



**Vestavia Hills
Parks and Recreation Board Agenda
November 19, 2024
7:30 AM**

1. Call to Order
2. Invocation & Pledge of Allegiance
3. Approval Of Minutes
Approval of September 17, 2024 regular meeting and October 15, 2024 work session
4. Mayor's Report
5. Parks and Leisure Service Update
Basketball Update
Flag Football Debrief Update

Old Business

6. Bylaw Update - Vote
7. Rates for Cahaba Room and Shades Room - Vote
8. Recreational Tennis Proposal

New Business

9. Alzheimer's Walk request
10. ONEbox proposal

Upcoming Dates

League Reports

Citizens Comments

The Next Meeting of the Vestavia Hills Parks and Recreation Board will be:

11. The next work session will be December 17, 2024 at 7:30 am in the Cahaba Room.
12. The next regular meeting will be January 21, 2025 at 7:30 am in the Cahaba Room

Time of Adjournment

CITY OF VESTAVIA HILLS
PARKS AND RECREATION BOARD MEETING
September 17, 2024 7:30 AM

PARK BOARD ATTENDEES:

Shelley Gentle
Justin Palmore
Chad Gay
Kirk McCulley
Danny Marshall
Paul Head
Ashley Curry

Staff Attendees:

Jamie Lee

Sandi Wilson

Community Attendees:

Chad Pilcher - Softball
Rocky Harmon– Soccer
Jared Ellis – VHYF
Jay Eichelberger – Softball
Chad Long – Baseball
Michael Lytle – LaCrosse
Ryan Farrell – Swim Parent
Jonathan Handey – Swim Parent

Meeting was called to order at 7:30 AM by Shelley Gentle.
Shelley Gentle led us in Prayer and the Pledge.

Meeting Minutes July 22, 2024. Motion to approve by Chad Gay and 2nd by Danny Marshall.
Motion approved.

Work Session notes August 27, 2024. Motion to approve by Kirk McCulley and 2nd by Danny Marshall. Motion approved.

Mayor's Report – At the Council Work Session the city council agreed to pursue the development of the Veteran's Memorial Project at Altadena Valley Park. The plan is to construct a more reverent covered memorial where people can visit and pay tribute to loved ones, etc. Nothing flashy. They would also like to see the area used as a type of outdoor classroom where classes can visit to learn about history. The Park and Recreation Foundation will assist with selling pavers and raising funds to offset the cost of construction. Danny Marshall asked if Shelby County was finished with their portion of the project. Jamie answered that they were and that there are lights at the pavilion that was built however, the park closes at dark thus the lights have not been set to come on as of yet.

Jamie Lee's Report:

- Fall Sports – We currently have around 2000 athletes registered to participate in our programs this fall. Jamie asked the Board as well as the Association reps that were in attendance to please call him (us) with any questions. Please so not assume that any and all news you get from the community is factual.
- Senior Program – future trips – Sandi reported on the day trip for September and also the overnight trip to Biltmore in November.
- Fitness Classes – Jamie reported that they worked great when they were free. As of that morning only 2 persons had signed up for the Zumba class. During the summer the class

was running 25 to 30 per week. May have to forgo classes at this point since the community doesn't seem to want them or doesn't want to register for them.

Old Business:

- **Field Rental Rates – # of practices:**
Shelley presented a proposal to amend the Youth Sports Fee at the July Board Meeting. This would go into effect on August 1, 2025 (Fall 2025) for the sports that are continuing to administer their registration, not the sports who have their registrations administered through the Parks and Recreation Department. She asked the board where we are on that topic, had they thought about the proposal? Kirk McCulley stated that maybe they consider a “staggered fee” with the age groups and how often they use the space, practice weekly vs. no practice. His suggestion was that the younger ages with no practices just 1 game a week pay \$0.00, the U6 ages that practice once a week and have 1 game a week pay a little more and then the older more competitive group that practice several times and have more game times pay a larger fee. After much discussion, Danny Marshal made a motion and Justin Palmore seconded to change the fees to the following: Under U6 (T-ball, Little Kickers, etc.) pay \$20.00 per (resident) and \$50.00 per (non-resident), Age groups that have 2 practices per week pay the current rate of \$35.00 per (resident) and \$85.00 per (non-resident), teams and age groups that practice 3+ times per week will pay \$55.00 per (resident) and \$125.00 per (non-resident). Motion Passed, one member abstained.
- **Spring Softball Fees:**
Need to discuss at the October Work Session. The teams / associations will set their registration fees and budgets for 2025 in December. Chad Gay suggested a few things for the board to consider when thinking about setting new fees; compare with fees in other locations in the area that are comparable to ours and also consider an in season and out of season fee?

