



Vestavia Hills
Parks and Recreation Board Agenda
September 17, 2024
7:30 AM

1. Call to Order
2. Invocation & Pledge of Allegiance
3. Approval Of Minutes
 - a. Approval of Minutes from July 22, 2024 meeting
 - b. Approval of Minutes from August 27, 2024 work session
4. Mayor's Report
5. Parks and Leisure Update
 - a. Fall Sports
 - b. Senior Programming - Future Trips
 - c. VHCC Fitness Classes
6. Old Business
 - a. Field Rental Rates - # of practices
 - b. Spring Softball Fees
7. New Business
 - a. Pickleball Event Rates - Wald Park/SHAC
 - b. OTM Request
8. League Reports - Submitted in Writing
9. Citizen Comments - Must sign in prior to the start of the meeting
10. Next Meeting
 - a. The next work session will be October 15, 2024 at 7:30 am in the Cahaba Room.
 - b. The next regular meeting will be November 19, 2024 at 7:30 am in the Cahaba Room.



**CITY OF VESTAVIA HILLS
PARKS & LEISURE SERVICES
INTER-DEPARTMENT MEMO**

September 17, 2024

To: Members of the Parks and Recreation Board

From:

Cc:

RE: a. Approval of Minutes from July 22, 2024 meeting

Background:

Recommendation:

Fiscal Impact:

Attachments:

1. Park Board Minutes 07.22.24

**CITY OF VESTAVIA HILLS
PARKS AND RECREATION BOARD MEETING
July 22, 2024 7:00 PM**

PARK BOARD ATTENDEES:

Shelley Gentle
Justin Palmore
Chad Gay
Kirk McCulley
Danny Marshall
Paul Head
Ashley Curry

Staff Attendees:

Jamie Lee
Bevia Robinson
Sandi Wilson

Community Attendees:

Chad Pilcher - Softball
Rocky Harmon– Soccer
John Simmons – VHHS Softball
Wes Gaylard – Girls Basketball
Wes Caudell – Tackle Football (VHYF)
Jared Ellis – VHYF
Will Stevens – VHYF
Matt Strickland – Volleyball
Jay Eichelberger – Softball
Coach Noto – Softball
Chad Long – Baseball

Meeting was called to order at 7:30 PM by Shelley Gentle.
Shelley Gentle led us in Prayer and the Pledge.

Work Session notes June 18, 2024. Motion to approve by Danny Marshall and 2nd by Justin Palmore. Motion approved.

Mayor's Report – Thankful for the jobs that the boards and all volunteers do within the programs. He is very appreciative. Our programs would not be successful without our volunteers including the Park Board.

Jamie Lee's Report:

- 2023 – 2024 Wrap Up – All has gone well. He will have numbers to present at the next meeting.
- VB, Flag Update – VB numbers are currently at 130 with 10 days left to register. Evaluations will be held within the next couple of weeks. Flag Football numbers are at 400 individuals PLUS 5 girls teams; evaluations will be held within the next few weeks. Tackle Football numbers are at 250 players, 9 teams. They started conditioning within the last couple of weeks.
- VHAC – guest, day and caregiver update – The Caregiver Pass has been a big success. We have sold 47 of those passes to date. The guest and day passes combined have been a total of 1800 passes sold. Kirk – Thankful for Robby and the conscious effort he has demonstrated in updating Status Me and helping patrons to know and understand the weather and other closings. Jamie agreed and commented that we have been blessed to have the number of guards that we have also and reminded everyone that the hours will change next week.

Old Business:

- Field Rental Rates – Shelley presented a proposal to amend the Youth Sports Fee. This would go into effect on August 1, 2025 (Fall 2025) for the sports that are continuing to administer their registration, not the sports who have their registrations administered through the Parks and Recreation Department. This proposal was tabled to allow for further discussion at the next meeting.
- Diamond Field Rates for Tournaments – Jamie presented a handout that listed the rates that “neighboring” communities charge per field per day for tournaments. There was discussion of increasing our rates to make our rates more consistent with surrounding areas when it comes to “Diamond” fields and tournament rates. Kirk McCulley made a motion to consolidate the 2 prices (Field rental and STS fee) that we advertise for our grass diamond fields to have the fee sheet and advertising say \$375.00 per field per day and to raise the field rental on the turf fields to \$325.00 per field per day, both to be effective August 1, 2024. Paul Head 2nd the motion, Motion passed.

