads (Overdrive)	435	326	33.44%	109	3,389	2,643	28.23%	746
Teen Digital Usage Total	1,080	970	11.34%	110	8,124	6,698	21.29%	1,426
Children's Digital Usage								
eBooks (Overdrive & Hoopla)	1,050	895	17.32%	155	9,052	6,746	34.18%	2,306
Graphic Novel Downloads (Hoopla)	41	24	70.83%	17	236	239	-1.26%	-3
Audiobook Downloads (Overdrive & Hoopla)	665	593	12.14%	72	4,378	4,336	0.97%	42
Downloadable Music (Hoopla)	2	5	-60.00%	-3	59	48	22.92%	11
Movies/TV Downloads (Hoopla)	55	56	-1.79%	-1	337	240	40.42%	97
Children's Digital Usage Total	1,813	1,573	15.26%	240	14,062	11,609	21.13%	2,453
Circulation Totals By Category								
Books	19,294	19,926	-3.17%	-632	137,326	137,419	-0.07%	-93
Adult Non-Books	2,832	3,385	-16.34%	-553	21,250	23,763	-10.58%	-2,513
Teen Non-Books	674	863	-21.90%	-189	5,970	6,002	-0.53%	-32
Children's Non-Books	1,574	1,909	-17.55%	-335	10,758	11,964	-10.08%	-1,206
Adult Digital Usage	12,342	10,674	15.63%	1,668	96,533	78,137	23.54%	18,396
Teen Digital Usage	1,080	970	11.34%	110	8,124	6,698	21.29%	1,426
Children's Digital Usage	1,813	1,573	15.26%	240	14,062	11,609	21.13%	2,453
Total Library Materials Usage	39,609	39,300	0.79%	309	294,023	275,592	6.69%	18,431

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Electronic Retrieval Sessions / Database Usage

	Current 2024	Previous 2023	% Monthly 2024	Value Mon. 2024	YTD 2024	YTD 2023	% YTD 2024	Value YTD 2024
Alabama Virtual Library	0	0	0.00%	0	0	0	0.00%	0
Ancestry	0	0	0.00%	0	0	0	0.00%	0
Creative Bug	30	9	233.33%	21	284	206	37.86%	78
Niche Academy	4	5	-20.00%	-1	41	44	-6.82%	-3
Reference USA	0	0	0.00%	0	0	0	0.00%	0
Universal Class	47	158	-70.25%	-111	261	358	-27.09%	-97
Other Databases	1,195	570	109.65%	625	7,261	6,157	17.93%	1,104
Total Electronic Retrieval Sessions	1,276	742	71.97%	534	7,847	6,765	15.99%	1,082

Marketing

YouTube Views: Main	130	545	-76.15%	-415	7,309	14,358	-49.09%	-7,049
YouTube Views: Kids	24	0	24.00%	24	120	0	120.00%	120
Facebook Reach: Main	16,700	6,532	155.66%	10,168	106,600	61,132	74.38%	45,468
Facebook Reach: Kids	85	0	85.00%	85	977	0	977.00%	977
Instagram Users: Main	2,081	1,755	18.58%	326	16,291	13,362	21.92%	2,929
Instagram Users: Kids	71	0	71.00%	71	541	0	541.00%	541
TikTok: Teens	1,579	2,183	-27.67%	-604	25,359	33,067	-23.31%	-7,708
LinkedIn	64	0	64.00%	64	433	0	433.00%	433

Library Holdings

Book Volumes	67,512	69,342	-2.64%	-1,830	543,759	553,163	-1.70%	-9,404
Serial Volumes	86	211	-59.24%	-125	688	1,696	-59.43%	-1,008
Audiobooks	3,634	3,721	-2.34%	-87	28,733	29,070	-1.16%	-337
Digital Collections	124,274	111,996	10.96%	12,278	973,086	860,832	13.04%	112,254
Music CDs	2,381	2,371	0.42%	10	19,030	22,879	-16.82%	-3,849
DVDs and Blu-rays	10,165	10,793	-5.82%	-628	82,192	87,623	-6.20%	-5,431
Other	195	196	-0.51%	-1	1,565	1,565	0.00%	0
Library Holdings Total	208,247	198,630	4.84%	9,617	1,649,053	1,556,828	5.92%	92,225

Volunteers

	Volunteers 2024	Hours 2024	Volunteers 2023	Hours 2023	YTD Vol. 2024	YTD Hours 2024	YTD Vol. 2023	YTD Hours 2023
Acquisitions	0	0	0	0	0	0	0	0
Adult	0	0	0	0	0	0	3	260
Children's	24	102	0	0	28	112	15	16
Circulation	0	0	0	0	0	0	0	0
Technology	1	11	1	17	8	52	7	60
Teens	9	20	5	12	28	134	21	81
Volunteers Total	34	133	6	29	64	298	46	417

Staff Training By Department

	Staff 2024	Staff 2023	% Monthly	Value Mon.	YTD 2024	YTD 2023	% YTD	Value YTD
Acquisitions	4	6	-33.33%	-2	28	16	75.00%	12
Administration	2	0	2.00%	2	8	4	100.00%	4
Adult	4	0	4.00%	4	32	35	-8.57%	-3
Children's	3	2	50.00%	1	25	23	8.70%	2
Circulation	6	1	500.00%	5	70	26	169.23%	44
Technology	2	0	2.00%	2	25	5	400.00%	20
Teens	2	0	2.00%	2	12	6	100.00%	6
Staff Training Total	23	9	155.56%	14	200	115	73.91%	85

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June 2024

	Current	Previous	% Monthly	Value Mon.	YTD	YTD	% YTD	Value YTD
Hours	2024	2023	2024	2024	2024	2023	2024	2024
Total Days Open	30	30	0.00%	0	253	252	0.40%	1
Total Hours Open	252	262	-3.82%	-10	2,256	2,243	0.58%	13

Library Visits

Gate Count	37,446	37,231	0.58%	215	243,942	241,498	1.01%	2,444
Curbside Appointments	16	10	60.00%	6	105	90	16.67%	15
Offsite Program Visits (open to the public)	0	0	0.00%	0	2	1	100.00%	1
Outreach Visits (schools, daycares, private facilities)			0.00%	0	0	0	0.00%	0
Adult	1	1	0.00%	0	9	9	0.00%	0
Teens	0	0	0.00%	0	0	0	0.00%	0
Children	2	5	-60.00%	(3)	8	12	-33.33%	-4
Website Visits	19,594	18,299	7.08%	1,295	133,282	131,044	1.71%	2,238
Mobile App Sessions	1,013	1,061	-4.52%	(48)	9,547	8,906	7.20%	641
Total Library Visits	58,072	56,607	2.59%	1,465	386,895	381,560	1.40%	5,335

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Programs and Events

	2024		2023		2024 YTD		2023 YTD	
	Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance
Adult								
In person	13	182	8	162	83	1,443	8	162
Virtual and Passive	0	0	0	0	0	0	0	0
Total Adult Programs	13	182	8	162	83	1,443	8	162
Change %	63%	12%			938%	791%		
Change Value	5	20			75	1,281		
Teens								
In person	16	189	16	175	141	1,540	16	175
Virtual and Passive	0	0	1	4	0	0	1	4
Total Teen Programs	16	189	17	179	141	1,540	17	179
Change %	-6%	6%			729%	760%		
Change Value	-1	10			124	1,361		
Children								
In person	34	1,524	31	1,793	241	9,598	31	1,793
Virtual and Passive	1	1,200	0	0	3	1,521	0	0
Total Children's Programs	35	2,724	31	1,793	244	11,119	31	1,793
Change %	13%	52%			687%	520%		
Change Value	4	931			213	9,326		
Makerspace								
In person	7	33	8	29	52	164	8	29
Virtual and Passive	0	0	0	0	2	396	0	0
Total Makerspace Programs	7	33	8	29	54	560	8	29
Change %	-13%	14%			575%	1831%		
Change Value	-1	4			46	531		
Technology								
In person	4	22	4	18	34	266	4	18
Virtual and One on one	1	25	1	16	9	266	1	16
Total Technology Programs	5	47	5	34	43	532	5	34
Change %	0%	38%			760%	1465%		
Change Value	0	13			38	498		
Other								
Tours	0	0	0	0	0	0	0	0
Total Other	0	0	0	0	0	0	0	0
Change %	0%	0%			0%	0%		
Change Value	0	0			0	0		
Outreach Events								
City Events	0	0	0	0	9	3,409	0	0
Chamber of Commerce	1	2,200	0	0	7	16,100	0	0
Cabaha Heights	0	0	0	0	2	4,200	0	0
Liberty Park	0	0	0	0	4	700	0	0
Total Other	1	2,200	0	0	22	24,409	0	0
Change %	0%	0%			0%	0%		
Change %	1	2,200			22	24,409		
Total Programs and Events								
	77	5,375	69	2,197	587	39,603	69	2,197
Change %	12%	145%			751%	1703%		
Change Value	8	3,178			518	37,406		

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Services

	Current	Previous	% Monthly	Value Mon.	YTD	YTD	% YTD	Value YTD
	2024	2023	2024	2024	2024	2023	2024	2024
Borrowed from Other Libraries	2,472	2,516	-1.75%	-44	18,453	17,284	6.76%	1,169
Coffee	45	51	-11.76%	-6	546	719	-24.06%	-173
Holds for Liberty Park Lockers	178	211	-15.64%	-33	1,811	1,721	5.23%	90
Interlibrary Loans	46	28	64.29%	18	291	258	12.79%	33
Loans to Other Libraries	2,168	2,384	-9.06%	-216	16,830	16,631	1.20%	199
Notary Service	8	2	300.00%	6	57	19	200.00%	38
Passports	87	89	-2.25%	-2	948	1,072	-11.57%	-124
Public Computer Usage	5,547	5,690	-2.51%	-143	45,478	43,367	4.87%	2,111
Reserves	524	528	-0.76%	-4	3,540	3,308	7.01%	232
Self-Checkout Machine Usage	14,396	16,952	-15.08%	-2,556	91,279	97,595	-6.47%	-6,316
Test Proctoring	2	4	-50.00%	-2	78	97	-19.59%	-19
Voter Registration	3	0	3.00%	3	19	5	280.00%	14
Wireless Network Usage	4,498	4,387	2.53%	111	37,022	34,668	6.79%	2,354
Reference Questions Total (Department Breakdown)	2,891	4,711	-38.63%	-1,820	2,891	4,711	-38.63%	-1,820
Adult	1,047	1,657	-36.81%	-610	8,764	11,375	-22.95%	-2,611
Teens	956	1,063	-10.07%	-107	6,483	7,419	-12.62%	-936
Children	602	1,686	-64.29%	-1,084	4,862	8,762	-44.51%	-3,900
Technology	184	220	-16.36%	-36	1,908	2,039	-6.42%	-131
Makerspace	102	85	20.00%	17	639	319	100.31%	320
Total Services	32,865	37,553	-12.48%	-6,508	241,899	251,369	-3.77%	-9,470

Memberships

Adult Residents	116	93	24.73%	23	746	529	41.02%	217
Child Residents	37	47	-21.28%	-10	143	182	-21.43%	-39
Adult Non-Residents	71	66	7.58%	5	520	486	7.00%	34
Child Non-Residents	8	4	100.00%	4	21	31	-32.26%	-10
Out of County	1	4	-75.00%	-3	13	8	62.50%	5
Total Memberships	233	214	8.88%	19	1,443	1,236	16.75%	-22,076

Meeting Room Use

	Rented	Attendees	Rented	Attendees	YTD Rent	YTD Attend	YTD Rented	YTD Attend
	2024	2024	2023	2023	2024	2024	2023	2023
Community Room	6	315	8	460	78	4,350	92	4,670
Historical Room	0	0	1	10	4	34	3	26
Tree House	0	0	2	29	13	102	19	250
Children's Program	2	30	2	40	26	457	9	161
Outdoor Classroom	0	0	0	0	0	0	0	0
Rooftop Garden	0	0	0	0	1	50	0	0
Total Rental Usage	8	345	13	539	122	4,993	123	5,107

Study Room Use

	Checked Out	Users	Checked Out	Users	YTD Chk Out	YTD Users	YTD Chk Out	YTD Users
	2024	2024	2023	2023	2024	2024	2023	2023
All Rooms	361	479	309	450	2,992	4,670	2,486	3,957
Total Study Room Usage	361	479	309	450	2,992	4,670	2,486	3,957

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Library Materials Usage - Physical

	Current	Previous	% Monthly	Value Mon.	YTD	YTD	% YTD	Value YTD
	2024	2023	2024	2024	2024	2023	2024	2024
Physical Book Circulation								
Adult Books	6,600	6,792	-2.83%	-192	48,523	48,519	0.01%	4
Adult Large Print	1,454	1,561	-6.85%	-107	11,430	11,137	2.63%	293
Teen Books	2,224	2,453	-9.34%	-229	14,448	13,793	4.75%	655
Children's Books	13,451	15,970	-15.77%	-2,519	86,654	90,746	-4.51%	-4,092
Total Physical Books	23,729	26,776	-11.38%	-3,047	161,055	164,195	-1.91%	-3,140
Adult Physical Non-Book Circulation								
Non-Fiction DVDs / Roku	85	189	-55.03%	-104	981	1,200	-18.25%	-219
Audiobooks	308	383	-19.58%	-75	2,430	2,928	-17.01%	-498
Blu-rays	493	393	25.45%	100	3,702	2,617	41.46%	1,085
DVDs	1,473	1,994	-26.13%	-521	13,780	16,761	-17.79%	-2,981
Games and Puzzles	32	29	10.34%	3	211	216	-2.31%	-5
Launchpads	0	6	-100.00%	-6	32	14	128.57%	18
Magazines	59	72	-18.06%	-13	381	503	-24.25%	-122
Mixed Media	13	20	-35.00%	-7	63	113	-44.25%	-50
Music	290	287	1.05%	3	1,889	2,168	-12.87%	-279
Self-playing Audio	0	4	-100.00%	-4	1	38	-97.37%	-37
WiFi-Hotspots	63	84	-25.00%	-21	585	658	-11.09%	-73
Other: Kits	3	3	0.00%	0	11	3	266.67%	8
Other: Hammocks	0	0	0.00%	0	2	7	-71.43%	-5
Other: Walking Sticks	2	0	2.00%	2	3	1	200.00%	2
Total Adult Physical Non-Book Circulation	2,821	3,464	-18.56%	-19	24,071	27,227	-11.59%	-68
Teen Non-Book Circulation								
Teen Audiobooks	7	17	-58.82%	-10	72	155	-53.55%	-83
Teen Blu-rays	93	105	-11.43%	-12	718	601	19.47%	117
Teen DVDs	243	362	-32.87%	-119	1,809	2,363	-23.44%	-554
Teen Games	673	605	11.24%	68	4,387	3,972	10.45%	415
Teen Other: Specify	0	0	0.00%	0	0	0	0.00%	0
Total Teen Physical Non-Book Circulation	1,016	1,089	-6.70%	-73	6,986	7,091	-1.48%	-105
Children's Non-Book Circulation								
Audiobooks	62	87	-28.74%	-25	428	335	27.76%	93
Augmented Reality	12	44	-72.73%	-32	131	270	-51.48%	-139
Blu-rays	67	77	-12.99%	-10	394	340	15.88%	54
DVDs	929	1,046	-11.19%	-117	5,410	6,932	-21.96%	-1,522
Launchpads	63	62	1.61%	1	386	479	-19.42%	-93
Magazines	21	41	-48.78%	-20	196	201	-2.49%	-5
Mixed Media	788	812	-2.96%	-24	5,333	5,050	5.60%	283
Music	20	8	150.00%	12	161	153	5.23%	8
Self-playing Audio	44	59	-25.42%	-15	231	298	-22.48%	-67
Views	29	31	-6.45%	-2	109	155	-29.68%	-46
Other: Kits	1	8	-87.50%	-7	15	26	-42.31%	-11
Total Children's Physical Non-Book Circulation	2,036	2,275	-10.51%	-239	12,794	14,239	-10.15%	-1,445

VHLF Statistics Report June 2024

Library Materials Usage - Digital	Current 2024	Previous 2023	% Monthly 2024	Value Mon. 2024	YTD 2024	YTD 2023	% YTD 2024	Value YTD 2024
Adult Digital Usage								
eBooks (Overdrive & Hoopla)	4,320	4,642	-6.94%	-322	38,317	37,189	3.03%	1,128
Graphic Novel Downloads (Hoopla)	63	51	23.53%	12	420	336	25.00%	84
Audiobook Downloads (Overdrive & Hoopla)	6,004	5,349	12.25%	655	52,508	43,232	21.46%	9,276
Downloadable Music (Hoopla)	59	61	-3.28%	-2	591	592	-0.17%	-1
Movies/Documentaries/TV Downloads (Hoopla & Kanopy)	854	506	68.77%	348	4,685	3,971	17.98%	714
Magazine Downloads	962	462	108.23%	500	12,274	3,888	215.69%	8,386
Adult Digital Usage Total	12,262	11,071	10.76%	1,191	108,795	89,208	21.96%	19,587
Teen Digital Usage								
Teen eBooks (Overdrive)	523	483	8.28%	40	5,258	4,538	15.87%	720
Teen Audiobook Downloads (Overdrive)	415	324	28.09%	91	3,804	2,967	28.21%	837
Teen Digital Usage Total	938	807	16.23%	131	9,062	7,505	20.75%	1,557
Children's Digital Usage								
eBooks (Overdrive & Hoopla)	955	879	8.65%	76	10,007	7,625	31.24%	2,382
Graphic Novel Downloads (Hoopla)	30	25	20.00%	5	266	264	0.76%	2
Audiobook Downloads (Overdrive & Hoopla)	681	644	5.75%	37	5,059	4,980	1.59%	79
Downloadable Music (Hoopla)	0	10	-100.00%	-10	59	58	1.72%	1
Movies/TV Downloads (Hoopla)	47	39	20.51%	8	384	279	37.63%	105
Children's Digital Usage Total	1,713	1,597	7.26%	116	15,775	13,206	19.45%	2,569
Circulation Totals By Category								
Books	23,729	26,776	-11.38%	-3,047	161,055	164,195	-1.91%	-3,140
Adult Non-Books	2,821	3,464	-18.56%	-643	24,071	27,227	-11.59%	-3,156
Teen Non-Books	1,016	1,089	-6.70%	-73	6,986	7,091	-1.48%	-105
Children's Non-Books	2,036	2,275	-10.51%	-239	12,794	14,239	-10.15%	-1,445
Adult Digital Usage	12,262	11,071	10.76%	1,191	108,795	89,208	21.96%	19,587
Teen Digital Usage	938	807	16.23%	131	9,062	7,505	20.75%	1,557
Children's Digital Usage	1,713	1,597	7.26%	116	15,775	13,206	19.45%	2,569
Total Library Materials Usage	44,515	47,079	-5.45%	-2,564	338,538	322,671	4.92%	15,867

VHLF Statistics Report June 2024

Electronic Retrieval Sessions / Database Usage

	Current 2024	Previous 2023	% Monthly 2024	Value Mon. 2024	YTD 2024	YTD 2023	% YTD 2024	Value YTD 2024
Alabama Virtual Library	0	0	0.00%	0	0	0	0.00%	0
Ancestry	0	0	0.00%	0	0	0	0.00%	0
Creative Bug	19	63	-69.84%	-44	303	269	12.64%	34
Niche Academy	63	15	320.00%	48	104	59	76.27%	45
Reference USA	0	0	0.00%	0	0	0	0.00%	0
Universal Class	32	4	700.00%	28	293	362	-19.06%	-69
Other Databases	643	1,398	-54.01%	-755	7,904	7,555	4.62%	349
Total Electronic Retrieval Sessions	757	1,480	-48.85%	-723	8,604	8,245	4.35%	359

Marketing

YouTube Views: Main	121	6,300	-98.08%	-6,179	7,430	20,658	-64.03%	-13,228
YouTube Views: Kids	8	0	8.00%	8	128	0	128.00%	128
Facebook Reach: Main	9,400	11,903	-21.03%	-2,503	116,000	73,035	58.83%	42,965
Facebook Reach: Kids	398	0	398.00%	398	1,375	0	1375.00%	1,375
Instagram Users: Main	2,124	1,791	18.59%	333	18,415	15,153	21.53%	3,262
Instagram Users: Kids	71	0	71.00%	71	612	0	612.00%	612
TikTok: Teens	1,123	2,785	-59.68%	-1,662	26,482	35,852	-26.14%	-9,370
LinkedIn	66	0	66.00%	66	499	0	499.00%	499

Library Holdings

Book Volumes	67,946	69,737	-2.57%	-1,791	611,705	622,900	-1.80%	-11,195
Serial Volumes	86	115	-25.22%	-29	774	1,811	-57.26%	-1,037
Audiobooks	3,616	3,740	-3.32%	-124	32,349	32,810	-1.41%	-461
Digital Collections	124,559	113,935	9.32%	10,624	1,097,645	974,767	12.61%	122,878
Music CDs	2,380	2,376	0.17%	4	21,410	25,255	-15.22%	-3,845
DVDs and Blu-rays	10,153	10,311	-1.53%	-158	92,345	97,934	-5.71%	-5,589
Other	218	190	14.74%	28	1,783	1,755	1.60%	28
Library Holdings Total	208,958	200,404	4.27%	8,554	1,858,011	1,757,232	5.74%	100,779

Volunteers

	Volunteers 2024	Hours 2024	Volunteers 2023	Hours 2023	YTD Vol. 2024	YTD Hours 2024	YTD Vol. 2023	YTD Hours 2023
Acquisitions	0	0	0	0	0	0	0	0
Adult	1	2	0	0	1	2	3	260
Children's	83	282	98	361	111	394	113	377
Circulation	0	0	0	0	0	0	0	0
Technology	1	34	1	24	9	86	8	84
Teens	14	108	12	66	42	242	33	147
Volunteers Total	99	426	111	451	163	724	157	868

Staff Training By Department

	Staff 2024	Staff 2023	% Monthly	Value Mon.	YTD 2024	YTD 2023	% YTD	Value YTD
Acquisitions	1	0	1.00%	1	29	16	81.25%	13
Administration	0	0	0.00%	0	8	4	100.00%	4
Adult	2	1	100.00%	1	34	36	-5.56%	-2
Children's	1	0	1.00%	1	26	23	13.04%	3
Circulation	5	1	400.00%	4	75	27	177.78%	48
Technology	2	0	2.00%	2	27	5	440.00%	22
Teens	4	0	4.00%	4	16	6	166.67%	10
Staff Training Total	15	2	650.00%	13	215	117	83.76%	98