New Business:

- **Pickleball Event Rates:**
Jamie asked the Board for some clarification and direction when it comes to renting the Pickleball Courts to groups for events, particularly the new courts at Wald. He explained that we do “route” as much as possible to the courts at SHAC but there was the “1-off” that came to the Park Board last month and was granted the ability to rent for 4 hours for the cost of \$750.00. After discussion, Danny Marshall made a motion to allow rentals at Wald Park Tennis / Pickleball Courts on Monday through Thursday only (no weekends) for a 4-hour time slot for the cost of \$750.00 not to exceed a total of 2 rentals per month. Paul Head seconded the motion. Motion Passed.
- **OTM Request:**
Jamie discussed the issues that were dealt with in December 2021 and the fact that OTM has not been allowed access to Pizitz Gym for games since that time. The representatives from OTM Basketball met with Jamie a couple of weeks ago to ask us to reconsider allowing them to use the 2 gyms Pizitz for games again this year. They outlined a plan to make it work (monitors, reps onsite, etc.). Jamie met with Myra and went over the possible plan and they came to an agreement to allow OTM access to Pizitz gyms for 8 Sundays from 1pm – 6pm; 2 age groups, 2 gyms. OTM will agree to have an OTM Board

Member as well as 1 of VH OTM coaches onsite at all times. Parks and Recreation maintenance staff will open and lock up the gyms each Sunday. Rent will go to Pizitz Athletics.

Justin Palmore reported that the OTM Basketball Board had reached out to him and they want to meet and discuss and asked the Park Board to review the recreation requirements for all the age groups. Shelley stated that they can discuss this at the work session and asked Jamie to put it on the agenda for October.

Other Discussion / Citizen Comments:

- Shelley Gentle reported that she had started reading through the Park Board Bylaws and had noticed some name and language corrections. She also noticed that there was something that was passed and was not included in the bylaws. Shelley will send out the copy she had made some corrections on and asked that the board start reviewing and send her any other changes and/or additions so she can include those requests before the work session. She would like the board to review and vote on the changes. Once the Park Board does that the recommendation to amend the Bylaws will go to the City Council for final approval.

League Reports:

- Rocky Harmon, VH Soccer submitted a written report.

Upcoming Meetings: Work Session: October 15, 2024 at 7:30 am in the Civic Center

Regular Meeting: November 19, 2024 at 7:30 am in the Civic Center.

Meeting Adjourned at 8:29am.



CITY OF VESTAVIA HILLS
PARKS AND RECREATION

Work Session **Notes**
October 15, 2024

ASHLEY CURRY
MAYOR

JAMIE LEE
PARKS AND LEISURE
DIRECTOR

Park Board Members present: Shelley Gentle, Kirk McCulley and Chad Gay **There was not a quorum present so discussion of topics only**
Staff present: Jamie Lee, Sandi Wilson
Guests and Sports Affiliates: Wes Caudell, Jay Echelbenger, Michael Lytle, Chad Pilcher, Rocky Harmon, Chad Long

1. Parks & Leisure Update – Jamie Lee

- a. Basketball Registration – Jamie gave an update on the Fall Sports that are currently finishing up the season and playoffs and also the numbers as of this date for basketball registration; girls and boys. Jamie also gave a brief update on where we are with maintenance issues and the ability to request POs. Most items are in the process as of last week.
- b. Senior Update – Sandi gave an update on the Emergency Preparedness program and upcoming trips and events as well as the cancellation of the Biltmore Trip due to the storm damages.

2. Discussion Topics

- a. Rate for Cahaba & Shades Room – suggestion was to set the rates the same as the Wuska Conference Room. More discussion and a possible vote in November.
- b. Softball – Spring fees – the group discussed the proposal highlights from the VHGSA. More discussion and a possible vote in November.
- c. Bylaw changes – without a quorum the discussion will have to be moved to November with a possible vote and recommendation made to the city council in December.
- d. 5th/6th grade OTM per player fee – 2025 – the group discussed what the Policy recommendation maybe per the Boys Basketball Board. These changes would be for 2025. More discussion and a possible vote in November.
- e. Recreational Tennis opportunity – Handout included. Jamie has had discussion with Tennis Pros in the area. More discussion and a possible vote in November.
- f. Holiday Hours – Christmas – Jamie asked for guidance in setting hours during the holidays (to stay in line with City Hall's closing). Also discussed the ability to close NMH when there is not food service to give the ability to have staff off and possible maintenance performed at NMH.

3. Next Meeting –

- a. Next regular scheduled meeting will be November 19, 2024 at 7:30 am in the Cahaba Room.
- b. Next work session will be December 17, 2024 at 7:30 am in the Cahaba Room.