New Business:

- VHGSA Presentation - Chad Pilcher, VHGSA President gave a power point presentation highlighting several additions and changes the VHGSA Board is wanting to incorporate. (*The presentation can be accessed by contacting the VH Parks and Leisure Services Department*) The main point of the presentation is the partnership they are wanting to form with the Firecrackers Travel Softball Association. After much discussion, Kirk McCulley made a motion to approve VHGSA proposal (pg. 14 of the presentation) of the resident requirements for 8, 10, 12 and 14U with the cap of 2 teams per age group, with 8, 10 and 12U being flexible with the recommendation of the VHGSA Board for the period of 1 year. Danny Marshall 2nd the motion. Motion passed. Kirk McCulley made a motion to approve the Field Use Fees stated on page 4 of the Power Point Presentation for the upcoming Fall Season the \$35/\$85 amount for the 8, 10 and 12U Travel Teams. Justin Palmore 2nd. Motion passed. There are a few other proposals within the presentation that will need to be discussed at a later date.
- Coach Suspension Notice – Jamie presented a document to be given to each Association for them to use in the case of a circumstance with a coach where that coach’s actions require them to be removed from the responsibilities of coaching. If that coach is suspended or any disciplinary action is taken against them by the Association then that Association’s Board President is to fill out the report and submit it. After discussion it was decided that Jamie will be the “gatekeeper” of the forms and each association will send a list of prospective coaches to him to verify prior to assigning their coaches. It was also discussed that the final decision will be left up to each individual association as to whether they allow the coach to coach regardless of the result of the forms.

Other Discussion / Citizen Comments:

- Jamie reported to the board that the Full Count Ministries would like to use 2 fields this Spring at LP. It is the same program that they granted space to last year. All agreed to donate the 2 fields to the ministries for use.

League Reports:

- Rocky Harmon, VH Soccer submitted a written report.

Upcoming Meetings: Work Session: August 20, 2024 at 7:30 am in the Civic Center

Regular Meeting: September 17, 2024 at 7:30 am in the Civic Center.

Meeting Adjourned at 8:45PM.



**CITY OF VESTAVIA HILLS
PARKS & LEISURE SERVICES
INTER-DEPARTMENT MEMO**

September 17, 2024

To: Members of the Parks and Recreation Board

From:

Cc:

RE: b. Approval of Minutes from August 27, 2024 work session

Background:

Recommendation:

Fiscal Impact:

Attachments:

1. Park Board Minutes 08.27.24

**CITY OF VESTAVIA HILLS
PARKS AND RECREATION WORK SESSION
August 27, 2024 7:30 AM**

PARK BOARD ATTENDEES:

Shelley Gentle
Justin Palmore
Chad Gay
Kirk McCulley
Danny Marshall
Paul Head

Staff Attendees:

Jamie Lee

Community Attendees:

Chad Pilcher - Softball
Rocky Harmon– Soccer
John Simmons – VHHS Softball
Wes Gaylard – Girls Basketball
Jared Ellis – VHYP
Jay Eichelberger – Softball
John Fowler - Baseball
Chris Nix - Baseball
Chad Long – Baseball

Meeting was called to order at 7:31 AM by Shelley Gentle.

Jamie Lee's Report:

- VB, Flag Update – VB numbers increased by over 20 from the previous year. Games will start on 9/7 with 20 teams, across all age levels, participating.
- Flag Football finished with 436 individuals PLUS 5 girls only teams; This is an increase over the previous year. Games will begin on 9/7.
- A written report was given to the Park Board from tackle football.

Discussion Topics:

- OTM Basketball – Jamie discussed the decision that was made by the Park Board in January of 2023 related to gym space for the OTM basketball teams. Decision was made to follow the same protocol for all OTM teams as set forth the previous year. Boys OTM teams grades 2nd – 4th grade, as well as North/Shelby or any other “outside” teams, must have 100% participation in the recreational league in order to gain gym space for practice during the season. Grades 5th – 6th do not have to play in the recreational league but are encouraged to do so. The girls’ basketball board requires all players to play in the recreational league in order to represent the Vestavia Hills OTM team(s).
- Softball- Chad Pilcher introduced Jay Eichelberger as the new VHGSA Board President. Chad will remain involved but step down from his president’s position. Chad stated the softball board will send data related to spring field use for travel teams. The board will discuss at the September board meeting.
- 3rd Party Association Fees – a discussion was started by Shelley about the rates groups pay for multiple practices during the week. Discussion was had among the Park Board about those 6U teams that only play games during the week and do not practice. Kirk recommended that the Board consider not charging a resident/non-resident fee for those children who only play games and do not practice. This would impact the under 6 year old baseball group, as well as the “mini-kickers” who play in the Vestavia Hills Soccer

Club organization. Paul stated that more information and data needs to be gathered to discuss the overall fee structure for the 6U group and the groups that practice more than two times a week. Shelley asked Rocky to provide data as to how many teams practice on Vestavia Hills facilities at least three days a week.

Rocky asks the Board to look at what Homewood and Hoover were charging their soccer groups for field usage. He stated he felt Vestavia Hills was on the high end of field usage fees for soccer clubs.

Justin asked Rocky, and other groups, if scholarship opportunities were available for those who may not be able to pay the fee to compete. All groups stated in the affirmative in some cases.