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July 2024

	Current	Previous	% Monthly	Value Mon.	YTD	YTD	% YTD	Value YTD
Hours	2024	2023	2024	2024	2024	2023	2024	2024
Total Days Open	30	30	0.00%	0	283	282	0.35%	1
Total Hours Open	270	257	5.06%	13	2,526	2,500	1.04%	26

Library Visits

Gate Count	29,911	31,797	-5.93%	(1,886)	273,853	273,295	0.20%	558
Curbside Appointments	9	10	-10.00%	(1)	114	100	14.00%	14
Offsite Program Visits (open to the public)	2	0	2.00%	2	4	1	300.00%	3
Outreach Visits (schools, daycares, private facilities)			0.00%	0	0	0	0.00%	0
Adult	1	0	1.00%	1	10	9	11.11%	1
Teens	0	0	0.00%	0	0	0	0.00%	0
Children	0	2	-100.00%	(2)	8	14	-42.86%	-6
Website Visits	17,625	16,759	5.17%	866	150,907	147,803	2.10%	3,104
Mobile App Sessions	1,013	883	14.72%	130	10,560	9,789	7.88%	771
Total Library Visits	48,561	49,451	-1.80%	(890)	435,456	431,011	1.03%	4,445

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Programs and Events

	2024		2023		2024 YTD		2023 YTD	
	Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance
Adult								
In person	9	153	9	158	92	1,596	9	158
Virtual and Passive	0	0	0	0	0	0	0	0
Total Adult Programs	9	153	9	158	92	1,596	9	158
Change %	0%	-3%			922%	910%		
Change Value	0	-5			83	1,438		
Teens								
In person	16	151	13	126	157	1,691	13	126
Virtual and Passive	0	0	1	2	0	0	1	2
Total Teen Programs	16	151	14	128	157	1,691	14	128
Change %	14%	18%			1021%	1221%		
Change Value	2	23			143	1,563		
Children								
In person	35	1,908	23	1,407	276	11,506	23	1,407
Virtual and Passive	1	2,000	0	0	4	3,521	0	0
Total Children's Programs	36	3,908	23	1,407	280	15,027	23	1,407
Change %	57%	178%			1117%	968%		
Change Value	13	2,501			257	13,620		
Makerspace								
In person	7	34	8	34	59	198	8	34
Virtual and Passive	0	0	0	0	2	396	0	0
Total Makerspace Programs	7	34	8	34	61	594	8	34
Change %	-13%	0%			663%	1647%		
Change Value	-1	0			53	560		
Technology								
In person	4	14	5	61	38	280	5	61
Virtual and One on one	1	29	1	32	10	295	1	32
Total Technology Programs	5	43	6	93	48	575	6	93
Change %	-17%	-54%			700%	518%		
Change Value	-1	-50			42	482		
Other								
Tours	0	0	0	0	0	0	0	0
Total Other	0	0	0	0	0	0	0	0
Change %	0%	0%			0%	0%		
Change Value	0	0			0	0		
Outreach Events								
City Events	0	0	0	0	9	3,409	0	0
Chamber of Commerce	0	0	0	0	7	16,100	0	0
Cabaha Heights	0	0	0	0	2	4,200	0	0
Liberty Park	0	0	0	0	4	700	0	0
Total Other	0	0	0	0	22	24,409	0	0
Change %	0%	0%			0%	0%		
Change %	0	0			22	24,409		
Total Programs and Events								
	73	4,289	60	1,820	660	43,892	60	1,820
Change %	22%	136%			1000%	2312%		
Change Value	13	2,469			600	42,072		

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Services

	Current	Previous	% Monthly	Value Mon.	YTD	YTD	% YTD	Value YTD
	2024	2023	2024	2024	2024	2023	2024	2024
Borrowed from Other Libraries	2,374	2,199	7.96%	175	20,827	19,483	6.90%	1,344
Coffee	53	51	3.92%	2	599	770	-22.21%	-171
Holds for Liberty Park Lockers	242	225	7.56%	17	2,053	1,946	5.50%	107
Interlibrary Loans	48	26	84.62%	22	339	284	19.37%	55
Loans to Other Libraries	2,430	2,156	12.71%	274	19,260	18,787	2.52%	473
Notary Service	4	3	33.33%	1	61	22	177.27%	39
Passports	88	93	-5.38%	-5	1,036	1,165	-11.07%	-129
Public Computer Usage	5,561	5,313	4.67%	248	51,039	48,680	4.85%	2,359
Reserves	462	397	16.37%	65	4,002	3,705	8.02%	297
Self-Checkout Machine Usage	14,883	14,749	0.91%	134	106,162	112,344	-5.50%	-6,182
Test Proctoring	1	6	-83.33%	-5	79	103	-23.30%	-24
Voter Registration	2	0	2.00%	2	21	5	320.00%	16
Wireless Network Usage	4,566	4,187	9.05%	379	41,588	38,855	7.03%	2,733
Reference Questions Total (Department Breakdown)	3,040	4,133	-26.45%	-1,093	3,040	4,133	-26.45%	-1,093
Adult	1,139	1,292	-11.84%	-153	9,903	12,667	-21.82%	-2,764
Teens	915	985	-7.11%	-70	7,398	8,404	-11.97%	-1,006
Children	654	1,484	-55.93%	-830	5,516	10,246	-46.16%	-4,730
Technology	237	298	-20.47%	-61	2,145	2,337	-8.22%	-192
Makerspace	95	74	28.38%	21	734	393	86.77%	341
Total Services	33,754	33,538	0.64%	-877	275,802	284,329	-3.00%	-8,527

Memberships

Adult Residents	102	87	17.24%	15	848	616	37.66%	232
Child Residents	17	20	-15.00%	-3	160	202	-20.79%	-42
Adult Non-Residents	100	47	112.77%	53	620	533	16.32%	87
Child Non-Residents	2	4	-50.00%	-2	23	35	-34.29%	-12
Out of County	1	2	-50.00%	-1	14	10	40.00%	4
Total Memberships	222	160	38.75%	62	1,665	1,396	19.27%	-20,862

Meeting Room Use

	Rented	Attendees	Rented	Attendees	YTD Rent	YTD Attend	YTD Rented	YTD Attend
	2024	2024	2023	2023	2024	2024	2023	2023
Community Room	2	145	5	260	80	4,495	97	4,930
Historical Room	1	2	0	0	5	36	3	26
Tree House	4	33	6	90	17	135	25	340
Children's Program	3	70	1	20	29	527	10	181
Outdoor Classroom	0	0	0	0	0	0	0	0
Rooftop Garden	0	0	0	0	1	50	0	0
Total Rental Usage	10	250	12	370	132	5,243	135	5,477

Study Room Use

	Checked Out	Users	Checked Out	Users	YTD Chk Out	YTD Users	YTD Chk Out	YTD Users
	2024	2024	2023	2023	2024	2024	2023	2023
All Rooms	307	484	338	449	3,299	5,154	2,824	4,406
Total Study Room Usage	307	484	338	449	3,299	5,154	2,824	4,406

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Library Materials Usage - Physical

	Current	Previous	% Monthly	Value Mon.	YTD	YTD	% YTD	Value YTD
	2024	2023	2024	2024	2024	2023	2024	2024
Physical Book Circulation								
Adult Books	6,793	7,103	-4.36%	-310	55,316	55,622	-0.55%	-306
Adult Large Print	1,456	1,623	-10.29%	-167	12,886	12,760	0.99%	126
Teen Books	2,474	2,735	-9.54%	-261	16,922	16,528	2.38%	394
Children's Books	14,317	17,214	-16.83%	-2,897	100,971	107,960	-6.47%	-6,989
Total Physical Books	25,040	28,675	-12.68%	-3,635	186,095	192,870	-3.51%	-6,775
Adult Physical Non-Book Circulation								
Non-Fiction DVDs / Roku	88	151	-41.72%	-63	1,069	1,351	-20.87%	-282
Audiobooks	312	417	-25.18%	-105	2,742	3,345	-18.03%	-603
Blu-rays	547	411	33.09%	136	4,249	3,028	40.32%	1,221
DVDs	1,702	2,208	-22.92%	-506	15,482	18,969	-18.38%	-3,487
Games and Puzzles	36	30	20.00%	6	247	246	0.41%	1
Launchpads	0	5	-100.00%	-5	32	19	68.42%	13
Magazines	33	75	-56.00%	-42	414	578	-28.37%	-164
Mixed Media	9	24	-62.50%	-15	72	137	-47.45%	-65
Music	275	246	11.79%	29	2,164	2,414	-10.36%	-250
Self-playing Audio	0	3	-100.00%	-3	1	41	-97.56%	-40
WiFi-Hotspots	69	94	-26.60%	-25	654	752	-13.03%	-98
Other: Kits	3	3	0.00%	0	14	6	133.33%	8
Other: Hammocks	2	1	100.00%	1	4	8	-50.00%	-4
Other: Walking Sticks	0	0	0.00%	0	3	1	200.00%	2
Total Adult Physical Non-Book Circulation	3,076	3,668	-16.14%	-24	27,147	30,895	-12.13%	-92
Teen Non-Book Circulation								
Teen Audiobooks	9	3	200.00%	6	81	158	-48.73%	-77
Teen Blu-rays	111	116	-4.31%	-5	829	717	15.62%	112
Teen DVDs	346	388	-10.82%	-42	2,155	2,751	-21.66%	-596
Teen Games	642	667	-3.75%	-25	5,029	4,639	8.41%	390
Teen Other: Specify	0	0	0.00%	0	0	0	0.00%	0
Total Teen Physical Non-Book Circulation	1,108	1,174	-5.62%	-66	8,094	8,265	-2.07%	-171
Children's Non-Book Circulation								
Audiobooks	52	102	-49.02%	-50	480	437	9.84%	43
Augmented Reality	10	34	-70.59%	-24	141	304	-53.62%	-163
Blu-rays	71	96	-26.04%	-25	465	436	6.65%	29
DVDs	988	1,367	-27.72%	-379	6,398	8,299	-22.91%	-1,901
Launchpads	81	74	9.46%	7	467	553	-15.55%	-86
Magazines	16	51	-68.63%	-35	212	252	-15.87%	-40
Mixed Media	716	787	-9.02%	-71	6,049	5,837	3.63%	212
Music	11	14	-21.43%	-3	172	167	2.99%	5
Self-playing Audio	45	66	-31.82%	-21	276	364	-24.18%	-88
Views	31	35	-11.43%	-4	140	190	-26.32%	-50
Other: Kits	1	9	-88.89%	-8	16	35	-54.29%	-19
Total Children's Physical Non-Book Circulation	2,022	2,635	-23.26%	-613	14,816	16,874	-12.20%	-2,058

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Library Materials Usage - Digital	Current 2024	Previous 2023	% Monthly 2024	Value Mon. 2024	YTD 2024	YTD 2023	% YTD 2024	Value YTD 2024
Adult Digital Usage								
eBooks (Overdrive & Hoopla)	4,809	5,117	-6.02%	-308	43,126	42,306	1.94%	820
Graphic Novel Downloads (Hoopla)	66	73	-9.59%	-7	486	409	18.83%	77
Audiobook Downloads (Overdrive & Hoopla)	6,284	6,018	4.42%	266	58,792	49,250	19.37%	9,542
Downloadable Music (Hoopla)	49	116	-57.76%	-67	640	708	-9.60%	-68
Movies/Documentaries/TV Downloads (Hoopla & Kanopy)	679	604	12.42%	75	5,364	4,575	17.25%	789
Magazine Downloads	911	532	71.24%	379	13,185	4,420	198.30%	8,765
Adult Digital Usage Total	12,798	12,460	2.71%	338	121,593	101,668	19.60%	19,925
Teen Digital Usage								
Teen eBooks (Overdrive)	487	648	-24.85%	-161	5,745	5,186	10.78%	559
Teen Audiobook Downloads (Overdrive)	421	481	-12.47%	-60	4,225	3,448	22.53%	777
Teen Digital Usage Total	908	1,129	-19.57%	-221	9,970	8,634	15.47%	1,336
Children's Digital Usage								
eBooks (Overdrive & Hoopla)	1,076	1,012	6.32%	64	11,083	8,637	28.32%	2,446
Graphic Novel Downloads (Hoopla)	36	40	-10.00%	-4	302	304	-0.66%	-2
Audiobook Downloads (Overdrive & Hoopla)	695	596	16.61%	99	5,754	5,576	3.19%	178
Downloadable Music (Hoopla)	0	19	-100.00%	-19	59	77	-23.38%	-18
Movies/TV Downloads (Hoopla)	65	67	-2.99%	-2	449	346	29.77%	103
Children's Digital Usage Total	1,872	1,734	7.96%	138	17,647	14,940	18.12%	2,707
Circulation Totals By Category								
Books	25,040	28,675	-12.68%	-3,635	186,095	192,870	-3.51%	-6,775
Adult Non-Books	3,076	3,668	-16.14%	-592	27,147	30,895	-12.13%	-3,748
Teen Non-Books	1,108	1,174	-5.62%	-66	8,094	8,265	-2.07%	-171
Children's Non-Books	2,022	2,635	-23.26%	-613	14,816	16,874	-12.20%	-2,058
Adult Digital Usage	12,798	12,460	2.71%	338	121,593	101,668	19.60%	19,925
Teen Digital Usage	908	1,129	-19.57%	-221	9,970	8,634	15.47%	1,336
Children's Digital Usage	1,872	1,734	7.96%	138	17,647	14,940	18.12%	2,707
Total Library Materials Usage	46,824	51,475	-9.04%	-4,651	385,362	374,146	3.00%	11,216

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Electronic Retrieval Sessions / Database Usage

	Current 2024	Previous 2023	% Monthly 2024	Value Mon. 2024	YTD 2024	YTD 2023	% YTD 2024	Value YTD 2024
Alabama Virtual Library	0	0	0.00%	0	0	0	0.00%	0
Ancestry	0	0	0.00%	0	0	0	0.00%	0
Creative Bug	51	64	-20.31%	-13	354	333	6.31%	21
Niche Academy	8	25	-68.00%	-17	112	84	33.33%	28
Reference USA	0	0	0.00%	0	0	0	0.00%	0
Universal Class	19	296	-93.58%	-277	312	658	-52.58%	-346
Other Databases	311	337	-7.72%	-26	8,215	7,892	4.09%	323
Total Electronic Retrieval Sessions	389	722	-46.12%	-333	8,993	8,967	0.29%	26

Marketing

YouTube Views: Main	104	1,000	-89.60%	-896	7,534	21,658	-65.21%	-14,124
YouTube Views: Kids	35	0	35.00%	35	163	0	163.00%	163
Facebook Reach: Main	10,800	10,727	0.68%	73	126,800	83,762	51.38%	43,038
Facebook Reach: Kids	2,600	0	2600.00%	2,600	3,975	0	3975.00%	3,975
Instagram Users: Main	2,166	1,824	18.75%	342	20,581	16,977	21.23%	3,604
Instagram Users: Kids	72	0	72.00%	72	684	0	684.00%	684
TikTok: Teens	1,309	2,425	-46.02%	-1,116	27,791	38,277	-27.40%	-10,486
LinkedIn	66	0	66.00%	66	565	0	565.00%	565

Library Holdings

Book Volumes	68,449	69,872	-2.04%	-1,423	680,154	692,772	-1.82%	-12,618
Serial Volumes	86	116	-25.86%	-30	860	1,927	-55.37%	-1,067
Audiobooks	3,639	3,753	-3.04%	-114	35,988	36,563	-1.57%	-575
Digital Collections	129,222	114,332	13.02%	14,890	1,226,867	1,089,099	12.65%	137,768
Music CDs	2,380	2,383	-0.13%	-3	23,790	27,638	-13.92%	-3,848
DVDs and Blu-rays	10,175	10,357	-1.76%	-182	102,520	108,291	-5.33%	-5,771
Other	218	188	15.96%	30	2,001	1,943	2.99%	58
Library Holdings Total	214,169	201,001	6.55%	13,168	2,072,180	1,958,233	5.82%	113,947

Volunteers

	Volunteers 2024	Hours 2024	Volunteers 2023	Hours 2023	YTD Vol. 2024	YTD Hours 2024	YTD Vol. 2023	YTD Hours 2023
Acquisitions	0	0	0	0	0	0	0	0
Adult	0	0	0	0	1	2	3	260
Children's	71	259	53	207	182	653	166	584
Circulation	0	0	0	0	0	0	0	0
Technology	1	12	1	27	10	98	9	111
Teens	14	65	6	52	56	307	39	199
Volunteers Total	86	336	60	286	249	1,060	217	1,154

Staff Training By Department

	Staff 2024	Staff 2023	% Monthly	Value Mon.	YTD 2024	YTD 2023	% YTD	Value YTD
Acquisitions	1	1	0.00%	0	30	17	76.47%	13
Administration	2	0	2.00%	2	10	4	150.00%	6
Adult	3	4	-25.00%	-1	37	40	-7.50%	-3
Children's	0	0	0.00%	0	26	23	13.04%	3
Circulation	6	0	6.00%	6	81	27	200.00%	54
Technology	6	2	200.00%	4	33	7	371.43%	26
Teens	1	0	1.00%	1	17	6	183.33%	11
Staff Training Total	19	7	171.43%	12	234	124	88.71%	110



Date 4/30/24
 Primary Account
 Enclosures

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CITY OF VESTAVIA HILLS
 PUBLIC LIBRARY DONATION ACCOUNT
 TANEISHA TUCKER
 1032 MONTGOMERY HIGHWAY
 VESTAVIA HILLS AL 35216

PINNACLE BANK
 Loyal Leadership, Local Decision Making and Superior Service

*****CHECKING ACCOUNT*****

Account Title: CITY OF VESTAVIA HILLS
 PUBLIC LIBRARY DONATION ACCOUNT
 TANEISHA TUCKER

NON-PROFIT CHECKING		Number of Enclosures	0
Account Number	1560062488	Statement Dates	4/01/24 thru 4/30/24
Previous Balance	309.20	Days This Statement Period	30
Deposits/Credits	.00	Average Ledger	309.20
Checks/Charges	.00	Average Collected	309.20
Service Charge	6.00		
Interest Paid	.00		
Current Balance	303.20		

DEBITS AND WITHDRAWALS

Date	Description	Amount
4/30	Service Charge	6.00-SC

DAI LY BALANCE I NFORMATION

Date	Balance	Date	Balance
4/01	309.20	4/30	303.20

*** END OF STATEMENT ***

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Date 5/31/24
 Primary Account
 Enclosures

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CITY OF VESTAVIA HILLS
 PUBLIC LIBRARY DONATION ACCOUNT
 TANEISHA TUCKER
 1032 MONTGOMERY HIGHWAY
 VESTAVIA HILLS AL 35216

PINNACLE BANK
 Loyal Leadership, Local Decision Making and Superior Service

*****CHECKING ACCOUNT*****

Account Title: CITY OF VESTAVIA HILLS
 PUBLIC LIBRARY DONATION ACCOUNT
 TANEISHA TUCKER

NON-PROFIT CHECKING		Number of Enclosures	0
Account Number	1560062488	Statement Dates	5/01/24 thru 6/02/24
Previous Balance	303.20	Days This Statement Period	33
Deposits/Credits	.00	Average Ledger	55.12
1 Checks/Charges	303.20	Average Collected	55.12
Service Charge	.00		
Interest Paid	.00		
Current Balance	.00		

DEBITS AND WITHDRAWALS

Date	Description	Amount
5/07	Closing entry - zero balance	303.20-

DAI LY BALANCE I NFORMATION

Date	Balance	Date	Balance
5/01	303.20	5/07	.00

*** END OF STATEMENT ***

Access your Pinnacle Bank Online Statements securely, anytime, anywhere.
 Enroll for Estatements Today!