**CITY OF VESTAVIA HILLS
PARKS & LEISURE SERVICES
INTER-DEPARTMENT MEMO**

November 19, 2024

To: Members of the Parks and Recreation Board

From:

Cc:

RE: Approval of September 17, 2024 regular meeting and October 15, 2024 work session

Background:

Recommendation:

Fiscal Impact:

Attachments:

None



**CITY OF VESTAVIA HILLS
PARKS & LEISURE SERVICES
INTER-DEPARTMENT MEMO**

November 19, 2024

To: Members of the Parks and Recreation Board

From:

Cc:

RE: Parks and Leisure Service Update

Background:

Recommendation:

Fiscal Impact:

Attachments:

None



**CITY OF VESTAVIA HILLS
PARKS & LEISURE SERVICES
INTER-DEPARTMENT MEMO**

November 19, 2024

To: Members of the Parks and Recreation Board

From:

Cc:

RE: Basketball Update

Background:

Recommendation:

Fiscal Impact:

Attachments:

None



**CITY OF VESTAVIA HILLS
PARKS & LEISURE SERVICES
INTER-DEPARTMENT MEMO**

November 19, 2024

To: Members of the Parks and Recreation Board

From:

Cc:

RE: Flag Football Debrief Update

Background:

Recommendation:

Fiscal Impact:

Attachments:

None

MONDAYS

	Court 1	Court 2	Court 3	Court 4	Court 5	Court 6
7:00 AM						
7:30 AM						
8:00 AM						
8:30 AM						
9:00 AM						
9:30 AM						
10:00 AM						
10:30 AM						
11:00 AM						
11:30 AM						
12:00 PM						
12:30 PM						
1:00 PM						
1:30 PM						
2:00 PM						
2:30 PM						
3:00 PM						
3:30 PM	P12/12	(PRACTICE)	P12/12	(PRACTICE)	P12/12	(PRACTICE)
4:00 PM						
4:30 PM	↓	↓	↓	↓	↓	↓
5:00 PM	JUNIORS	OB/GB				
5:30 PM	↓	↓ FUTURES				
6:00 PM	ADULTS	ADULTS				
6:30 PM	(ADV. Bg.)					
7:00 PM	↓	↓				
7:30 PM						
8:00 PM						
8:30 PM						
9:00 PM						
9:30 PM						

* IF SIGN UP IS AT FULL CAPACITY WE CAN
CAN OFFER MORE CLINIC
TIMES ON THE SCHEDULE

* ADVANCED JUNIOR CLINICS
WILL BE OFFERED IN APRIL
AFTER JR HIGH AND H.S
TENNIS IS FINISHED.

TUESDAYS

	Court 1	Court 2	Court 3	Court 4	Court 5	Court 6
7:00 AM						
7:30 AM						
8:00 AM						
8:30 AM						
9:00 AM						
9:30 AM	ADULT	CLINIC				
10:00 AM	(INT-ADV)					
10:30 AM	↓	↓				
11:00 AM	PRIVATE					
11:30 AM	↓ LESSONS					
12:00 PM	PRIVATE					
12:30 PM	↓ LESSONS					
1:00 PM						
1:30 PM						
2:00 PM						
2:30 PM						
3:00 PM						
3:30 PM						
4:00 PM	RB 4:05-5	RB				
4:30 PM	↓ CLINIC	↓ CLINIC				
5:00 PM	PRIVATE					
5:30 PM	↓ LESSONS					
6:00 PM	PRIVATE					
6:30 PM	↓ LESSONS					
7:00 PM						
7:30 PM						
8:00 PM						
8:30 PM						
9:00 PM						
9:30 PM						

WEDNESDAYS

	Court 1	Court 2	Court 3	Court 4	Court 5	Court 6
7:00 AM						
7:30 AM						
8:00 AM						
8:30 AM						
9:00 AM						
9:30 AM	ADULT	CLINICS				
10:00 AM	(BEGINNERS)					
10:30 AM	↓	↓				
11:00 AM	PRIVATE					
11:30 AM	LESSONS					
12:00 PM	↓					
12:30 PM	PRIVATE LESSONS					
1:00 PM						
1:30 PM						
2:00 PM						
2:30 PM						
3:00 PM						
3:30 PM	P12ITC	P12ITE	P12ITL	P12IT2	P12IT2	P12IT2
4:00 PM						
4:30 PM	↓	↓	↓	↓	↓	↓
5:00 PM	JUNIOR	CLINICS				
5:30 PM	OB/GB	FUTURES				
6:00 PM						
6:30 PM						
7:00 PM						
7:30 PM						
8:00 PM						
8:30 PM						
9:00 PM						
9:30 PM						