- Blackwatch – Jamie discussed the Blackwatch organization and what they were trying to do in our city. After discussion, it was unanimously decided that the group can rent facilities, when available, to host any camp they would like to host but the city would not “partner” with them for our programming.
- Wald Park Pickleball Request – Jamie discussed the fact the Park Board had not set policy related to large groups/events renting the Pickleball or Tennis Courts at Wald Park. While a membership piece is in place, direction was needed to handle requests for large events (tournaments, fundraisers, etc.). Kirk recommended the Park Board table discussion for a permanent decision until the September meeting.
In the meantime, the board would go into session at the end of the meeting to set a price for a specific request from the Birmingham Rotary Club.
- Sand Volleyball – Jamie mentioned that the 2024-2025 Budget had funds for the city to build sand volleyball courts. Paul stated the obvious place is at Wald Park beside the aquatic center. The board agreed. Danny asked about the possibility at Altadena Valley. Jamie stated it is possible but the flood plain, as well as other ideas for the park could be a problem. It was agreed the board members would give some thought to the best location and that input would be needed from the City Council when the time came.

At 8:26 AM, the work session was closed and a Park Board meeting was called into session. Shelley Gentle called the meeting to order.

Shelley made a motion as follows:

“A motion is made to allow the Birmingham Rotary Club to rent all six (6) pickleball courts for a one-time event on October 17th from 4:00 pm – 8:00 pm. The total cost of the rental is \$750.”

The motion was seconded by Chad Gay.

The motion was voted on and unanimously accepted.

The meeting was adjourned at 8:30 AM



**CITY OF VESTAVIA HILLS
PARKS & LEISURE SERVICES
INTER-DEPARTMENT MEMO**

September 17, 2024

To: Members of the Parks and Recreation Board

From:

Cc:

RE: Parks and Leisure Update

Background:

Recommendation:

Fiscal Impact:

Attachments:

None



**CITY OF VESTAVIA HILLS
PARKS & LEISURE SERVICES
INTER-DEPARTMENT MEMO**

September 17, 2024

To: Members of the Parks and Recreation Board

From:

Cc:

RE: a. Fall Sports

Background:

Recommendation:

Fiscal Impact:

Attachments:

None



**CITY OF VESTAVIA HILLS
PARKS & LEISURE SERVICES
INTER-DEPARTMENT MEMO**

September 17, 2024

To: Members of the Parks and Recreation Board

From:

Cc:

RE: b. Senior Programming - Future Trips

Background:

Recommendation:

Fiscal Impact:

Attachments:

None



**CITY OF VESTAVIA HILLS
PARKS & LEISURE SERVICES
INTER-DEPARTMENT MEMO**

September 17, 2024

To: Members of the Parks and Recreation Board

From:

Cc:

RE: c. VHCC Fitness Classes

Background:

Recommendation:

Fiscal Impact:

Attachments:

None



**CITY OF VESTAVIA HILLS
PARKS & LEISURE SERVICES
INTER-DEPARTMENT MEMO**

September 17, 2024

To: Members of the Parks and Recreation Board

From:

Cc:

RE: Old Business

Background:

Recommendation:

Fiscal Impact:

Attachments:

None



**CITY OF VESTAVIA HILLS
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INTER-DEPARTMENT MEMO**

September 17, 2024

To: Members of the Parks and Recreation Board

From:

Cc:

RE: a. Field Rental Rates - # of practices

Background:

Recommendation:

Fiscal Impact:

Attachments:

None



**CITY OF VESTAVIA HILLS
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INTER-DEPARTMENT MEMO**

September 17, 2024

To: Members of the Parks and Recreation Board

From:

Cc:

RE: b. Spring Softball Fees

Background:

Recommendation:

Fiscal Impact:

Attachments:

None



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Attachments:

None



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September 17, 2024

To: Members of the Parks and Recreation Board

From:

Cc:

RE: a. Pickleball Event Rates - Wald Park/SHAC

Background:

Recommendation:

Fiscal Impact:

Attachments:

None



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PARKS & LEISURE SERVICES
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September 17, 2024

To: Members of the Parks and Recreation Board

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Cc:

RE: b. OTM Request

Background:

Recommendation:

Fiscal Impact:

Attachments:

None



**CITY OF VESTAVIA HILLS
PARKS & LEISURE SERVICES
INTER-DEPARTMENT MEMO**

September 17, 2024

To: Members of the Parks and Recreation Board

From:

Cc:

RE: League Reports - Submitted in Writing

Background:

Recommendation:

Fiscal Impact:

Attachments:

None



**CITY OF VESTAVIA HILLS
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INTER-DEPARTMENT MEMO**

September 17, 2024

To: Members of the Parks and Recreation Board

From:

Cc:

RE: Citizen Comments - Must sign in prior to the start of the meeting

Background:

Recommendation:

Fiscal Impact:

Attachments:

None



**CITY OF VESTAVIA HILLS
PARKS & LEISURE SERVICES
INTER-DEPARTMENT MEMO**

September 17, 2024

To: Members of the Parks and Recreation Board

From:

Cc:

RE: Next Meeting

Background:

Recommendation:

Fiscal Impact:

Attachments:

None



**CITY OF VESTAVIA HILLS
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September 17, 2024

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RE: a. The next work session will be October 15, 2024 at 7:30 am in the Cahaba Room.

Background:

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PARKS & LEISURE SERVICES
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RE: b. The next regular meeting will be November 19, 2024 at 7:30 am
in the Cahaba Room.

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None