Budget Report Account Summary

For Fiscal: 2023-2024 Period Ending: 08/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 01 - GENERAL FUND							
Expense							
01-70-5010-000-500	COMPENSATION	1,668,053.00	1,668,053.00	0.00	1,319,063.97	348,989.03	20.92 %
01-70-5015-000-500	PAYROLL TAX EXP	126,740.00	126,740.00	0.00	98,938.85	27,801.15	21.94 %
01-70-5016-000-500	FRINGE BENEFITS EXP	355,606.00	355,606.00	0.00	288,591.69	67,014.31	18.85 %
01-70-5045-000-500	EMPLOYEE TRAINING	14,250.00	14,250.00	0.00	14,034.06	215.94	1.52 %
01-70-5050-000-500	MEMBERSHIP & DUES	2,750.00	2,750.00	15.00	2,055.81	694.19	25.24 %
01-70-5051-000-500	TRAVEL & CONFERENCE	5,500.00	5,500.00	0.00	4,981.89	518.11	9.42 %
01-70-5065-000-500	PHYSICALS/DRUG SCREEN	500.00	500.00	11.00	527.00	-27.00	-5.40 %
01-70-5070-000-500	VEHICLE ALLOWANCE	500.00	500.00	0.00	125.96	374.04	74.81 %
01-70-5090-000-500	POSTAGE	1,150.00	1,150.00	0.00	905.95	244.05	21.22 %
01-70-5100-000-500	SUPPLIES/PRINT & OFFICE	8,000.00	8,000.00	0.00	7,719.94	280.06	3.50 %
01-70-5101-000-500	SUPPLIES/LIB PROCESS	10,000.00	10,000.00	0.00	6,095.28	3,904.72	39.05 %
01-70-5105-000-500	SUPPLIES/OTHER	9,000.00	9,000.00	0.00	6,917.56	2,082.44	23.14 %
01-70-5110-000-500	SUPPLIES/JANITORIAL	8,000.00	8,000.00	0.00	6,613.94	1,386.06	17.33 %
01-70-5140-000-500	GASOLINE	1,800.00	1,800.00	0.00	1,171.93	628.07	34.89 %
01-70-5210-000-500	MAINTENANCE CONTRACTS	205,072.00	205,072.00	8,462.72	149,738.30	55,333.70	26.98 %
01-70-5310-000-500	MAINT/REP-OFFICE EQUIP	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
01-70-5350-000-500	MAINT/REP-SMALL EQUIP	1,500.00	1,500.00	0.00	946.21	553.79	36.92 %
01-70-5370-000-500	MAINT/REP-VEHICLES	2,798.00	2,798.00	129.26	1,881.59	916.41	32.75 %
01-70-5380-000-500	MAINT/REP-BUILDING	30,000.00	30,000.00	0.00	37,638.89	-7,638.89	-25.46 %
01-70-5385-000-500	MAINT/REP-HVAC	25,000.00	25,000.00	0.00	16,126.81	8,873.19	35.49 %
01-70-5390-000-500	MAINT/REP-ELEC & PLUMB	7,500.00	7,500.00	0.00	14,338.51	-6,838.51	-91.18 %
01-70-5700-000-500	UTILITIES	138,000.00	138,000.00	0.00	120,792.41	17,207.59	12.47 %
01-70-5720-000-500	COMM(INTERNET & TELEPHONE)	18,400.00	18,400.00	728.80	11,783.94	6,616.06	35.96 %
01-70-5840-000-500	PROFESSIONAL CONSULTANTS	7,000.00	7,000.00	0.00	375.00	6,625.00	94.64 %
01-70-5940-000-500	COMMUNITY INVOLVEMENT	40,000.00	40,000.00	0.00	41,637.44	-1,637.44	-4.09 %
01-70-5940-002-500	OUTREACH/LIB PARK & CH	7,000.00	7,000.00	944.28	8,251.79	-1,251.79	-17.88 %
01-70-5940-003-500	MARKETING - LIBRARY	8,000.00	8,000.00	0.00	7,997.75	2.25	0.03 %
01-70-8100-000-500	PURCHASE/OFFICE & COMP EQUIP	11,000.00	11,000.00	0.00	9,955.56	1,044.44	9.49 %
01-70-8150-000-500	PURCHASES-SMALL EQUIP	4,000.00	4,000.00	0.00	297.97	3,702.03	92.55 %
01-70-8205-000-500	PURCHASES/PERIODICAL REPLACE	149,400.00	149,400.00	0.00	139,778.64	9,621.36	6.44 %
01-70-8610-000-500	PURCHASES/BOOKS	147,000.00	147,000.00	2,328.88	129,547.76	17,452.24	11.87 %
	Expense Total:	3,014,519.00	3,014,519.00	12,619.94	2,448,832.40	565,686.60	18.77%
	Fund: 01 - GENERAL FUND Total:	3,014,519.00	3,014,519.00	12,619.94	2,448,832.40	565,686.60	18.77%
Fund: 12 - LIBRARY-STATE AID							
Expense							
12-70-5050-000-500	MEMBERSHIP & DUES	32,572.00	32,572.00	0.00	17,431.88	15,140.12	46.48 %
	Expense Total:	32,572.00	32,572.00	0.00	17,431.88	15,140.12	46.48%
	Fund: 12 - LIBRARY-STATE AID Total:	32,572.00	32,572.00	0.00	17,431.88	15,140.12	46.48%
Fund: 13 - LIBRARY-BOOKS/DON							
Expense							
13-70-5010-000-500	COMPENSATION	2,448.00	2,448.00	0.00	3,051.00	-603.00	-24.63 %
13-70-5015-000-500	PAYROLL TAX EXP	188.00	188.00	0.00	185.00	3.00	1.60 %
13-70-5016-000-500	FRINGE BENEFITS EXP	370.00	370.00	0.00	370.00	0.00	0.00 %
13-70-5045-000-500	EMPLOYEE TRAINING	8,000.00	8,000.00	0.00	690.00	7,310.00	91.38 %
13-70-5050-000-500	MEMBERSHIP & DUES	500.00	500.00	0.00	133.00	367.00	73.40 %
13-70-5051-000-500	TRAVEL & CONFERENCE	9,000.00	9,000.00	0.00	7,839.11	1,160.89	12.90 %
13-70-5052-000-500	EMPLOYEE MISC EXPENSE	500.00	500.00	0.00	0.00	500.00	100.00 %
13-70-5090-000-500	POSTAGE	5,000.00	5,000.00	0.00	2,935.00	2,065.00	41.30 %
13-70-5100-000-500	SUPPLIES/PRINT & OFFICE	500.00	500.00	0.00	0.00	500.00	100.00 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 08/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
13-70-5105-000-500	SUPPLIES/OTHER	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
13-70-5110-000-500	SUPPLIES/JANITORIAL	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
13-70-5210-000-500	MAINTENANCE CONTRACTS	15,000.00	15,000.00	0.00	1,126.00	13,874.00	92.49 %
13-70-5220-000-500	COMPUTER SERVICES	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
13-70-5310-000-500	MAINT/REP-OFFICE EQUIP	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
13-70-5380-000-500	MAINT/REP-BUILDING	4,000.00	4,000.00	0.00	5,956.65	-1,956.65	-48.92 %
13-70-5605-000-500	RENTAL/STORAGE FACILITY	3,000.00	3,000.00	0.00	3,139.50	-139.50	-4.65 %
13-70-5840-000-500	PROFESSIONAL CONSULTANTS	900.00	900.00	0.00	0.00	900.00	100.00 %
13-70-5940-000-500	COMMUNITY INVOLVEMENT	10,500.00	10,500.00	0.00	13,245.04	-2,745.04	-26.14 %
13-70-5990-000-500	BANK CHARGES	5,000.00	5,000.00	0.00	1,635.16	3,364.84	67.30 %
13-70-5992-000-500	MERCHANT FEES	0.00	0.00	0.00	1,922.54	-1,922.54	0.00 %
13-70-8100-000-500	PURCHASE/OFFICE & COMP EQUIP	9,000.00	9,000.00	0.00	1,639.61	7,360.39	81.78 %
13-70-8150-000-500	PURCHASES-SMALL EQUIP	500.00	500.00	0.00	0.00	500.00	100.00 %
13-70-8205-000-500	PURCHASES/PERIODICAL REPLACE	500.00	500.00	0.00	0.00	500.00	100.00 %
13-70-8500-000-500	PURCHASES-CAP (UNDER \$5K)	16,000.00	16,000.00	0.00	42,005.97	-26,005.97	-162.54 %
13-70-8600-000-712	PURCHASES-CAP (OVER \$5K)	132,800.00	132,800.00	0.00	20,476.79	112,323.21	84.58 %
13-70-8610-000-500	PURCHASES/BOOKS	300.00	300.00	0.00	0.00	300.00	100.00 %
	Expense Total:	231,506.00	231,506.00	0.00	106,350.37	125,155.63	54.06%
	Fund: 13 - LIBRARY-BOOKS/DON Total:	231,506.00	231,506.00	0.00	106,350.37	125,155.63	54.06%
	Report Total:	3,278,597.00	3,278,597.00	12,619.94	2,572,614.65	705,982.35	21.53%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance	
					Favorable (Unfavorable)	Percent Remaining
01 - GENERAL FUND	3,014,519.00	3,014,519.00	12,619.94	2,448,832.40	565,686.60	18.77%
12 - LIBRARY-STATE AID	32,572.00	32,572.00	0.00	17,431.88	15,140.12	46.48%
13 - LIBRARY-BOOKS/DON	231,506.00	231,506.00	0.00	106,350.37	125,155.63	54.06%
Report Total:	3,278,597.00	3,278,597.00	12,619.94	2,572,614.65	705,982.35	21.53%



Vestavia Hills, AL

Balance Sheet Account Summary

As Of 08/13/2024

Account	Name	Balance	
Fund: 12 - LIBRARY-STATE AID			
Assets			
12-00-1031-000-000	CLAIM ON CASH	140.11	
12-00-1941-000-000	DUE FROM GENERAL FUND	0.00	
	Total Assets:	<u>140.11</u>	<u>140.11</u>
Liability			
12-00-2000-000-000	ACCOUNTS PAYABLE	0.00	
12-00-2005-000-000	ACCOUNTS PAYABLE/OTHER	0.00	
12-00-2741-000-000	DUE TO GENERAL FUND	0.00	
12-00-2830-000-000	ENCUMBRANCES	0.00	
12-00-2840-000-000	RESERVE FOR ENCUMBRANCES	0.00	
	Total Liability:	<u>0.00</u>	
Equity			
12-00-2950-000-000	FUND BALANCE/RESTRICTED	0.00	
	Total Beginning Equity:	<u>0.00</u>	
Total Revenue		17,571.99	
Total Expense		<u>17,431.88</u>	
Revenues Over/Under Expenses		<u>140.11</u>	
	Total Equity and Current Surplus (Deficit):	<u>140.11</u>	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u><u>140.11</u></u>

Balance Sheet

As Of 08/13/2024

Account	Name	Balance
Fund: 13 - LIBRARY-BOOKS/DON		
Assets		
13-00-1010-000-000	PETTY CASH	600.00
13-00-1022-001-000	DONATION	0.00
13-00-1031-000-000	CLAIM ON CASH	503,022.96
13-00-1230-000-000	ACCOUNTS RECEIVABLE	0.00
13-00-1341-000-000	PREPAID EXPENSES	0.00
	Total Assets:	503,622.96
		<u>503,622.96</u>
Liability		
13-00-2000-000-000	ACCOUNTS PAYABLE	0.00
13-00-2005-000-000	ACCOUNTS PAYABLE/OTHER	0.00
13-00-2741-000-000	DUE TO GENERAL FUND	0.00
13-00-2830-000-000	ENCUMBRANCES	0.00
13-00-2840-000-000	RESERVE FOR ENCUMBRANCES	0.00
	Total Liability:	0.00
Equity		
13-00-2900-000-000	NONSPENDABLE	0.00
13-00-2950-000-000	FUND BALANCE/RESTRICTED	471,722.96
	Total Beginning Equity:	471,722.96
Total Revenue		138,350.37
Total Expense		106,450.37
Revenues Over/Under Expenses		31,900.00
	Total Equity and Current Surplus (Deficit):	503,622.96
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>503,622.96</u>

Vestavia Hills Library in the Forest
2024-2025 General Budget Narrative
July 4, 2024 / Approved Budget July 18, 2024

Compensation 2,927,377	Compensation 01-70-5010-000-500
Employee Training \$15,000 \$750 Increase	Employee Training 01-70-5045-000-500 \$2,500 AAPPA COURSES - 2024-2025 Montgomery, AL, Marie Nash, Administrative Assistant, Daniel Tackett, Deputy Director / HR \$2,800 COMPUTERS IN LIBRARIES - March 12-14, 2025, Arlington, VA, Daniel Tackett, Deputy Director \$2,800 AMERICAN LIBRARY ASSOCIATION CONFERENCE - June 26-July 01, 2025, Philadelphia, PA, Terri Leslie, Adult Services Department Head \$2,800 INFOCOMM - June 7-13,2025 Boston, MA, Todd Richardson, Marketing Department Head \$1,700 MAKERSPACE VISITS - 2025 Derek Anderson, Makerspace Coordinator \$800 ALABAMA LIBRARY ASSOCIATION CONFERENCE, 2025 3 Staff Members \$700 AGI TRAINING HTML ONLINE TRAINING - American Graphics Institute, Tara Vines, Makerspace Assistant \$250 FUNDAMENTALS OF CATALOGING, Online Course, Greg Wallace \$650 JCPLA Workshops for Paraprofessional Staff (Includes Storytelling)
Membership and Dues \$4,000 \$1,250 Increase	Membership and Dues 01-70-5050-000-500 \$600 American Library Association Individual Dues \$700 Movie Licensing USA fee to comply with public performance guidelines for the DVDs that are shown publicly at Adult, Teen, and Children's programs. \$500 JCPLA Organizational/Institutional Dues \$400 Alabama Library Association Dues (3 professionals and 2 paraprofessionals) \$500 Chamber of Commerce Membership and Luncheons for staff \$100 AAPPA Memberships \$1,200 Public Library Directors Association of Alabama
Travel and Conference \$6,000 \$500 Increase	Travel and Conference 01-70-5051-000-500 \$3,000 LIBLEARNX EXPERIENCE - January 24-27, 2025 Phoenix AZ, Taneisha Tucker, Library Director or other Marketing Training \$3,000 AMERICAN LIBRARY ASSOCIATION CONFERENCE - June 26-July 01, 2025, Philadelphia, PA, Taneisha Tucker, Library Director (Includes Pre-Conference)
Physicals	Physicals/Drug Screen 01-70-5065-000-500

Drug Screen \$500	<p>Level Funding</p> <p>\$500 Drug screens and background checks. Drug screens and background checks are performed for each new employee, but checks are not performed on volunteers due to funding and volunteer inconsistency. Due to part-time employee turnover, we run more screens and checks than with full-time employees. The prices for background checks vary (\$20 - \$150) based on the number of addresses a potential employee has had.</p>
Vehicle Allowance \$500	<p>Vehicle Allowance 01-70-5070-000-500</p> <p>Level Funding</p> <p>\$500 Mileage for personal vehicles that are used for library business.</p>
Postage and Mailing \$1,150	<p>Postage and Mailing 01-70-5090-000-500</p> <p>Level Funding</p> <p>\$150 Return of books and materials for various reasons. Mailing voter registration packages along with correspondences on behalf of the library.</p> <p>\$1,000 Postage for direct mail pieces as needed.</p>
Supplies / Print & Office \$8,000	<p>Supplies / Print and Office 01-70-5100-000-500</p> <p>Level Funding</p> <p>\$7,000 Supplies include: laminator film, thermal roll paper, copier, and receipt paper, wrap roll film, all office supplies, printing and crafting supplies, printer ink, laminator film, foam core, magic erasers, etc. Summer Reading and crafting supplies and storage bins for all departments to include card stock, construction paper, foam board, paint, crafting glues, etc.</p> <p>\$1,000 Ink for HP Large Format Printer</p>
Supplies / Lib Process \$10,000	<p>Supplies/Lib Process 01-70-5101-000-500</p> <p>Level Funding</p> <p>\$8,000 RFID tags for books and discs barcodes, cases, and inserts for DVDs, blu-rays and CDs, labels, stickers, various heavy-duty tapes and glues, book jacket covers, cases, CD polishing pads, etc. Depending on the item, processing costs from the vendor fluctuate between \$5 and \$7 per item.</p> <p>\$2,000 Marketing materials</p>
Supplies / Other \$9,000	<p>Supplies/Other 01-70-5105-000-500</p> <p>Level Funding</p> <p>\$4,500 Hanging bags, name tags, business cards, stationery, program supplies, display holders and shelves, Playaway cases, signage, seasonal and summer reading decorations, easels, etc. Also includes small equipment such as shredders, receipt printers, flags, small book carts, earbuds, print cards, library program supplies, headphones, storage items, magnets for art wall, etc.</p> <p>\$1,000 Department décor and merchandising</p> <p>\$1,500 Library bookmarks, keychains, bags, etc.</p> <p>\$2,000 Makerspace Supplies</p>

<p>Supplies / Janitorial</p> <p>\$10,000</p> <p>\$2,000 Increase</p>	<p>Janitorial Supplies 01-70-5110-000-500</p> <p>\$8,000 Supplies include hand towels, bath tissue, soap, trash liners, cleaners, floor cleaner, deodorizers, dust mops, sanitizers, disinfectant wipes, air fresheners, etc.</p> <p>\$2,000 Auto-San LLC (Moved from Maintenance Contracts)</p>
<p>Gasoline</p> <p>\$1,800</p>	<p>Gasoline 01-70-5140-000-500</p> <p>Level Funding</p> <p>\$1,800 Gasoline for two city vehicles.</p>
<p>Maintenance Contracts</p> <p>\$220,242</p> <p>\$15,170 Increase</p>	<p>Maintenance Contracts 01-70-5210-000-500</p> <p>TECHNOLOGY (\$176,650)</p> <p>Adobe Creative Suite Licenses, 10 - \$11,200 A1Scan Security Camera Maintenance - \$6,500 Ameritek Konica Public Computer Maintenance - \$2,200 Bibliotheca Gates, Pads, Self-checks, lockers maintenance - \$24,000 Communico Interface for Library App - \$4,900 Comprise Kiosk Maintenance - \$3,500 Comprise Smart Access Maintenance - \$850 Comprise Smart Alec and Money Manager Maintenance - \$2,400 Dell Network Servers Maintenance - \$2,250 DocuSign Account \$550 Emergant Systems Brocade Switches - \$1,200 Faronics Deep Freeze - \$4,000 Go Daddy Hosting Service - \$75 Idrive \$250 JCLC Computer Connections - \$48,000 JCLC Databases - \$9,500 JCLC Decision Center - \$2,300 JCLC Email Accounts - \$2,500 JCLC WiFi System - \$1,600 JCLC -ICS Cloud-based Backup System (NEW ITEM)- \$6,900 Johnson Controls Simplex Grinnell Security Alarm Co. \$5,500 Lynda.com Linkedin Learning \$325 Microsoft Server Licenses - \$5,000 RJ Young Printer Maintenance \$7,000 ScannX, Scanner Maintenance \$850 Siteground DNS Hosting \$200 SIP Licenses for CC Readers and Self-Checks - \$5,100 T-Mobile Hotspots with Unlimited 4G - \$16,000 VMWare Platform Renewal - \$2,000</p> <p>BUILDING AND CITYWIDE (\$43,592)</p> <p>Jani-King Cleaning Service - \$24,192 Sightline Window Cleaning - \$7,500 CW Bagby Elevator maintenance and service - \$3,000 CW Guardian Pest Control - \$600 CW Turf Management - Landscaping - \$8,300</p> <p>Note: 2022/2023 \$198,157 Total Budget \$195,976 Total Spent \$2,181 Remained</p>
<p>Maintenance Repair Office Equipment</p> <p>\$1,000</p>	<p>Maintenance Repair Office Equipment 01-70-5310-000-500</p> <p>Level Funding</p> <p>\$1,000 Funds used for small equipment and furniture (leather) cleaning and</p>

	repairs.
Maintenance Repair Small Equipment \$1,500	Maintenance Repair Small Equipment 01-70-5350-000-500 Level Funding \$1,500 Request funds to repair items such as the 3D printers, security cameras, wheelchair lift, etc.
Maintenance Repair - Vehicles \$1,600	Maintenance Repair - Vehicles 01-70-5370-000-500 REMOVED \$2,000 FOR TIRES FROM LINE ITEM \$1,600 Cost for monthly maintenance for 2 Pathfinders.
Maintenance Repair Building \$40,000 \$10,000 Increase	Maintenance Repair Building 01-70-5380-000-500 \$40,000 Pressure washing of the building, tree removal, building leaks, downspout repairs, masonry work, door, and glass repairs, touch up painting (\$500 for Children's Department), repairs, landscaping (adding pine straw, replacing plants) lighting and sensors, striping the parking lots, etc. Note: 2022/2023 \$25,000 Total Budget \$27,428 Total Spent -\$2,428 or 9% Over Budget Note: 2023/2024 \$30,000 Total Budget \$37,638 Total Spent as of June 2024
Maintenance Repair HVAC \$25,000	Maintenance Repair HVAC 01-70-5385-000-500 Level Funding No longer under maintenance contract. Will pay for service as needed.
Maintenance Repair Electrical and Plumbing \$15,000 \$7,500 Increase	Maintenance Repair Electrical & Plumbing 01-70-5385-000-500 \$10,500 Maintenance of water pumps, sewer tank repairs and replacements, toilet, and faucet repairs, etc. \$1,500 Annual sewer tank inspection with Morrow Water. \$3,000 Backflow Inspection and repairs \$15,000 Note: 2022/2023 \$7,500 Total Budget \$7,638 Total Spent -\$137 or 1.8% Over Budget Note: 2023/2024 \$7,500 Total Budget \$14,339 Total Spent as of June 2024 2023/2024 expenditures exceeded budget by \$6,838.51.
Utilities \$150,000	Utilities 01-70-5700-000-500 \$94,000 Alabama Power Company

<p>\$12,000 Increase</p>	<p>\$61,680 as of May 22, 2024 \$55,757 as of May 23,2023</p> <p>\$13,000 Birmingham Water Works \$6,180 as of May 28, 2024 \$5,603 as of April 30, 2023</p> <p>\$43,000 Spire \$24,841 as of May 30, 2024 \$22,835 as of April 30, 2023</p> <p>\$150,000</p> <p>Note: 2022/2023 \$124,000 Total Budget \$148,285 Total Spent -\$24,285 or 19% Over Budget</p>
<p>Communications (Telephone and Internet)</p> <p>\$19,000</p> <p>\$620 Increase</p>	<p>Comm (Telephone and Internet) 01-70-5720-000-500</p> <p>\$9,000 Altaworx \$748 per month (Level Funding)</p> <p>\$2,000 Charter / Spectrum Communications \$150 per month (Level Funding)</p> <p>\$900 AT&T \$75 per month</p> <p>\$1,100 YouTube \$90 per month</p> <p>\$6,000 AT&T Corp</p> <p>\$1,000 Verizon \$85 per month</p>
<p>Professional Consultants</p> <p>\$7,000</p>	<p>Professional Consultants 01-70-5840-000-500</p> <p>Level Funding</p> <p>\$5,000 for Technology consultations.</p> <p>\$2,000 for Professional Development consultants.</p> <p>Library Foundation covered training at Top Gold in 2023.</p>
<p>Community Involvement</p> <p>\$40,000</p>	<p>Community Involvement 01-70-5940-000-500</p> <p>Level Funding</p> <p>\$19,000 CHILDREN'S DEPARTMENT PROGRAMS \$4,000 Family Nights and Holidays \$1,500 Easter and Spring Break \$2,000 Library Time with Ms. Courtney \$8,000 Summer Reading (funding provided by Foundation & Junior Board) \$1,000 Tween Programs \$2,500 Weekly Storytime Materials</p> <p>\$7,000 ADULT DEPARTMENT PROGRAMS \$2,000 Summer Reading \$3,000 Craft Lab / Crafting Programs \$1,500 Book Clubs, Regular Programs, Holidays, and Seasonal \$500 Door/Contests Prizes</p> <p>\$5,000 TEEN DEPARTMENT PROGRAMS</p>

	<p>\$400 Weekly Tuesday Programs \$750 Creative Writing, Crafting, Art Group \$550 Open Gaming \$300 Study Breaks \$1,000 Summer Reading, Games and Prizes \$2,000 ACT Workshop</p> <p>\$1,000 MAKERSPACE PROGRAMS</p> <p>\$5,000 2 MARKETING PROGRAMS</p> <p>\$2,000 BEANSTACK FOR SUMMER REGISTRATION</p> <p>\$1,000 AUTHOR VISIT</p>
<p>Outreach / Liberty Park and Cahaba Heights</p> <p>\$7,000</p>	<p>Outreach / Liberty Park and Cahaba Heights 01-70-5940-002-500</p> <p>Level Funding</p> <p>\$5,000 Two events for families at Cahaba Heights and Liberty Park for more engagement in all areas of Vestavia Hills.</p> <p>\$2,000 Children's outreach to LP and CH. Storytellers visit local daycares to share summer reading programs.</p>
<p>Marketing Library and City</p> <p>\$10,455</p> <p>\$2,455 Increase</p>	<p>Marketing - Library 01-70-5940-003-500</p> <p>\$6,000 Printing - marketing materials, miscellaneous print projects and summer reading calendar and mailers</p> <p>\$1,000 Facebook and Instagram Boost Posts (Request a procurement card for annual purchases)</p> <p>\$1,000 Event promotions - merchandise, giveaways and marketing materials for annual events including: I Love America Day, Summer Reading, Back to School in the Hills and more.</p> <p>\$2,455 SUBSCRIPTIONS (Moved from Maintenance Contracts)</p> <p>Canva - \$300 Shutterstock - \$200 SmugMug - \$110 Envato - \$200 SiteKiosk - \$1,195 OptiSigns - \$450</p>
<p>Purchase Office and Computer Equipment</p> <p>\$0</p>	<p>Purchase Office and Computer Equipment 01-70-8100-000-500</p> <p>ACCOUNT BALANCE 0 for 2024/2025</p> <p>ALL ITEMS REMOVED FROM GENERAL FUND BUDGET AND PLACED IN FUND 20 (CAPITAL)</p> <p>\$8,100 8 Comprise Credit Card Terminals</p> <p>\$3,300 Macbook Pro for IT</p> <p>\$500 Epson Receipt Printers</p> <p>\$500 Purchases for replacement/repair computers, cables, computer parts, monitors, software purchases and updates, etc.</p> <p>\$12,400 Moved to Capital</p>
<p>Purchases Small</p>	<p>Purchases Small Equipment 01-70-8150-000-500</p>

Equipment \$4,000	Level Funding THIS LINE ITEM REMOVED FROM GENERAL FUND ANF PLACED IN FUND 13 \$3,300 Funding for passport materials, receipt printers, shredders, RFID scanners and other equipment. \$500 Makerspace Laptop Storage Cabinet \$200 Makerspace Resin Printer Enclosure
Purchases / Periodical Replacement \$174,230 \$24,830 increase	Purchases Periodical Replacement 01-70-8205-000-500 \$1,200 Creative Bug Craft/Creativity Instruction \$5,250 EBSCO / Print Magazines \$90,000 hoopla - Midwest Tape (\$23,000 increase. Circulation up by 23%) \$5,500 Overdrive Digital Magazines \$3,700 Kanopy \$230 Morning Star \$62,500 Overdrive Digital Collections \$2,700 Universal Class \$2,100 ValueLine \$170 AdAge: Industry Leading - Pro Organization Subscription (Marketing) \$500 Children's Magazines \$380 Dewey Decimal Classification (Acquisitions)
Purchase Books \$175,000 \$28,000 increase	Purchase Books 01-70-8610-000-712 Purchases / Books / Materials Based on the 2024 budget and Standards for Alabama Public Libraries, the materials budget should be 12% of the overall budget, which based on last year's budget is \$361,742. This year's total request for materials is \$349,230 (\$164,230 Purchases Periodical Replacements plus \$165,000 Purchase Books).