THURSDAYS:

	Court 1	Court 2	Court 3	Court 4	Court 5	Court 6
7:00 AM						
7:30 AM						
8:00 AM						
8:30 AM						
9:00 AM						
9:30 AM	ADULT	ADULT				
10:00 AM	CLINICS	CLINICS				
10:30 AM	↓ (ADV. BGS)	↓				
11:00 AM	PRIVATE					
11:30 AM	↓ LESSONS					
12:00 PM	PRIVATE					
12:30 PM	↓ LESSONS					
1:00 PM						
1:30 PM						
2:00 PM						
2:30 PM						
3:00 PM						
3:30 PM	P1212	MATCH	P1212	MATCH	P1212	MATCH
4:00 PM						
4:30 PM						
5:00 PM						
5:30 PM	↓	↓	↓	↓	↓	↓
6:00 PM						
6:30 PM						
7:00 PM						
7:30 PM						
8:00 PM						
8:30 PM						
9:00 PM						
9:30 PM						

FRIDAYS

	Court 1	Court 2	Court 3	Court 4	Court 5	Court 6
7:00 AM						
7:30 AM						
8:00 AM						
8:30 AM						
9:00 AM						
9:30 AM	ADULT	CLINICS				
10:00 AM	(BEGINNER)					
10:30 AM	↓	↓				
11:00 AM	PRIVATE					
11:30 AM	↓ LESSONS					
12:00 PM	PRIVATE					
12:30 PM	↓ LESSONS					
1:00 PM						
1:30 PM						
2:00 PM						
2:30 PM						
3:00 PM						
3:30 PM						
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9:30 PM						

VESTAVIA HILLS TENNIS PROGRAM
Managed by Birmingham Tennis Academy

Junior and Adult tennis programs

Red Ball: This is designed to be a fun program for ages 5-8 to learn the fundamentals of tennis and introduce them to concepts. This program will include hand eye coordination and basic agility. They will learn the basic fundamentals of tennis.

Days: Tuesday 4:15-5:00

Pricing: 8 week session / 1 day per week- \$175.00

Orange / Green Ball: This program is designed for children under the age of 10 years old. It is designed to begin each students pathway into competitive tennis. They will continue working on the fundamentals of tennis while learning matchplay.

Days: Monday: 5:00-6:00

Wednesday: 5:00-6:00

Pricing: 8 week session / 1 day per week- \$235.00

8 week session / 2 days per week- \$420.00

Futures Clinic: This clinics is designed for beginner juniors from 11-18 years old. This program is perfect for those with limited match experience. The program will have an emphasis on technique, strategy, and engaging drills, as well as match play. Participants will be grouped together based on ability.

Days: Monday: 5:00-6:00

Wednesday: 5:00-6:00

Pricing: 8 week session / 1 day per week- \$235.00

8 week session / 2 days per week- \$420.00

VESTAVIA HILLS TENNIS PROGRAM
Managed by Birmingham Tennis Academy

Adult Tennis Clinics:

Beginner (1.0-2.0) This is designed for the player who has not played tennis or has been away from the game and ready to sharpen up their skills.

Days: Wednesday 9:30-11:00 am
Friday 9:30-11:00 am
Pricing: 8 week session-\$320.00

Advanced beginner (2.0-2.5) Designed for those having minimal playing experience but have knowledge of the basic strokes and are ready to learn how to play.

Days: Monday 6:00-7:30 pm
Thursday 9:30-11:00 am
Pricing: 8 week session-\$320.00

Intermediate- Advanced (3.0-3.5) This clinic is designed for those players who have decent stroke fundamentals and a good level of experience playing matches.

Days: Tuesday 9:30-11:00 am
Pricing: 8 week session-\$320.00

2025 Junior and Adult Tennis Programs			
Winter Session	January 6th - March 1st	Weather make ups	March 3rd - March 7th
Spring Session	March 10th - May 10th (1 week off for Spring Break)	Weather Make Ups	May 12th - May 16th
Summer Session	June 2025 Summer Program TBA		
Fall Session	Fall 2025 TBA		

VESTAVIA HILLS TENNIS PROGRAM
Managed by Birmingham Tennis Academy

Policies:

BTA does not pro-rate programs unless a player is signing up for a program after the start date

BTA has the right to cancel or shorten the length of a class if the number of paid participants is less than four people

Rainy days - You may check the website weather link for Vestavia Tennis Programs at Wald Park

Players can only attend a rain out make up during scheduled make up times

Players may not make up a class by attending a different day

Make up clinics can not carry over to the next session of clinics