2025 Budget Summary (Open Gov)	Total
Personnel Expense	\$2,927,377.00
Non-Capital Purchases	349,930.00
Maintenance Contracts	220,242.00
Utility Expense	169,000.00
Maintenance Expense	84,100.00
Community Involvement	57,455.00

2025 Budget Summary (Open Gov)	Total
Supplies	38,800.00
Professional Services	7,000.00
Postage & Mailing	1,150.00
Total	3,855,054.00

Vestavia Hills Library in the Forest

Fund 12 Library State Aid

Budget Narrative 2024/2025

July 2024

State Revenue 2024/2025	State Aid 12-00-3175-000-511	\$34,384.55
Membership and Dues	<p>Membership and Dues 12-70-5050-000-500</p> <p>\$34,384.55</p> <p>Membership fee is based on the population of Vestavia Hills, the number of computers connected to the JCLC system along with annual circulation statistics and library holdings. This fee is taken quarterly by JCLC when State Aid checks are received. These funds do not adequately cover all expenses so the remaining needs are included in the General Budget under Maintenance Contracts, Periodicals and Memberships.</p> <p>Membership fees enable the library to offer the following services:</p> <ul style="list-style-type: none"> IMLS Daily Delivery Services Books by Mail System-wide Publicity Continuous Internet Service from Alabama Supercomputer Contract Services OCLC / Cataloging Services Shared Databases E-book Purchases Overdrive Purchases and Maintenance 	

Vestavia Hills Library in the Forest
2024 /2025 Fund 13 Projected Budget Narrative
July 4, 2024 (Tentatively Approved)

Projected Revenue With Special Requests

Account	2024/2025 Projected Amounts Oct 1, 2024 – Sept. 30, 2025	Notes
13-00-3375-000-511 Junior Board Donations	\$5,000	Summer Reading Prizes for Children and Teens
13-00-3375-000-512 Friends Donations	\$0	
13-00-3375-002-511 Foundation Donations	\$10,000	Partners in Reading
13-00-3375-003-511 Memorials	\$5,000	
13-00-3379-001-706 Interest Book Revenue	\$10,900	Interest for Pool Cash
13-00-3380-000-510 Miscellaneous Revenue / Copier / Printers	\$5,000	
13-00-3380-002-510 Passport Revenue	\$55,000	
13-00-3385-000-510 Fines, Lost Paid, E-commerce Revenue	\$15,000	
13-00-3390-000-510 Federal Grants	\$17,000	Applied for LSTA Technology Grant (not guaranteed)
13-00-3393-000-510 Rental Income	\$18,000	
Claim On Cash	\$40,400	Part-time employee focused on fundraising for new facility, and other budgeted needs
PROJECTED BUDGET TOTAL	\$181,300	

Employee Training \$9000 \$1,000 Increase	Employee Training 13-70-5045-000-500 \$4,200 LIBLEARNX CONFERENCE, January 24 – 27, 2025 Phoenix, AZ – 4 Staff Members \$800 LEADERSHIP VESTAVIA HILLS – Todd Richardson, Marketing Department Head \$350 BER Conference – Children’s Department Staff \$3,650 Technology Circulation, Acquisitions and Administration Staff Workshops and Conferences
Membership and Dues	Membership and Dues 13-70-5050-000-500

\$500	<p>Level Funding \$170.00 Marketing Association \$250.00 American Institute of Graphic Arts: Professional Organization for Communication Design \$80 Other Memberships as needed.</p>
Travel and Conference	<p>Travel and Conference 13-70-5051-000-500</p> <p>\$8,000 for American Library Association Conference for Board of Trustees – June 26 – July 01, 2024, Philadelphia, PA.</p> <p>\$11,000</p> <p>\$2,000 Increase</p> <p>\$2,000 International Public Library Fundraising Conference 2025, Taneisha Tucker, Library Director</p> <p>\$1,000 Funds allocated to supplement the General Budget as needed.</p>
Employee Misc. Expense	<p>Employee Misc. Expense 13-70-5052-000-500</p> <p>Level Funding</p> <p>\$500</p> <p>\$500 Funds allocated to supplement the General Budget as needed.</p>
Postage and Mailing	<p>Postage and Mailing 13-70-5090-000-500</p> <p>Level Funding</p> <p>\$5,000</p> <p>\$5,000 Passport postage.</p>
Supplies / Print & Office	<p>Supplies / Print and Office 13-70-5100-000-500</p> <p>Level Funding</p> <p>\$500</p> <p>\$500 Funds allocated to supplement the General Budget as needed.</p>
Supplies / Other	<p>Supplies/Other 13-70-5105-000-500</p> <p>Level Funding</p> <p>\$2,000</p> <p>\$2,000 Funds allocated to supplement the General Budget as needed.</p>
Supplies / Janitorial	<p>Janitorial Supplies 13-770-5110-000-500</p> <p>Level Funding</p> <p>\$1,000</p> <p>\$1,000 Funds allocated to supplement the General Budget as needed.</p>
Maintenance	<p>Maintenance Contracts 13-70-5210-000-500</p>

Contracts \$5,000	\$200 Appointlet – Passport appointment software annual renewal fee. \$4,800 Funds allocated to supplement the General Budget as needed.
Computer Services / JCLC \$2,500	Computer Services / JCLC 13-70-5220-000-500 Level Funding \$2,500 Funds allocated to supplement the General Budget as needed.
Maintenance Repair Office Equipment \$2,000	Maintenance Repair Office Equipment 13-70-5310-000-500 Level Funding \$2,000 Funds allocated to supplement the General Budget as needed.
Maintenance Repair Building \$4,000	Maintenance Repair Building 13-70-5380-000-500 Level Funding \$4,000 Funds allocated to supplement the General Budget as needed.
Rental Storage Facility \$4,000	Rental Storage Facility 13-70-5605-000-500 \$4,000 U-Haul storage fee for library props, furniture, and seasonal materials
Professional Consultants \$31,000	Professional Consultants 13-70-5840-000-500 \$30,000 Hire a part-time employee in the Spring of 2025 as a Foundation liaison to assist with fundraising as needed \$1,000 Funds allocated to supplement the General Budget as needed.
Community Involvement \$30,500	Community Involvement 13-70-5940-000-500 Funds are set aside to cover the cost of Summer Reading, additional programming, and outreach. \$3,000 Children’s Department \$500 Teen Department \$1,000 Adult Department \$2,000 To cover programming items purchased via the Pinnacle account. \$20,000 Cleaning (Dry Clean City), food (Sam’s), items for programs (Walmart, Hobby Lobby, Home Goods, etc.)
Bank Charges \$2,500	Bank Charges 13-70-5990-000-500 Level Funding

	\$2,500 Cantaloupe and Tsys Fees
Merchant Fees \$2,500	Merchant Fees 13-70-5992-000-500 \$2,500 Library merchant fees
Purchase Office and Computer Equipment \$6,100	Purchase Office and Computer Equipment 13-70-8100-000-500 \$3,000 Replacement of computers, computer parts, and cables as needed. \$1,000 Datto local and Cloud Backup appliance \$1,500 Makerspace PC \$450 Makerspace Makey Makey Kits \$150 Makerspace Monitor
Purchases Small Equipment \$500 Plus \$3,300 from General Budget	Purchases Small Equipment 13-70-8150-000-500 Level Funding \$500 Funds allocated to purchase additional items for makerspace programs for teens and adults. \$3,300 Funding for passport materials, receipt printers, shredders, RFID scanners and other equipment.
Purchases / Periodical Replacement \$500	Purchases Periodical Replacement 13-70-8205-000-500 Level Funding \$330 Funds allocated to supplement the General Budget as needed. \$170 AdAge: Pro Organization Subscription (Marketing)
Capital Purchases Cap (Under 5K) \$42,100 \$38,100 Increase	Capital Purchases Cap (Under 5K) 13-70-8500-000-500 \$27,000 – 15 Dell AIO Desktop Computers – replacements for staff computers \$11,000 – 5 Liebert UPS Backups – replacement for 2010 model UPS’s in server room \$2,100 – 2 RFID Pads \$2,000 – 6 Virco Chairs for Children’s Department and Treehouse

Capital Purchases Cap (Over 5K)	Capital Purchases Cap (Over 5K) 13-70-8600-00-712
\$15,000	\$10,000 Landscaping maintenance and new trail repairs
\$5,000 Increase	\$5,000 Rooftop Garden Refreshing
Purchase Books	Purchase Books 13-70-8610-000-712
\$300	Level Funding
	\$300 Funds allocated to supplement the General Budget as needed.
BUDGET TOTAL	\$181,300

Expense Types (Open Gov)	2025
Non-Capital Purchases	\$52,800.00
Professional Services	31,000.00
Community Involvement	30,500.00
Personnel Expense	21,000.00
Capital Purchases	15,000.00
Maintenance Contracts	7,500.00
Maintenance Expense	6,000.00
Postage & Mailing	5,000.00
Bank Charges	5,000.00
Lease Expense	4,000.00
Supplies	3,500.00
Total	\$181,300.00

Total - Amount (\$)	127400					
Account String	Proposal Name	Itemization Description	Amount Type	Amount	Period Year	Period Name
20-70-8500-000-500	70 - Library: 02 Window Sealant Repair		Adjustment	90000	2025	2025 Proposed
20-70-8500-000-500	70 - Library: 03 Computer Chair Replacement		Adjustment	10000	2025	2025 Proposed
20-70-8500-000-500	70 - Library: 05 Outdoor Furniture Replacement		Adjustment	10000	2025	2025 Proposed
20-70-8500-000-500	70 - Library: 06 Entryway Floor Repair		Adjustment	5000	2025	2025 Proposed
20-70-8100-000-500	70 - Library: Current Service Level	\$8,100 8 Comprise Credit Card Terminals	Itemization	8100	2025	2025 Proposed
20-70-8100-000-500	70 - Library: Current Service Level	\$500 Purchases for replacement/repair computers, cable	Itemization	500	2025	2025 Proposed
20-70-8100-000-500	70 - Library: Current Service Level	\$3,300 Macbook Pro for IT	Itemization	3300	2025	2025 Proposed
20-70-8100-000-500	70 - Library: Current Service Level	\$500 Epson Receipt Printers	Itemization	500	2025	2025 Proposed

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1 HB4
2 XA8SZ7Z-1
3 By Representatives Mooney, Ledbetter, Stadthagen, Kiel,
4 Kirkland, Colvin, Estes, Moore (P), Brinyark, Underwood,
5 Pettus, DuBose, Harrison, Butler, Robertson, Hulsey,
6 Yarbrough, Shaw, Paschal, Lipscomb, Hurst, Marques, Sorrells,
7 Brown, Smith, Wood (D), Whorton, Rehm, Oliver, Treadaway,
8 Bolton, Lamb, Stubbs, Baker, Hammett, Lomax, Rigsby, Gidley,
9 Carns, Stringer, Bedsole, Woods, Sells, Pringle, Holk-Jones,
10 Fidler, Starnes, Standridge, Fincher, Givens
11 RFD: Judiciary
12 First Read: 04-Feb-25
13 PFD: 08-Jul-24



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SYNOPSIS:

Under existing law, the term "sexual conduct" is defined.

This bill would further provide for the definition of "sexual conduct."

Under existing law, certain criminal obscenity laws do not apply to public libraries, public school libraries, college libraries, or university libraries, or the employees or agents of any such library.

This bill would provide that these criminal obscenity laws do not apply to college or university libraries or their employees or agents, but do apply to public libraries, public school libraries, and their employees or agents in certain circumstances.

This bill would also make nonsubstantive, technical revisions to update the existing code language to current style.

A BILL
TO BE ENTITLED
AN ACT

Relating to crimes and offenses; to amend Sections 13A-12-200.1 and 13A-12-200.10, Code of Alabama 1975; to



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29 further provide for the definition of "sexual conduct"; to
30 further provide for the applicability of certain criminal
31 provisions; and to make nonsubstantive, technical revisions to
32 update the existing code language to current style.

33 BE IT ENACTED BY THE LEGISLATURE OF ALABAMA:

34 Section 1. Sections 13A-12-200.1 and 13A-12-200.10,
35 Code of Alabama 1975, are amended to read as follows:

36 "§13A-12-200.1

37 As used in this division, the following terms ~~shall~~
38 have the following meanings ~~respectively ascribed to them by~~
39 ~~this section~~:

40 (1) ADULT BOOKSTORES and ADULT VIDEO STORES. A
41 commercial establishment in which is offered for sale or rent
42 any book, video, film, or other medium which in the aggregate
43 ~~constitute~~ constitutes substantially all of its stock or
44 inventory which depicts sexual conduct ~~as defined herein~~.

45 (2) ADULT MOVIE HOUSE. A place where obscene "adult
46 films" depicting sexual conduct are shown.

47 (3) ADULT-ONLY ENTERTAINMENT. Any commercial
48 establishment or private club where entertainers, employees,
49 dancers, or waiters appear nude or semi-nude.

50 (4) BREAST NUDITY. The showing of the post-pubertal
51 human female breasts below a point immediately above the top
52 of the areola.

53 (5) DISPLAY FOR SALE. To expose, place, exhibit, show,
54 or in any fashion display any material for the purpose of the
55 sale of such material to any person in a manner that a minor
56 can physically examine or see the material.



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57 (6) DISSEMINATE PUBLICLY. To expose, place, perform,
58 exhibit, show or in any fashion display, in any location,
59 public or private, any material in a manner that the material
60 can either be readily seen and its content or character
61 distinguished by normal unaided vision or be physically
62 examined, by viewing or examining the material from any public
63 place or any place to which members of the general public are
64 invited.

65 (7) DISTRIBUTE. To import, export, sell, rent, lend,
66 transfer possession of or title to, display, exhibit, show,
67 present, provide, broadcast, transmit, retransmit, communicate
68 by telephone, play, orally communicate or perform.

69 (8) EXPORT. To send or cause to be sent outside of the
70 ~~State of Alabama~~ state from inside the state.

71 (9) FOR ANY THING OF PECUNIARY VALUE. In exchange for,
72 in return for, or for any consideration consisting of, whether
73 wholly or partly, either of the following:

74 a. Any money, negotiable instrument, debt, credit,
75 chose in action, interest in wealth, or any other property
76 whether real or personal, tangible or intangible; ~~or~~.

77 b. Any offer or agreement to pay, furnish, or provide
78 any money, negotiable instrument, debt, credit, chose in
79 action, interest in wealth, or any other property whether real
80 or personal, tangible or intangible.

81 (10) GENITAL NUDITY. The showing of the human male or
82 female genitals or pubic area.

83 (11) HARMFUL TO MINORS. The term means all of the
84 following:



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85 a. The average person, applying contemporary community
86 standards, would find that the material, taken as a whole,
87 appeals to the prurient interest of minors; ~~and~~.

88 b. The material depicts or describes sexual conduct,
89 breast nudity, or genital nudity, in a way which is patently
90 offensive to prevailing standards in the adult community with
91 respect to what is suitable for minors; ~~and~~.

92 c. A reasonable person would find that the material,
93 taken as a whole, lacks serious literary, artistic, political,
94 or scientific value for minors.

95 (12) IMPORT. To bring or cause to be brought into the
96 ~~State of Alabama~~ state from outside of the state.

97 (13) KNOWINGLY. The term means knowingly, as defined by
98 ~~Section 13A-2-2(2)~~ Section 13A-2-2, doing an act involving a
99 material when the person knows the nature of the material.

100 (14) KNOWS THE NATURE OF THE MATERIAL.

101 A person knows the nature of the material when any one
102 of the following exists:

103 a. The person knows the nature of the material~~.~~.

104 b. The person has reason to know the nature of the
105 material~~.~~.

106 c. The person has a belief or reasonable ground for
107 belief as to the nature of the material which warrants further
108 inspection or inquiry of the character and content of the
109 material.

110 (15) MATERIAL. Any book, magazine, newspaper, printed
111 or written matter, writing, description, picture, drawing,
112 animation, photograph, motion picture, film, video tape,



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113 pictorial representation, depiction, image, electrical or
114 electronic reproduction, broadcast, transmission, telephone
115 communication, sound recording, article, device, equipment,
116 matter, oral communication, live performance, or dance.

117 (16) MINOR. Any unmarried person under ~~the age of 18~~
118 years of age.

119 (17) OBSCENE. The term means ~~that~~ all of the following:

120 a. The average person, applying contemporary community
121 standards, would find that the material, taken as a whole,
122 appeals to the prurient interest; ~~and~~.

123 b. The material depicts or describes, in a patently
124 offensive way, sexual conduct, actual or simulated, normal or
125 perverted; ~~and~~.

126 c. A reasonable person would find that the material,
127 taken as a whole, lacks serious literary, artistic, political,
128 or scientific value.

129 (18) PERSON. Any individual and, except where
130 inappropriate, any partnership, firm, association,
131 corporation, or other legal entity.

132 (19) PRODUCE. Create, make, write, film, produce,
133 reproduce, direct, or stage.

134 (20) RECKLESSLY. The term means recklessly, as defined
135 by ~~Section 13A-2-2(3)~~ Section 13A-2-2, doing an act involving a
136 material when the person knows the nature of the material.

137 (21) ~~SADO-MASOCHISTIC~~ SADOMASOCHISTIC ABUSE. The term
138 means either of the following:

139 a. Flagellation or torture, in an act of sexual
140 stimulation, by or upon a person who is nude or clad in



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141 undergarments or in a revealing or bizarre costume; ~~or~~.

142 b. The binding or physical restraining of a person who
143 is nude or clad in undergarments or in a revealing or bizarre
144 costume in an act of sexual stimulation.

145 (22) SEXUAL CONDUCT. The term means any of the
146 following:

147 a. Any act of sexual intercourse, masturbation,
148 urination, defecation, lewd exhibition of the genitals,
149 ~~sado-masochistic~~ sadomasochistic abuse, bestiality, or the
150 fondling of the sex organs of animals; ~~or~~.

151 b. Any other physical contact with a person's unclothed
152 genitals, pubic area, buttocks, or the breast or breasts of a
153 female, whether alone or between members of the same or
154 opposite sex or between a human and an animal, in an act of
155 sexual stimulation, gratification, or perversion.

156 c. In K-12 public schools or public libraries where
157 minors are expected and known to be present without parental
158 presence or consent, any sexual or gender-oriented conduct,
159 presentation, or activity that knowingly exposes a minor to a
160 person who is dressed in sexually revealing, exaggerated, or
161 provocative clothing or costumes, who is stripping, or who is
162 engaged in lewd or lascivious dancing.

163 (23) SEXUAL INTERCOURSE. Intercourse, whether
164 genital-genital, oral-genital, anal-genital, or oral-anal, and
165 whether between persons of the same or opposite sex or between
166 a human and an animal.

167 (24) WHOLESALER. A person who distributes material for
168 the purpose of resale or commercial distribution at retail."



HB4 INTRODUCED

169 "§13A-12-200.10

170 (a) The criminal provisions of this division shall not
171 apply to ~~bona fide public libraries, or public school or~~
172 college or university libraries, or their employees or agents
173 acting on behalf of the legitimate educational purposes of
174 ~~such public libraries, or public school or~~ the college or
175 university libraries.

176 (b) (1) The criminal provisions of this division shall
177 not apply to K-12 public school libraries or public libraries
178 or their employees or agents acting on behalf of the
179 legitimate educational purposes of the K-12 public school
180 libraries or public libraries unless the K-12 public school
181 library or public library fails to do one of the following
182 within 15 business days of receiving a valid notice pursuant
183 subdivision (2):

184 a. Move material identified in the notice that violates
185 this division to an age-restricted area of the library.

186 b. Remove material in the notice that violates this
187 division from the library.

188 c. Cease conduct in the notice that violates this
189 division.

190 d. Make an official determination that the material or
191 conduct does not violate this division and take no further
192 action.

193 (2)a. Any person who is a resident of the county or
194 municipality where a public library is located who believes
195 that material is present or conduct is occurring at the public
196 library that violates this division may provide written notice



HB4 INTRODUCED

197 by certified mail, return receipt requested, to the director
198 of the library and at least one member of the library's board
199 which reasonably identifies the specific material or conduct.

200 b. The parent or guardian of a child enrolled in a K-12
201 public school who believes that material is present or conduct
202 is occurring in the K-12 public school's library that violates
203 this division may provide written notice by certified mail,
204 return receipt requested, to the principal of the K-12 public
205 school and the superintendent of the K-12 public school's
206 district which reasonably identifies the specific material or
207 conduct.

208 (3)a. Upon receipt of a valid notice pursuant to
209 subdivision (2), a principal, superintendent, director, or
210 board member shall have 15 business days to take action
211 pursuant to subdivision (1).

212 b. Within five business days of taking action pursuant
213 to subdivision (1), the principal, superintendent, director,
214 or board member shall send written notice of any action taken
215 to the resident, parent, or guardian who submitted the initial
216 notice.

217 c. If a resident, parent, or guardian does not receive
218 notice from the principal, superintendent, director, or board
219 member within 25 business days of the initial notice, or
220 receives notice that no further action will be taken, the
221 resident, parent, or guardian may provide copies of the
222 initial written notice, the return receipt of the initial
223 written notice, and the notice of action taken, if applicable,
224 to a law enforcement agency in the county or municipality



HB4 INTRODUCED

225 where the library is located.

226 (c) A court or grand jury may not issue a warrant or
227 indictment for a violation of this section before a law
228 enforcement agency has received the documentation required by
229 subparagraph (b) (3) c."

230 Section 2. This act shall become effective on October
231 1, 2025.

SB6 INTRODUCED



1 SB6
2 LKR7YYY-1
3 By Senator Elliott
4 RFD: County and Municipal Government
5 First Read: 04-Feb-25
6 PFD: 24-Jul-24



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SYNOPSIS:

Under existing law, county and municipal library boards are appointed by the respective governing body of the county or municipality.

This bill would provide that library board members serve at the pleasure of their respective appointing authority, and by two-thirds vote may be removed by their respective appointing authority.

This bill would also make nonsubstantive, technical revisions to update the existing code language to current style.

A BILL
TO BE ENTITLED
AN ACT

Relating to libraries; to amend Sections 11-90-2 and 11-90-4, Code of Alabama 1975; to further provide for the appointment of county and municipal library boards; to provide reporting requirements; and to make nonsubstantive, technical revisions to update the existing code language to current style.

BE IT ENACTED BY THE LEGISLATURE OF ALABAMA:

Section 1. Sections 11-90-2 and 11-90-4, Code of



SB6 INTRODUCED

29 Alabama 1975, are amended to read as follows:

30 "§11-90-2

31 (a) The government and supervision of such All
32 libraries ~~shall be vested in~~ created pursuant to this section
33 shall be supervised by a local library board consisting of
34 five members ~~who shall be appointed by the county commission~~
35 ~~or the governing body of the municipality.~~

36 (b) Each library board member shall be appointed by the
37 governing body of the county or municipality that established
38 the library.

39 (c) Each library board member shall be appointed to a
40 four-year term and shall serve at the pleasure of their
41 respective appointing authority and may be removed at any time
42 by a two-thirds vote of the appointing authority. ~~The terms of~~
43 ~~membership on the library board, as first appointed, for one~~
44 ~~member shall be for one year, for the second member shall be~~
45 ~~for two years, for the third member shall be for three years,~~
46 ~~and for the remaining two members the terms shall be for four~~
47 ~~years. After the first term, all appointments shall be for~~
48 ~~four years.~~

49 (d) The county commission or respective governing body
50 shall fill all vacancies, including expired and unexpired
51 terms.

52 (e) Each library board created pursuant to this
53 section, no later than December 31 of each year, shall provide
54 to the Governor, Speaker of the House of Representatives, and
55 President Pro Tempore of the Senate a report detailing the
56 membership of the board and any actions the board has taken



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57 regarding the review or removal of items in their collection
58 during the previous 12 months.

59 (f) Members of the library board shall serve without
60 compensation.

61 (g) Each appointing authority shall coordinate its
62 appointments to assure the membership of the local library
63 board is inclusive and reflects the racial, gender,
64 geographic, urban, rural, and economic diversity of the
65 state."

66 "§11-90-4

67 (a) In lieu of establishing or maintaining free public
68 libraries exclusively for a single county or municipality in
69 the manner provided in ~~this chapter~~ Section 11-90-2, the
70 library board of any county or municipality free public
71 library may contract, ~~in behalf of the political unit~~
72 ~~represented by such local library board, to and~~ with the
73 library board of another political unit ~~or governmental agency~~
74 ~~or instrumentality with respect to the establishment or~~
75 ~~maintenance of~~ establish and maintain a joint library service
76 ~~upon such~~ on the terms ~~as may be~~ agreed upon by the ~~several~~
77 contracting parties.

78 (b) Where there is no existing public library, ~~the~~
79 ~~power thus to contract shall vest in the~~ a county commission
80 ~~of the county~~ or the governing body of ~~the~~ a municipality may
81 contract with the governing body of another political unit to
82 establish and maintain a joint library. ~~Included in the power~~
83 ~~conferred is the determination of the basis and personnel of~~
84 ~~representation of the local political units on the joint~~



SB6 INTRODUCED

85 ~~library board administering the joint library service~~
86 ~~established under this section.~~

87 (c) In establishing a joint library, the contracting
88 parties may determine the size and appointing authorities of
89 the joint library board.

90 (d) ~~Such~~ A joint library board, ~~when appointed,~~
91 appointed pursuant to this section shall have the powers and
92 duties granted by this chapter to county or municipal library
93 boards. Each joint library board member shall serve at the
94 pleasure of their respective appointing authority and may be
95 removed at any time by a two-thirds vote of the appointing
96 authority. ~~County and municipal library boards or joint library~~
97 ~~boards shall have the power to cooperate with all state and~~
98 ~~federal agencies and institutions in furtherance of the~~
99 ~~purpose of this chapter, and all municipal, county and joint~~
100 ~~library boards shall from time to time submit such records and~~
101 ~~reports as may be required by the public library service;~~
102 ~~provided, that nothing~~

103 (e) Nothing in this section shall be ~~so~~ construed ~~as~~ to
104 infringe upon any municipal charter provisions governing the
105 administration of existing free public libraries."

106 Section 2. This act shall become effective on October
107 1, 2025.

JEFFERSON COUNTY LIBRARY COOPERATIVE, INC.



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2015

MEMBER LIBRARY CONTRACT

JEFFERSON COUNTY LIBRARY COOPERATIVE, INC.
2100 PARK PLACE, BIRMINGHAM, AL 35203

A CONTRACT TO PROVIDE COOPERATIVE MEMBER LIBRARY SERVICE IN JEFFERSON COUNTY

In an effort to provide public library service on the most efficient basis, public libraries in Jefferson County, or associate members, have agreed to share their resources and to honor a common membership card. Realizing that this cooperative agreement is made solely on a voluntary basis, and that this agreement implies no abdication of local autonomy, with the exception of **Cooperative** specified purchase of software and equipment or except for equipment and software used on the JCLC Integrated Library System, the _____ Public Library enters into this agreement.

I. DEFINITIONS

ALABAMA PUBLIC LIBRARY SERVICE (APLS) - The State agency responsible for coordinating public library development. APLS is responsible for developing procedures to encourage cooperation and the sharing of materials. APLS is responsible for developing criteria for the use of Federal and State funds, and is the administering agency for such funds.

AFFILIATE MEMBER - The Library at Botanical Gardens shall be a voting member and is governed by the Birmingham Botanical Society.

INTEGRATED LIBRARY SYSTEM – An Integrated Library System using a single bibliographic database to support multiple library operations, including online public access catalog (OPAC), database maintenance, serials, circulation, system-wide and location specific management reports, and authorizes users via a gateway to its online resources. Currently the **Cooperative** contracts with Innovative Interfaces, Inc. to provide these services and technical support.

BOARD - The Board of Directors (**hereafter referred to as the “Board”**) of the **Cooperative Member Libraries**, i.e. The Corporation.

The property, business and affairs of the Corporation shall be managed by a Board of Directors (the "Board"). Except as otherwise provided by law, by the Articles of Incorporation or Bylaws, the **Board** shall have and may exercise all of the powers of the Corporation. The **Board** shall be responsible for developing guidelines for **Cooperative** services and countywide policies.

EXECUTIVE DIRECTOR – The Executive Director is appointed by the **Board** and serves as the chief executive officer. The Executive Director manages the day-to-day cooperative operations and implements policies determined by the **Board**. The Executive Director serves as the secretary, a non-voting member **of the Board**, and on the Executive Committee.

EXECUTIVE COMMITTEE – The Executive Committee is composed of three directors elected by the Board, the director of the Birmingham Public Library and one key administrative staff (ex-officio) appointed by the director to represent the Headquarters and the **Cooperative**, and the director of the Hoover Public Library, and/or key administrative staff (ex-officio) appointed by the Hoover director, to serve on the Executive Committee (the “Representatives”). As needed the **Board** can appoint an ad hoc member of the **Board** to serve in an advisory capacity during a specified period of time. The Executive Committee shall make recommendations to the **Board** in the management of the business and affairs of the Corporation.

HEADQUARTERS LIBRARY – The library designated as responsible for providing and/or sharing the following services that include technology, Integrated Library System, delivery system, Computer Center, interlibrary loan, Books-by-Mail, and the **Cooperative’s** administrative office. To assist in meeting these responsibilities, the Headquarters Library will receive supplemental support from the County, as funding is available, and the Jefferson County Library Cooperative, Inc. The Central facility of the Birmingham Public Library is designated as the Headquarters Library.

PUBLIC LIBRARIES IN JEFFERSON COUNTY, DOING BUSINESS AS (d/b/a) - JEFFERSON COUNTY LIBRARY COOPERATIVE, INC., i.e. The Corporation (hereafter referred to as the “Cooperative”) – The organization composed of legally established –*Code of Alabama* 11-90-(1-4), autonomous public libraries, voluntarily joined in a common purpose as defined by a written contract (Alabama System Standards, p.2). The **Cooperative** is legally established under the corporate name of **Jefferson County Library Cooperative, Inc.** The non-profit corporation has received 501 (c) (3) status by the Internal Revenue Service, and is the recognized fiduciary agency for all State and County funds, which are appropriated to the **Cooperative**.

MEMBER LIBRARY/LIBRARIES (hereafter referred to as “Member Library/Libraries”) – A public library is defined as an agency which is overseen by a single legally established policy-making board of trustees (see *Code of Alabama* 1975,11-90-(1-4). A public library may or may not have branch library agencies. For the purpose of this contract, those public libraries whose library boards of trustees have decided to voluntarily participate in the **Cooperative**.

NETWORK (see IT Service Level Agreement, Addendum II) – The **Cooperative** network is made up of the Local Area Network and Wide Area Network.

LAN - LOCAL AREA NETWORK - A communications network that serves users within a **Member Library**. It is made up of servers, workstations, a network operating system and a communications link.

WAN - WIDE AREA NETWORK - A communications network that covers a wide geographical area, in this case Jefferson County and/or the legally established boundaries of the cities served by the **Member Libraries**. It requires the network facilities of common carriers and is maintained by the Information Technology (IT) Department of the Birmingham Public Library, as outlined in the IT Service Level Agreement (IT/SLA).

RULES AND REGULATIONS FOR SUPPLEMENTAL STATE AID TO PUBLIC LIBRARIES - Rules governing the distribution of state aid as set by the Alabama Public Library Service.

STANDARDS – *Alabama Public Library Standards* - The statement of guidelines, goals, and objectives compiled by the Alabama Library Association and the Alabama Public Library Service. Citations to the Standards are given to indicate in which areas of that document specific subjects are discussed.

The purpose of the Public Library Division of the Alabama Library Association is to promote public library service and development throughout Alabama. This is done by: supporting increased cooperation among all types of libraries, promoting the profession of librarianship within Alabama’s public libraries, representing the interests and concerns of public libraries in relation to the Alabama Library Association and the Alabama Public Library Service, and by developing legislative priorities for the public libraries and other issues as may be pertinent to the Division. Continuing education, networking and mentoring with other librarians will keep Alabama public libraries a dynamic force within their communities.

The standards have several different purposes. For public libraries and library systems, the standards are a method by which to assess and to plan for better library service at the local or system level. Library needs can be documented and strong justification can be made for improved funding from local sources. The standards can provide a consistent process which can be used over a period of time to develop improvements in public library service. For the Alabama Public Library Service, the standards can serve as a statewide indicator of current library

services and as a guide indicating future planning actions. The standards can be viable both as a consulting tool and as a basis for statewide public library planning and development. It should be noted that the standards are not a measurement of effort or dedication of local library staff. For some public libraries, particularly smaller libraries, it can be difficult to achieve even core level standards because of the size of the supporting tax base. Libraries are encouraged to explore the formation of alliances to increase resources available to them.

The standards are meant to be incorporated into the management of each public library and library system in Alabama. Library staffs and trustees should familiarize themselves with the standards and should adopt the standards as both assessment and planning tools. Public library systems should adopt the system standards, after they are finalized, for their own use, but should also adopt the public library standards as a library development tool. The standards should be used to assess the current situation in each library agency and to assist in the development of long-range plans and library evaluations.

ALABAMA SYSTEM STANDARDS – A public library system is defined as an organization which is composed of legally established autonomous public libraries. A public library system is characterized by multiple policy-making library boards operating within a framework of written contracts. These standards serve as guidelines for systems statewide. (See JCLC Intranet, JCLC Policies - JCLC Governance Resources)

II. GOVERNANCE

It is understood that this agreement represents a summary of the specific policies, procedures and guidelines that have been formulated by the **Board** and approved by the governing board of the **Member Library**, as shown by the local **Board** chairman/president's signature. (See pg. 15) It is further understood that the policies, procedures and guidelines will be reviewed every three years and/or revised as necessary.

As policy statements are developed and approved by the **Board**, they will be issued as numbered amendments to this contract. Such amendments will be incorporated by reference of this agreement subject to ratification by the governing board of the **Member Libraries** in the next revision of this agreement.

A. The Board

1. The **Board** shall represent the interests and concerns of the libraries within the **Cooperative**. Neither the **Board** nor the staff of the **Cooperative** shall have operating authority over the **Member Public Library**. The **Board** shall be responsible for presenting the funding requirements for public library service to the Jefferson County Commission and for the administration of those said funds. The **Board** shall also serve as the legal applicant for State Aid funds and shall be responsible for the distribution and use of those funds in accordance with the Alabama System Standards (p.3).
2. The **Board** shall meet a minimum of eight times annually with the **Cooperative** Executive Director. Each **Board** member or a representative shall attend a minimum of two meetings per year to receive state aid. **Board** meeting minutes will be distributed to **Member Libraries** in print format or via email. The **Board** will develop policies and procedures for the implementation of the various system-wide services.

B. Executive Committee

1. The role of the Executive Committee shall be to identify, define, discuss, and prepare recommendations for solutions to problems of the **Cooperative**. The Executive Committee's recommendations will be presented to the **Cooperative** Board.
2. The Executive Committee shall review the annual budget and recommend any changes for possible action by the Board.
3. The Executive Committee shall nominate officers.

C. Integrated Library System

1. The bibliographic records, which represent the collective database of all participants in the **Cooperative** shall be regarded as the property of the **Cooperative**. The collective records of a **Member Library** shall be regarded as that **Member Library's** collection database. The **Cooperative** shall have the right to limit the use by non-system members and to charge for its use where appropriate. The **Cooperative** allows for full use of the records by any of its **Member Libraries**.
2. All of the bibliographic information is produced and maintained by the Catalog Department of the Birmingham Public Library. Each **Member Library** as well as the **Cooperative** helps pay for this vital service. Bibliographic records are purchased from vendors for the specific use in the collective database. Setup information to transfer these bibliographic records to non-system members is not allowed.

III. TERMS OF PARTICIPATION

- A. The **Cooperative** and **Member Libraries** will come to an agreement as to the percent of State Aid funding withheld for cooperative services, member fees and any other fees agreed upon by the Board. Because the **Affiliate Member** does not receive state aid, an additional fee from the **Affiliate Member** will be determined by the Executive Committee. These fees will be set forth in an Annual Agreement, Addendum I requiring signatures.
- B. The **Member Library** agrees to abide by the **Cooperative** By-Laws, as well as all other policies and procedures established by the **Cooperative**. The **Cooperative** may impose penalties on the **Member Library** for a **Member's** failure to comply with this Agreement, the Bylaws, including but not limited to, monetary fines, reduction in Services or temporary elimination of access to Services.
- C. The **Member Library** must participate in the intralibrary loan (among the **Member Libraries**) and interlibrary loan (ILL requests from outside of the **Cooperative** through the Headquarters Library) exchange of materials.
- D. The **Member Library** shall not provide non-system members or individuals any services that are the subject of this Contract without permission of the **Cooperative**.
- E. It is understood the term of this Contract is perpetual until terminated, and will be reviewed as needed or a minimum of every three years.
- F. **Affiliate Members** must abide by the same rules and regulations of this Contract as **Member Libraries**; with the exception of APLS/State Aid requirements and other exceptions noted by permission of the Board, or as stated in their contract.
- G. Any new **Member/Affiliate Member Library** agrees to pay a one-time buy-in membership/access fee as determined by the Board. This fee is due in the **Cooperative** office prior to connection to the Integrated Library System and to the **Cooperative** network (WAN). The **Member Library** agrees to pay, in full, all the authorized charges incurred as the result of membership/access in the **Cooperative**. In addition to the one-time access fee, certain operating fees will be assessed annually. These operating fees are intended to equitably divide all **Cooperative** services operating costs on behalf of all **Member Libraries**.
- H. The local municipality desiring to establish a library must submit a certified copy of the ordinance or resolution approved by the city and governing board of the library desiring membership. The **Member Library** Board Chairman must sign the contract and pay required fees, to be decided by the Board, before the library is admitted to membership in the **Cooperative**.

- I. A public library that is not currently receiving state aid, but wishes to do so, must file written notification with APLS, and submit documentation that it meets the fiscal requirements of Rule 520-2-2. **Library Establishment, Policy And Service Requirements.** (State Aid Rules and Regulations, pg. 2-2-8, (b)), by the new fiscal year beginning October 1.
- J. A public library that wishes to change its status as a state aid recipient by either joining or withdrawing from a system must file written notification with APLS and the system headquarters by July 1 to ensure provision of state aid by October 1. (State Aid Rules and Regulations, 520-2-2, (a), pg.2-2-8).

IV. BILLING AND PAYMENT

- A. Under this contract the **Cooperative** will bill the **Member Library** for financial obligations incurred by the **Cooperative** on behalf of the **Member Library** under this Contract. The **Member Library** agrees to pay within thirty (30) days of receipt of the bill.

All **Cooperative** payments for the fiscal year (October 1-September 30) must be received in the **Cooperative** office by September 15 of each year. All operating assessments paid by the **Member Library** to the **Cooperative** are non-refundable.

B. Billing

The **Cooperative** will bill all **Member Libraries** for operating fees/expenses quarterly in October, January, April, and July. The **Member Library** agrees to pay within thirty (30) days of receipt of the bill. A 10% surcharge may be added to invoices not paid by the beginning day of the next quarter. Should the **Member Library** fail to make any payment to the **Cooperative** within the period set forth previously, the **Cooperative** shall give the **Member Library** written notice of default in payment. If the **Member Library** fails to correct the fault within thirty (30) days after the date of such written notice, the **Cooperative** shall the right to discontinue/interrupt services to the **Member Library** in the event that payments are ninety (90) days delinquent. Exceptions to this policy may be accepted if written documentation is submitted outlining the reason for the delinquency to the **Cooperative** Executive Director in writing at least thirty (30) days prior to the ninety (90) day delinquent date.

All operating assessments paid by the **Member Library** to the **Cooperative** are non-refundable.

C. Default In Payment

Should a **Member Library** fail to make any payment to the **Cooperative** within the period set forth previously, payments that are ninety (90) days delinquent, the **Cooperative** shall give the **Member Library** written notice of such default in payment. If the **Member Library** fails to correct the default within thirty (30) days after the date of such written notice, the **Cooperative** shall have the right to discontinue services to the **Member Library**. The **Cooperative** reserves the right if required to enter upon the premises of the **Member Library** to remove any electrical and telecommunications equipment and wiring necessary to disconnect the **Member Library** from access to the **Cooperative** network. The discontinuance of services shall not relieve the **Member Library** from liability for payment for services previously provided.

In the event of any action to enforce rights under this Agreement, the prevailing party shall be entitled to its cost and expenses, including reasonable attorney's fees, incurred in connection with such action.

Services discontinued for default in payment include the following but are not limited to the following:

- Internet access
- Library records removed or suppressed and all access to the Integrated Library System discontinued
- Cataloging services
- Inter-library and intra-library loan services
- Delivery services

- Econtent and database access

- D.** Any credits accrued to the **Cooperative** will be dispersed at the direction of the Board.
- E.** In the event of default, the **Cooperative** shall be entitled to collect its costs, expenses, and reasonable attorney's fees from the defaulting party. All notices required or provided shall be in writing, and shall be addressed to the party to whom said notice is directed and shall be deposited in the United States mail, certified mail, return receipt requested, with postage prepaid. Such notice shall be effective on the date of the receipt.

V. TERMINATION/WITHDRAWAL OF MEMBERSHIP

- A.** If a **Member Library** fails to comply with any of the provisions herein, the **Board** may, in its sole discretion, terminate/withdraw such **Member Library's** membership.
- B.** Parties to this Contract may mutually agree to its termination or withdrawal upon a minimum of twelve (12) months written notice to the **Cooperative** and to all members of the **Cooperative**. An ordinance or resolution by the municipality; and a resolution from the local Board of the **Member Library**; is required to withdraw from the **Cooperative**. The **Board** may waive the 12 month minimum notice requirement at its discretion. In accordance with State Aid Rules and Regulations, a public library that wishes to change its status as a state aid recipient by either joining or withdrawing from a system must file written notification with the **Cooperative** and APLS.
- C.** In the event of the **Board** terminating a **Member Library's** membership for non-compliance of this contract, the **Cooperative** shall be entitled to collect its costs, expenses, and reasonable attorney's fees from the defaulting party, if required. Notices to the **Member Library** authorities, Mayor and the library board president, are required or provided and shall be in writing, and shall be addressed to the parties to whom said notice is directed and shall be deposited in the United States mail, certified mail, return receipt requested, with postage prepaid. The **Board** may make the determination as to the date of termination based upon the circumstances at the time.

A public library that wishes to change its status as a state aid recipient by either joining or withdrawing from a system must file written notification with APLS and the system headquarters by July 1 to ensure provision of state aid by October 1. (State Aid Rules and Regulations, 520-2-2 (a), pg. 2-2-8).

- D.** The exiting **Member Library** must pay all fees incurred from the twelve (12) months of notification and will be responsible for any outstanding financial obligations within thirty (30) days of billing. All maintenance costs and other charges to the **Cooperative** shall be computed and paid up to the official date of termination.
- E.** The exiting **Member Library** agrees to such other terms of its termination as are acceptable to the **Cooperative** in a written statement of terms.
- F.** During the twelve (12) month termination period the exiting **Member Library**, will no longer be considered a voting member and will be removed from all **Cooperative** committees and may be excluded from the **Board** meetings.
- G.** In the event the **Member Library** terminates membership, ownership of all **Cooperative** software, and any hardware, if owned or leased by the **Cooperative**, reverts and returns to the **Cooperative**.
- H.** It is further agreed that in the event of termination of membership, the **Member Library** will bear all costs in retrieving and extracting the **Member Library's** data. The data may include the bibliographic and item holdings and patron data of the **Member Library**.

VI. DISPUTES

The **Cooperative** is committed to resolving disputes at the local level. Where there is a dispute concerning the **Cooperative** to which a **Member Library or Affiliate Member**, shall belong, services rendered to member libraries, or the operation of the cooperative system which cannot be resolved on the local level, these guidelines will be followed.

1. The local library director, and staff if appropriate, and/or local Board Member concerned shall meet with the **Cooperative** President and Executive Director and attempt in good faith to resolve any problem.
2. If a resolution to the problem is not reached, the Board of the library(ies) concerned, shall petition the **Cooperative** President and the **Board** in writing for redress of the matters in dispute specifying the remedies sought.
3. The **Cooperative** President and Executive Director shall present the petition to the **Board** within 60 days, along with their recommendation. The President and Executive Director shall report the decision of the **Board** to all parties concerned, promptly and in writing.

If this effort is not sufficient to resolve the dispute, if appropriate, the matter shall be reported to the Alabama Public Library Service (APLS) by the **Board** or by the local Board of the appealing library(ies), with copies of all documentation.

VII. SERVICES AND RESPONSIBILITIES OF THE HEADQUARTERS LIBRARY

Under this agreement centralized services will be provided for (or contracted for) the benefit of all **Member Libraries**, as funding allows. These services include, but may not be limited to the following:

- A. A central reference and circulating collection for the use of all **Member Libraries** and their patrons (Alabama System Standards, p. 7).
- B. Books-By-Mail (housed at the Birmingham Public Library's Powderly Branch) will be provided to all residents of Jefferson County, without charge to the users or to the libraries in whose jurisdiction service may be rendered. These services are intended to serve the physically handicapped, geographically isolated, home bound and institutionalized. (Alabama System Standards p.3). A separate card or membership is set up for Books-By-Mail recipients for this specialized service.
- C. The Headquarters Library Cataloging staff will be responsible for centralized cataloging as well as the production and maintenance of all the bibliographic holdings of the **Member Libraries** and participating **Affiliate Members** (Alabama System Standards, p. 8-9).
- D. The Headquarters Library will serve as the responsible party for the operation and maintenance of the countywide Integrated Library System. The **Cooperative** will provide the resources and staff to insure similar circulation and registration procedures throughout the system. The **Cooperative** will insure that residents of Jefferson County will be able to use all public libraries in the county on similar terms. (Alabama System Standards, p. 4,7,8.)
- E. The Headquarters Library staff may provide consulting services to **Member Libraries**. These services may include assistance with building projects, collection development, grant applications, reference services, technical services and equipment, staff development and training, etc. The request must be submitted in writing to the **Cooperative** Executive Director. Service will be provided based upon the availability of staff and funds. (Alabama System Standards, p.5-6).

- F. A Computer Center for training the public and staff will be provided at the Headquarters Library or by the **Cooperative** as space and funding allows. The cost for maintaining the Center will be shared between the Headquarters Library and the **Cooperative** (Alabama System Standards, p.8).
- G. The Headquarters Library will provide an interlibrary loan (requests outside of the **Cooperative**) program to the **Member Libraries** that maximizes the use of all available resources in the catalog. Such service will be conducted according to the guidelines developed by APLS and may be limited by restrictions within the Interlibrary Loan Code of the American Library Association (Alabama System Standards, p.7).

VIII. SERVICES AND RESPONSIBILITIES OF THE COOPERATIVE

Under this agreement cooperative services will be provided for (or contracted for) the benefit of all **Member Libraries**, as funding allows. These services include, but may not be limited to the following:

- A. The **Cooperative** ensures that circulation/registration procedures are in place to allow registered cardholders the use of any library collection or service at any **Member Library**. The **Cooperative** agrees to protect the confidentiality of circulation and patron records, and further agrees not to make such records available outside of the network system except with the consent of the **Cooperative** and the particular member(s) contributing the records; unless subject to an appropriate subpoena issued by a court.
- B. The **Cooperative** will provide a regular delivery service among the **Member Libraries** to ensure the timely delivery of library materials and correspondence throughout the **Cooperative**. Jefferson County residents can borrow and/or return items from any **Member Library** in the System. (IT Service Level Agreement, and Alabama System Standards. (See JCLC Intranet, JCLC Policies - JCLC Governance Resources)
- C. The **Cooperative** will maintain a network, which will allow prompt and effective communication for reference and referral services, as well as for communication among **Member Libraries** (IT Service Level Agreement, p. 4; Alabama System Standards, p. 8). (See JCLC Intranet, JCLC Policies - JCLC Governance Resources)
- D. The **Board** will establish and maintain a procedure for the loan of library materials among its **Member Libraries** (intralibrary loan - among the **Member Libraries**). Interlibrary loan (outside of the **Cooperative**) will be conducted according to guidelines developed by APLS and may be limited by restrictions within the Interlibrary Loan Code of the American Library Association (Alabama System Standards, p. 7).
- E. The **Cooperative** will provide to eligible staff of the **Member Libraries** professional library continuing education as funding allows (Alabama System Standards, p. 6).
- F. A calendar of events for **Member Libraries** will be available online and in print, as feasible. (Alabama System Standards, p.5).
- G. A **Cooperative** website will be maintained to allow remote access to the catalog and all online resources available and to promote services to the public countywide. A staff intranet will be maintained to provide library staff with **Cooperative** information and services (Alabama System Standards, p.5).
- H. The **Board** shall notify the **Member Library** in writing of any intent to reduce or discontinue any services, at least three (3) months prior to said action, or as early as practical if action must be taken due to circumstances beyond the control of the **Board**.

- I.** The **Board** must comply with all requirements of the *Rules & Regulations for the State Aid to Public Libraries*. (Chapter 520-2-2, 1982, revised/effective January 22, 2007) and (Alabama System Standards, p.3). (See JCLC Intranet, JCLC Policies - JCLC Governance Resources)
- J.** The **Cooperative** agrees to send the **Member Library** Director the following documents; Alabama System Standards (A.S.S.):
1. The **Cooperative** Long Range or Strategic Plan (A.S.S., p.2,4)
 2. The **Cooperative** Annual Budget (A.S.S., p. 3)
 3. **Board** of Directors and Executive Committee meeting minutes (A.S.S., p. 8)
 4. The **Cooperative** Technology Plan (A.S.S., p. 8)
 5. Any other plans, policies, etc. developed by the **Cooperative** (A.S.S., p. 2)
- K.** The **Cooperative** may act as the bidding agent for the purchase of barcodes, library cards, and such other equipment and supplies as may be necessary for participating in the **Cooperative** system. Equipment and supplies purchased under this agreement shall meet all specifications as shall be established under these operating rules of the **Cooperative**.
- L.** **Cooperative** library staff will be provided to serve in an advisory capacity upon request, including but not limited to: building projects, collection development, grant applications, reference, technical services and equipment, staff training and development, etc. as requested by individual libraries. (Alabama System Standards, p.6). Service will be provided based upon the availability of staff and funds.
- M.** The title and ownership of the Integrated Library System hardware and software purchased by the **Cooperative** shall be held by the **Cooperative**.
1. The title and ownership of hardware peripherals, used with the **Cooperative** and purchased by the **Member Library**, shall be held by the **Member Library**.
 2. The title to the Integrated Library System hardware and software shall be held in accordance with the Innovative Interfaces, Inc.-Jefferson County Library Cooperative, Inc. agreement dated January 30, 1996.
 3. Any equipment or supplies used by the **Member Library** in the functioning and connection with the **Cooperative** must meet requirements established by the service providers or Innovative and their uses must be approved by the Cooperative.
 4. The **Cooperative** acts as the purchasing agent and contact on behalf of the **Member Libraries**.
- Patron (**print**) membership applications will be stored at the **Member Library** as desired or online.
- N.** The **Cooperative** holds sole ownership of the bibliographic and authority database.
1. Under the terms of this Contract, any publicly accessed collective database, whether available on-line or produced by the **Cooperative**, will include all the cataloged records and holdings of the **Member Libraries** and patron database.
 2. The **Member Library** shall have access to full use of the Integrated Library System records. The **Member Library** is responsible for attaching item holdings records to the appropriate bibliographic records according to **Cooperative** determined guidelines and procedures.
- O.** The Integrated Library System and the Network (See IT Service Level Agreement on JCLC Intranet, JCLC Policies - JCLC Governance Resources)
1. The **Cooperative** will provide support and services necessary for the operation of the Network and the Integrated Library System.
 2. The implementation and operation of the Integrated Library System is a costly and complex process affecting the functioning of basic services to the **Member Library**. All signatories to this

Contract will be jointly responsible for the development of policies and procedures to manage all aspects of the Integrated Library System and Network. These policies and procedures must be consistent with the requirements and capabilities of the Integrated Library System and Network and consistent with the provisions of this Contract.

3. No alteration of this Contract will be offered to any library without the approval of the **Board**.
4. The **Member Library** agrees that no claims may be brought against the **Cooperative** for equipment or software malfunctions or shortcomings.
5. The **Member Library** recognizes that the **Cooperative** has no control over telecommunications vendors and therefore cannot warrant the telecommunications networks used to transfer data between the **Cooperative** and the **Member Library**.

P. Member Fees. The **Cooperative** shall establish membership fees no later than June 1 for the next fiscal year which shall run from October 1 to September 30.

IX. SERVICES AND RESPONSIBILITIES OF MEMBER LIBRARIES

A. In order to be a participant in the **Cooperative**, the **Member Library** must comply with all requirements of the *Rules and Regulations for State Aid to Public Libraries* (Chapter 520-2-2, 1982, revised/effective January 22, 2007).

B. The **Member Library** agrees to maintain on file with the **Cooperative** these signed documents:

1. APLS Application for State Aid
2. APLS Annual Statistical Report
3. APLS Statement of Fiscal Responsibility
4. Addendum I – Member Fee Contract
5. Addendum II - Information Technology Service Level Agreement
6. Certification of Required Board Meetings

C. The **Member Library** will provide access to library materials and services in accordance with system wide procedures. (Alabama System Standards, p.4) Those procedures include, but may not be limited to the following:

1. Provide free membership to any resident of Jefferson County (Code of Alabama 11-90-1, and the Alabama System Standards, #13, p.2 & #16, p. 3).
2. All public libraries in Jefferson County, Alabama will honor the **Cooperative** library card.
3. Accept a valid **Cooperative** library card in good standing without the requirement of additional registration.
4. Issue **Cooperative** membership cards only within adopted **Cooperative** guidelines as stated in the Circulation Manual. No member library may issue a separate library card. A library card/account for use of the Books-By-Mail service is the exception.
5. Provide membership to non-residents of Jefferson County at a cost voted upon by the **Board**. The **Member Library** at which the non-resident membership is taken may retain the remainder of the non-resident fees collected to be used at the local library/ies discretion to be decided on by the local Board. The **Member Library** may waive the local portion of the fees for designated groups (e.g. employees of the City). However, the **Cooperative** portion should be collected and forwarded to the **Cooperative**.

The **Member Library** will participate in a joint countywide Integrated Library System and adhere to its policies and procedures. The **Member Library** will use system-wide procedures developed by the **Board** in the submission of application forms, the amendment of patron records, the collection of fines and Catalog Policy/Guidelines (See JCLC Intranet, JCLC Policies - JCLC Governance Resources)

1. Each **Member Library** is responsible for accurately and properly maintaining the member database for the **Cooperative**. Each **Member Library** is responsible for ensuring that all records

are added and maintained according to **Cooperative** rules and procedures. Procedures for the entering of information in the membership and bibliographic database will be provided to the **Member Library**. To ensure the integrity of the database for all users, the **Member Library** agrees to direct its staff to follow such guidelines. Failure to abide by such guidelines may result in the **Member Library** being assessed the costs associated with correction of faulty records, or the termination of access to the Integrated Library System.

2. The **Member Library** at which the fines are paid shall retain overdue fines. It shall be that **Member Library's** responsibility to clear the patron's record of those fines and to return funds collected for any materials paid for to the owning library.
3. Money collected for lost or damaged materials shall be returned to the **Member Library** owning the material.

D. In order to participate as a public library in this **Cooperative** each **Member Library** must adopt policies, statements and procedures required by APLS or as required by law in the *Code of Alabama, Confidentiality of Library Records, 41-8-10. Registration, etc., records of public libraries to be confidential; right of parents to inspect records.*

The Code of Alabama, Confidentiality of Library Records, 41-8-10 states: "It is recognized that public library use by an individual should be of confidential nature. Any other provision of general, special or local law, rule or regulation to the contrary notwithstanding, the registration and circulation records and information concerning the use of the public, public school, college and university libraries of this state shall be confidential. Registration and circulation records shall not be open for inspection by, or otherwise available to, any agency or individual except for the following entities:

- the library which manages the records;
- the state education department for a library under its jurisdiction when it is necessary to assure the proper operation of such library; or
- the state public library service for a library under its jurisdiction when it is necessary to assure the proper operations of such library."

1. **In accordance with the Code of Alabama, Confidentiality of Library Records, 41-8-10 (see Addendum to By-laws, p. 19), the Member Library** agrees to adopt and follow a policy of strict privacy in regards to library patron information and patron circulation records. The providing of such information other than for the purposes provided for in the law may result in the termination of access to the Integrated Library System.
2. **Any disclosure** of current patron information to legal authorities, as required by law with search warrant or subpoena, must be authorized by the Director of the **Member Library** where the search warrant or subpoena is served and will then be presented to the appropriate department to provide the information, if available, to respond to the subpoena.
3. **Confidentiality.** The **Member Library** agrees to protect the confidentiality of circulation and patron records, and further agrees not to make such records available outside of the network system except with the consent of the **Cooperative** and the particular member(s) contributing the records or unless subject to an appropriate subpoena issued by a court.

The **Member Library** agrees to maintain the confidentiality of any proprietary information - and agrees not to disclose such proprietary information in any form to any person or entity other than to employees of the **Member Library** having a need to obtain such disclosure in the ordinary course of their employment.

Nothing in this paragraph shall be construed to prohibit the **Cooperative** from contracting with other parties to perform record processing, data conversion, or other aspects of the services nor

shall this paragraph prohibit the **Cooperative** from merging or interfacing its database with any other network.

4. In accordance with the Civil Rights Act of 1964 (and its various amendments) and in accordance with the Americans with Disabilities Act, the **Member Library** agrees to provide equal access to library services and equal employment opportunity.

E. In order to receive State Aid, a **Member Library** must submit an annual report of operation (APLS Annual Statistical Report) and provide a statement of the anticipated uses of State Aid funds (APLS State Aid Application) to APLS and the **Cooperative** Director.

F. All **Member Libraries**, that receive State Aid funds, are required by APLS to provide one of the following:

- An annual Statement of Fiscal Responsibility signed form.
- An annual audit may be required by APLS.

G. Each Member Library is required to have a minimum of one (1) **trained director** or staff member with a working knowledge of the Integrated Library System and other network resources.

H. It is recommended that each **Member Library** provide twenty (20) hours of training for staff annually to increase or maintain library service skills, computer skills, and for other professional development opportunities.

I. **Member Libraries** have access to the APLS Services to the Blind and Physically Handicapped resources. **Member Libraries** will provide information regarding the requirements for receiving services through APLS, as stated under guidelines and procedures developed by the Regional Library for the Blind and Physically Handicapped (APLS).

X. ADDENDA AND AGREEMENTS –

ADDENDUM I - ANNUAL AGREEMENT REGARDING STATE AID DISTRIBUTION AND CONTRACT FEES FOR MEMBER LIBRARIES

ADDENDUM II - JCLC BY-LAWS, INCLUDES CODE OF ALABAMA

For other documents – see JCLC Intranet online – JCLC Policies, JCLC Governance Resources:

- JCLC INFORMATION TECHNOLOGY SERVICE LEVEL AGREEMENT
- JCLC CATALOGING POLICY/GUIDELINES
- ALABAMA PUBLIC LIBRARY SERVICE (APLS) STATE AID RULES AND REGULATIONS
- ALABAMA PUBLIC LIBRARY STANDARDS

Under the Information Technology (IT) Service Level Agreement, the **Cooperative** agrees to provide the **Member Library** with the use of the **Cooperative's** Integrated Library System. No ownership or share of ownership is being transferred. The **Cooperative** will contract for all hardware, software and personnel necessary to operate the Integrated Library System and WAN.

The **Cooperative** will work with vendors, utilities and **Member Libraries** to ensure that the Integrated Library System and WAN are as dependable as possible.

The **Cooperative** will take all reasonable steps to ensure that the Integrated Library System is accurate and reliable.

The **Cooperative** will take all reasonable steps to ensure the safety of the **Cooperative** Integrated Library System. The **Cooperative** will back up all Integrated Library System activity on a daily basis, with the exception of any

Autonomous Libraries as outlined in the IT Service Level Agreement. At least two generations of records will be maintained at all times, with a security copy housed off-site from the Integrated Library System.

Telecommunications between the **Member Library** and the **Cooperative's** Integrated Library System will be provided by whatever telephone company serves the **Member Library**. Installation will be coordinated by the **Cooperative** and the **Member Library** will be billed directly by the telephone company(ies).

A. General Wide Area Network (WAN) Responsibilities of the Cooperative

1. The Information Technology Department (ITD) will monitor the county wide WAN to assure that no alterations are made to the software or hardware settings on the WAN, there are no breaches to WAN security, or information distribution that could jeopardize the county wide WAN.
2. ITD will be responsible for the daily technical support for the Headquarters Library hardware and software connected to the WAN. The technical support will be the responsibility of the ITD and contractual vendors as necessary.
3. ITD will be responsible for working with the telecommunications provider on the day-to-day operations of Internet accessibility for the WAN.
4. ITD will be responsible for working with contractual vendors as necessary to support the WAN.

B. Integrated Library System Responsibilities of the Cooperative and the Headquarters Member Library

The Catalog Department staff will be responsible for the following:

1. Producing the bibliographic records for all locations in the **Cooperative**.
2. Maintaining, upgrading, and the day-to-day operations of the online public access catalog and circulation system by providing day-to-day authority work, running maintenance programs, maintaining the backbone software including passwords, tables, logins, authorizations, etc.
3. Recommending, installing, training, and maintaining any new or upgraded software, module, or enhancement for the Integrated Library System.
4. Providing software support for **Member Libraries** in the **Cooperative** experiencing problems or questions regarding the functioning of the Integrated Library System.
5. Working with the vendor as necessary to support and enhance the Integrated Library System.
6. Training of **Cooperative** and **Member Library** staff to use the Integrated Library System properly and effectively. Training should be offered for **Member Library** staff as often as needed and as scheduled by mutual agreement. The **Member Library** shall be responsible for training its staff. Staff attendance at training sessions and subsequent compliance with Cooperative procedures is required. On-going training will be provided as agreed upon by the Cooperative.

All services provided by the Cooperative and Headquarters Member Library are subject to adequate funding.

It is understood that this agreement represents a summary of the specific policies, procedures and guidelines that have been formulated by the **Board** and approved by the governing board of the **Member Library** as shown by the local Board chairman/president's signature.

Contract to be reviewed every three years and/or revised as needed. Next review 2018.

Last revision approved **December 10, 2015** by the JCLC **Board** of Directors pending local member library Board of Trustees approval. Board of Trustee's president signature denotes approval by the local Board. Past Revisions: Nov. 19, 2009, 2002, 1994, 1991, 1983; first contract approved 1980



ADOPTION

This Member Library Contract and revisions are officially adopted by the Board of Directors of the Jefferson County Library Cooperative on December 10, 2015.

JCLC Board President

JCLC Executive Director



JCLC MEMBER CONTRACT AGREEMENT SIGNATURE PAGE – REVISED 2015

Board of Trustees, President
_____ Public Library

Date

Library Director
_____ Public Library

Date

JCLC Board President

Date

JCLC Executive Director
Patricia F. Ryan

Date

ADDENDUM I
JEFFERSON COUNTY LIBRARY COOPERATIVE, INC.

**ANNUAL AGREEMENT REGARDING STATE AID DISTRIBUTION AND
CONTRACT FEES FOR MEMBER LIBRARIES**

Chapter 520-2-2, Supplemental State Aid to Public Libraries

Where a public library system exists, all state aid funds for libraries or governmental units contracting to participate in the system will be forwarded to the system headquarters, providing that copies of the annually reviewed contracts are sent to APLS prior to receipt of state funding.

Supp. 6/30/12 pgs. 2-2-7

A public library that wishes to change its status as a state aid recipient by either joining or withdrawing from a system must file written notification with APLS and the system headquarters by July 1 to ensure provision of state aid by the new fiscal year beginning October 1.

Supp. 6/30/12 pgs. 2-2-7

The most current Alabama Public Library System Standards state that “An Alabama public library system will pass on state aid directly to its member libraries or provide, through contract, an equal or greater value in services as agreed upon by the system members.” Therefore, the **Cooperative Member Libraries** have voted to have 30% withheld from state aid before disbursement to **Member Libraries** to fund cooperative services countywide. The **Cooperative** currently distributes 70% of state aid received to **Member Libraries**. The Headquarters Library is exempt from future increases due to cooperative services provided and will continue to be assessed at 17.5%.

Operating fees will be re-assessed as needed. These operating fees are intended to equitably divide the Integrated Library System’s operating costs and all other cooperative services provided to **Member Libraries**.

BILLING AND PAYMENT

Under this contract the **Cooperative** will bill the **Member Library** for financial obligations incurred by the **Cooperative** on behalf of the **Member Library** under this Contract. The **Member Library** agrees to pay within thirty (30) days of receipt of the bill.

All **Cooperative** payments for the fiscal year (October 1-September 30) must be received in the **Cooperative** office by September 15 of each year. All operating assessments paid by the **Member Library** to the **Cooperative** are non-refundable.

Billing

The **Cooperative** will bill all **Member Libraries** for operating fees/expenses quarterly in October, January, April, and July. The **Member Library** agrees to pay within thirty (30) days of receipt of the bill. A 10% surcharge may be added to invoices not paid by the beginning day of the next quarter. Should the **Member Library** fail to make any payment to the **Cooperative** within the period set forth previously, the **Cooperative** shall give the **Member Library** written notice of default in payment. If the **Member Library** fails to correct the fault within thirty (30) days after the date of such written notice, the **Cooperative** shall the right to discontinue/interrupt services to the **Member Library** in the event that payments are ninety (90) days delinquent. Exceptions to this policy may be accepted if written documentation is submitted outlining the reason for the delinquency to the **Cooperative** Executive Director in writing at least thirty (30) days prior to the ninety (90) day delinquent date.

All operating assessments paid by the **Member Library** to the **Cooperative** are non-refundable.

Default In Payment

Should a **Member Library** fail to make any payment to the **Cooperative** within the period set forth previously, payments that are ninety (90) days delinquent, the **Cooperative** shall give the **Member Library** written notice of such default in payment. If the **Member Library** fails to correct the default within **thirty (30) days** after the date of such written notice, the **Cooperative** shall have the right to discontinue services to the **Member Library**. The **Cooperative** reserves the right if required to enter upon the premises of the **Member Library** to remove any electrical and telecommunications equipment and wiring necessary to disconnect the **Member Library** from access to the **Cooperative** network. The discontinuance of services shall not relieve the **Member Library** from liability for payment for services previously provided.

Services discontinued for default in payment include the following and may not be comprehensive:

- Internet access
- Library records removed or suppressed and all access to the Integrated Library System discontinued
- Cataloging services
- Inter-library and intra-library loan services
- Delivery services
- Econtent and database access

Any credits accrued to the **Cooperative** will be dispersed at the direction of the Board.

In the event of default, the **Cooperative** (non-defaulting party) shall be entitled to collect its costs, expenses, and reasonable attorney's fees from the defaulting party. All notices required or provided shall be in writing, and shall be addressed to the party to whom said notice is directed and shall be deposited in the United States mail, certified mail, return receipt requested, with postage prepaid. Such notice shall be effective on the date of the receipt.

SIGNED ANNUALLY WITH FEES APPROVED FOR EACH FISCAL YEAR

**ANNUAL ADDENDUM SIGNATURE PAGE: FY20XX-20XX (Year) JCLC CONTRACT:
ADDENDUM I - MEMBER FEES**

(These two pages are sent to members annually noting the fees approved by the JCLC Board of Directors for signatures. The previous signature page is for approval of the full JCLC Contract revision 2015.)

Member fees are in effect until a change in member fees is voted on by the JCLC Board of Directors. For the period beginning October 1, 20XX – Sept. 30, 20XX annual member fees for:

_____ will be billed:

Library Name

Annually the amount of \$ _____

Quarterly \$ _____

APPROVALS

Board of Trustees, President

_____ Public Library

Date

Library Director

_____ Public Library

Date

JCLC Executive Director

Patricia F. Ryan

Date

ADDENDUM II

BY-LAWS OF JEFFERSON COUNTY LIBRARY COOPERATIVE, INC. 2100 Park Place Birmingham, Alabama 35203

ARTICLE I Organization

SECTION 1.1 NAME.

The name of the organization shall be the Jefferson County Library Cooperative, Inc. (the "Corporation" or "JCLC"). The Corporation, for publicity purposes, may choose to use Public Libraries In Jefferson County as needed, d/b/a Jefferson County Library Cooperative.

SECTION 1.2 PURPOSE.

The Corporation is organized exclusively for charitable, literary and educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986 (or the corresponding provisions of any future United States Internal Revenue Law), including, without limiting the generality of the foregoing, the following specific purposes. The Corporation is a non-profit corporation organized to serve a consortium of public and an affiliate library, jointly hereafter "public libraries" or ("Consortium") to optimize customer-oriented, automated products and support to enable its members to leverage costs, improve services and facilitate improved communication.

- To assist Jefferson County public libraries, in the provision of materials and services through cooperative planning, purchasing and the provision of services on a contractual basis
- To improve the management of circulation control and other library information activities
- To provide a system of delivery among libraries
- To provide reciprocal borrowing through a circulating collection and material sharing among libraries
- To contract for, own and operate the equipment, and to contract for the services necessary, to provide service to Jefferson County public libraries

SECTION 1.3 MISSION.

The mission of the JCLC is to connect all citizens countywide by providing resources and community building opportunities that inspire lifelong learning.

The Corporation will work to provide the best possible public library services, information technology and telecommunications to the citizens of Jefferson County.

The Corporation's strength comes from its diversity, its unity of purpose and its dedication to excellent service.

By working with other institutions the Corporation strengthens public library services and lifelong learning for all citizens of Jefferson County.

SECTION 1.4 MEMBERS.

Participation in the services provided by the Corporation is limited to public libraries governed by a Board of Trustees, as outlined in the Code of Alabama, that provide direct library service to residents of Jefferson County.

Local library Boards of Trustees may decide to voluntarily participate in the cooperative library system provided by the Corporation. The Corporation shall develop a membership application.

Membership is open to public libraries in Jefferson County that agree to take part in the sharing/or use of resources with other member libraries.

Members of the Corporation shall be those libraries who have signed an agreement with the Corporation and who have incurred a financial obligation as a result of that agreement.

Applicants for new membership shall submit a certified copy of the ordinance or resolution approved by the municipality and governing board of the library desiring membership. The Member Library Board Chairman must sign the contract and the municipality must pay the required fees, to be decided by the Corporation, before the library is admitted to membership in the Cooperative.

Membership shall be maintained by the timely payment of assessments, execution of a Contract and Information Technology Service Level Agreement (Network Agreement), and compliance with all the requirements of membership as stated in these By-laws and in such other policies as may be established by the Corporation.

Membership is also contingent upon receiving a two-thirds vote of all the Corporation Board members at a duly called meeting.

The Corporation reserves the right to establish other types of membership from time to time as needed and as approved by a two-thirds vote of the Corporation Board.

SECTION 1.5 AFFILIATE MEMBERS.

The Library at Botanical Gardens shall be an affiliate voting member and is governed by the Birmingham Botanical Society.

ARTICLE II **Board of Directors**

SECTION 2.1 GENERAL.

The property, business and affairs of the Corporation shall be managed by a Board of Directors (the "Board"). Except as otherwise provided by law, by the Articles of Incorporation or by these By-laws, the Board shall have and may exercise all of the powers of the Corporation.

SECTION 2.2 COMPOSITION AND VOTING.

The number of members of the Board shall be equal to the number of members of the Corporation.

The Board shall be composed of the director of each member of the Corporation.

SECTION 2.3 VOTING AND RESPONSIBILITIES.

Each member library director shall have one vote. A vote of the Board shall be required for the election of the officers of the Board, and of the Executive Committee, approval of amendments to the Articles of Incorporation and By-laws of the Corporation, and dissolution of the Corporation. The Board shall vote in respect to any other business affairs of the Corporation as required by these By-laws.

If a library director is unable to attend a meeting of the Board he/she may send a representative to participate in the meeting, but such representative shall have no voting rights.

Voting shall be by voice vote or ballot and the results included in the minutes. A simple majority vote of members present is required unless otherwise noted in the bylaws. Members of the Board have responsibilities that include but are not limited to:

- Attending meetings on a regular basis; or when the director of a library is not able to attend a meeting, they are encouraged to send another staff member, or local Board member, for discussion and report to the Director
- Voting on issues brought before the membership
- Abiding by the Corporation's policies, contracts, and honoring the existing policies of other members
- Working toward good communication and understanding
- Providing the necessary equipment to support the services of the Corporation
- Entering high quality patron records and item records into the database.

SECTION 2.4 ANNUAL MEETING.

The annual meeting of the Board shall be held in January at the principal office of the Corporation at the Headquarters Library in the City of Birmingham, Alabama, or at such other place within or without the State of Alabama as may be deemed advisable by the Board.

SECTION 2.5 REGULAR MEETINGS.

Regular meetings of the Board shall be held monthly at a time and date to be determined by the Board, at the principal office of the Corporation at the Headquarters Library in the City of Birmingham, Alabama, or, at such other place within Jefferson County, or the State of Alabama as may be deemed advisable by the Board.

A member director is required to attend a minimum of two (2) meetings annually for his or her library to receive state aid.

SECTION 2.6 SPECIAL MEETINGS.

Special meetings of the Board may be called by or at the request of the President, or Vice-President, or a majority of the whole Board.

The person or persons authorized to call special meetings of the Board may fix any place within the State of Alabama. The purpose of the meeting shall be stated in the call.

SECTION 2.7 NOTICE OF SPECIAL MEETINGS.

Notice of the time, place and purpose for holding special meetings of the Board shall be given at least two (2) days prior thereto by written notice delivered personally, or sent by e-mail (with receipt acknowledged) to each member of the Board at the address shown by the records of the Corporation. Whenever any notice is required to be given to any member of the Board, a waiver thereof in writing signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be the equivalent to giving notice. Further, the attendance of a member of the Board at any meeting shall constitute a waiver of notice of such meeting, except where such member attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.

SECTION 2.8 QUORUM.

One third of the directors shall constitute a quorum at any meeting of the Board for the transaction of business. A person who attends a meeting as a representative of the directors shall not be counted as a director for the purpose of establishing a quorum.

Directors may not vote by proxy.

Members of the Board may participate in any meeting of the Board by means of a conference telephone or similar communications equipment provided that all persons participating at the meeting can hear each other at the same time.

If a quorum is not present, the meeting may still be held, and a vote may be taken but it shall not be effective until ratified at the next regular meeting of the Board at which a quorum is present.

SECTION 2.9 MANNER OF ACTING.

The act of a majority of those members of the Board present at a meeting at which a quorum is present shall be the act of the Board, unless the act of a greater number is required by law, the Articles of Incorporation of the Corporation or these By-laws.

SECTION 2.10 VACANCIES.

Any vacancy occurring on the Board shall be filled by the public library that no longer has a director on the Board.

The Board of Trustees of a member library may appoint an interim or acting director to serve on the Board until the public library fills its director position with a permanent director.

SECTION 2.11 COMPENSATION.

Directors shall not receive any compensation for their services as a member of the Board.

SECTION 2.12 ACTION BY UNANIMOUS WRITTEN CONSENT OF BOARD OF DIRECTORS FOR EMERGENCIES.

Any action which may be taken at a meeting of the Board, may be taken without a meeting if a consent in writing or e-mail, setting forth the action so taken, shall be signed, (or receipt acknowledged), by all of the members of the Board entitled to vote with respect to the subject matter thereof. Such consent shall have the same force and effect as a majority vote of the Board when a quorum was present.

SECTION 2.13 TRANSACTIONS WITH DIRECTORS, ETC.

Except as may otherwise be provided by applicable law, these By-laws or the Articles of Incorporation of the Corporation, no contract or other transaction between the Corporation and one or more of its directors or any other corporation, firm, association or entity in which one or more of its directors or officers are financially interested, shall be either void or voidable because of such relationship or interest or because such director or directors are present at the meeting of the Board or a committee thereof which authorizes, approves or ratifies such contract or transaction, if the contract or transaction is fair and reasonable to the Corporation and if the fact of such relationship or interest is disclosed to the Board or committee which authorizes, approves or ratifies the contract or transaction by a vote or consent sufficient for the purpose without counting the votes or consents of such interested directors or considering such interested directors as present for purposes of constituting a quorum.

SECTION 2.14 COMPLIANCE WITH OPEN MEETINGS ACT.

Notices of regular and special meetings shall be provided as required by the Alabama Open Meetings Act. All meetings, regular or special, shall be open to the public, except when the Board meets in executive session as authorized by and in accordance with state law, and only for those purposes authorized by law.

ARTICLE III
Executive Committee

SECTION 3.1 COMPOSITION.

There shall be an Executive Committee composed of three directors elected by the Board, the director of the Birmingham Public Library and one key administrative staff appointed by the Birmingham Public Library director to represent the Headquarters Library and the Corporation, and the director of the Hoover Public Library, or key administrative staff appointed by the Hoover Library director, to serve on the Executive Committee (the "Representatives"). As needed the Board can appoint an ad hoc member of the Board to serve in an advisory capacity during a specified period of time.

The three elected directors shall be elected by the Board for a two-year term and may only serve two successive terms on the Executive Committee, unless the Board approves an extended term of office.

In addition, the Executive Director of the Corporation shall serve as a non-voting member of the Executive Committee.

The Executive Committee shall not have the power of the Board and shall serve only in an advisory capacity to the Board.

SECTION 3.2 MEETINGS.

The Executive Committee shall hold meetings at such times and upon such notice, if any, as it may decide.

A majority of the members of the Executive Committee shall constitute a quorum.

The Executive Committee shall keep minutes of its meetings, and such minutes shall be submitted via email prior to the next regular meeting of the Board.

Any member of the Board may attend an Executive Committee meeting.

SECTION 3.3 DUTIES.

The Executive Committee shall have the following responsibilities:

- A) The Executive Committee shall define, discuss and prepare recommendations to the Board for solutions to problems and review and recommend modifications to the following:
 - The membership contract shall be reviewed a minimum of every three years, or as required.
 - The Strategic Plan shall be reviewed a minimum of every five years, or as required.
 - The by-laws shall be reviewed and revisions recommended as needed, a minimum of every six years.
 - The Personnel Policies/Staff Manual shall be reviewed a minimum of every four years.
 - The Articles of Incorporation shall be reviewed as needed.
- B) Prepare a slate of officers, with nominations from the Board, and committee chairmen;
- C) Review procedures, policies and performance of the Corporation with regard to existing agreements and contracts; resolve any issues arising from existing agreements or contracts;
- D) There shall be a Finance Committee composed of the Executive Committee, chaired by the Treasurer, and one member appointed as financial representative by the President from the Board. The Finance Committee shall oversee the budget of the Corporation, establish long range financial planning, amending fiscal budgets, and determining when the Corporation shall borrow money or take steps to raise capital and make recommendations to the Board on all matters concerning the financial affairs of the Corporation. The Executive Director shall be present at all meetings as appropriate.

The Finance Committee shall report to the Board at its annual meeting whether the

Corporation is in sound condition.

The Finance Committee shall annually review the cooperative fee structure to member libraries for services, and recommend any necessary changes as part of the budget process. At the April Board meeting, the Finance Committee will lead a discussion of the current and next fiscal budget.

A recommended annual proposed budget and cooperative fee structure proposal will be presented to the Board for approval no later than the May meeting to become effective October 1 of the new fiscal year.

- E) Review and approve, for submission to the member library representatives, a budget on or before the May meeting of each year;
- F) Recommend new public library memberships;
- G) Adopt rules for its governance that are consistent with these By-laws.
- H) To make recommendations for the election and replacement of officers of the Corporation; employment of the Executive Director, as provided by these By-laws; recommendation of amendments to the Articles of Incorporation and the By-laws; approval of the Corporations membership fees and annual budget.
- D) Performance of such other duties as is necessary for the management of the business and affairs of the Corporation.

SECTION 3.4 VACANCIES.

A vacancy in any office of the three director members may be filled by the Board for the unexpired portion of the term. If two-thirds of an unexpired term remains, the remaining term will be considered a full term.

SECTION 3.5 DISMISSAL

An Executive Committee member who has failed to attend three (3) consecutive meetings shall forfeit his/her right to serve on the Executive Committee, and the vacancy shall be filled as prescribed above.

ARTICLE IV **Officers**

SECTION 4.1 OFFICERS.

The officers of the Corporation shall consist of a President, Vice President, Treasurer, and Secretary. The officers shall be elected by the Board, except the Executive Director who shall also serve as Secretary.

The Board may elect or appoint other officers, as it shall deem desirable.

The officers of the Corporation shall have the authority and perform the duties prescribed in these By-laws as well as such other duties as shall be prescribed from time to time by the Board. A vacancy for whatever reason shall be filled by appointment by the Board President for the unexpired portion of the officer's term.

Any two or more offices may be held by the same person, except the offices of President and Secretary.

SECTION 4.2 ELECTION AND TERM OF OFFICE.

The President, Vice-President and Treasurer shall be elected annually by the Board prior to its annual meeting in January and may serve two (2) year terms.

If the election of officers shall not be held at such meeting, such election shall be held as soon thereafter as reasonably convenient.

Each officer shall hold office until his/her successor shall have been duly elected and qualified.

No officer shall serve for more than two successive terms in the same office, with the exception of the Treasurer, and Secretary. For banking purposes the Treasurer may be appointed from the Birmingham Public Library administrative level and serve a longer term to be decided on by the Board.

SECTION 4.3 REMOVAL.

Any officer elected by the Board may be removed by the Board whenever in its judgment the best interest of the Corporation would be served thereby, and elect a replacement at a duly called meeting, with or without cause by majority vote of all members of the Board.

SECTION 4.4 PRESIDENT.

Shall be the principal executive officer of the Corporation and shall preside at all meetings of the Board, and he/she shall perform all duties incident to the office of President and such other duties as from time to time may be assigned to her/him by said Board, and shall supervise all of the business and affairs of the Corporation; in conjunction with the Executive Committee and Executive Director.

Shall approve the agenda for and preside at all meetings of the Board.

May sign, with the Executive Director or Treasurer or any other officer of the Corporation authorized by the Board, any deeds, mortgages, bonds, contracts, or other instruments which the Board has authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Board, by these By-laws or by statute to some other officer or agent of the Corporation.

Shall perform all duties incident to the office of President and such other duties as may be prescribed by the Board from time to time.

SECTION 4.5 VICE PRESIDENT.

Shall perform the duties of the President in the absence of the President or in the event of the President's inability, or otherwise unable to act, and, when so acting, shall have all the powers of and be subject to all the restrictions imposed upon the President.

Shall perform such other duties as from time to time may be assigned to him/her by the President or by

the Board.

SECTION 4.6 TREASURER

The Treasurer, in tandem with the Executive Director, provides oversight of the Corporation's financial affairs, including, but not limited to the Corporation's expenses and income in accordance with policies established by the Board. The Treasurer shall be an authorized signatory for all accounts, and financial instruments of the Corporation and shall sign all vouchers and checks of the Corporation, or jointly with such other officer(s) as may be designated by the Board, and shall notify the Board as required. The Treasurer shall chair the Finance Committee, shall review the financial statements on a regular basis and shall provide reports to the Board, and, in general, perform all the duties as from time to time may be assigned to him/her by the President or by the Board.

SECTION 4.7 EXECUTIVE DIRECTOR.

The Executive Committee, or Personnel Committee, shall make a recommendation to the Board for hiring an Executive Director. The Executive Committee shall determine his or her duties and salary, and shall evaluate his or her performance.

Shall devote full time service to the Corporation's activities and shall be responsible for the management, administrative and financial operation of the business of the Corporation.

May sign with the approval of President or Treasurer or any other officer of the Corporation authorized by the Board, any deeds, mortgages, bonds, contracts, or other instruments which the Board has authorized to be executed, except in cases when the signing and execution thereof shall be expressly delegated by the Board, by these By-laws or by statute to some other officer or agent of the Corporation;

The Board shall hire the Executive Director. All other employees shall be hired by the Executive Director, or designee, i.e. supervisor of the department the employee will be employed within

Shall also hold the office of Secretary and be a non-voting member of the Executive Committee and the Board

SECTION 4.8 SECRETARY.

The Executive Director of the Corporation shall serve as the Secretary and shall be an ex-officio non-voting member of the Board. The Secretary, or the designee, shall be responsible for giving and serving of notices required by the By-laws and for the recording the minutes of all Executive Committee and Board meetings; he/she may sign with the President in the name of the Corporation all contracts authorized by said Board. He/she shall have charge of all books and papers as said Board may direct, all of which shall at all reasonable times be open to the examination of any member of the Board, and he/she shall fulfill whatever duties may be assigned by the Board, Executive Committee or incidental to the office of the Secretary.

- See that all notices are duly given in accordance with the provisions of these By-laws or as required by law
- Be custodian of the corporate records and the execution of which on behalf of the Corporation under its seal is duly authorized in accordance with the provisions of these By-laws

- Keep a register of the address of the members of the Board
- Perform all duties incident to the office of Secretary and such other duties as from time to time may be assigned to the Secretary by the President or by the Board.

ARTICLE V **Committees**

SECTION 5.1 GENERAL.

The Board may create such standing committees, as it may deem necessary to promote the purposes and carry out the work of the Corporation provided that each committee shall consist of at least two (2) members of the Board. The Executive Director, or designee, shall keep the minutes of all Committee meetings, if in attendance, keep an accurate record of all business transacted, shall be custodian of all records; shall conduct all correspondence of the Committee, unless otherwise provided; and distribute minutes of each meeting to the full Board.

Except as provided herein, the President, or Vice-President shall appoint the chairman of each committee and the chairman shall appoint the members.

In addition, the President, and Executive Director, shall be an ex officio member of each committee. The committees can exercise the power of the Board, except that no committee shall have the power to: (i) amend or restate the Articles of Incorporation; (ii) adopt a plan of merger or consolidation; (iii) amend, alter, or repeal the By-laws; (iv) elect, appoint, or remove any member of any such committee or any director or officer of the Corporation; (v) authorize the sale, lease, exchange, or mortgage of all or substantially all of the property and assets of the Corporation; (iv) adopt a plan for the distribution of the assets of the Corporation; (vii) amend, alter or repeal any action or resolution of the Board, unless by its terms it provides that it may be amended, altered or repealed by such committee; or (viii) effect a dissolution of the Corporation.

The designation and appointment of any such committee and the delegation thereto of authority shall not operate to relieve the Board, or any individual member thereof, of any responsibility imposed upon it or him/her by law.

SECTION 5.2 AUDIT COMMITTEE

There shall be an Audit Committee composed of the Executive Committee, chaired by the Treasurer, and one member appointed as financial representative by the President from the Board. The Audit Committee shall make recommendations as to the engagement or termination of the Corporation's outside auditors, review the overall audit plan to determine whether the plan is appropriate and shall recommend improvements, review the external audit, review the internal audit and review internal accounting controls.

The Audit Committee shall report to the Board at its annual meeting whether adequate internal controls and procedures are being maintained.

SECTION 5.3 PERSONNEL COMMITTEE.

There shall be a Personnel Committee composed of the President and three members of the Board; or

the Executive Committee may serve in this capacity.

The chairman shall be the President or a member of the Executive Committee appointed to serve as the chairman by the President. The chairman of the Personnel Committee shall appoint three members of the Board to serve on the Personnel Committee.

The Personnel Committee shall set forth the duties, responsibilities and compensation of the Executive Director of the Corporation and shall annually review the performance of the Executive Director.

The Personnel Committee shall report to the Board at its annual meeting whether the Executive Director is fulfilling his/her duties and responsibilities and assist in developing annual objectives for the Executive Director.

In the event of vacancy in the position of Executive Director of the Corporation, the Personnel Committee shall recommend the job description, salary range, and conduct a search to find an individual to recommend to the Board to fill such position.

The Personnel Committee, in collaboration with the Executive Director, shall also review and make recommendations as to the establishment or abolishment of positions of employment and review Personnel Policies and benefits.

Meetings will be rescheduled if a quorum of three (3) is not present. Minutes of each meeting shall be recorded and distributed to the full membership.

SECTION 5.4 NOMINATING COMMITTEE.

There shall be a Nominating Committee composed of the President and three members of the Board.

The President, or Vice-President, shall serve as the chairman or appoint a member of the Executive Committee to serve as chairman.

The chairman shall appoint three members of the Board to serve on the Nominating Committee, or the Executive Committee may serve in this capacity.

The Nominating Committee shall recommend nominees from members of the Board to serve as officers of the Corporation and recommend candidates for membership on the Executive Committee and other committees of the Board.

SECTION 5.5 TERM OF OFFICE.

Each member of a committee shall serve until the next annual meeting of the Board and until his/her successor is appointed, unless the committee shall be sooner terminated.

SECTION 5.6 CHAIRMAN.

Except as otherwise provided herein, the President of the Board shall appoint the chairman of each committee.

SECTION 5.7 VACANCIES.

Vacancies in the membership of any committee may be filled by appointments made in the same manner

as provided in the case of the original appointments.

SECTION 5.8 QUORUM.

Unless otherwise provided in the resolution of the Board establishing a committee, two thirds of the whole committee shall constitute a quorum, and the act of a majority of the members present at a meeting at which a quorum is present shall be the act of the committee.

SECTION 5.9 RULES.

Each committee may adopt rules for its own governance not inconsistent with the Articles of Incorporation of the Corporation, these By-laws or rules adopted by the Board.

ARTICLE VI
Advisory Committees

SECTION 6.1 GENERAL.

The President shall appoint the chairman of each committee, or the Executive Committee may serve in this capacity as required. The chairman shall appoint members of the committee. Membership shall consist of representatives from all size libraries; membership is open to any person within the cooperative; each member on the committee shall have one vote; any member thereof may be removed by the President or the Board whenever in his/her or its judgment the best interests of the Corporation shall be served by such removal.

SECTION 6.2 PLANNING AND SERVICES COMMITTEE.

There shall be a Planning and Services Committee of the Board whose purpose is to work with the Executive Director, as required:

- The Committee will recommend both short and long range plans
 - The Committee will provide continuous monitoring of the plan of service
 - The Committee will monitor the quality and need for cooperative services

SECTION 6.3 POLICY COMMITTEE.

There shall be a standing committee of the Board whose purpose is to work with the Executive Director to review all By-laws, contracts, and cooperative policies for consideration by the Board. Proposed amendments and revisions will be recommended to the Executive Committee who in turn will submit proposals to the Board for consideration and approval/vote.

SECTION 6.4 OTHER COMMITTEES.

Other advisory committees not having and exercising the authority of the Board in the management of the business and affairs of the Corporation may be established in such as may be designated by a resolution adopted by two-thirds of the Board members meeting at which a quorum is present. manner present at a

ARTICLE VII
Execution of Contracts, Deeds, etc., and
Transfers and Representation
with Reference to Securities

SECTION 7.1 CONTRACTS, DEEDS, ETC.

Except as otherwise provided by resolution of the Board, all contracts, deeds, mortgages, pledges, transfers and other written instruments binding upon the Corporation shall be executed on behalf of the Corporation by the Executive Director, President, Vice President or Finance Officer.

SECTION 7.2 VOTING SECURITIES OWNED BY THE CORPORATION.

Unless otherwise provided by resolution of the Board, the Executive Director, President or Finance Officer shall have full power and authority, on behalf of the Corporation, to attend, to act and to vote at any meetings of the stockholders, bondholders or other security holders of any corporation, trust or association in which the Corporation may hold securities and at any such meeting shall possess and may exercise any and all the rights and powers incident to the ownership of such securities which, as owner thereof, the Corporation might have possessed if present, including the power and authority to delegate such power and authority to a proxy selected by them or either of them. The Board may, by resolution, from time to time, confer like powers upon any other person or persons.

SECTION 7.3 SALE OF SECURITIES.

Unless otherwise provided by resolution of the Board, the Executive Director, President or Finance Officer of the Corporation are authorized and empowered jointly, to buy and sell stocks held or owned by the Corporation, for such consideration or considerations as shall meet their approval, and to that end, they are further authorized and empowered to execute any and all bills of sale, transfers, assignments and other writings necessary or convenient for effectuating such purposes, to give or have given the proper notices of any such action, to have any and all such dispositions registered and noted on the books and records of this or any other corporation or partnership where required, and to do any and all other matters in order to accomplish such purchases or sales, as fully and as effectual as if done by said Corporation under specific authority of the Board; provided, however, no such action shall be taken if the transaction would result in the denial or loss of tax exempt status for the Corporation under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, or any corresponding provision of future revenue laws.

ARTICLE VIII
Exculpation of Directors

SECTION 8.1 EXCULPATION OF DIRECTORS.

No member of the Board shall be liable to anyone for any acts on behalf of the Corporation or any omissions with respect to the Corporation committed by such director, except for his/her own willful neglect or misconduct, nor shall any member of the Board be liable to anyone for any act of neglect or default on the part of any one or more of the other members of the Board.

ARTICLE IX
Nondiscriminatory Policy

SECTION 9.1 NONDISCRIMINATORY POLICY.

The Corporation shall maintain a policy by which no person shall be discriminated against because of age, sex, race, color, national origin, or disability.

ARTICLE X
Parliamentary Authority

SECTION 10.1 PARLIAMENTARY AUTHORITY.

The rules contained in the most current edition of Robert's Rules of Order shall govern the Corporation in all cases to which they are applicable and in which they are not inconsistent with these By-laws and any special rules of order that may be adopted

ARTICLE XI
Amendments, etc.

SECTION 11.1 AMENDMENTS, ETC.

These By-laws may be altered, amended or repealed, and new By-laws may be adopted, by two-thirds of the members of the Board present at any regular meeting or special meeting at which a quorum is present if at least two days written notice is given of intention to alter, amend or repeal or to adopt new By-laws at such meeting; provided, that no amendment may be made so as to avoid any limitations imposed by the Articles of Incorporation, as they may be amended from time to time.

Proposed amendments to the Articles of Incorporation, By-laws, contract, personnel policies, and long range plan, must first be submitted to the Executive Committee for discussion and review. Such proposed amendments to the By-laws and said policies shall be distributed to the Board prior to voting on any said documents.

ARTICLE XII
Miscellaneous

SECTION 12.1 CHECKS, DRAFTS, ETC.

The Executive Director of the Corporation, Treasurer, and any member of the Executive Committee shall sign checks, drafts or orders for the payment of money, notes or other evidences of indebtedness on behalf of the Corporation. In the absence of the Executive Director of the Corporation, a signature stamp may be used and countersigned by any member of the Executive Committee. In addition, all checks, drafts or orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Corporation, shall be signed by two persons so authorized and designated by the Executive Committee.

SECTION 12.2 FISCAL YEAR.

The fiscal year of the Corporation shall begin on October 1 of each calendar year and shall end on September 30 in the next calendar year, but may be changed by resolution of the Board.

SECTION 12.3 AUDIT.

The books and records of the Corporation shall be audited no later than two (2) months following the close of each fiscal year of the Corporation by a certified public accounting firm to be selected by the Finance and Audit Committee and approved by the Board. Copies of the auditor's report shall be made available to the Alabama Public Library Service and to any agency for which the Corporation shall perform services, on a contractual basis or otherwise.

SECTION 12.4 RECORDS AND FINANCES.

Records - All books and records of the Corporation and the Board shall be maintained at the principal office of the Corporation.

Finances - The organization shall operate with funds provided by the Alabama Public Library Service, and with funds provided by local governments, public institutions, member libraries, and private donations.

In exchange for such funding, the Corporation shall provide specific services to libraries in the Jefferson County area and agreements between the Corporation and participating libraries shall be reflected in written contracts.

The Corporation may apply for additional funds from any appropriate agency.

SECTION 12.5 INVESTMENTS.

The Corporation shall have the right to retain all or any part of any securities or property acquired by it in any manner whatsoever, and to invest and reinvest any funds held by it, according to the judgment of the Board without regard to restrictions which a director is or may be permitted to impose on a class of investments; provided, however, that no action shall be taken by or on behalf of the Corporation if such action is a prohibited transaction or would result in the denial or loss of the Corporation's status as a tax exempt organization under the provisions of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, or the corresponding provisions of any future United States Internal Revenue Law, and its Regulations as they now exist or as they may hereafter be amended.

ARTICLE XIII
Effective Date

SECTION 13.1 EFFECTIVE DATE.

The By-laws shall become effective upon their approval by the Board of the Corporation.

Adoptions, Revisions, Board of Directors Approval:

Adopted February, 1985;

Revised and approved January 7, 1999;

Revised and approved March 12, 2009;

Revisions to Article XV – Executive Committee, Section 3.1. Composition, approved February 20, 2011;

Revised and approved July 9, 2015.

History/Notes: Initially Adopted By-laws Feb. 1985 and Articles of Incorporation certified Feb. 28, 1985, as Birmingham Area Library Service.

- Revised By-laws, approved by JCLC Board of Directors, January 7, 1999; Articles of Incorporation amended name change to Jefferson County Library Cooperative, Inc.
- Major Revisions to By-laws; Approved and Recommendation by Policy Committee and Executive Committee 2008;
- Revisions Review and Approval by JCLC Board of Directors - March 12, 2009;
- Board approved revision to Article XV, - Executive Committee, Section 3.1. Composition, February 20, 2011;
- **Revised and approved July 9, 2015**
- Review every four years minimum, next review 2019, or as required.

ADDENDUM TO BY-LAWS

CODE OF ALABAMA RELATING TO PUBLIC LIBRARIES AND SYSTEMS 2009 DOC

SECTION 11-90-1

Powers of counties and municipalities as to establishment and maintenance of free public libraries generally.

The county commissions of the counties of this state and municipalities, through their governing bodies, may establish and maintain or aid in establishing and maintaining free public libraries for the use of the citizens of the respective counties or municipalities, either separately or in connection with public schools, and to that end may accept gifts, donations and bequests of land, buildings or money therefor and may make appropriations from the county or municipal treasury in support thereof in such sums as they may deem proper.

(Acts 1920, Ex. Sess., No. 93, p. 146; Code 1923, §1545; Acts 1939, No. 198, p. 350; Code 1940, T. 55, §285.)

SECTION 11-90-2

Library boards - Composition; appointment and terms of members; vacancies in office.

The government and supervision of such libraries shall be vested in a library board consisting of five members who shall be appointed by the county commission or the governing body of the municipality. The terms of membership on the library board, as first appointed, for one member shall be for one year, for the second member shall be for two years, for the third member shall be for three years, and for the remaining two members the terms shall be for four years. After the first term, all appointments shall be for four years. The county commission Members of the library board shall serve without compensation.

(Acts 1919, No. 763, p. 1124; Code 1923, §1546; Acts 1939, No. 199, p. 351; Code 1940, T. 55, §286.)

SECTION 11-90-3

Library boards - Powers and duties.

- A) The library board shall have full power and authority to:
- 1) Control the expenditure of all funds received or appropriated for such libraries;
 - 2) Erect or rent buildings to cost not in excess of the funds available to it;
 - 3) Purchase books and equipment;
 - 4) Provide a system of library service to be made easily available to all citizens of the county or municipality through central library, branches, stations, book truck service or other appropriate means;
 - 5) Elect a librarian and other employees; and
 - 6) Manage and control the said library in order to carry out the full intent and purpose of this chapter.

- B) A careful and complete record and set of books shall be kept by the library board, showing the proceedings of their several meetings and the receipts and disbursements in detail of all funds.
- C) In counties where a city having a population of not less than 65,000 already maintains a free public library, a separate county library board need not be appointed, and the county libraries and the appropriations authorized shall be administered by the governing board of such free public library on such terms as may be agreed upon between the county commission and the said governing board.

(Acts 1919, No. 763, p. 1124; Code 1923, §1547; Acts 1939, No. 200, p. 351; Code 1940, T. 55, §287.)



2100 Park Place
Birmingham, AL 35203
205.226.3615

PublicLibrariesInJC.org

August 6, 2024

Vestavia Hills Library in the Forest
Taneisha Young-Tucker, Director
1112 Montgomery Highway
Vestavia Hills, AL 35216

Dear Taneisha Young-Tucker,

The Alabama Public Library Service (APLS) has released State Aid for the 4th Quarter of FY 2023-2024, based on a formula of approximately \$1.30 per capita.

The public libraries of Jefferson County have agreed that 30% of each library's appropriation will be allocated for the support of county-wide projects.

The most recent official census estimate states that 38,292 persons reside in Vestavia Hills. This population is derived from the Census Estimate approved annually by the APLS Board for distribution to JCLC member libraries. This figure reflects the 2022 census official estimate derived from the U.S. Bureau of the Census from the U.S. Department of Commerce of your city's population, and may not match the population used currently by your city.

To determine legal services area for State Aid, APLS uses the Census Bureau's Population Estimates Program (PEP) which produces estimates of the population for the United States, its states, counties, cities and towns. These estimates are also used in federal funding allocations, as survey controls, as denominators for vital rates and per capita time series, and as indicators of recent demographic changes. Each year the new population estimates are released on July 2nd for the previous years. APLS determines the fiscal year state aid population's numbers annually. We are required to use PEP number for distribution of state aid funds.

Multiplying the per capita amount available by the official population, the Vestavia Hills Library in the Forest is entitled to **\$8,715.94**.

Vestavia Hills has requested that **\$8,715.94** to be withheld for payment of charges related to the services provided to the member library by JCLC. Therefore, a net amount of **\$0** is distributed to your library.

Tobin Catalo, Director
Jefferson County Library Cooperative

State Aid Disbursement Table - JCLC FY2025- WITH Population

FY2025

Total Annual \$ 856,442.08
Per Capita 1.291972454

Disbursement Amouts -- Reportable Amounts

City	FY2025 Population	Reported Annual	Q1 Check	Q2 Check	Q3 Check	Q4 Check
Adamsville	4,172	\$ 3,773.07	\$ 943.26	\$ 943.27	\$ 943.27	\$ 943.27
Bessemer	25,037	\$ 22,642.98	\$ 5,660.75	\$ 5,660.74	\$ 5,660.74	\$ 5,660.75
Birmingham	196,644	\$ 209,598.37	\$ 52,399.59	\$ 52,399.59	\$ 52,399.60	\$ 52,399.59
Center Point	15,705	\$ 14,203.29	\$ 3,550.82	\$ 3,550.83	\$ 3,550.82	\$ 3,550.82
Clay	10,221	\$ 9,243.67	\$ 2,310.92	\$ 2,310.92	\$ 2,310.92	\$ 2,310.91
Fultondale	9,617	\$ 8,697.42	\$ 2,174.35	\$ 2,174.35	\$ 2,174.36	\$ 2,174.36
Gardendale	16,096	\$ 14,556.91	\$ 3,639.23	\$ 3,639.23	\$ 3,639.23	\$ 3,639.22
Graysville	1,860	\$ 1,682.14	\$ 420.54	\$ 420.54	\$ 420.53	\$ 420.53
Homewood	27,758	\$ 25,103.79	\$ 6,275.94	\$ 6,275.95	\$ 6,275.95	\$ 6,275.95
Hoover	92,448	\$ 83,608.18	\$ 20,902.04	\$ 20,902.04	\$ 20,902.05	\$ 20,902.05
Hueytown	16,202	\$ 14,652.77	\$ 3,663.20	\$ 3,663.19	\$ 3,663.19	\$ 3,663.19
Irondale	13,526	\$ 12,232.65	\$ 3,058.16	\$ 3,058.17	\$ 3,058.16	\$ 3,058.16
Leeds	12,416	\$ 11,228.79	\$ 2,807.20	\$ 2,807.20	\$ 2,807.19	\$ 2,807.20
Midfield	4,960	\$ 4,485.72	\$ 1,121.43	\$ 1,121.43	\$ 1,121.43	\$ 1,121.43
O'Neal	21,737	\$ 19,658.52	\$ 4,914.63	\$ 4,914.63	\$ 4,914.63	\$ 4,914.63
Pinson	7,753	\$ 7,011.66	\$ 1,752.92	\$ 1,752.91	\$ 1,752.91	\$ 1,752.92
Pleasant Grove	9,390	\$ 8,492.13	\$ 2,123.04	\$ 2,123.03	\$ 2,123.03	\$ 2,123.03
Tarrant	5,833	\$ 5,275.25	\$ 1,318.81	\$ 1,318.81	\$ 1,318.81	\$ 1,318.82
Trussville	26,770	\$ 24,210.27	\$ 6,052.57	\$ 6,052.57	\$ 6,052.57	\$ 6,052.56
Vestavia Hills	38,020	\$ 34,384.55	\$ 8,596.13	\$ 8,596.14	\$ 8,596.14	\$ 8,596.14
W. J. Hanna	9,582	\$ 8,665.77	\$ 2,166.44	\$ 2,166.44	\$ 2,166.44	\$ 2,166.45
Warrior	3,187	\$ 2,882.26	\$ 720.57	\$ 720.56	\$ 720.57	\$ 720.56
Jeffco Other	93,961	\$ 546,290.16	\$ 136,572.54	\$ 136,572.54	\$ 136,572.54	\$ 136,572.54
	662,895	\$ 546,290.16	\$ 136,572.54	\$ 136,572.54	\$ 136,572.54	\$ 136,572.54
		\$ 310,151.81	\$ 77,537.95	\$ 77,537.95	\$ 77,537.95	\$ 77,537.96
float errors		\$ 0.11	\$ 0.03	\$ 0.03	\$ 0.03	\$ 0.02
		\$ 856,442.08	\$ 214,110.52	\$ 214,110.52	\$ 214,110.52	\$ 214,110.52

Desirable Qualifications for Vestavia Hills Library in the Forest Board Applicants

The Vestavia Hills Library in the Forest Board of Trustees carries out fiduciary, advisory and strategic responsibilities to ensure that the Library operates from a solid and trusted foundation.

Desirable Qualifications Include:

Interest in the Library and its services; knowledge of the Library and Vestavia Hills community, awareness of the library and community needs, and appreciation of the importance of diversity; active with groups or organizations within the community; a general understanding of the social and economic conditions of the city.

Support for the Library's contemporary mission and the ability to communicate that mission to the public.

Mission of the Library in the Forest

As an innovative and vibrant community center, the Vestavia Hills Library in the Forest cultivates dynamic resources, environmentally conscious facilities and opportunities for life-long learning, cultural enrichment, personal empowerment and entertainment for all.

As a provider, the Library will:

- Circulate collections of current high-demand, high-interest materials in a variety of formats for all ages.
- Maintain collections in a variety of formats representing a broad spectrum of knowledge on a variety of subjects.
- Offer reference services providing timely and accurate information in a variety of formats with access from diverse sources.
- Plan and implement programs and services for all ages that encourage reading, learning, and cultural enrichment.
- Create environmental educational opportunities as the first "green" Library in the state.

As a partner, the Library will:

- Coordinate the development informational collections, current reading lists, and other materials for the school system of Vestavia Hills.
- Facilitate connections with local businesses and the Chamber of Commerce.
- Work with other agencies and organizations to provide pertinent community information.
- Foster the development of programs and services offered by local groups such as The Vestavia Hills Historical Society, Vestavia Hills Art Association, and other similar groups.
- Always listen and respond to the best of its ability to the Library needs of the residents of Vestavia Hills.

Ability to attend all Board meetings and participate appropriately, including preparing for Board meetings by reading Board minutes, Board packets and other materials sent out before the Board meeting and serving on committees as assigned by the Board chair.

Awareness and understanding of the Library's role in the community as the center for education, enrichment, empowerment, and entertainment.

Willingness to lend expertise and leadership to the Board and devote up to 10 hours per month for the purpose of carrying out the fiduciary duties of trusteeship; represent the Library at meetings and public functions, serve as an advocate for Library services for the community, and have excellent communication skills and ability to relate to the public.

Skill in establishing policies and long-term goals for the successful and efficient operation of the Library and willingness to review policies and by-laws regularly, updating as needed.

Remain informed about the services offered by the Library and stay abreast of current Library trends and practices, including reading the literature, talking to staff and trustees from other libraries and attending professional meetings as needed.

Ability to think and plan creatively, to question objectively, and to effectively support the strategic plan of the Library.

Sound judgment, a sense of fiscal responsibility and community awareness. Understand and promote Library tenets.

Regularly review financial reports with the director and fellow trustees and represent the Library at budget hearings.

An open mind, intellectual curiosity, and respect for the opinions of others; ability to collaborate and work in a cooperative manner with fellow Board members, the Library director and staff, city government and the public.

Alabama Public Library Service Trustee Handbook (source)

Although not required, past service as a Board member or similar position having governing and fiduciary responsibilities is highly desirable. Candidates with Vestavia Hills community relations, marketing, legal or fundraising expertise are also encouraged to apply.